

CITY COUNCIL MEETING MINUTES

June 13, 2024

7:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

The meeting was called to order at 7:00 PM by Mayor Hank Williams

2 Pledge of Allegiance

3 Roll Call

The following members were present: Ward IV Tanea Browning, Mayor Hank Williams, At Large Michael Parsons, Ward I Neil Olsen, Ward II Kelley Johnson, Ward III Melody Thueson, At Large Rob Hernandez

The following staff were also present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Parks and Public Works Director Matt Samitore, Police Chief Scott Logue and City Recorder Rachel Neuenschwander

4 Public Comments

5 Consent Agenda

Motion: Approve

Moved By: Tanea Browning

Seconded by: Rob Hernandez

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

A. Approval of May 9, 2024, Meeting Minutes

B. Arts Commission Appointment

C. Juneteenth Proclamation

Motion: Approve

Moved By: Taneea Browning **Seconded by:** Rob Hernandez

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

6 Items Removed from the Consent Agenda

7 Ordinances and Resolutions

A. Ordinance Adding Chapter 4.02 - Limited Liability for Use of Trails and Unimproved Right-of-Way

City Attorney Sydnee Dreyer presented to the Council the first reading of an Ordinance Adding Chapter 4.02 Limited Liability for Use of Trails and Unimproved Right-of-Way. Adoption of the Ordinance would extend the liability protection of ORS 105.668 to the use of city-owned public trails and easements for non-motorized activities such as walking, biking, and hiking.

Michael Parsons moved to forward the Ordinance Amending Title 4 of the Central Point Municipal Code to Create a New Chapter 4.02 Limited Liability Arising from Use of Trails and /or Structures in Public Easements and Unimproved Right-of-Way under ORS 105.668 to a second reading.

Motion: Approve

Moved By: Michael Parsons **Seconded by:** Rob Hernandez

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

B. Ordinance Changing Council Meeting Times

City Attorney Sydnee Dreyer presented to the Council an Ordinance

changing council meeting times from 7:00 PM to 6:00 PM. If the Council approves, the change would take place at the first meeting in August.

Melody Thueson moved to forward the Ordinance Amending in Part CPMC Chapter 2.04.010 Regarding Time of Council Meetings to a second reading.

Motion: Approve

Moved By: Melody Thueson **Seconded by:** Tanea Browning

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

C. Resolution Updating Public Records Policy

City Attorney Sydnee Dreyer presented to the council a Resolution Updating Public Records Policy. The City last updated the procedures in 2022. However, the purpose of the proposed policy is to provide a more detailed policy on how to request and process public records requests, update fees for such work and update the public records request form which contained outdated references to the Oregon statutes, and outdated fees.

Tanea Browning moved to approve Resolution No. 1786 a Resolution Approving and Adopting Public Records Request Policy Effective June 13, 2024.

Motion: Approve

Moved By: Tanea Browning **Seconded by:** Michael Parsons

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

D. Resolution Approving Community Center Lease

City Manager Chris Clayton presented to the Council the Community Center Lease agreement. The City and County have been involved in ongoing negotiations for a long-term intergovernmental lease of the future Multi-Use Pandemic Response Center located at 1 Peninger Drive for the City's use as a community center. Under the negotiated terms, the City's share of the cost to design, engineer and construct

the multi-use building would be amortized over a 35-year term, paid at 4.5% interest, with such payments constituting base rent.

Mr. Clayton spoke to council regarding what was presented at the Urban Renewal Budget Meeting: the projected revenues that would be received from property taxes with the development of two larger pieces of property in the UR District being developed. The city has since learned that the Cowcreek Property is in the process of being put into a trust, which would mean they would not be paying property taxes. The city will be working with a third party attorney that specializes in working with tribal law in coming up with a solution.

City Attorney Sydnee Dreyer spoke to the council regarding the presented lease agreement. The version of the lease that was in the packet has had a few minor changes and the updated copy was distributed at the meeting. If the council approves the lease tonight, the county will take it to the board on June 26. If council does not pass this tonight, then it won't go to the board of commissioners until July 11th.

Council and staff discussed the pros and cons of the agreement and how this will benefit the citizens of the City of Central Point, and agreed that moving forward was the best option.

Michael Parsons moved to approve Resolution No. 1787 a Resolution Approving that Intergovernmental Lease Agreement with Jackson County for Community Center and Authorizing City Manager to Execute Same giving staff permission to continue negotiating section 5.1 determining the timing of the rent payments.

Motion: Approved

Moved By: Michael Parsons **Seconded by:** Tanea Browning

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

8 Business

9 Mayor's Report

Mayor Williams reported that:

- He attended the DARE Graduation Ceremony's
- He purchased a My Hero My Tree.
- He attended the Rodeo.
- He has save the date cards for the Mayor's United with Access.

10 City Manager's Report

City Manager Chris Clayton reported that:

- Little League field work is well on the way.
- Monday he will be here for the study session, but he will spend most of the day participating in interviews for an IT Director for Jackson County.
- The Employee Safety Fair was this week. It was well attended.
- The City received the new worker comp bill from SAIF with an increase of approximately \$3000.
- At the next City Council meeting there will be a supplemental budget as we are nearing the ending of the fiscal year.

11 Council Reports

Council Member Melody Thueson reported that:

- She attended the Rodeo.
- Her class had just finished with their pen pals at the Central Point Retirement community and Twin Creeks Retirement.
- She has taken a position at Hanby Middle School teaching 8th Grade Science.
- She will be on vacation and will miss the next two meetings.
- She attended the Made In Southern Oregon Event.

Council Member Mike Parsons reported that:

- He attended the Made in Southern Oregon Event.
- He attended the Rogue Valley Sewer Service Board of Directors meeting.
- He attended the Central Point Parks and Recreation Foundation meeting.
- He attended the DARE Graduations at Central Point Elementary, Jewett, and Mae Richardson.

- He attended the Jackson County Public Safety Coordinating Council meeting.
- He attended the Jackson County Fire District 3 Civil Service Commission meeting where they certified the Promotion Roster.
- He attended and assisted at the DARE days event at Bohert Park.
- He attended the study session.

Council Member Rob Hernandez reported that:

- He attended the dedication of the Scenic Park to Harvey Tonn.
- He attended the District 6 bond oversight meeting.
- He attended the council study session on the community center.

Council Member Kelley Johnson reported that:

- She attended the RVCOG Meeting.
- She attended the study session on June 3rd.

Council Member Tanea Browning reported that:

- She attended the Scenic Park dedication.
- She attended the Medford Chamber Forum.
- She attended the Made in Southern Oregon.
- She attended an Downtown Medford event, something in the streets.
- She attended the Jackson County Ride with Leaders. The route was from Twin Creeks to Hwy 99, Dean Creek to Bear Creek, Scenic and back to Twin Creeks.
- She attended the RVTD Charrette about additional route options.
- She attended the Bear Creek Master Plan meeting to discuss updated plan proposals.
- She attended DARE Graduation at Jewett, and Central Point Elementary. She was traveling during Mae Richardson's event.
- She attended DARE Days with all three schools and agreed to be "featured" in the dunk tank next year.
- She attended the study session.
- She attended a bird watch walk last weekend with Jackson County Library on the Greenway.
- She attended the Medford Chamber Forum.

- She attended a BCRI project priority setting workshop.

Council Member Neil Olsen reported that he attended the Jackson County ride with the leaders bike ride.

12 Department Reports

Police Chief Scott Logue reported that:

- The Detectives have been busy detectives there was a homicide last Saturday. There has not been an arrest made at this time.
- There was an armed robbery at Walgreens on Sunday night. The detectives have been busy working on leads.
- The department has a full staff, one is attending training, and two have put in their notices relocating to be closer to family.

Parks and Public Works Director Matt Samitore reported that:

- Little League demo has been completed on the field that was on the wrong property. Things are moving rapidly.
- They will be swapping funds for North 10th Street project.
- He attended two meetings today at RVCOG.
- The safe routes to school project will be kicking off in August.
- They will be applying for a joint grant for fire prevention on the Greenway focusing on a section at the Expo that has not been cleaned out between Upton and Pine St.
- They have also been asked to apply for the Pedestrian Bridge.
- They had a Pre-Application meeting with Par Lumber, and a Pre-Application with Grocery Outlet.
- The medical center in Central Point East will most likely start construction this fall.
- The Amazon facility is planning on opening July 15th.

13 Executive Session

14 Adjournment

Neil Olsen moved to adjourn, all said aye and the meeting was adjourned at 8:22 PM.

The foregoing minutes of the June 13, 2024, Council meeting were approved by the City Council at its meeting of _____, 2024.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder