

CITY COUNCIL MEETING MINUTES

June 27, 2024

7:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

2 Pledge of Allegiance

3 Roll Call

The following members were present: Mayor Hank Williams, At Large Rob Hernandez, At Large Michael Parsons, Ward IV Tanea Browning, Ward II Kelley Johnson, Ward I Neil Olsen

The following members were absent: Ward III Melody Thueson

The following staff were also present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Parks and Public Works Director Matt Samitore, Finance Director Steve Weber, Planning Director Stephanie Powers, Police Chief Scott Logue, and City Recorder Rachel Neuenschwander

4 Public Comments

5 Consent Agenda

Motion: Approve

Moved By: Michael Parsons

Seconded by: Rob Hernandez

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

A. Approval of June 13, 2024, Meeting Minutes.

B. Planning Commission Appointment

Motion: Approve

Moved By: Michael Parsons **Seconded by:** Rob Hernandez

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

6 Items Removed from the Consent Agenda

7 Public Hearing

A. Resolution Receiving State Revenue Sharing Funds for Fiscal Year July 1, 2024 through June 30, 2025

Finance Director Steve Weber presented to the council a Resolution Receiving State Revenue Sharing Funds for Fiscal Year July 1, 2024 through June 30, 2025.

Mayor Williams opened the public hearing. No one came forward and the public hearing was closed.

Rob Hernandez moved to approve Resolution No. 1788 a Resolution electing to receive state revenue sharing funds for the fiscal year July 1, 2024 through June 30, 2025.

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Taneea Browning

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

8 Ordinances and Resolutions

A. Ordinance Changing Council Meeting Times

City Manager Chris Clayton presented the second reading of an Ordinance Changing Council Meeting Times from 7:00 PM to 6:00 PM with the effective date being the first meeting in August.

Taneea Browning moved to approve Ordinance No. 2116 an Ordinance Amending in Part CPMC Chapter 2.04.010 Regarding Time of Council Meetings.

Motion: Approve

Moved By: Taneea Browning **Seconded by:** Michael Parsons

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

B. Ordinance Adding Chapter 4.02 - Limited Liability for Use of Trails and Unimproved Right-of-Way

City Attorney Sydnee Dreyer presented to Council the second reading of the Ordinance Adding Chapter 4.02 - Limited Liability for Use of Trails and Unimproved Right-of-Way. There have been no changes since the first reading other than a clerical error that was pointed out at the first meeting.

Neil Olsen moved to approve Ordinance No. 2117 an Ordinance Amending Title 4 of the Central Point Municipal Code to Create a New Chapter 4.02 Limited Liability Arising from Use of Trails and /or Structures in Public Easements and Unimproved Right-of-Way under ORS 105.668.

Motion: Approve

Moved By: Neil Olsen **Seconded by:** Taneea Browning

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

C. Resolution Certifying the Provision of Municipal Services

Finance Director Steve Weber presented to the Council a Resolution Certifying the Provision of Municipal Services.

Rob Hernandez moved to approve Resolution No. 1789 a Resolution certifying the provision of municipal services by the City of Central Point, Oregon.

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Taneea Browning

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

D. Resolution to levy taxes for the fiscal year July 1, 2024 through June 30, 2025

Finance Director Steve Weber presented to the council a Resolution to Levy Taxes for the Fiscal Year July 1, 2024 through June 30, 2025.

Michael Parsons moved to approve Resolution No. 1790 a Resolution to levy taxes for the fiscal year July 1, 2024 through June 30, 2025.

Motion: Approve

Moved By: Michael Parsons **Seconded by:** Taneea Browning

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

E. Resolution Approving Appointments and Adopting General Procedures for Fiscal Year 2024-2025

Finance Director Steve Weber presented to the Council a Resolution Approving Appointments and Adopting General Procedures for Fiscal Year 2024-2025. The only changes in the attached general procedures' resolution over the previous fiscal year are the change of Municipal Judge Joe Charter who was re-appointed as Justice of the Peace by Governor Tina Kotek effective January 5, 2024, and adding the listing of Neathamer Surveying, Inc. as the City Surveyor.

Rob Hernandez moved to approve Resolution No. 1791 a Resolution approving appointments and adopting general procedures for fiscal year 2024-25.

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Taneea Browning

Roll Call: Members Taneea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen voted yes. None voted no.

A. Signs in Public Spaces for Pet Heat Warnings

Parks and Public Works Director Matt Samitore brought to the council a request from Debbie Saxbury to install signs for pet heat warnings.

This is not strictly a public works issue but also a planning and zoning issue. The signs are informational, informing owners about how hot the asphalt gets during the warmer parts of the year. The signs would be displayed within private parking lots, which are allowed under a temporary special event provision. Debbie has also asked that these be allowed within the downtown district and a few public parks, specifically Twin Creeks and Don Jones.

Public Works has a few concerns. Per the sign code, these signs are not allowed for everyday use within the public right-of-way and are limited in terms of the number of signs and location on private property based on the zoning district. Public Works does not support having these signs within the Bulb Out areas as requested. They can be used as part of special events, such as the 4th of July and Made in Southern Oregon. If signs were to be placed in public parks, the city staff would prefer that the signage be located in those areas of a park in which all signage/notices are posted, be of a consistent type of signage as other city park notices/signs, and that city staff place the signs. Additionally, staff have concerns that the city should not be liable to purchase the signs, replace the signs, and/or repair any damage to a sign.

The council discussed allowing the placement of the signs. They do not feel the city should allow this as it does not comply with the city's current sign code. If an exception is made, then they would have to do the same for others.

10 Mayor's Report

Mayor Hank Williams reported that he attended the Fair Board Meeting.

11 City Manager's Report

City Manager Chris Clayton reported that:

- The City received its renewal for Insurance. Premiums have been increasing over the last couple of years. In the 2022/23 Fiscal Year, the proposal was \$286,522.86, and for the 2024/25 Fiscal Year, it is

increased to \$375,932.70. He will be meeting with Matt and Steve tomorrow to go over the breakdown of the costs and decide what is worth insuring and what is not.

- Walgreens will close many stores over the next three years, and CVS and RiteAide are also closing stores.
- There have been many questions on the Facebook Community Forum about the Pacific Power Outages, and I want to know why they are occurring. He responded to Debbie Saxbury and will send information to the council in his weekly report. Pacific Power has adopted a new policy regarding shutting off power to prevent fires.
- Regarding the 4th of July Parade route chair policy, apparently, someone had spoofed the City on Social Media, stating that the chairs could be put out tomorrow. Debbie Saxbury quickly fixed this message and advised the community that that was not the case.
- He and Chief Logue received an email from Chief Hussey of Fire District No. 3. They will no longer immediately respond to low-level medical calls such as nausea and sore throats. Dispatch will direct those calls to someone from the Fire District to gather more information to determine whether they need to respond.
- He would like some council volunteers to participate in an Ad Hoc committee regarding the street fees. The meetings will be from now until the end of the calendar year. Rob Hernandez and Tanea Browning.
- He spent three days with his family at Disneyland and walked 60 miles there.

12 Council Reports

Council Member Mike Parsons reported that:

- He attended the Joint Study Session addressing CFEC.
- He attended the Rogue Valley Sewer Services Board of Directors Meeting.
- He attended the Jackson County Public Safety Coordinating Council Meeting.

Council Member Rob Hernandez has no report and that he has been on vacation with his grandkids.

Council Member Tanea Browning reported that:

- She attended the RVTB Board Meeting virtually.
- She attended the League of Oregon Cities Board of Directors meeting in Joseph, Oregon.
- She attended the Envision Bear Creek meeting.
- She attended the Joint Study Session on CFEC.
- She attended a Retirement Gathering for Becky Simpson of Pathways Enterprise.

Council Member Kelley Johnson reported that:

- She attended the joint study session.
- She attended the RVTB Board Meeting.

Council Member Neil Olsen reported that:

- He attended the joint study session.
- The Crater Boys distance went to Philadelphia.

13 Department Reports

Parks and Public Works Director Matt Samitore reported that:

- The Little League Project is moving quickly.
- The Community Center is on schedule. They will start work the first week of August.
- The City was able to get gas tax funding for N 10th St project, saving roughly 3.9 million dollars.

Police Chief Scott Logue reported that they are currently going through a hiring process to fill two upcoming vacancies.

Planning Director Stephanie Powers reported that:

- Since the joint study session, she has worked with the project planner and the next joint study session will be pushed out to August, and then a followup meeting with a meeting on September 16th. There will also be an Open House and a Town Hall Meeting.
- She approved a site plan architectural review for the Brewery on S Front St.

City Attorney Sydnee Dreyer reported that:

- The city signed the Community Center lease.
- The executive session for tonight's meeting will not be taking place.

14 Executive Session - ORS 192.660(2) (f) to consider information or records that are exempt from disclosure by law, including written advice from your attorney.

The Executive Session was cancelled.

15 Adjournment

Neil Olsen moved to adjourn, all said aye and the meeting was adjourned at 7:59 PM

The foregoing minutes of the June 27, 2024, Council meeting were approved by the City Council at its meeting of _____, 2024.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder