

ARTS COMMISSION MEETING AGENDA

February 26, 2025

5:30 PM

City of Central Point Council Chambers
140 South 3rd Street, Central Point, OR

www.centralpointoregon.gov



10. Meeting Called to Order

20. Roll Call

30. Approval of Minutes

- A. Approval of November 18, 2024 Meeting Minutes

40. Changes to Agenda

50. Public Appearances

60. Business

- A. Public Meetings Law Training
Nikki Petersen, Recreation Manager

70. Updates

- A. Utility Box Update
Nikki Petersen, Recreation Manager
- B. Compass Park Project Update
Nikki Petersen, Recreation Manager
- Branding Guide
Nikki Petersen, Recreation Manager

80. Upcoming Meeting Date

- A. Date, time and location change
Nikki Petersen, Recreation Manager

90. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special accommodations such as sign language, foreign language interpreters, or equipment for deaf and hard of hearing people must request such services at least

72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.



DEPARTMENT: Parks and Recreation

MEETING DATE: February 26, 2025

STAFF CONTACT: Nikki Petersen, Recreation Manager

SUBJECT: Public Meetings Law Training

SUMMARY AND BACKGROUND:

For those who have not yet attended the Public Meetings Law training, please ensure that you complete it by the end of April. Below is the link to the webinar training site, along with a list of available dates as of today. Two evening sessions are included, which we hope will accommodate those with daytime work schedules.

Once you have completed the training, you should receive a certificate of completion. Kindly email me a copy of the certificate so that we can maintain it in your file.

<https://www.oregon.gov/ogec/training/Pages/Webinars.aspx>

Tuesday March 4th - @ 3:30pm or 5:30pm

Wednesday March 12th - @ 9:30am

Thursday March 20th - @ 1:00pm

Wednesday March 26th - @ 1:00pm

Tuesday April 1st - @ 1:00pm

Wednesday April 9th @ 9:30am

Thursday April 17th @ 9:30am

Tuesday April 22nd @ 1:00pm or 5:30pm.

Thank you for your prompt attention to this matter.

ATTACHMENTS/EXHIBITS:

None



DEPARTMENT: Parks and
Recreation

MEETING DATE: February 26, 2025

STAFF CONTACT: Nikki Petersen, Recreation Manager

SUBJECT: Utility Box Update

SUMMARY AND BACKGROUND:

Examples from Coos Bay power box project. Please review and we can create these for Central Point.

ATTACHMENTS/EXHIBITS:

1. ARTIST AGREEMENT-final
2. Empire Utility Box Project - Locations-Pictures-Dimensions-1
3. CALL TO ARTISTS

Artist Agreement: Community Coalition of Empire Art Project

Phases 1 & 2

Introduction:

The Community Coalition of Empire (CCE) is pleased to once again be working with the City of Coos Bay and the Coos Art Museum to enrich the Empire District with the addition of more art. The City has identified 13 utility boxes in need of local artists to develop and hand paint their vision of the nautical theme, **“Historic Empire with a Focus on the Waters.”** Artists may use the recently completed Empire Mural with which to draw inspiration, or they are free to use their imagination. **The color palette will be white,black,yellow,red, and blue .** Artists will be given all supplies necessary to make their vision a reality. The Community Coalition of Empire is working to partner with artists to create art murals on 13 different utility box sites around Empire.

Scope of work:

The artist will perform all the work for this project as shown on their original submission. The Community Coalition of Empire will provide the following supplies to the artist: paintbrushes, paints, and all other necessary supplies. Artists will be able to pick up their supplies at Star of Hope, 657 Newmark Coos Bay (541 888-8893), anytime during their business hours (8 am – 4 pm Monday-Friday) , and may work on their utility box(es) as their schedule allows.

Protection, Prevention of Site Access and Risk:

The Artist must be competent and observant using the Artist’s best skill and attention. The Artist must always use reasonable efforts to safely guard the Project, the City's property, and adjacent property, including underground utilities, from damage, injury or loss in connection with the Project. Artist shall provide a proper workspace to warn the public and guard the site and shall take such other precautionary measures as are reasonably necessary to protect persons, property, and the work done under this Agreement. During installation of the Project, the Artist shall clean up the site at reasonable intervals. At all times while finish work is being accomplished, the site shall be kept clean, free of dust, construction debris and trash. Directly upon completion of the Project, the Artist shall remove from the site all equipment and any waste materials not previously disposed of, leaving the site thoroughly clean. The Artist assumes all risk of loss or damages under this agreement arising out of the nature of the work, the elements, carelessness of the Artist, or from any other causes which may be encountered in the performance of the work, until final acceptance of the project.

Time and completion of the project:

The project shall be fully completed by the artist by May 31, 2023 (Phase I) and by July 23 (Phase 2), unless delays are caused by events beyond control, at which time completion may be amended. Any extensions will be agreed upon in writing by both parties.

Stipend:

The Community Coalition of Empire will provide a \$100.00 stipend to the artist upon completion of the project as well as being honored at a celebratory reception at the end of Phases I & II.

Thank you for helping to bring art to the Historic Empire District of Coos Bay. We appreciate you!

Empire Community Coalition Representative:

Name: _____

Signature: _____

Phone: _____

Date: _____

Artist:

Name: _____

Signature: _____

Phone: _____

Date: _____



#1 Newmark at WalMart Entrance
Width: 24" Height: 72" Depth: 33"



#2 Newmark and LaClair
Width: 24" Height: 72" Depth: 33"



#3 At the Newmark-Ocean Blvd. "Y"
Width: 24" Height: 54" Depth: 23"



#4 Newmark and Morrison
Width: 46" Height: 60" Depth: 19"



#5 Newmark and N. Wasson
Width: 24" Height: 35" Depth: 23"



#6 Newmark and N. Wall
Width: 46" Height: 60" Depth: 19"



#7 S. Wall in front of the Mural
Width: 27" Height: 26" Depth: 11"



#8 S. Empire Blvd. and Michigan Ave.
Width: 44" Height: 37" Depth: 20"



#9 S. Empire Blvd. and Johannesen Ave.
Width: 44" Height: 37" Depth: 20"



#10 S. Empire Blvd. and Noble
Width: 16" Height: 64" Depth: 20 1/2"



#11 S. Empire Blvd. North of WWTP #2
Width: 44" Height: 37" Depth: 20"



#12 Fulton Ave. and East Side of S. Empire Blvd.
Width: 16" Height: 64" Depth: 20 1/2"



#13 Fulton Ave. and West Side of S. Empire Blvd.
Width: 44" Height: 37" Depth: 20"



??? S. Empire Blvd. and Michigan Ave.
Width: 22 ½" Height: 41" Depth: 19"
This one was not on the list, so I am not sure if it is eligible for the project.



CALL TO ARTISTS

The Community Coalition of Empire (CCE) is pleased to once again be working with the City of Coos Bay and the Coos Art Museum to bring art to the Empire District. The City has identified 13 utility boxes in need of local artists to develop and hand paint their visions of our nautical theme **"Historic Empire with a Focus on the Waters"**.

Artists may use the completed Empire Mural to draw inspiration, or they are free to use their imagination. The color palette will be blue, red, white, black, and yellow, and can be mixed according to the artist's discretion. This project will happen in two phases with an estimated completion date of July 23, 2023. Artists will be given all supplies necessary to make their vision a reality. In addition, each artist will receive a stipend of \$100 and will be honored at a reception upon completion of the project.

This project is open to ALL artists. Submissions must be original and may be submitted via 1) mailed to CCE P.O. Box 3452 Coos Bay, OR 97420, 2) emailed via pdf format to moss_joanne@yahoo.com, or 3) dropped off at Star of Hope Activity Center 657 Newmark, Coos Bay, OR 97420.

Submission deadline for PHASE I is MARCH 17, 2023.

PHASE II deadline is MAY 31, 2023.

Questions may be directed to louandewater@sohoregon.org



DEPARTMENT: Parks and Recreation

MEETING DATE: February 26, 2025

STAFF CONTACT: Nikki Petersen, Recreation Manager

SUBJECT: Compass Park Project Update

SUMMARY AND BACKGROUND:

Members met at the location to discuss details with other community members. Julie Furrer is unable to attend tonight and will give us an update at the June meeting. Please see attached branding guide for commission review.

ATTACHMENTS/EXHIBITS:

None



DEPARTMENT: Parks and
Recreation

MEETING DATE: February 26, 2025

STAFF CONTACT: Nikki Petersen, Recreation Manager

SUBJECT: Branding Guide

SUMMARY AND BACKGROUND:

Suggested branding guide for review.

ATTACHMENTS/EXHIBITS:

1. CP Arts Commission Brand (1)

Central Point Arts Commission Branding Guide

- Must include what makes Central Point great
- Include local landmarks (Table Rock, Pear orchards, The Grange silo, etc)
- Include native plants (Madrone, Manzanita, Clover, Wild iris, etc)
- Include native birds (Great blue heron, Red tailed hawk, etc)
- Include native insects and/or reptiles (Blue belly lizard, lady bugs, flies, etc)
- Include native mammals (Beavers, Kit fox, River otter, Big horn sheep, etc)
- Include local bodies of water (Rogue River, Griffin Creek, Bear Creek, etc)
- If it includes humans - must include a diversity of people and encourage inclusivity: race, gender and sexual orientation.
- Must be colorful. No monochromatic color palettes.