

# ARTS COMMISSION MEETING MINUTES

May 13, 2025

5:30 PM

Central Point Council Chambers

140 S 3rd St, Central Point, OR

[www.centralpointoregon.gov](http://www.centralpointoregon.gov)



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## 1 Meeting Called to Order

The meeting was called to order at 5:34 PM by Chair Stephanie Hendrickson.

## 2 Roll Call

The following members were present: Board Member Therese Kwiatkowski, Board Member Cailly Orlando, Board Member Lindsey Rice, Board Member Stephanie Hendrickson

The following members were absent: Board Member Joely Davis, Board Member Julie Furrer, Mayor Tanea Browning

The following staff were also present: Recreation Manager Nikki Petersen, Special Events Coordinator Elizabeth Blodgett, and Public Works Assistant Cyndi Weeks

## 3 Approval of Minutes

### A. Approval of February 26, 2025 Meeting Minutes

**Motion:** Approve

**Moved By:** Lindsey Rice

**Seconded by:** Cailly Orlando

**Roll Call:** Members Therese Kwiatkowski, Cailly Orlando, Lindsey Rice, Stephanie Hendrickson voted yes. None voted no.

## 4 Changes to Agenda

## **5 Public Appearances**

## **6 Business**

### **A. Public Meetings Law Training**

Nikki Petersen, Recreation Manager, informed the commission about a recent change in policy regarding public meetings law training. She explained that the League of Oregon Cities had recommended that cities pause requiring committee members to take the public meetings laws training. More information was expected to come. Nikki clarified that those who had already taken the training were appreciated, but it was not currently required for those who hadn't.

## **7 Updates**

### **A. Compass Plaza**

Nikki Petersen provided an update on the Compass Plaza project. She reported that management had a conversation with Sharon Design Studio, a local design firm that had previously worked on the Greenway project and the preschool playground for the community center. The design firm was excited about the Compass Plaza project and would develop two or three design options for the commission to choose from.

Nikki mentioned that the design firm was asked to either keep with the compass theme or come up with something that represents Central Point and Crater High School. She also noted that they discussed the possibility of including a component that would allow for student participation in the project.

The commission discussed the importance of durable materials for the project, given its location and use. Nikki explained that the design contract was under a certain threshold, allowing them to proceed without a bidding process. She also mentioned that if the project cost remained under a certain amount, they could potentially complete it using donations and city funds.

A commission member asked about the process of obtaining designs from a single person rather than multiple sources. Nikki explained that due to the contract amount being under a certain threshold and the positive response to the designer's previous work, they were able to proceed with this approach.

## **B. Utility Box**

The commission discussed the need to establish guidelines for the utility box art project. They decided to form a subcommittee to develop these guidelines, create a call for artists, and determine the stipend amount for selected artists.

Stephanie, as the chair, volunteered to send out an email seeking two other members to join her on the subcommittee. The group discussed the importance of keeping the artwork reflective of Central Point's character and natural beauty.

The commission also explored the possibility of applying for grants to fund the utility box project and other initiatives. They noted that many grants have specific timelines and requirements that would need to be considered in their planning process.

## **8 Upcoming Meeting Date**

### **A. 2025 Meeting Dates**

The commission discussed the scheduling of future meetings. They noted that some members had conflicts with the current schedule of the second Tuesday of the month. After considering various options, they decided to stick with Mondays for the remainder of the year and potentially switch to Thursdays in 2027.

Nikki agreed to send out an email with the next two meeting dates, as there was some confusion about the previously scheduled dates. She advised everyone to delete all current calendar entries and wait for the new email with correct dates.

## **9 Adjournment**

With all business concluded, the meeting was adjourned at 6:15 PM.

The foregoing minutes of the May 13, 2025, Council meeting were approved by the Arts Commission at its meeting of \_\_\_\_\_, 2024.

Dated:

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
City Staff