

CITY COUNCIL MEETING AGENDA

July 17, 2025

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



10. Meeting Called to Order

20. Pledge of Allegiance

30. Roll Call

40. Public Comments

The City Council sets aside 20 minutes for in-person public comments on non-agenda items. Comments are limited to three (3) minutes per individual, five (5) minutes per group or organization. Please complete a public comment form before speaking.

The City Council encourages written comments. Please submit your comments by regular mail to City Council, 140 S Third St, or by email to meetings@centralpointoregon.gov. Comments must be received by noon on the date of the meeting to be noted in the record. Please include the date of the Council meeting with your comments.

50. Public Agency Comment

60. Consent Agenda

A. Approval of June 26, 2025, Meeting Minutes

70. Items Removed from the Consent Agenda

80. Ordinances and Resolutions

- A. An Ordinance Amending in Part Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership Terms
Dave Jacob, Park Planner
- B. Ordinance Adding 9.100 Fireworks
Chris Clayton, City Manager
- C. Ordinance Amending CPMC 2.16--Planning Commission (2nd Reading)
Stephanie Powers, Planning Director
- D. 2025 Pavement Maintenance Project

Matt Samitore, Parks and Public Works Director

E. Resolution Adopting Field Reservation Policy

Matt Samitore, Parks and Public Works Director

F. Resolution Approving IGA for Change Order Community Center

Matt Samitore, Parks and Public Works Director

90. Business

A. Local Diesel Tax Initiative Update

Chris Clayton, City Manager

100. Mayor's Report

110. City Manager's Report

120. Council Reports

130. Department Reports

140. Executive Session

The City Council will adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

A.

ORS 192.660(2)(d) to conduct deliberations with persons designated by the Council to carry on labor negotiations.

B. **ORS 192.660(2)(e) to conduct deliberations with persons designated by the Council to negotiate real property transactions.**

150. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special accommodations such as sign language, foreign language interpreters, or equipment for deaf and hard of hearing people must request such services at least 72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.

CITY COUNCIL MEETING MINUTES

June 26, 2025

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

2 Pledge of Allegiance

3 Roll Call

The following members were present: At Large Rob Hernandez, At Large Michael Parsons, Ward I Neil Olsen, Ward III Grey Zimmerman, Ward IV Brian Whitaker.

The following members were absent: Mayor Tanea Browning and Ward II Kelley Johnson.

The following staff were also present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Parks and Public Works Director/Assistant City Manager Matt Samitore, Police Chief Scott Logue, Planning Director Stephanie Powers, and City Recorder Rachel Neuenschwander.

4 Recognitions, Community Group Reports

5 Public Comments

Central Point resident Brian Storrer came forward to address the council regarding the Genesis LRAD emergency management system. He reported detecting infrasound between 8 and 12 Hertz using an app from the University of Hawaii. Storrer expressed concerns about the potential health impacts of these long-range acoustic devices and frustration with the lack of investigation into his reports. He requested that the city council look into the police department's handling of his complaints.

6 Consent Agenda

A. Approval of June 12, 2025, Meeting Minutes

Motion: Approve

Moved By: Brian Whitaker

Seconded by: Neil Olsen

Roll Call: Members Rob Hernandez, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. Michale Parsons Abstained, None voted no.

7 Items Removed from the Consent Agenda

8 Public Hearing

A. Adopting the Budget; Make Appropriations and Levy Taxes for the Biennial Budget Period July 1, 2025 to June 30, 2027

Council President Rob Hernandez read the public hearing statement and polled the Council for any conflicts of interest regarding the adoption of the budget, the election to receive state revenue, and the resolution approving the 2023–2025 supplemental budget. No Council members declared any conflicts.

Matt Samitore presented the budget for the biennial period of July 1, 2025, through June 30, 2027. He explained that the budget committee had held two meetings on May 5 and 12, 2025, where they reviewed the total budget of \$67,752,410. There had been no changes since those meetings, and the budget was adopted unanimously by the committee.

Rob Hernandez opened the public hearing for this item. No members of the public came forward to address the council on this matter.

Motion: Approve

Moved By: Michael Parsons

Seconded by: Grey Zimmerman

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Michael Parsons moved to approve Resolution No. a resolution to adopt the budget; make appropriations and levy taxes for the biennial budget period July 1, 2025 to June 30, 2027.

B. Electing to Receive State Revenue Sharing Funds for the Fiscal Year July 1, 2025 to June 30, 2026.

Matt Samitore explained that this resolution was required annually to elect to receive state revenue sharing funds, specifically for 911 services. He noted that the amounts were based on population estimates and may fluctuate.

Rob Hernandez opened the public hearing for this item. No members of the public came forward to address the council on this matter.

Motion: Approve

Moved By: None

Seconded by: Michael Parsons

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Grey Zimmerman moved to approve Resolution No. 1831, a resolution electing to receive State revenue sharing funds for fiscal year July 1, 2025, to June 30, 2026.

C. Resolution approving a 2023-25 Supplemental Budget

Matt Samitore presented the 2023-25 supplemental budget, explaining that it was necessary to balance the books based on year-end projections and to address unforeseen circumstances. He noted that there had been some errors in the staff report tables, which he clarified. The total amount for both supplemental budgets combined was \$756,736.

Rob Hernandez opened the public hearing for this item. No members of the public came forward to address the council on this matter.

Councilor Olsen asked about the extra \$114,000 in the budget. Police Chief Log explained that this was asset forfeiture money, which can only be used for law enforcement-related items and equipment upgrades.

Motion: Approve

Moved By: Michael Parsons

Seconded by: Grey Zimmerman

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Michael Parsons moved to approve Resolution No. 1832, a resolution approving a 2023-25 supplemental budget.

9 Ordinances and Resolutions

A. Ordinance Amending CPMC 2.16--Planning Commission (1st Reading)

Stephanie Powers presented the first reading of an ordinance amending Chapter 2.16 of the Central Point Municipal Code regarding the Planning Commission. She explained that the current rules were established in 1978 and needed updating. The proposed changes included:

1. Adding a purpose statement to clarify the commission's role and duties.
2. Updating officer provisions to allow the commission to select its own chair and vice-chair.
3. Removing language about the mayor and city manager attending meetings.
4. Clarifying the commission's quasi-judicial and advisory duties.
5. Aligning staff support with current practices.
6. Removing automatic dismissal for unexcused absences.
7. Codifying the chairperson's monthly stipend.
8. Adding requirements for orientation and annual training.

Council asked about the standards for removing commission members. City Attorney Dreyer explained that the provisions are typically kept broad to allow for various situations that could reflect poorly on the city.

Motion: Approve

Moved By: Neil Olsen

Seconded by: Grey Zimmerman

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Neil Olsen moved to forward the ordinance amending Chapter 2.16 of the Central Point Municipal Code to clarify rules and procedures governing the Planning Commission in alignment with state law and best practices in Oregon land use planning to a second reading.

B. Resolution of Intent Initiating Urbanization Comprehensive Plan and Land Development Code Amendments

Stephanie Powers presented a concept for an urbanization strategy to incentivize the transition of rural lands in the urban growth boundary to urban development. The strategy included:

1. Establishing an exclusive agricultural overlay in the comprehensive plan.
2. Creating holding zones to allow continued farming while in city limits.
3. Allowing property owners to maintain special tax assessments until transitioning to urban zoning.

Powers explained that this would help address challenges faced by property owners with land in exclusive farm use zones and align with the city's goals for urban growth. She noted that other cities, including Medford and Phoenix, use similar strategies.

Emily, a farm owner in the west component of the urban growth boundary, spoke in support of the proposal, stating it would benefit property owners by allowing them to annex while continuing to farm and maintain deferred tax rates.

Motion: Approve

Moved By: Grey Zimmerman **Seconded by:** Brian Whitaker

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Grey Zimmerman moved to approve Resolution No. 1833, A Resolution of the City Council of the City of Central Point Initiating Applications to Amend the Comprehensive Plan and the Land Development Code (Titles 16 and 17) to Establish an Exclusive Agriculture Overlay, Residential and Employment Holding Zones, and to Refine and Clarify Provisions Related to Land Divisions, Land Use, and Minimum Density Standards.

C. Certifying the Provision of Municipal Services by the City of Central Point, Oregon

Matt Samitore presented a resolution certifying the provision of municipal services by the city, including police protection, street construction, maintenance, lighting, storm sewers, planning, zoning,

subdivisions, and water utilities. He explained that this certification is required to receive state cigarette, liquor, and highway taxes.

Motion: Approve

Moved By: Michael Parsons **Seconded by:** Brian Whitaker

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Michael Parsons moved to approve Resolution No. 1834, a resolution certifying the provision of municipal services within the City of Central Point, Oregon.

D. Approving Appointments and Adopting General Procedures for Fiscal Year 2025-26

Matt Samitore presented the appointments for fiscal year 2025-26, including:

- Insurance agent: Brown and Brown Northwest
- Municipal judge: Joe Charter
- City engineer: Jeff Ballard with RH2 Engineering
- City surveyor: Bob Neidhamer with Neidhamer Surveying
- City attorney: Sydnee Dreyer (working for O'Connor West LLC)

Motion: Approve

Moved By: Grey Zimmerman **Seconded by:** Brian Whitaker

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Grey Zimmerman moved to approve Resolution No. 1835, a resolution approving appointments and adopting general procedures for fiscal year 2025-26.

E. Lease Purchase Agreement for Police Vehicle

Matt Samitore presented a resolution for a lease purchase agreement for one new police vehicle. He explained that the lease was for a 5-year term with Government Capital Corporation, with a total cost of \$92,800 plus a 10% contingency. The interest rate was 5.979%, resulting in annual payments of about \$29,600.

Councilors discussed the high interest rate and the possibility of

refinancing in the future. Chief Logue confirmed that the vehicle was already available and waiting for equipment installation.

Motion: Approve

Moved By: Michael Parsons **Seconded by:** Brian Whitaker

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Michael Parsons moved to approve Resolution No. 1836 a resolution authorizing a lease purchase agreement with Government Capital Corporation for the purpose of financing new police vehicle.

F. Resolution Updating Signers on City Bank Accounts

Matt Samitore explained that due to Steve Weber's departure and Tessa DeLine's recent hiring, the city needed to update the signers on its bank accounts. He recommended approving the resolution to add Tessa DeLine as a signatory.

Motion: Approve

Moved By: Grey Zimmerman **Seconded by:** Brian Whitaker

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Grey Zimmerman moved to approve Resolution No. 1837, a Resolution of the City of Central Point updating signers on City Bank Accounts.

G. Resolution Adopting Amended Council Rules

City Attorney Sydnee Dreyer presented proposed changes to the council rules, specifically regarding the process for bringing new topics to the council agenda. The main changes included:

1. Removing the "agenda build" item from regular meetings.
2. Implementing a process where council members submit requests for new agenda items to the city manager in writing.
3. The city manager would compile these requests into a staff report for council consideration at a future meeting.
4. The council would then vote on whether to place the item on a

future agenda.

Sydnee and City Manager Chris Clayton explained that this change would allow for more organized and well-researched consideration of potential agenda items, aligning with the city charter and streamlining the process.

Councilor Whitaker expressed concerns about potentially limiting council members' ability to bring forward new business. After discussion, it was clarified that the proposed changes would not prohibit council members from requesting new agenda items but would provide a more structured process for consideration.

Motion: Approve

Moved By: Grey Zimmerman **Seconded by:** Brian Whitaker

Roll Call: Members Rob Hernandez, Michael Parsons, Neil Olsen, Grey Zimmerman, Brian Whitaker voted yes. None voted no.

Grey Zimmerman moved to approve Resolution No. 1838, a Resolution approving the Rules of the City Council of Central Point, Oregon effective June 26, 2025.

H. Resolution Approving IGA for Change Order Community Center

This item was removed from the agenda, Jackson County has not had a chance to review.

10 Business

11 Mayor's Report

The Mayor was not present at the meeting.

12 City Manager's Report

The city manager was not present at the meeting, as they were in Hawaii. Matt Samitore provided a brief report in their absence:

1. The city secured \$286,000 in funding for a waterline to support the housing authority project at the old Walmart site.
2. An additional \$7 million was secured for the West Pine Street project, fully funding it for the 2027 budget.
3. Samitore acknowledged Councilor Gray Zimmerman's last meeting

and thanked him for his service.

13 Council Reports

Councilor Zimmerman expressed gratitude for his time on the council and praised the city's leadership and community.

Councilor Parsons reported attending:

- The community center tour
- Rogue Valley Sewer Service board of directors meeting and luncheon as vice chair
- June Jackson County public safety coordinating meeting
- A special Rogue Valley Sewer Services board meeting

Councilor Olsen had nothing to report.

Councilor Whitaker provided an extensive report, including:

- Distributing business cards to constituents and encouraging them to contact city departments directly
- Discussing his business trip to Eugene and interactions with mental health professionals
- Expressing concern about discriminatory business practices he encountered
- Suggesting the creation of a newsletter with safety tips for residents
- Mentioning outreach from the library and policy representatives

14 Department Reports

Police Chief Log reported:

- Upcoming interviews for potential new hires
- An anticipated retirement in the department
- The memorial service for Deputy Merck from the sheriff's office

Planning Director Stephanie Powers reported:

- No planning commission meeting in July due to lack of agenda items
- A revised pre-application for the Rogue Valley Bin property for mixed housing
- An upcoming pre-application conference for Costco regarding an overflow parking area
- Ongoing work on long-range planning projects

Public Works Director Matt Samitore mentioned:

- An upcoming report on cell phone data collected from the Made in Southern Oregon event shows 9,000 attendees.
- Encouragement for council members to attend the Fourth of July events.

15 Executive Session

16 Adjournment

Neil Olsen moved to adjourn, all said aye and the meeting was adjourned at 7:44pm.

The foregoing minutes of the June 26, 2025, Council meeting were approved by the City Council at its meeting of _____, 2025.

Dated:

Mayor Taneea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Parks and Recreation

MEETING DATE: July 17, 2025

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: An Ordinance Amending in Part Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership Terms

SUMMARY AND BACKGROUND:

At its February 12th meeting, the Parks and Recreation Commission discussed a staff proposal to add a high school student as a voting member of the Commission. Commissioners expressed support for the idea and directed staff to develop a formal process to establish this position. Staff presented the revised ordinance and program elements to the Park and Recreation Commission at the May 29th meeting. The program was developed around three primary goals:

1. Promote Youth Civic Engagement: The Commission regularly considers policies and programs that affect Central Point's youth. Adding a student member ensures these perspectives are represented in decision-making and encourages early participation in local government.
2. Provide a Learning Opportunity in Public Service: The student member will gain firsthand experience in local governance through participation in policy discussions, community projects, and public meetings. This role offers practical lessons in consensus-building, leadership, and civic responsibility.
3. Strengthen the Future of Local Leadership: By fostering values of public service, accountability, and engagement, the program aims to develop future civic leaders and instill a lasting culture of community involvement among Central Point youth.

Staff developed the following program elements for review:

1. Revised Municipal Code Section 2.18.010 – Established – Membership – Terms

- Establishes a high school student as one of the seven voting members of the Parks and Recreation Commission.
- Defines a two-year term of service, with eligibility limited to Central Point high school juniors or seniors or Central Point residents who are attending high schools located outside the School District 6 jurisdiction.
- Clarifies quorum requirements, the appointment process, and procedures for filling vacancies.

- Sets an application timeline, allowing flexibility in the initial term following adoption of the ordinance.

2. Youth Member Criteria

- Establishes eligibility requirements, including age, residency, and a demonstrated interest in civic involvement.
- Outlines responsibilities such as regular meeting attendance, active participation, and professional conduct.
- Details the application and appointment process.

3. Youth Public Service Scholarship Award

- A \$2,000 scholarship will be awarded by the Central Point Parks and Recreation Foundation.
- Award is contingent on successful completion of the student's two-year term.
- Requires consistent attendance, active participation, and submission of a written reflection on the experience.
- Scholarship funds will be disbursed directly to the student's post-secondary or vocational institution.

The Parks and Recreation Commission approved all elements of the program and forwarded the revised ordinance and program elements to City Council with a recommendation to approve. If the revised municipal code is approved, the application process would be opened this summer and a youth member added by late summer or early fall.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

There will be minimal financial impact. The Central Point Parks and Recreation Foundation has committed to providing \$1000 for the scholarship and the city will provide an additional \$1000. The \$2000 scholarship will be awarded for two years of completed service on the Parks and Recreation Commission.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Community Investment

GOAL 3 - Provide opportunities for youth education, recreation, and support. (Kids are the future. Happy, well-adjusted kids are the canary in the coal mine for true community/ family well-being).

STRATEGY 1 – Communicate regularly with SD6 regarding partnership opportunities to

further excellent K-12 education in Central Point. Promote, encourage and financially support ongoing 4H and FFA programs.

Community Engagement

GOAL 2 - Promote community and city government through volunteerism.

STRATEGY 1 – Offer internships for youth through partnerships with local businesses, governments, and schools.

STRATEGY 5 –Expand existing park and recreation volunteer programs to increase involvement in recreation programs, special events, and park maintenance. Work with School District 6 and other organizations to provide enhanced community service opportunities for our youth to be directly involved in park and recreation projects.

Examine the potential of developing a citizen “adopt a park” program.

Responsible Governance

GOAL 4 - Promote awareness of and encourage opportunities to participate in local government as a citizen, volunteer or policymaker.

ATTACHMENTS/EXHIBITS:

1. ORD Amending 2.18.010 Park and Recreation Commission For City Council July 17, 2025
2. Criteria for Youth Member of the Central Point Parks and Recreation Commission 6-25-2025
3. Scholarship Criteria for Youth Member of the Central Point Parks and Recreation Commission 6-25-2025
4. Application for Youth Member Central Point Parks and Recreation Commission 6-25-2025

STAFF RECOMMENDATION:

Staff recommends approving an Ordinance Amending in Part Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership Terms.

RECOMMENDED MOTION:

I move to approve an Ordinance Amending in Part Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership Terms

ORDINANCE NO. _____

**AN ORDINANCE AMENDING IN PART CENTRAL POINT MUNICIPAL CODE
SECTION 2.18.010 – PARKS AND RECREATION COMMISSION--ESTABLISHED –
MEMBERSHIP--TERMS**

Recitals:

- A. Pursuant to CPMC 1.01.040, the city council, may from time to time revise its municipal code which shall become part of the overall document and citation.
- B. The City desires to create opportunities for youth involvement in City business.
- C. The City finds that establishment of a youth membership position on the Parks and Recreation Commission would create valuable opportunities for a youth member to be involved in parks related issues.
- D. Words ~~lined through~~ are to be deleted and words **in bold** are added.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. CPMC 2.18.010 is hereby amended to read as follows:

2.18.010 Established—Membership—Terms

- A. Membership.** There is established a Central Point Parks and Recreation Commission composed of seven voting members who shall be appointed by and shall serve at the pleasure of the city council, but who shall not be council members, officers, or employees of the city of Central Point. **Six members shall be at large; and, except as provided below, one member shall be a youth member who shall be a resident of Central Point and a current School District 6 student from either a Central Point high school or attending a high school outside the jurisdiction of School District 6 enrolled as a junior or senior at the time of appointment. The youth member shall be a full voting member and shall count toward quorum and residency requirements. The city council may solicit recommendations for appointment of a high school member through local schools or public application.**
- B. Terms. At large** Parks and Recreation Commissioners will serve three-year terms; **the youth member shall serve a two-year term.** Each member of the commission shall have a demonstrated interest in parks, open space, and recreation matters. At least seventy-five percent of commission members shall be residents of Central Point.
- C. Vacancy on Youth Position.** In the event the youth member position remains vacant for 1-month or more it may be filled by a citizen at large to the remainder of the then vacant two-year term.

D. Appointment of Chairperson. Each year, before the first regular meeting of the Parks and Recreation Commission, the mayor shall appoint a commission chairperson. The chairperson shall hold office for one year.

E. Application/Appointment of Youth Member. Youth members shall be selected by the following methods:

- 1. Submittal of an application to the Mayor's office.**
- 2. Submittal one letter of recommendation from a member of the community other than a relative.**
- 3. All application materials shall be submitted by May 1st.**
- 4. Final decision will be made by the Council with the Mayor's recommendation based on the student's application and possible interview.**
- 5. A student member shall be appointed by the Council by June 15th and shall serve a two-year term beginning July 1 and ending June 30.**
- 6. For the first term following adoption of this Ordinance, the youth member may submit an application and be appointed at any time as determined by Council for the remainder of the initial term.**

SECTION 2. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter" or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Recitals A-C) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 3. Effective Date. The Central Point City Charter states that an ordinance enacted by the Council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____ 2025.

Mayor Tanea Browning

ATTEST:

City Recorder

Central Point Parks and Recreation Commission Youth Member Criteria

Purpose: The youth member position on the Central Point Parks and Recreation Commission is intended to provide a high school student with a meaningful opportunity to actively participate in local government. Through direct involvement in discussions and decisions related to parks, recreation, and open space policies, the student will gain firsthand experience in civic engagement and public service. This position is designed to foster leadership, build understanding of how local government functions, and instill a lifelong appreciation for community involvement. By contributing a youth perspective, the student will play a vital role in helping shape programs and policies that serve Central Point residents of all ages.

Eligibility Criteria:

- **Residency:** Crater High Schools students must reside within Central Point School District 6. For students attending other area high schools, they must reside within the Central Point city limits.
- **School Enrollment:** Must be enrolled as a junior or senior at the time of appointment. Sophomores are encouraged to apply prior to their junior year.
- **Term Commitment:** Must commit to serving a full two-year term defined as beginning on July 1 of the first year and through June 30 of the second year of service.
- **Age Consideration:** Recommended age range is 16–18 years at time of service.
- **Civic Interest:** Must demonstrate an interest specifically in public service with a general interest in parks, open space, and recreation issues.

Application Requirements:

- **Application Form:** Complete application form and submit to the City Recorder.
- **Letter of Recommendation:** Provide one letter of recommendation from a non-relative adult (e.g., teacher, coach, mentor).
- **Deadline:** All materials must be submitted to the City Recorder no later than May 1 each year.
- **Interview (optional):** May be required to participate in an interview with the Mayor, city staff, and/or commission members.

Selection Process:

- Applications will be reviewed by the Mayor, city staff and members of the Parks and Recreation Commission.
- The Mayor will make a recommendation to the City Council.
- Final appointment will be made by the City Council by June 15 of each year.

Expectations During Term:

- **Meeting Attendance:** Expected to attend at least 75% of scheduled meetings; any excused absences must be communicated to staff in prior to the commission meeting.
- **Active Participation:** Must contribute to discussions, bring a youth perspective, and fulfill all duties of a voting Park and Recreation Commission member.
- **Code of Conduct:** Must adhere to the city's code of conduct for Commission members.

6/23/2025

- Reflection/Report: Will be asked to provide a short reflection on their experience at the end of their term.
- At the end of a successful two-year term of service, The Central Point Parks and Recreation Foundation will award the youth member a scholarship in the amount of \$2,000. The award is subject to the provisions of the attached scholarship criteria.

Contingency: If the position remains vacant for one month or more, the city may appoint a citizen at large to serve the remainder of the term. When there is a future opening on the Commission, it may be made available for a youth member if the scheduling is conducive to the application process.

Central Point Parks and Recreation Commission Youth Public Service Scholarship Award

Purpose: To recognize the commitment and service of a high school student who completes a two-year term as a voting member of the Central Point Parks and Recreation Commission by awarding a \$2,000 scholarship in support of their post-secondary education or vocational training.

Eligibility: To be eligible for the scholarship award, the student must:

- Be the duly appointed student member of the Central Point Parks and Recreation Commission.
- Successfully complete a full two-year term of service, defined as beginning on July 1 of the first year and through June 30 of the second year of service.
- Remain in good standing throughout the two-year term and actively participate as a Park and Recreation Commission member.

Award Criteria: The scholarship will be awarded based on the following:

1. Attendance

- Attend at least 75% of regular and special Parks and Recreation Commission meetings during the two-year term.
- Submit advance notice for any absences, consistent with commission protocols.

2. Participation

- Actively engage in commission discussions and provide thoughtful input.
- Serve on subcommittees, attend events, or contribute to outreach activities when possible.
- Demonstrate preparedness by reviewing commission meeting materials and staying informed on all commission issues.

3. Conduct

- Adhere to the City of Central Point's code of conduct for public officials.
- Represent the City and Commission in a respectful and responsible manner.

4. Final Reflection

- Submit a brief written reflection (300–500 words) by June 30 of the second-year summarizing:
 - Key takeaways from the experience
 - Skills gained or developed
 - How the experience impacted their understanding of public service

Scholarship Disbursement

- The \$2,000 scholarship will be paid directly to an accredited post-secondary institution or vocational program upon receipt of:
 - Proof of enrollment (e.g., class registration or acceptance letter)
 - Student identification information for proper fund transfer
- If the student defers enrollment (e.g., for a gap year), the award may be held in trust for up to 12 months after the end of service.
- Funds are to be used exclusively for tuition, books, or other direct educational expenses.
- If a student completes their first year of service on the Parks and Recreation Commission but is unable to serve a second year, they may be eligible for a partial scholarship award

of up to \$1,000. Eligibility will be determined based on the reason for early departure, such as graduation, relocation, or other significant personal or academic obligations, subject to review by the Commission and the Foundation Board.

Administration

- The Central Point Parks and Recreation Foundation will manage and disburse the scholarship award to the appropriate institute of higher learning.
- Confirmation of eligibility and approval for disbursement will be coordinated by City staff in consultation with the Foundation.

**City of Central Point
Central Point Parks and Recreation Commission
Application for Youth Member**

Applicant Information

Full Name: _____

Date of Birth: _____ Current Grade: _____

High School Attending: _____

Home Address: _____

Phone Number: _____ Email: _____

Application Date: _____

Short Answer Questions (Attached additional sheets if needed)

1. Why are you interested in serving on the Central Point Parks and Recreation Commission?

2. Describe your involvement in school, community, or volunteer activities.

3. What do you hope to learn or accomplish from this experience?

Recommendation: You must submit one letter of recommendation from a non-relative adult (e.g. teachers, coach, mentor, supervisor) with this application.

Name: _____

Relationship to you: _____

Availability and Commitment:

Are you able to attend regular commission meetings (four meetings per year) and associated special events and subcommittee meetings? Yes No

Are you available to serve a full two-year term beginning on July 1 of the first year and ending on June 30 of the second year? Yes No

Signature: By signing below, I confirm that the information in this application is true and accurate.

I understand the expectations of the position and I am committed to active participation as a Central Point Park and Recreation Commission member if appointed.

Applicant Signature: _____ Date: _____

Parent/Guardian Signature (if under 18): _____
Date: _____

Submission Instructions

Please submit this completed application and your letter of recommendation to:

City of Central Point – Park and Recreation Commission Youth Member
Attn: City Recorder
140 S. Third Street
Central Point, OR 97502

Please note that an interview will be required as part of the application process. If you have any questions related to the Park and Recreation Commission Youth Member position or need any additional information please contact Dave Jacob, Park Planner, at (541) 423-1012 or dave.jacob@centralpointoregon.gov



DEPARTMENT: Administration

MEETING DATE: July 17, 2025

STAFF CONTACT: Chris Clayton, City Manager

SUBJECT: Ordinance Adding 9.100 Fireworks

SUMMARY AND BACKGROUND:

The current City code contains minimal regulations regarding the use of fireworks in city limits. They are only restricted within the Bear Creek Greenway. Given increased fire risk, constituent concerns, and a review of other city codes, staff recommends amending the code to limit the use of consumer fireworks to July 3 through midnight July 4, to specify additional locations where fireworks are prohibited, and to increase the fine associated with violations to potentially deter violations.

The proposed code change would exempt any fireworks display that is permitted by the State Fire Marshall.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Community Engagement

GOAL 1 - Build strong relationships between government and its citizens.

GOAL 2 - Promote community and city government through volunteerism.

STRATEGY 1 – Regularly survey the needs and preferences of Central Point residents.

STRATEGY 2 – Utilize practical communication approaches to reach and engage as many community members as possible. Adapt approaches as preferences in the community change.

STRATEGY 5 – Maintain a safe community that is known for its compassionate outreach to citizens. Develop strategies to work with vulnerable populations compassionately.

STRATEGY 6 – Leverage community partnerships to increase public safety staffing, reduce crime rates per capita, and enhance community relations with the city.

ATTACHMENTS/EXHIBITS:

1. ORD Amending Title 9 - Prohibitions on Fireworks

STAFF RECOMMENDATION:

Make a motion to forward the ordinance to a second reading with, or without, modifications.

RECOMMENDED MOTION:

I move to forward the Ordinance amending in part Central Point Municipal Code Title 9
- to add a new Section 9.100 Limitations on Fireworks to a second reading.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING IN PART CENTRAL POINT MUNICIPAL CODE TITLE
9 – TO ADD A NEW SECTION 9.100 LIMITATIONS ON FIREWORKS**

Recitals:

- A. Pursuant to CPMC 1.01.040, the city council, may from time to time revise its municipal code which shall become part of the overall document and citation.
- B. Fireworks, when not properly used and supervised, create an extreme fire and safety hazard.
- C. During fire season, any use of fireworks increases the risk of fire.
- D. The Council finds it is in the public interest to limit the use of fireworks in city limits, while balancing that risk against the desire of its citizens to celebrate Independence Day.
- E. Words ~~lined through~~ are to be deleted and words **in bold** are added.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. Title 9 is hereby amended to add a new Section 9.100 - Limitations on Fireworks to read as follows:

X. Fireworks

9.100.010 Definitions.

For purposes of this Chapter, the definition of fireworks, fireworks display, and consumer fireworks has those meanings set forth in ORS 480.111.

9.100.020 Sale of Consumer Fireworks.

Sale of consumer fireworks within the jurisdiction of Central Point shall be in compliance with ORS 480.111 to ORS 480.165.

9.100.030 Fireworks within the city limits.

The use of consumer fireworks is allowed within the jurisdiction of Central Point pursuant to the provisions of ORS [480.160](#)(4), subject to the following additional limitations:

- A. The use of consumer fireworks is limited to July 3 through midnight July 4, between the hours of eight p.m. to midnight;
- B. The use of fireworks is prohibited at all times within the following:

1. The Greenway;
2. All public schools;
3. All public parks;
4. City Hall and the Police Station; and
5. During any declared fire season, except when allowed pursuant to subsection A, above.

C. Exception. Fireworks displays that have been issued a State Fire Marshal general fireworks display permit are exempt from the prohibitions of this chapter.

9.100.040 Penalties.

Any person who shall violate any of the provisions of the code hereby adopted or fail to comply therewith shall upon conviction thereof, by a court of competent jurisdiction, have committed a violation, and be punished by a maximum fine of \$500 and shall pay the cost of the proceedings.

SECTION 2. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter" or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Recitals A-C) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 3. Effective Date. The Central Point City Charter states that an ordinance enacted by the Council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

PASSED by the Council and signed by me in authentication of its passage this ____ day of _____ 2025.

Mayor Tanee Browning

ATTEST:

City Recorder



DEPARTMENT: Planning

MEETING DATE: July 17, 2025

STAFF CONTACT: Stephanie Powers, Planning Director

SUBJECT: Ordinance Amending CPMC 2.16--Planning Commission (2nd Reading)

SUMMARY AND BACKGROUND:

The Planning Commission serves as both an advisory body to the City Council and the decision-making authority for quasi-judicial land use actions in Central Point. The Commission operates under the rules set forth in Central Point Municipal Code (CPMC) Chapter 2.16, originally adopted in 1978. These rules reflect the laws, norms, and practices of that time and have been updated only minimally since.

At its meeting on June 3, 2025, the Planning Commission conducted a review of CPMC 2.16 relative to the requirements of ORS Chapter 227 and current best practices in Oregon land use planning. Following discussion, the Commission unanimously recommended that the City Council consider adopting the following amendments:

- Clarify the Planning Commission's advisory and quasi-judicial role;
- Affirm City Council appointment of Planning Commissioners and clarify that no term limits apply;
- Authorize the Planning Commission to elect its own presiding officers rather than having them appointed by the Mayor and Council;
- Increase officer terms from one year to two years;
- Specify that officers may serve multiple consecutive terms;
- Formally authorize compensation for the Chairperson, consistent with past practice (\$75/month);
- Include provisions for Commissioner orientation and ongoing training;
- Update staff support designation from the City Manager to the Planning Director;
- Remove language allowing the Mayor and City Manager to participate in deliberations without voting, which is no longer consistent with practice;
- Modernize and streamline language for clarity, accessibility, and readability.

These changes are intended to ensure CPMC 2.16 remains legally compliant, operationally current, and supportive of an effective and engaged Planning Commission.

The City Council conducted the first reading of the ordinance at its meeting on June 26, 2025. During the discussion, Council members raised questions regarding the general language concerning removal of members for cause. Staff clarified that the language is

intentionally broad to maintain consistency with state ethics laws. In addition, a correction was noted in Section 2.16.120 to eliminate an inaccurate reference to ORS 227.035. With this correction, the City Council unanimously advanced the ordinance to a second reading.

The updated ordinance reflecting these City Council's correction is included as Attachment 1.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

There are no new financial impacts associated with the proposed ordinance. The \$75 monthly stipend provided to the Chairperson is already being paid in practice; this ordinance merely codifies that existing policy.

LEGAL ANALYSIS:

The proposed ordinance is not a land use action and is therefore not subject to review under Title 17 (Zoning). Instead, it is a legislative action subject to the authority granted to the City Council under Chapter IV, Sections 15–17 of the City of Central Point Charter (2010).

Per Section 16 of the Charter, the adoption of an ordinance requires approval by a duly seconded motion and a majority vote at two separate Council meetings. The action presented tonight is the first reading, consistent with Charter procedures.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

The proposed ordinance supports Goal 2: Effective Governance, by ensuring clarity in roles, policies, and procedures for boards and commissions. It also supports Goal 4: Community Engagement, by promoting transparency, training, and opportunities for public involvement in local land use decisions.

ATTACHMENTS/EXHIBITS:

1. Ordinance Amending CPMC 2.16--Planning Commission (CC Second Reading)

STAFF RECOMMENDATION:

Approve the ordinance amending CPMC 2.16--Planning Commission.

RECOMMENDED MOTION:

I move to approve Ordinance No. _____, the ordinance amending Chapter 2.16 of the Central Point Municipal Code to clarify rules and procedures governing the Planning Commission in alignment with state law and best practices in Oregon land use planning.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 2.16 OF THE CENTRAL POINT MUNICIPAL CODE TO CLARIFY RULES AND PROCEDURES GOVERNING THE PLANNING COMMISSION IN ALIGNMENT WITH STATE LAW AND BEST PRACTICES IN OREGON LAND USE PLANNING.

Recitals:

- A. Pursuant to CPMC 1.01.040, the City Council, may from time to time revise its municipal code which shall become part of the overall document and citation.
- B. On January 26, 1978, the City Council adopted Ordinance No. 1290, reestablishing the Planning Commission and codifying its membership, powers, duties, and procedures under Chapter 2.16 of the Central Point Municipal Code.
- C. Since its adoption, CPMC Chapter 2.16 has undergone only minimal revision.
- D. City staff has reviewed Chapter 2.16 and determined that substantial updates are necessary to eliminate inconsistencies with applicable state statutes in ORS Chapter 227, and to clarify provisions regarding the Commission's role, officer selection, meeting procedures, and other administrative functions.
- E. On June 3, 2025, the Planning Commission met to discuss the proposed amendments, made further revisions and unanimously recommended by a duly seconded motion that the City Council adopt the changes as presented in Exhibit A.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 2.16 of the Central Point Municipal Code is amended to add new Section 2.16.005 – Purpose to read as follows:

2.16.005 Purpose

The Planning Commission serves as an advisory body to the City Council, guiding land use and development decisions that implement the City's Comprehensive Plan. The Commission ensures compliance with state laws and facilitates public participation in the planning process.

SECTION 2. Section 2.16.020 – Membership is amended in part to read as follows:

2.16.010 – Membership

The commission shall consist of seven members who are not **City** officials or employees. ~~of the city.~~ At least six of the members shall be residents **must reside** within the city limits., ~~and the~~ **The** seventh member shall **must be a resident of the city or shall** **either** (1) reside within the urban growth boundary of the city as established in the city's comprehensive plan, (2) own and operate a business within the city limits, or (3) own real property within the city limits. ~~The mayor and city manager may sit with the commission and are entitled to take part in its discussion, but shall not have the right to vote.~~

SECTION 3. Section 2.16.030 – Terms of Office is amended in part to read as follows:

2.16.030 Terms of Office.

Commission positions for each commission member shall be ~~established and numbered one through seven. Commission members shall be~~ **Members are** appointed to each position by the **City Council** ~~city council.~~ **Initial appointments shall be staggered to ensure term expirations are evenly distributed. Commissioners may be reappointed with no term limits. The City Recorder shall maintain a current roster of appointments.** ~~Planning commissioner terms shall commence on the first day of January of the first year of each term. The term of office of a planning commissioner shall be four years, or until an incumbent successor is appointed and qualified. However, the initial reappointments under this chapter of some members shall be for different terms in order to establish an approximately equal number of expiring terms each calendar year. The city recorder is responsible for keeping a record of each position and related expiration dates and current names of persons filling the positions.~~

SECTION 4. Section 2.16.040 – Vacancies and Removal is amended in part to read:

2.16.040 Vacancies and Removal.

Vacancies shall be filled for the unexpired term. A member may be removed by the City Council, after a hearing, for misconduct or nonperformance of duty. ~~Appointments to fill vacancies shall be for the remainder of the unexpired term. A member may be removed by the city council after hearing, for misconduct or nonperformance of duty. A member who is absent from three meetings without an excuse as approved by the chairman of the planning commission is rebuttably presumed to be in nonperformance of duty, and the chairman shall report such~~

~~absences to the city council and the city council shall declare the position vacant unless finding otherwise following the hearing.~~

SECTION 5. Section 2.16.050 – Presiding Officers shall be amended in part to read as follows:

~~The mayor, with the approval of a majority of the council, shall appoint~~ **Planning Commission shall elect** a chairperson and vice-chairperson of the planning commission to serve ~~one-year~~ **two-year** terms. **Officers may be re-elected for consecutive terms. The Chair and Vice-Chair shall have full voting rights.** ~~The chairperson, and vice-chairperson when presiding, shall not have the same right to vote as other planning commission members except to break a tie vote. Either the chairperson or vice-chairperson~~ **Officers** may be removed **from their role by majority vote of the Planning Commission for cause.** ~~the mayor, for cause, with the approval of a majority of the council.~~ **In the event of a vacancy, the Planning Commission shall elect a replacement to serve the remainder of the unexpired term.**

SECTION 6. Section 2.16.060 – Staff Services is amended in part to read as follows:

2.16.060 Staff Services

~~The city manager~~ **Planning Director** shall provide **the Planning Commission with staff support and necessary training and administrative services.** ~~a secretary to the commission, and such other staff and consultation services as may be appropriate.~~ **A designated staff member shall serve as the Commission Secretary and maintain an official** ~~The secretary shall keep a record of~~ **C**ommission proceedings.

SECTION 7. Section 2.16.070 – Meetings is amended in part to read as follows:

Section 2.16.070 Meetings

A quorum shall consist of a majority of current members. ~~A majority of the members of the planning commission including the chairperson or vice-chairperson shall constitute a quorum. The commission shall meet on the first and third Tuesdays of each month, unless cancelled by the Planning Director. Special meetings may be called with at least 24 hours' notice provided in accordance with Oregon Public Meetings Law. Meetings may be held remotely or in a hybrid format in accordance with adopted rules. Meetings of the commission shall be open to the public. Meetings other than at regularly scheduled times may be announced at a prior meeting and thereby be made a part of the meeting records. Regularly scheduled or special meetings may be cancelled by the mayor or city manager. The chairperson upon his own motion may, or at the~~

~~request of two members of the commission shall, by giving notice to members of the commission and those officials designated to sit with it, call a previously unannounced special meeting of the commission for a time not earlier than twenty-four hours after the notice is given. Notice of a previously unannounced meeting shall be delivered or telephoned to a newspaper of general circulation within the city, posted at the city hall and, to the extent feasible, provided to interested persons at least twenty-four hours prior to the meeting.~~

SECTION 8. Section 2.16.080 – Powers and Duties is amended in part to read as follows:

2.16.080 Powers and Duties.

The Planning Commission shall have the powers and duties set forth in ORS 227.090 (Powers and Duties of Commission) except as otherwise provided by City Council, and shall include:

- A. Conducting public hearings on land use applications, zoning amendments, and comprehensive plan updates;**
- B. Acting as the decision-making authority on quasi-judicial matters;**
- C. Making recommendations to the City Council on legislative matters;**
- D. Reviewing and advising on long-range planning efforts and master plans; and,**
- E. Promoting public engagement and ensuring consistency with state and local planning goals.**

~~commission shall have the powers and duties which are now or may hereafter be assigned to it by charter, resolution or order of this city and general laws of this state.~~

SECTION 9. Section 2.16.085 is hereby amended to add a new section 2.16.085 Training and Orientation to read as follows:

2.16.085 Training and Orientation.

All new Commission members shall complete training on land use procedures, ethics, public meetings law, and Oregon planning requirements within six months of appointment. Ongoing training opportunities shall be provided annually.

SECTION 10. Section 2.16.090 – Rules of Procedure is amended in part to read as follows:

Pg. 4 Ordinance No. _____ (__/__/__)

2.16.090 Rules of Procedure

~~Except as otherwise established by the city council, the~~ **The planning**
Commission may adopt **or amend** rules governing the conduct of its **meetings**
and business, **subject to Council oversight and consistent with applicable**
law.

SECTION 11. Section 2.16.100 – Compensation is amended in part to read as follows:

2.16.100 Compensation

The Planning Commission Chairperson shall receive a monthly stipend, which is established by Resolution of the City Council each year. All other Commissioners ~~Planning commission members are to receive~~ **shall serve without** ~~no~~ compensation, **but may be reimbursed for** ~~other than~~ authorized expenses.

SECTION 12. Section 2.16.110 – Occupations is amended in part to read as follows:

2.16.110 Occupations

In accordance with ORS 227.030(4), no ~~No~~ more than two voting members of **the Planning Commission** shall be **principally** engaged ~~principally~~ in the buying, selling, or **development** ~~developing~~ of real estate for profit as individuals, **partners**, ~~or be members of any partnership, or officers or employees of entities~~ **any corporation, that is engaged in such activities.** ~~principally in the buying, selling, or developing of real estate for profit.~~

In addition, No ~~no~~ more than two voting members shall be engaged in the same kind of occupation, business, trade or profession. **This limitation is intended to promote occupational diversity on the Commission.** ~~See ORS [227.030](#)(4) and [215.030](#)(5).~~

SECTION 13. Section 2.16.120 Conflict of Interest is amended in part to read as follows:

2.16.120 Conflict of Interest and Recusal

Commission members shall comply with ORS Chapter 244. A member shall not participate in any matter where they or a defined relative household member or associated business has a direct or substantial financial interest. Members must disclose actual or potential conflicts at the meeting and, in

the event of an actual conflict, recuse themselves by abstaining from discussion and vote in accordance with state law. ~~A member of the planning commission shall not participate in any commission proceeding or action in which any of the following has a direct or substantial financial interest: the member or his spouse, brother, sister, child, parent, father-in-law, mother-in-law, any business in which he is then serving or has served within the previous two years, or any business with which he is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any actual or potential interest shall be disclosed at the meeting of the commission where the action is being taken. See ORS [227.035](#) and [215.035](#).~~

SECTION 14. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter", or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Recitals A-E) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 15. Effective Date. The Central Point City Chatter states that an ordinance enacted by the Council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____, 2025.

Mayor Tanee Browning

ATTEST:

City Recorder



DEPARTMENT: Public Works

MEETING DATE: July 17, 2025

STAFF CONTACT: Greg Graves, Construction Services Supervisor

SUBJECT: 2025 Pavement Maintenance Project

SUMMARY AND BACKGROUND:

The 2025 Pavement Maintenance Project is the City of Central Point Public Works Department's yearly project to address failing roadways and maintain/improve overall condition of City streets. This years project will North Haskell Street from Twin Creeks Crossing to Taylor Road, and Hamrick Road from Naples Drive to Beebe Road. Work will include traffic control, erosion control, 4-inch and 6-inch dugouts, paving and adjustment of water valves and manholes.

Bids were solicited online through [QuestCDN.com](https://www.questcdn.com) and project was advertised in the Daily Journal of Commerce and the Grants Pass Daily Courier on the weekends of June 20 and June 27, 2025. Engineers estimate for the project was \$230,000. Bids were opened on July 10, 2025, at 2pm. Low Bidder was Pilot Rock Excavation, Inc., at \$194,170. Others submitting qualified bids were Knife River Materials, at \$252,040, and CPI Aquisitions, at \$257,130.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

The project was initially budgeted in the 2023-2025 Budget

LEGAL ANALYSIS:

The City of Central Point public contracts/bidding process is governed by Oregon Revised Statutes (ORS) Chapter 279 and Central Point Municipal (CPMC) Chapter 2.40.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Community Investment; Goal 5 - Plan, design and construct modern and efficient infrastructure in all areas and systems. Strategies 3 and 4.

ATTACHMENTS/EXHIBITS:

1. Project map
2. DJC Advertisement
3. Daily Courier Advertisement
4. 2025 Pavement Maintenance Project

STAFF RECOMMENDATION:

Approve a resolution awarding the 2025 Pavement Maintenance Project to Pilot Rock Excavation, Inc.

RECOMMENDED MOTION:

I move to approve Resolution No. _____ accepting Pilot Rock Excavation, Inc., as contractor, in the amount of \$194,170, for the 2025 Pavement Maintenance Project.



CITY OF CENTRAL POINT

2025 PAVING MAINTENANCE

SUMMER 2025

PROJECT VICINITY MAP



DRAWING INDEX

Sheet Number	Sheet Title	Dwg No.
01	COVER	CDV
02	PAVING PLAN - HAMBRICK RD.	CD1
04	PAVING PLAN - HASKELL ST.	CD2

CONTACT PERSONNEL

CONTACT	AGENCY	PHONE
ANDREW TAYLOR, P.E.	RH2 ENGINEERING	541-852-7853
GREG GRAVES	CITY OF CENTRAL POINT	541-664-3321 EXT. 225
DOUG NORMAN	CITY OF CENTRAL POINT	541-664-3321 EXT. 191
NICK BAIKE	RWSS	541-665-5300
ERIC CHASE	CHARTER	541-210-3927
ELI HABERMAN	AVISTA	541-690-0901
	PACIFIC POWER	1-877-508-5088
	CENTURY LINK(LUMEN)	1-877-453-8353

CALL 48 HOURS BEFORE YOU DIG
ONE CALL 811

REPORT ALL SPILLS
DEPT. OF ECOLOGY 1-800-258-5990

PROJECT LOCATION MAP



GENERAL NOTES

1. NO SURVEY WAS COMPLETED FOR THIS SET OF PLANS. ALL INFORMATION WAS TAKEN FROM GOOGLE EARTH SATELLITE IMAGERY.
2. CONSTRUCTION SHALL CONFORM TO THE 2024 STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION PUBLISHED BY THE OREGON CHAPTER OF APWA, AND THE CURRENT AMENDMENTS OF THE APPROVING AGENCY.
3. CONTRACTOR SHALL BE RESPONSIBLE TO CLEAN AND/OR MAINTAIN EXISTING PUBLIC STREETS OF SOIL OR OTHER DEBRIS DEPOSITED BY CONSTRUCTION OPERATIONS AND REPAIR ALL STREETS DAMAGED BY CONSTRUCTION OPERATIONS IN A TIMELY MANNER TO AVOID INCONVENIENCES OR HAZARDS TO THE PUBLIC.
4. CONTRACTOR SHALL NOTIFY OREGON UTILITY NOTIFICATION CENTER AT 1-800-332-2344, AND THE CITY OF CENTRAL POINT PUBLIC WORKS DEPARTMENT AT 664-3321 48 HOURS PRIOR TO BEGINNING WORK.
5. ALL CONTRACTORS AND SUBCONTRACTORS SHALL BE PRE-QUALIFIED (SEE SPECIFICATIONS) PRIOR TO ANY CONSTRUCTION OF THIS PROJECT.
6. THE CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL PLAN AND SECURE APPROVAL OF THE PLAN FROM THE AGENCY AT LEAST FIVE (5) WORKING DAYS PRIOR TO STARTING WORK.
7. THE CONTRACTOR SHALL NOT PERFORM WORK WITHOUT AGENCY INSPECTIONS WHERE INSPECTIONS ARE REQUIRED BY THE SPECIFICATIONS.
8. REQUESTS BY THE CONTRACTOR FOR CHANGES TO THE PLANS MUST BE APPROVED BY THE ENGINEER BEFORE CHANGES ARE IMPLEMENTED.
9. WHEN PERFORMING EXCAVATIONS, THE CONTRACTOR SHALL COMPLY WITH THE PROVISIONS OF ORS 757.542 TO 757.562, WHICH INCLUDE REQUIREMENTS THAT THE CONTRACTOR HAND-EXPOSE (POTHOLE) UNDERGROUND FACILITIES AND USE REASONABLE CARE TO AVOID DAMAGING THEM.
10. THE LOCATION OF ALL EXISTING UTILITIES ARE SHOWN FOR REFERENCE PURPOSES ONLY. ALL LOCATIONS SHALL BE VERIFIED BY THE CONTRACTOR. IF ANY LOCATIONS VARY FROM WHAT IS SHOWN THE CONTRACTOR SHALL NOTIFY PUBLIC WORKS IMMEDIATELY. ANY WORK COMPLETED WITHOUT NOTIFICATION OF INCORRECT LOCATION TO THE ENGINEER MAY BE REMOVED AND RECONSTRUCTED AT THE CONTRACTOR'S EXPENSE.
11. ALL EXISTING STRIPING AND PAVEMENT MARKINGS THAT ARE DAMAGED OR REMOVED AS PART OF THIS PROJECT ARE TO BE RESTRIPTED BY CITY CREWS. CONTRACTOR IS RESPONSIBLE FOR KEEPING A RECORD OF EXISTING STRIPING BEFORE IT IS REMOVED TO ENABLE ITS REPLACEMENT AFTER ROADWAY CONSTRUCTION IS COMPLETE.
12. THE CONTRACTOR SHALL PROTECT BUILDINGS, FENCES, APPURTENANCES, ABOVE GROUND UTILITIES, AND OTHER PROPERTY ADJACENT TO ALL CONSTRUCTION AREAS. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR REPAIRING ALL DAMAGE CAUSED BY CONSTRUCTION ACTIVITIES.
13. EROSION CONTROL MEASURES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND BE IN PLACE DURING CONSTRUCTION ACTIVITIES. ANY PROBLEMS OCCURRING BEFORE FINAL ACCEPTANCE BY THE CITY OF CENTRAL POINT SHALL BE CORRECTED BY THE CONTRACTOR. UPON FINAL ACCEPTANCE BY THE CITY OF CENTRAL POINT, OR AS OTHERWISE DIRECTED BY THE ENGINEER, THE CONTRACTOR SHALL REMOVE ALL TEMPORARY, NON-DEGRADABLE EROSION CONTROL MEASURES.



Jun 16, 2025
PWS-P-COV.DWG



A Division of BridgeTower Media
P.O Box 745929
Atlanta, GA 30374-5929

Invoice # 745794452
Invoice Date 06/30/2025
Customer City of Central Point, ID:
Payment Terms Net 30
Due Date 07/30/2025

BILLING ADDRESS

Accounts Payable
140 S 3rd St
Central Point OR 975022216

ADVERTISER

City of Central Point, ID: 54301
140 S 3Rd St
Central Point OR 975022216

INVOICE REF	MEDIA	DATE	PO	EDITION	QTY	AD SIZE
1007595046	Daily Journal of Commerce OR - Public	06/20/25		Legal - Bids	1	Legal - Bids
1007596538	Daily Journal of Commerce OR - Public	06/27/25		Legal - Bids	1	Legal - Bids
Thank you for your business! IOID: 4066863 Index: Bids - Other Category: Construction Affidavit Reference: 2025 PAVEMENT MAINTENANCE PROJECT				Subtotal		\$367.14
				Tax		\$0.00
				Credits		\$0.00
				BALANCE DUE		\$367.14

REMITTANCE STUB TO BridgeTower Media

Invoice #	745794452 Daily Journal of Commerce OR - Public Notice	Date	07/30/2025	Customer ID	ID: 54301, City of Central Point
Amount Enclosed:					

Acceptable Payment Methods

PREFERRED METHOD To Pay by ACH Transfer: Bank: Bank of America Send ACH remittance email to ar@bridgetowermedia.com Account Number: 237025443017 Routing: 053000196	OTHER METHODS To Pay by Check use the following address: Please include invoice number on check BridgeTower OpCo, LLC P.O Box 745929 Atlanta, GA 30374-5929	To Pay by Credit Card: Use the Click to Pay Online link located on the email you received or Contact Accounts Receivable: 866-802-8214 Please have your Invoice Number and Credit Card Number Ready	To Pay by Wire Transfer: Name: BridgeTower OpCo, LLC Bank: Bank of America Swift Code: BOFAUS3N Bank Address: 100 North Tryon Street Charlotte, NC 28255 Account Number: 237025443017 Routing: 026009593
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EXHIBIT A

CITY OF CENTRAL POINT 2025 PAVEMENT MAINTENANCE PROJECT PUBLIC IMPROVEMENT PROJECT:

QuestCDN 9736092

Bids Due 2:00 pm, July 8, 2025

NOTICE TO CONTRACTORS

ADVERTISEMENT FOR BIDS

This project consists of paving and pavement repair on Hamrick Road from Beebe Road to Naples Drive and Haskell Street from Twin Creeks Park to Taylor Road. This is a City funded project.

COST ESTIMATE: \$230,000

Plans and specifications will be available **online only** at www.questcdn.com beginning **June 20, 2025**. Any addenda issued will be posted on the above website.

Sealed bids will be opened and publicly read at the City of Central Point, City Hall, 140 S. 3rd Street, Central Point, OR 97502 at 2:00 PDT on **July 8, 2025**, for the above referenced project.

Bids must be submitted to Matt Samitore, Parks and Public Works Director, at the same address prior to 2:00 PDT on the above date. Sub-contractor Disclosure forms must be submitted prior to 4:00 PDT on the same date.

Please direct all questions to Greg Graves at 541-664-3321 (x225) or greg.graves@centralpoint.gov. The deadline for bidder questions is **July 3, 2025**.

Work shall not begin until **July 17, 2025** and **must be completed no later than October 31, 2025**.

Award of the contract will not be final until the later of: 1) three business days after the City of Central Point announces Notice of Intent to Award, or 2) the City of Central Point provides a written response to each timely protest, denying the protest and affirming the award.

Bidders must be prequalified in order to be eligible for award. Pre-qualification may be with the City of Central Point, City of Medford or the Oregon Department of Transportation. If the bidder is disqualified in any of these jurisdictions, the bidder will be ineligible for this contract.

In addition to being prequalified as described above, all bidders must be listed as plan holders for the project on www.questcdn.com, to be considered eligible to bid.

The contract is for public work subject to ORS 279C.800 to 279.870. This project is subject to Oregon prevailing wage rates.

Work performed by the Contractor's own organization must be at least 30% of the awarded contract amount.

The City of Central Point may reject any bid not in compliance with all public bidding procedures and requirements and may reject for good cause any or all bids upon a finding by the City of Central Point that it is in the public interest to do so. The City

of Central Point reserves the right to waive minor discrepancies or errors in bids however, any bid with an unsigned Schedule of Prices will be immediately rejected.

CITY OF CENTRAL POINT

Matt Samitore, Parks and Public

Works Director

Published Jun. 20 & 27, 2025.

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Grants Pass
Daily Courier

P.O. Box 1468, 409 S.E. 7th Street • Grants Pass, Oregon 97528

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Toll-free in Oregon 1-800-228-0457

CYNDI WEEKS
CENTRAL POINT, CITY OF-PUBLIC WORKS (LE) - CASH
140 S 3RD STREET
CENTRAL POINT, OR 97502

June 29, 2025

INVOICE

Type of notice: Bids-Pavement Maint. Project
Purchase order: Cyndi Weeks-Public Works
Account number: 00055213
Legal Notice number: 517458
Insertion dates: June 20, 2025; June 22, 2025; June 27, 2025; June 29, 2025

Amount Paid: **\$933.40**
Amount Due: **\$0.00**



PAID

Thank you for advertising in the Grants Pass Daily Courier.

Grants Pass
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AFFIDAVIT OF PUBLICATION

State of Oregon)
County of Josephine) ss.

I, Sarah Hannon, being first duly sworn, depose and say that I am a manager of Courier Publishing Co., printer of the Grants Pass Daily Courier, a newspaper of general circulation in Josephine and Jackson Counties in Oregon, as defined by ORS 193.010 and 193.020; printed and published at Grants Pass, in the aforesaid counties and state; that the LEGAL NOTICE, a printed copy of which is herein enclosed, was published in the entire issue of said paper, for four insertions, on the following dates:

June 20, 2025; June 22, 2025; June 27, 2025; June 29, 2025.



Subscribed and sworn to before me this
second day of July, 2025.



Notary Public of Oregon

517458



LEGAL NOTICE

**Department of Public Works
ADVERTISEMENT FOR BIDS
NOTICE TO CONTRACTORS
PUBLIC IMPROVEMENT PROJECT:
2025 PAVEMENT MAINTENANCE PROJECT
QuestCDN 9736092**

This project consists of paving and pavement repair on Hamrick Road from Beebe Road to Naples Drive and Haskell Street from Twin Creeks Park to Taylor Road. This is a City funded project.

COST ESTIMATE: \$230,000

Plans and specifications will be available online only at www.questcdn.com beginning **June 20, 2025**. Any addenda issued will be posted on the above website.

Sealed bids will be opened and publicly read at the City of Central Point, City Hall, 140 S. 3rd Street, Central Point, OR 97502 at 2:00 PDT on **July 8, 2025**, for the above referenced project.

Bids must be submitted to Matt Samitore, Parks and Public Works Director, at the same address prior to 2:00 PDT on the above date. Subcontractor Disclosure forms must be submitted prior to 4:00 PDT on the same date.

Please direct all questions to Greg Graves at 541-664-3321 (x225) or greg.graves@centralpoint.gov. The deadline for bidder questions is July 3, 2025.

Work shall not begin until **July 17, 2025** and **must be completed no later than October 31, 2025**.

Award of the contract will not be final until the later of: 1) three business days after the City of Central Point announces Notice of Intent to Award, or 2) the City of Central Point provides a written response to each timely protest, denying the protest and affirming the award.

Bidders must be prequalified in order to be eligible for award. Pre-qualification may be with the City of Central Point, City of Medford or the Oregon Department of Transportation. If the bidder is disqualified in any of these jurisdictions, the bidder will be ineligible for this contract.

In addition to being prequalified as described above, all bidders must be listed as plan holders for the project on www.questcdn.com, to be considered eligible to bid.

The contract is for public work subject to ORS 279C.800 to 279.870. This project is subject to Oregon prevailing wage rates.

Work performed by the Contractor's own organization must be at least 30% of the awarded contract amount.

The City of Central Point may reject any bid not in compliance with all public bidding procedures and requirements and may reject for good cause any or all bids upon a finding by the City of Central Point that it is in the public interest to do so. The City of Central Point reserves the right to waive minor discrepancies or errors in bids however, any bid with an unsigned Schedule of Prices will be immediately rejected.

CITY OF CENTRAL POINT

Matt Samitore, Parks and Public Works Director

PUBLISHED:

Grants Pass Daily Courier

Daily Journal of Commerce

PUBLISH DATES: June 20, 22, 27, and 29, 2025

No. 00517458 - 6/20, 6/22, 6/27, 6/29, 2025

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE LOWEST QUALIFIED BID FROM PILOT ROCK EXCAVATION, INC., FOR THE CONSTRUCTION OF 2025 PAVEMENT MAINTENANCE PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT

RECITALS:

A. WHEREAS, the City recently solicited for the lowest bid for constructing the 2025 Pavement Maintenance Project.

B. WHEREAS, the City received 3 qualified bids.

C. WHEREAS, the lowest qualified bid was submitted by Pilot Rock Excavation, with a bid of \$194,170.

The City of Central Point resolves as follows:

Section 1. The City Council hereby accepts the lowest qualified bid from Pilot Rock Excavation, Inc., for \$194,170 to construct the 2025 Pavement Maintenance Project.

Section 2. The City Manager is hereby authorized to execute a contract and any related documents necessary to effectuate the acceptance of this award in a form substantially the same as that included in the specifications.

Section 3. This Resolution shall take effect immediately from and after its passage and approval.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 2025.

Mayor Tanea Browning

ATTEST:

City Recorder

1 - Resolution No. _____ 7/17/2025 Council meeting)



DEPARTMENT: Administration

MEETING DATE: July 17, 2025

STAFF CONTACT: Matt Samitore, Parks and Public Works Director

SUBJECT: Resolution Adopting Field Reservation Policy

SUMMARY AND BACKGROUND:

The City has a limited number of sports fields for public use. Recently, the City has received an increased number of conflicting requests for use of fields. Staff desires to have a clear policy setting forth the priorities for field usage and how to handle competing requests that are otherwise of equal priority.

The proposed policy was presented to the Parks Commission, who forwarded a favorable recommendation to the Council to approve the policy. The policy would prioritize field usage as follows: city-sponsored events would take first priority; non-profit groups that contract with the city, such as the School District, would take second priority; non-profit groups not affiliated with the City would be third priority, and commercial for-profit groups or groups charging event fees would be the 4th priority. In the event of a tie, the policy sets forth standards to resolve the scheduling conflict.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

GOAL 3 - Provide opportunities for youth education, recreation, and support. (Kids are the future. Happy, well-adjusted kids are the canary in the coal mine for true community/family wellbeing).

GOAL 2 - Create opportunities for all segments of the population to enjoy Central Point places and events.

ATTACHMENTS/EXHIBITS:

1. RESO Adopting Sports Field Reservation Policy
2. Sport field usage policy SD 6.26.25

STAFF RECOMMENDATION:

Make a motion to approve the Resolution with or without modifications to the policy.

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution adopting Sports Field Reservation Policy.

RESOLUTION NO. _____

A RESOLUTION ADOPTING SPORTS FIELD RESERVATION POLICY

Recitals:

- A. Whereas, the City has policies that address the criteria for reserving park space and sports fields.
- B. Whereas the City desires to establish a set of consistent guidelines for reservation of sports fields.
- C. Whereas, the Parks Commission considered the Sports Field Reservation policy in substantially the form attached hereto and forwarded a favorable recommendation to the City Council.

The City of Central Point resolves as follows:

Section 1. The Sports Field Reservation Policy dated July 17, 2025 attached hereto is hereby adopted.

Passed by the Council and signed by me in authentication of its passage this _____ day of July, 2025.

Mayor Tanea Browning

ATTEST:

City Recorder

City of Central Point Parks & Recreation

Sport Field Reservation Classification and Priority Policy Effective July 17, 2025

Purpose:

The purpose of this policy is to establish a structured and transparent classification system for approving sport field use by various community groups. This system ensures fair and efficient allocation of City facilities while providing clear guidelines for priority usage and fee assessment.

Sport field Use Classification System:

The following classification system is established to prioritize sport field use and determine applicable fees for different user groups:

Group	Priority	Description
A	First Priority	City-sponsored or co-sponsored programs and meetings including City of Central Point programs and classes.
B	Second Priority	Non-profit organizations and service groups that have a contract with the Central Point Parks & Recreation Department or other City departments such as Central Point School District.
C	Third Priority	Non-profit organizations and service groups not affiliated with the Central Point Parks & Recreation Department or City departments including non-commercial general public reservations.
D	Fourth Priority	Commercial usage, including: • For-profit groups and events • Groups charging event fees

Policy Implementation:

1. **City Discretion:** The City of Central Point reserves the right to deny or adjust reservations based on maintenance schedules, special events, or unforeseen circumstances. Reservations may be requested up to six months in advance of the date of the scheduled event or season. All applications submitted for a particular sports scheduling season will be evaluated at the same time and will not be evaluated on a first-come first-served basis. For example, prior to the start of fall soccer season, all applications submitted for use of soccer fields in the fall will be reviewed by staff based on priority ratings provided herein. If additional applications are submitted after the start of the season, they will be given consideration if there are additional fields available for use.
2. **Scheduling & Approval:** Sport field reservations will be scheduled based on the above priority system, with Group A receiving the highest priority and Group D the lowest.

3. **Fee Structure:** Fees will be established in the most recent fee schedule approved by resolution of the city council.
4. **Reservation Requirements:** All users must comply with City regulations, including insurance and liability requirements where applicable.
5. **City Discretion to Cancel or Reschedule Events:** The Parks, Recreation, and Facilities Management Department reserves the right to cancel or reschedule any reservation due to circumstances beyond its control. This would include acts of nature and other such events which make use of the facility unsafe for the users or would be detrimental to the facility. If a group has reserved an area on an “on-going” basis for a period of time, and another event desires to use the facility, the Department may need to make some adjustments to the on-going reservation to accommodate other members of the community.”

Tie-Breaking Criteria for Sport Field Use Requests

In the event of a scheduling conflict between two groups of the same priority level, preference will be given based on a combination of factors, including community impact, fair access, and equitable scheduling. Priority may be given to programs that serve a greater public benefit, such as youth-focused activities or free and low-cost community events. When multiple groups frequently request the same time slots, scheduling may be rotated to ensure fair access. Additionally, preference may be given to local organizations over non-local ones. The City of Central Point Parks and Recreation Department has discretion to determine if additional criteria should be taken into consideration at the time of sport field allocation. If all other factors remain equal, priority will be determined on a random draw. All applications submitted for the scheduling season will be evaluated at the same time and will not be evaluated on a first-come first-served basis. The City of Central Point Parks & Recreation Department reserves the right to make the final decision based on overall community needs and sport field availability.

Nikki Petersen
Recreation Manager
City of Central Point



DEPARTMENT: Administration

MEETING DATE: July 17, 2025

STAFF CONTACT: Matt Samitore, Parks and Public Works Director

SUBJECT: Resolution Approving IGA for Change Order Community Center

SUMMARY AND BACKGROUND:

The Parties are empowered by Oregon Revised Statute Chapter 190 to enter into intergovernmental agreements for the purpose of furthering the economy and efficiency of local governments. The City and County entered into an Intergovernmental Lease Agreement for the Multi-Use Pandemic Response Center ("Facility") dated July 10, 2024 (date of latest signature). The Lease acknowledges that the County will develop, construct, operate and manage the Facility, which has been designed large enough to accommodate a portion of the building for the City's use as a community center. Per the terms of the Lease, the City's share of the construction costs will be amortized over a period of 35-years, which such payments shall constitute Base Rent thereunder. The City has included a preschool as part of its portion of the Facility, and desires to add an outdoor play area for the preschool. The costs of such play area would be incorporated in a change order with the contractor. The parties desire to set forth the County's agreement to enter into the change order with the contractor and to bill the City the costs of such change order, rather than include those costs as amortized rent payments.

The change order is based upon the Construction Plans prepared on the City's behalf, attached as an exhibit to said IGA>

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

ATTACHMENTS/EXHIBITS:

1. IGA - Change Order for Preschool Playground
2. IGA Playground Exh A 100percentCD_250501

3. Reso Approving IGA Change Order- Playground Equipment - Community Center

STAFF RECOMMENDATION:

Make a motion to approve the resolution.

RECOMMENDED MOTION:

I move to approve Resolution No. _____ a Resolution approving that Intergovernmental Agreement between the City of Central Point and Jackson County for authorization to proceed with change order for Multi-use Pandemic Response Center.

**INTERGOVERNMENTAL AGREEMENT
BETWEEN THE CITY OF CENTRAL POINT AND JACKSON COUNTY
FOR AUTHORIZATION TO PROCEED WITH CHANGE ORDER FOR
MULTI-USE PANDEMIC RESPONSE CENTER**

This agreement is made and entered this ____ day of _____, 2025 by and between the City of Central Point “City” and Jackson County “County”.

RECITALS

1. The Parties are empowered by Oregon Revised Statute Chapter 190 to enter into intergovernmental agreements for the purpose of furthering the economy and efficiency of local governments.
2. The City and County entered into an Intergovernmental Lease Agreement for the Multi-Use Pandemic Response Center (“Facility”) dated July 10, 2024 (date of latest signature).
3. The Lease acknowledges that the County will develop, construct, operate and manage the Facility, which has been designed large enough to accommodate a portion of the building for the City’s use as a community center.
4. Per the terms of the Lease, the City’s share of the construction costs will be amortized over a period of 35-years, which such payments shall constitute Base Rent thereunder.
5. The City has included a preschool as part of its portion of the Facility, and desires to add an outdoor play area for the preschool. The costs of such play area would be incorporated in a change order with the contractor.
6. The parties desire to set forth the County’s agreement to enter into the change order with the contractor and to bill the City the costs of such change order, rather than include those costs as amortized rent payments.

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, it is mutually agreed as follows:

1. **Recitals.** The recitals set forth above are incorporated herein by reference.
2. **Effective Date.** This Agreement shall be effective _____, 2025.
3. **Change Order for Playground.** The County shall negotiate the change order with Adroit Construction for construction of the play area, consistent with the Final Constructions Plans dated May 1, 2025, attached hereto at Exhibit A. In addition, the plans will include fencing that is being finalized and will be provided by the City to the County. The total costs for the play area project, with fencing, has been estimated at \$150,000 to \$180,000.
4. **Reimbursement for Change Order Costs.** The County will bill the City for the total cost of the change order charged by Adroit. The City shall remit payment within 30-days of receipt of said invoice.

5. **Term.** The term of this Agreement shall extend from the date of execution through the date that the play area project is completed and the City has paid all costs of said change order.
6. **Limitations on Liability.** All parties agree that each party shall not be subject to claim, action or liability arising in any manner whatsoever out of any act or omission, interruption, or cessation of services by the other party under this Agreement. Neither party shall be liable or responsible for any direct, indirect special, or consequential damages sustained by the other party to this Agreement, including but not limited to delay, or interruption of business activities that may result in any manner whatsoever from any act or omission, interruption or cessation of services.
7. **Indemnity.** Subject to the limitations and conditions of the Oregon Tort Claims Act, ORS 30.260-300, the Oregon Constitution, Article XI, Section 7 and the terms of any applicable policies of insurance, the parties agree to save, hold harmless, and indemnify each other, including their officers, agents and employees, from any loss, damage, injury, claim, or demand by a third party against either party to this agreement arising from the activities of the other party in connection with this Agreement. Neither party shall be liable for any loss, damage, injury, claim, or demand against each other arising from their respective activities in connection with this agreement, except as otherwise expressly set forth herein.
8. **Non-Discrimination.** Each party agrees that no person shall, on the grounds of race, color, creed, national origin, sex marital status, or age, suffer discrimination in the performance of this Agreement when employed by either party. Each party agrees to comply with Title VI of the Civil Rights Act of 1964, with Section V of the Rehabilitation Act of 1973, and with all applicable requirement of federal and state civil rights and rehabilitation statutes, rules and regulations. Each party shall comply with the Americans with Disabilities Act of 1990, ORS 659A.142, and all regulations and administrative rules established pursuant to those laws.
9. **Dispute Resolution.** If the terms of this agreement are breached and the parties cannot reach agreement, both parties agree to proceed with binding arbitration regardless of the claim amount. The attorney for each party shall select a neutral third party to arbitrate. Arbitration costs and attorney fees shall be allocated by the arbitrator.

10. Miscellaneous

10.1 Jurisdiction and Venue. This Agreement has been made, and shall be construed, in accordance with the laws of the State of Oregon. The City and the County agree that any suit or action pertaining to the enforcement of the terms of this Lease shall be filed or brought in Jackson County, Oregon.

10.2 Successors. This Agreement shall be binding and inure to the benefit of any successor or assign of the City and/or any successor or assign of the County.

10.3 Headings. The section and subsection headings contained herein are for convenience in reference and are not intended to define or limit the scope of any provision of this Agreement.

10.4 Attorney Fees. In any action or arbitration brought by the other party under this Agreement, the prevailing party shall be entitled to recover interest, costs, and reasonable attorney fees, as set by the court or arbitrator, or if on appeal, by the appellate court.

10.5 Force Majeure. Neither party to this Agreement shall hold the other responsible for damages or delay in performance caused by acts of God, strikes, lockouts, accidents, pandemic, or other events beyond the control of the other or the other's officers, employees or agents.

10.6 Partial Invalidity. If any term, covenant, condition, or provision of this Lease is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions hereof shall remain in full force and effective and shall in no way be affected, impaired, or invalidated thereby.

10.7 Non-Waiver. The failure of either party to insist upon strict performance of any of the terms, covenants, or conditions of this Agreement shall not be deemed a waiver of any right or remedy that either party may have, and shall not be deemed a waiver of the right to require strict performance of all the terms, covenants, and conditions of this Agreement thereafter, nor a waiver of any remedy for the subsequent breach or default of any term, covenant or condition of the Agreement. Any waiver, in order to be effective, must be signed by the party whose right or remedy is being waived.

10.8 Counterparts. This Agreement may be executed in multiple counterparts, each of which shall be an original but all of which shall constitute one instrument.

10.9 Entire Agreement. This Agreement represents the entire agreement between the parties and shall supersede all previous communications, representations, or agreements, whether verbal or written, between the parties hereto. Any modifications, changes, additions, or deletions to this Agreement must be approved by the parties in writing and attached and incorporated by reference into this Agreement.

DATED this _____ day of _____, 2025.

City of Central Point

Jackson County

By: _____

By: _____

Its: _____

Its: _____

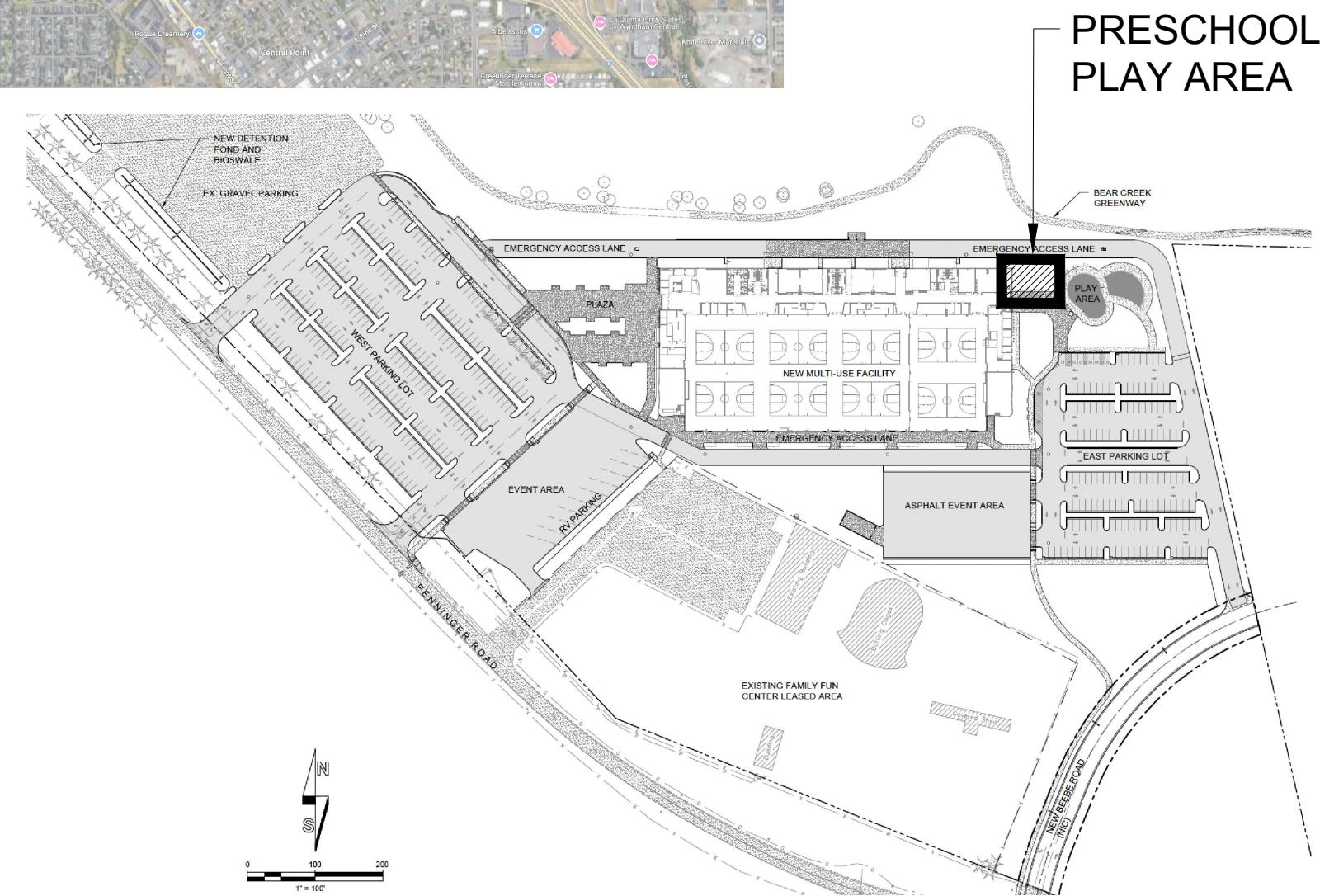
Central Point Preschool Play Area Design

City of Central Point, Oregon

Multi-Use Pandemic Response Center
Peninger Lane & Beebe Road
Central Point, Oregon 97502

100% CONSTRUCTION
DOCUMENTS
05/01/2025

VICINITY MAP



PROJECT ADDRESS:

Multi-Use Pandemic Response Center
Peninger Lane and Beebe Road
Central Point, Oregon 97502

PROJECT SUMMARY:

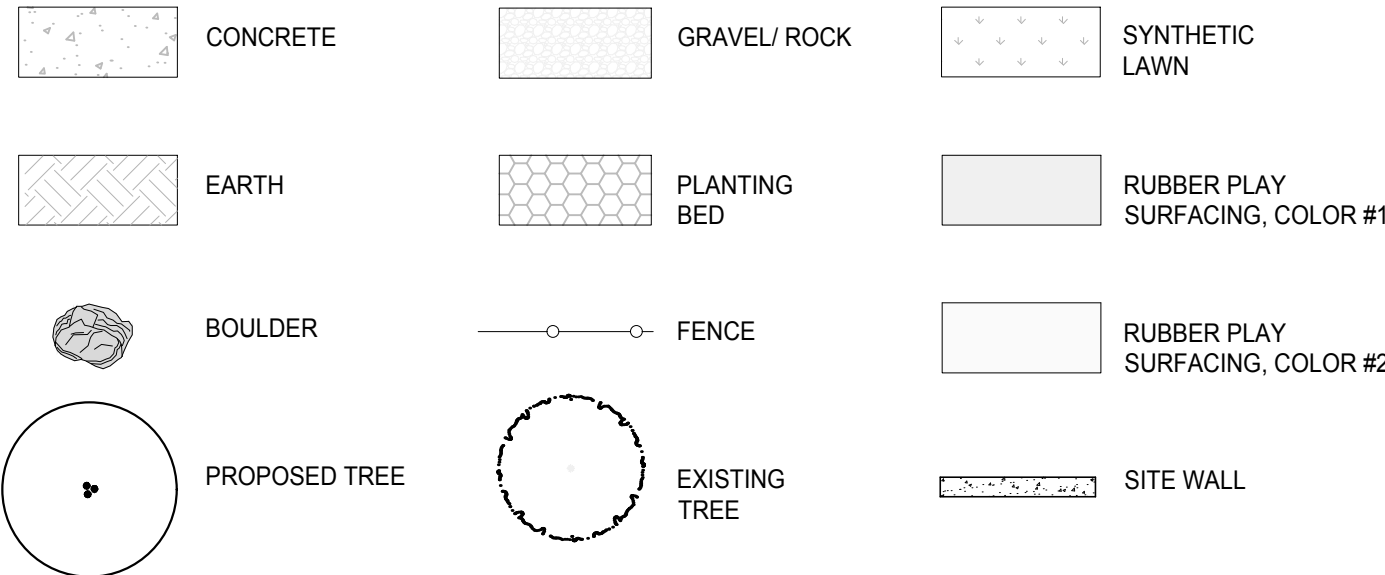
INSTALLATION OF A NEW PRESCHOOL PLAY AREA ADJACENT TO THE MUPRC BUILDING.

PROJECT TEAM

CLIENT
CITY OF CENTRAL POINT
140 S Third Street
Central Point, OR
541-664-3321
Matt Samitore, Parks & Public Works Director

LANDSCAPE ARCHITECT
SCHAREN DESIGN STUDIO
www.scharendesignstudio.com
426 a street, suite 103
ashland, OR 97520
(541) 215-4464
Shelby Scharen, Principal Landscape Architect

MATERIALS LEGEND



PROJECT NOTES

1. THE CONSTRUCTION CONTRACT IS FOR THE CONSTRUCTION OF A COMPLETE AND FULLY FUNCTIONING INSTALLATION. THESE DOCUMENTS DESCRIBE THE DESIGN INTENT AND SPECIFIC REQUIREMENTS OF THE INSTALLATION. THESE DOCUMENTS DO NOT INTEND TO SHOW EVERY ITEM REQUIRED TO CONSTRUCT THE WORK. ITEMS SUCH AS FASTENERS, CONNECTORS, FILLERS, MISCELLANEOUS CLOSURE ELEMENTS, ANCILLARY CONTROL WIRING AND POWER WHERE REQUIRED FOR THE CONTROL OR OPERATION OF THE PROVIDED EQUIPMENT ARE NOT ALWAYS SHOWN BUT ARE CONSIDERED INCLUDED IN THE SCOPE OF THE WORK. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO PROVIDE A FULLY FUNCTIONING INSTALLATION WHICH MEETS THE DESIGN INTENT, INCLUDING THE SPECIFIC REQUIREMENTS INCLUDED IN THESE DOCUMENTS.
2. ALL ITEMS IN THESE DOCUMENTS ARE NEW UNLESS OTHERWISE NOTED.
3. THESE DOCUMENTS DESCRIBE A SINGLE CONSTRUCTION CONTRACT. THE USE OF SUBCONTRACTORS IS THE ELECTION OF THE CONTRACTOR.
4. ITEMS INDICATED IN THIS SET NOTED "BY OWNER" ARE NOT IN THE CONTRACT (N.I.C.)
5. UNLESS OTHERWISE NOTED, IT IS THE RESPONSIBILITY OF THE GENERAL CONTRACTOR AND THE SUBCONTRACTORS TO REVIEW ALL DRAWINGS, SPECIFICATIONS, ADDENDA, ETC. IN ORDER TO ASSURE THE COORDINATION OF ALL WORK AFFECTING EACH TRADE. FAILURE TO REVIEW AND COORDINATE ALL CONTRACT DOCUMENTS BY THE GENERAL CONTRACTOR WITH ALL THE SUBCONTRACTORS FOR APPLICABLE ITEMS OF THE WORK SHALL NOT RELIEVE THE RESPONSIBLE PARTY FROM PERFORMING ALL WORK SO REQUIRED AS PART OF THE CONTRACT.
6. UNLESS OTHERWISE NOTED, THE TECHNICAL SPECIFICATIONS AND DRAWINGS ARE COMPLEMENTARY AND TOGETHER DESCRIBE THE PROJECT REQUIREMENTS. WHERE THERE ARE DISCREPANCIES BETWEEN THE SPECIFICATIONS AND THE DRAWINGS, THE CONTRACTOR SHALL ADVISE THE LANDSCAPE ARCHITECT AND REQUEST A CLARIFICATION.
7. UNLESS OTHERWISE NOTED, THE CONTRACTOR SHALL LAY OUT AND SEQUENCE THE INSTALLATION OF THE WORK SO THAT THE DIFFERENT SYSTEMS DO NOT OBSTRUCT THE INSTALLATION OF SUCCESSIVE WORK.
8. REFER TO THE SPECIFICATIONS FOR GENERAL INFORMATION, PRODUCTS, AND EXECUTION REQUIREMENTS. REQUIREMENTS OF THE SPECIFICATIONS APPLY TO ALL ASPECTS OF THE WORK AND ARE INCLUDED AS ADDITIONAL INFORMATION FOR EACH ITEM SPECIFIED. IF DISCREPANCIES EXISTS BETWEEN THE SPECIFICATIONS AND DRAWINGS, THE MORE STRINGENT REQUIREMENTS SHALL PREVAIL. THE GENERAL CONTRACTOR SHALL NOTIFY THE CLIENT'S REPRESENTATIVES OF ANY DISCREPANCIES.
9. THE EXISTING DIMENSIONS AND CONDITIONS SHOWN ON THESE DRAWINGS ARE ASSUMED TO BE ACCURATE BASED ON AVAILABLE INFORMATION. THE CONTRACTOR SHALL, PRIOR TO THE START OF CONSTRUCTION, VERIFY ALL EXISTING CONDITIONS, PROVIDE A COMPLETE FIELD LAYOUT ON THE JOB SITE, AND NOTIFY THE CLIENT'S REPRESENTATIVE OF ANY DEVIATIONS OR CONFLICTS WITH THESE DRAWINGS.
10. THE DRAWINGS SHALL NOT BE SCALED. THE GENERAL CONTRACTOR SHALL REFER TO THE DIMENSIONS INDICATED OR THE ACTUAL SIZES OF CONSTRUCTION ITEMS. WHERE NO DIMENSIONS OR METHOD OF DETERMINING A LOCATION IS GIVEN, VERIFY CORRECT DIMENSIONS OR LOCATION WITH THE CLIENT'S REPRESENTATIVE PRIOR TO INSTALLATION.
11. THE DRAWINGS AND REFERENCED DETAILS HAVE BEEN DIMENSIONED IN ORDER TO ESTABLISH THE CONTROL AND GUIDELINES FOR FIELD LAYOUT. WHERE A DISCREPANCY EXISTS BETWEEN THE DRAWING AND THE DETAIL, THE CONTRACTOR SHALL NOTIFY THE CLIENT'S REPRESENTATIVE FOR CLARIFICATION PRIOR TO INSTALLATION.
12. WHERE DIMENSIONS ARE NOTED TO BE VERIFIED IN THE FIELD (VIF) THE DIMENSION SHOWN IS THE DESIGN BASIS, BUT MAY DIFFER FROM ACTUAL CONDITIONS. CONTRACTOR SHALL VERIFY THESE DIMENSIONS WHILE LAYING OUT THE WORK AND REPORT ANY DISCREPANCIES BETWEEN THE DESIGN BASIS AND ACTUAL DIMENSIONS TO THE CLIENT'S REPRESENTATIVE PRIOR TO PROCEEDING WITH THE WORK. IF THE CONTRACTOR IDENTIFIES DIMENSIONS IN THE FIELD THAT DIFFER BY MORE THAN 2" FROM THE DIMENSIONS INDICTED IN THE DRAWINGS, THE CONTRACTOR SHOULD CONFIRM DIFFERENTIAL WITH LANDSCAPE ARCHITECT.
13. DETAILS ARE KEYED TO THE PLANS AT TYPICAL LOCATIONS. TYPICAL DETAILS APPLY TO ALL LOCATIONS WHICH ARE SIMILAR BUT ARE NOT OTHERWISE DETAILED. THE CONTRACTOR AND SUBCONTRACTORS ARE RESPONSIBLE FOR COORDINATING THE LOCATION OF TYPICAL DETAILS AND INSTALLING THE WORK INDICATED. IF DISCREPANCIES EXIST OR QUALIFICATION IS REQUIRED, THE CONTRACTOR SHALL NOTIFY THE OWNER'S REPRESENTATIVE FOR CLARIFICATION PRIOR TO PROCEEDING.
14. ELEVATIONS ARE TO TOP OF FINISHED GRADE OR OTHER HARD SURFACE MATERIAL. DO NOT SCALE DRAWINGS. USE DIMENSIONS INDICATED.
15. DETAILS ARE INTENDED TO SHOW METHOD AND MANNER OF ACCOMPLISHING THE WORK. MINOR MODIFICATIONS MAY BE REQUIRED TO SUIT JOB DIMENSIONS OR CONDITIONS AND SHALL BE INCLUDED AS PART OF THE WORK.
16. THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS, ELEVATIONS AND EXISTING CONDITIONS AT THE SITE BEFORE COMMENCING WORK AND REPORT ANY DISCREPANCIES TO THE LANDSCAPE ARCHITECT PRIOR TO START OF THE WORK.
17. ALL CONSTRUCTION RELATING TO SITE DEVELOPMENT SHALL CONFORM TO STATE OF OREGON AND JURISDICTIONAL ACCESSIBILITY REQUIREMENTS.
18. NOTES AND DETAILS ON DRAWINGS SHALL TAKE PRECEDENCE OVER GENERAL NOTES AND TYPICAL DETAILS. SPECIFIC NOTES ON DETAILS APPLY TO SIMILAR CONDITIONS UNLESS NOTED OTHERWISE.
19. ALL PLANTING SHALL BE INSTALLED ACCORDING TO SOUND HORTICULTURAL PRACTICES IN A MANNER DESIGNED TO ENCOURAGE QUICK ESTABLISHMENT AND HEALTHY GROWTH.
20. FINAL LANDSCAPING SHALL BE COORDINATED WITH ALL OTHER FINAL PLAN ELEMENTS SO THAT THE PROPOSED GRADING, STORMWATER DRAINAGE, AND OTHER DEVELOPMENT IMPROVEMENTS DO NOT CONFLICT WITH NOR PRECLUDE INSTALLATION AND MAINTENANCE OF LANDSCAPE ELEMENTS.

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CENTRAL POINT PRESCHOOL PLAY AREA
MULTI-USE PANDEMIC RESPONSE CENTER
Peninger Lane and Beebe Road
Central Point, Oregon 97502



NO.	REVISIONS	DATE
#	--	--

MAY 1, 2025

G0.1
PROJECT INFORMATION

100% CONSTRUCTION DOCUMENTS

SECTION 011000 - GENERAL

The Contractor's Scope of Work shall include all permits, licenses, labor, materials, equipment and related expenses necessary to complete the project to the satisfaction of the Client, the Architect, all Utilities, and all agencies having jurisdiction.

All subtrade plans review and permit fees are the responsibility of of the Contractor. All project-specific work or fees such as water meter fees, tap fees, utility extensions, road improvements, or other similar work, required by the Jurisdiction or serving Utility, are the responsibility of the Contractor.

All work hours shall abide by local Jurisdiction.

All road and walkway closures shall be coordinated with the local Jurisdiction and Client by the Contractor.

Product Substitutions

Product Substitutions for products listed specifically in the specification shall be made by written request to the Client and Architect. Acceptance of the substitution shall be at the sole discretion of the Client and Architect.

Substitutions shall be for equal or better materials based on the performance data as provided by the manufacturer. Substitutions may also be made for products that have become unavailable or that have excessive lead times.

SECTION 012010 - GENERAL STATUTORY PROVISIONS CONCERNING PUBLIC CONTRACTS

In accordance with the provisions of Oregon Revised Statutes (ORS) 279C.530, it is agreed that the Contractor shall make prompt payment, as due, to all persons supplying to the contractor labor or materials for the prosecution of the Work provided for herein, pay all contributions or amounts due the State Industrial Accident Fund from the Contractor incurred in the performance of the contract herein, not permit any lien or claims to be file or prosecuted against the Owner on account of any labor or material furnished, and to pay the State Tax Commission all sums withheld from employees pursuant to ORS 316.169, ORS 316.189 and ORS 316.167.

Pursuant to ORS 279C.515, it is agreed that if the Contractor fails, neglects or refuses to make prompt payment on any claim for labor or services furnished to the Contractor by any persons in connection with this agreement as such claim becomes due, the proper officer of officers representing the Client may pay such claim to the person furnishing the labor or service and charge the amount of the payment against the Contractor. The payment of a claim in the manner authorized in this paragraph shall not relieve the Contractor or his surety from obligation with respect to any unpaid claims.

Pursuant to ORS 279C.520, it is a condition of this agreement that no person shall be employed by the Contractor for more than eight (8) hours in any one (1) day, or forty hours in any one (1) week, except in cases of necessity, emergency or where the public policy absolutely requires it, and in such cases, the person shall be paid at least time and a half pay for all overtime in excess of eight (8) hours in any one (1) day and for Work performed on Saturdays and legal holidays.

Pursuant to ORS 279C.525 the Contractor shall comply with the provisions of all federal, state and local statutes, ordinances and regulations dealing with the prevention of environmental pollution and the preservation of natural resources that affect the project.

Pursuant to ORS 279C.530, it is an express condition of this agreement that the Contractor shall, promptly, as due, make payment to any person, co-partnership, association or corporation furnishing medical, surgical and hospital care or other needed care and attention, incident to sickness or injury, to the employees of such Contractor, or all sums which the Contractor may or shall have deducted from their wages of his employees for such services pursuant to the terms of ORS 279B.230, and any contract entered into pursuant thereto, or collected or deducted from the wages of its employees pursuant to any law, contract or agreement for the purposes of providing or paying for such service.

The hourly rate of wage to be paid by the Contractor (and incorporated in subcontracts) shall not be less than provided in ORS 279C.800 to ORS 279C.870, and as hereinafter included in Section 00 7343-BOLI Wage Rate Requirements.

Pursuant to ORS 645.001 et seq, OAR Chapter 437, Div. 3 and OAR Chapter 437-002-0320 through OAR Chapter 437-002-0325, the Contractor shall comply with the following conditions under any contract to provide the Owner with goods or services.

Contractors and their employees shall comply with the requirements of the above cited Laws, Rules, Policies and Regulations.

Workers shall inform the executive officer at the location where services are being performed of all hazardous chemicals which they or their sub-contractors bring upon facility property, and upon request, provide the Owner with M.S.D.S. for such chemicals.

Pursuant to ORS 279C.830 (3), the contractor and every subcontractor must have a public works bond filed with the Construction Contractors Board before starting work on the project, unless exempt under ORS 279C.836 (4), (7), (8) or (9).

SECTION 013000 - ADMINISTRATIVE REQUIREMENTS

Coordination

The Contractor shall coordinate all materials, equipment and labor necessary for the project's completion. All materials to be new, free from defects in bearing strengths, durability of appearance, of best quality for the purpose intended.

Protect all existing and functioning utilities from damage during construction. All existing utilities encountered during construction that will not be utilized shall be capped or removed by the Contractor.

Project Meetings

Schedule and administer meetings throughout progress of the work at weekly intervals. Conduct meeting with Client, Architect, and SubContractors to discuss the project, schedule, critical sequencing, safety, security, and general procedural items.

Contractor shall record and distribute meeting minutes.

Architect will make observations of the work and issue field notes following the jobsite visit.

Construction Progress Schedule

The Contractor shall provide to the Client a construction schedule prior to beginning work. The schedule shall be in a critical path method format and shall be updated throughout the duration of the project to reflect the progress of the work.

Submittals

The Contractor shall make required submittals to the Client and Architect for review as required by this specification.

Submittals shall be in PDF format and emailed. Submittals shall be clearly labeled and reviewed by the Contractor prior to submittal. Submittals that are insufficient or have not been reviewed by the Contractor will be returned without review.

When required by this specification, submit physical samples and/or color selection charts for review by the Client and Architect. The Contractor shall revise and/or resubmit submittals as directed by the Client and/or Architect.

SECTION 014000 - QUALITY REQUIREMENTS

Control of Installation

Monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce work of specified quality.

The Client shall hire and pay for independent testing agency to perform special inspections required by this specification or the Jurisdiction. Any work producing insufficient test results shall be remedied by the Contractor without cost to the Client.

Contractor shall coordinate and call for all special inspections as required for the work. Comply with manufacturers' instructions, including each step in sequence.

Should manufacturers' instructions conflict with Contract Documents, request clarification from Architect before proceeding.

Comply with specified standards as minimum quality for the work except where more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.

Have work performed by persons qualified to produce required and specified quality.

Verify that field measurements are as indicated on shop drawings or as instructed by the manufacturer.

Secure products in place with positive anchorage devices designed and sized to withstand stresses, vibration, physical distortion, and disfigurement.

Defect Assessment

Replace Work or portions of the Work not complying with specified requirements.

SECTION 017000 - EXECUTION AND CLOSEOUT REQUIREMENTS

Examination

Verify that existing site conditions and substrate surfaces are acceptable for subsequent work. Start of work means acceptance of existing conditions. Verify that existing substrate is capable of structural support or attachment of new work being applied or attached.

Examine and verify specific conditions described in individual specification sections.

Take field measurements before confirming product orders or beginning fabrication, to minimize waste due to over-ordering or misfabrication. Verify that utility services are available, of the correct characteristics, and in the correct locations.

Examine existing conditions prior to commencing work and assess conditions affecting performance of work. Beginning of work means acceptance of existing conditions.

Preparation

Clean substrate surfaces prior to applying next material or substance.

Seal cracks or openings of substrate prior to applying next material or substance.

Apply manufacturer required or recommended substrate, sealer, or conditioner prior to applying any new material or substance in contact or bond.

General Installation Requirements

Install products as specified in individual sections, in accordance with manufacturer's instructions and recommendations, and so as to avoid waste due to necessity for replacement.

Make vertical elements plumb and horizontal elements level, unless otherwise indicated.

Install equipment and fittings plumb and level, neatly aligned with adjacent vertical and horizontal lines, unless otherwise indicated. Make consistent texture on surfaces, with seamless transitions, unless otherwise indicated.

Make neat transitions between different surfaces, maintaining texture and appearance.

Progress Cleaning

Maintain areas free of waste materials, debris, and rubbish. Maintain site in a clean and orderly condition. Collect and remove waste materials, debris, and trash/rubbish from site periodically and dispose off-site; do not burn or bury.

Protection of Installed Work

Protect installed work from damage by construction operations.

Provide special protection where specified in individual specification sections.

Provide temporary and removable protection for installed products. Control activity in immediate work area to prevent damage.

Final Cleaning

Use cleaning materials that are nonhazardous.

Clean equipment and fixtures to a sanitary condition with cleaning materials appropriate to the surface and material being cleaned. Clean site; sweep paved areas, rake clean landscaped surfaces.

Remove waste, surplus materials, trash/rubbish, and construction facilities from the site; dispose of in legal manner; do not burn or bury.

Closeout Procedures

Make submittals that are required by governing or other authorities.

Accompany Client on preliminary inspection to determine items to be listed for completion or correction in the Contractor's Correction Punch List for Contractor's Notice of Substantial Completion.

Notify Architect when work is considered ready for Architect's Substantial Completion inspection.

Submit written certification containing Contractor's Correction Punch List, that Contract Documents have been reviewed, work has been inspected, and that work is complete in accordance with Contract Documents and ready for Architect's Substantial Completion inspection.

Conduct Substantial Completion inspection and create Final Correction Punch List containing Architect's and Contractor's comprehensive list of items identified to be completed or corrected and submit to Architect.

Correct items of work listed in Final Correction Punch List and comply with requirements for access to Client-occupied areas.

Notify Architect when work is considered finally complete and ready for Architect's Substantial Completion final inspection. Complete items of work determined by Architect listed in executed Certificate of Substantial Completion.

SECTION 017800 - CLOSEOUT SUBMITTALS

Project Record Documents

Submit documents to Architect with claim for final Application for Payment.

Operation and Maintenance Data: Submit to the Client an Operations and Maintenance Manual including Manuals for all equipment, equipment warranties, finish materials, a n d maintenance procedures, outlining maintenance practices, procedures, and seasonal maintenance goals.

Deliver spare parts and materials to the Client. Submit to the Client all Warranties.

For equipment, or component parts of equipment put into service during construction and operated by Client, submit completed documents within ten days after acceptance.

Submit one copy of completed documents 15 days prior to Final Inspection. This copy will be reviewed and returned after final inspection, with Architect comments. Revise content of all document sets as required prior to final submission.

Submit two sets of revised final documents in final form within 10 days after final inspection.

The Contractor shall maintain a physical copy of record documents at the jobsite throughout the duration of the work. Any installed work deviating from that drawn or specified shall be legibly marked on the record set.

Upon completion of the work, submit record documents to the Client.

Make other submittals within 10 days after Date of Substantial Completion, prior to final Application for Payment.

For items of Work for which acceptance is delayed beyond Date of Substantial Completion, submit within 10 days after acceptance, listing the date of acceptance as the beginning of the warranty period.

Warranties

The Contractor shall provide a one (1) year warranty to the Client for the work described in these documents and date from the Date of Completion. The Warranty shall cover all materials and workmanship used on this project. The Contractor shall repair or replace any materials or equipment found to be faulty/defective within the one-year period at no cost to the Client. Subcontractors shall provide a written guarantee to the Client as required by this specification.

SECTION 02788 - PLAYGROUND GRASS RESILIENT SURFACING

Description

Playground Grass resilient surface systems for surfaces under and around playground equipment including but not limited to the furnishing and installing an artificial grass safety surface over a compacted base. Finished product shall be seamed to provide a resilient, continuous surface over the entirety of the project surface.

Reference Standards

ASTM F 1292-04 "Standard Specification for Impact Attenuation of Surface Systems Under and Around Playground Equipment".

ASTM D2859 "Flammability Standard".

ASTM F1951-99: "Standard Specification for Determination of Accessibility of Surface Systems Under and Around Playground Equipment."

ASTM D7968: Standard Test Method for Determination of Polyfluorinated (PFAS) Compounds in Soil by Liquid Chromatography Tandem Mass Spectrometry (LC/MS/MS)

Submittals

Laboratory Test Reports: Materials certificates certifying each material item complies with, or exceeds, specified requirements. Certificates of compliance must be signed by materials producer and contractor.

Product Verification: Delivery slip for each material shipment, including turf and infill material.

Warranties: Product and maintenance warranties must be provided to owner prior to installation.

Field test inspection reports and samples for material including impact attenuation, permeability, and flammability.

Playground Grass Surface Installer Qualifications: A list of ten (10) playground surfacing projects completed with a similar product within the last five (5) years. List shall include names of project representatives and respective telephone numbers. This list shall also contain projects which require the same level of difficulty; e.g. number of poles and cutouts, transitions, and other special requirements. These ten (10) projects shall have been contracted and installed by the company bidding the job.

Workmanship and Quality Assurance

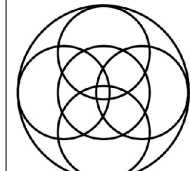
The artificial grass is to be installed per manufacturer's specifications.

All artificial grass and components shall be provided by a single source.

The artificial grass installed under this contract will be warranted for a period of fifteen (15) years for materials and covers the surface for wear, through deterioration and excessive fading/UV degradation. Vandalism and force majeure will not be covered. Written warranty must be submitted by the installer.

When defective material or workmanship is discovered which will require repair or replacement, all such repair work or replacement work shall be done by the contractor at its own expense after written notification is given of such required repairs. However, if the contractor fails to comply with the requirements of the above guarantee within a reasonable time after notification is given, the repairs will be made by others at the contractor's expense.

Any unsafe conditions that arise shall be secured and maintained by the installer until all required repairs or replacements have been completed.



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CENTRAL POINT PRESCHOOL PLAY AREA
MULTI-USE PANDEMIC RESPONSE CENTER
Peninger Lane and Beebe Road
Central Point, Oregon 97502



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All resurfacing will conform in kind and quality to the specifications set forth in the plans and specifications and will be free of defects in workmanship and material.

System

Resilient safety surface shall be Playground Grass Academy as manufactured by ForeverLawn Inc. Resilient safety surface shall have all of the following requirements independently and collectively:

Blades: Primary blades to be field green and secondary blades to be a turf green/tan blend. The primary blades will be 100% polyethylene slit-film. Polyethylene blades will be slit film straight and curled.The secondary blades to be heat set texturized nylon monofilament. Tufting construction requires dual primaries in the same row.

Weight: The product face weight will be 48 ounces. With backing, the total weight of the product will be 103 ounces.

Tufting: The tufting gauge will be 3/8", pile height 1 3/4".

Backing: The backing shall be a multi-layered, three part:

First single layer (stabilized primary consisting of polyester, fiberglass, and polyurethane. It is 18 pic construction and 6 ounces.

Second layer is a minimum of 40 ounce urethane layer.

Third layer is nonwoven, recycled, geotextile fleece.

Seams: Primary seaming system shall be a micromechanical seam, utilizing hook and loop technology.

Resilient subsurface padding: SafetyFoam Pro which is a closed cell expanded polypropylene panel.

Infill: Rubber options include 0.75 -1 lbs. of 10/20 or 14/20 crumb rubber granules per square foot. Sand options include 3.75 - 4 lbs. of 12/20 silica sand, Envirofill® , or T°Cool® per square foot.

Base Requirements

Playground Grass Systems with SafetyFoam Pro:The base shall be angular "down to dust" 3/4" stone, leveled and compacted at a depth of 3" to 4".

Preparation

The perimeter of the area shall be defined with a composite nailer board, unless an acceptable surface for anchoring the turf currently exists. These nailer boards will be secured into concrete or blacktop, or held in place with rebar spikes.

Cleaning: The entire surface shall be clean and free from any foreign and loose material.

Installation

SafetyFoam Pro resilient subsurface padding will be laid out in 2'x4' interlocking panels over the base.

Artificial Turf: The turf will be rolled out in sections, cut around the poles, and seamed together using the micromechanical seaming system as the primary bond.

Securing: The turf will be secured around the perimeter. If using nailer boards, 1" stainless steel staples will be used to secure the turf to the boards. Staples will be placed every 3". (See edge details).

Protection: Surface installer shall be responsible for the protection of the rubber surface during the installation process. Surface installer shall be responsible for the protection of the surface during the curing period upon completion of the installation.

SECTION 116813 - PLAYGROUND EQUIPMENT

Reference Standards

ASTM F1487 - Standard Consumer Safety Performance Specification for Playground Equipment for Public Use; 2021.

CPSC Pub. No. 325 - Public Playground Safety Handbook; 2015.

Administrative Requirements

Preinstallation Meetings: Convene a meeting one week before starting earthwork for playground to discuss coordination between various installers. Require attendance by personnel responsible for grading and installers of playground equipment, protective surfacing, footings, and adjacent work.

Submittals

Proposals for Substitutions: Substitutions that will increase fall height, platform height, or maximum equipment height will not be considered; submit shop drawings with proposed modifications clearly identified and sufficient information to determine compliance with specified criteria.

Product Data: For manufactured equipment, provide manufacturer's product data showing materials of construction, compliance with specified standards, installation procedures, safety limitations, and the number of users permitted.

Shop Drawings: Detailed scale drawings showing play event layout, use zone perimeters, and fall height for each play event. Show locations and dimensions of footings and anchorage points. Clearly identify mounting elevations in relation to a fixed survey point on site and to subgrade elevation and depth of protective surfacing. Show locations of underground utilities, storm drainage system and irrigation system. Show locations of related construction such as walkways and roadways, fences, site furnishings, and plantings.

Maintenance Data: Provide manufacturer's recommended maintenance instructions and list of replaceable parts for each equipment item, with address and phone number of source of supply.

Playground Equipment - General

Design Assumptions: Because the safety of the playground depends on strict compliance with design criteria, this information is provided for Contractor's information.

Playground has been designed for children ages 2 through 5.

If deviations from specified dimensions, especially fall heights, is required, obtain approval prior to proceeding; follow approval request procedure as specified for substitutions.

Mount equipment on concrete footings, unless otherwise indicated.

Protective Surfacing Depth: Refer to Section 32 1816.13.

Provide supports as required to mount equipment at proper height above finish and sub-grades to allow installation of sufficient depth of protective surfacing; portion of support below top of surfacing must comply with specified requirements for equipment.

Paint portion of support that is intended to be installed below top surface of protective surfacing a different color, or mark in other permanent way, so that installers and maintainers of protective surfacing can easily determine whether sufficient depth has been installed.

Provide permanent label for each equipment item stating age group that equipment was designed for, manufacturer identification, and warning labels in accordance with ASTM F1487.

Provide permanent playground safety signage in accordance with CPSC Pub. No. 325

Playground Equipment

Comply with ASTM F1487 and CPSC Pub. No. 325; provide equipment complying with specified requirements for relevant age group.

Provide components having factory-drilled holes; do not use components with extra holes that will not be filled by hardware or covered by other components.

Turtle Climbers: GFRC sculpture in turtle shapes. One large (adult); one small (baby)

Fall Height: 30 inches max.

Material: GFRC

Dimensions, Large: 6'-2" x 4'-4" (standard); Small: 3'-1" x 2'-2" (special order)

Colors: Custom Paint colors in moss green and tan to match the Western Pond Turtle; manufacturer to provide colors and painting concept for approval.

Manufacturer: ID Sculpture; info@idsculpture.com

Spring Rider: Designed for two seated riders, maximum weight limit 120 pounds (54 kg), seats designed to accommodate intended number of users only.

Fall Height: 25 inches max.

Material: Steel

Color: Tangerine

Manufacturer: Landscape Structures: www.playlsi.com; Len Fransen; lenf@rossrec.com 707-538-3800

Model: Double Bobble Spring Rider # 164075

Spinner: Rotating circular platform; self-lubricating bearing.

Fall Height: 18 inches

Diameter:

Height Above Protective Surfacing to Seat:

Maximum Peripheral Speed of Rotation: 13 feet/s

Material: HPDE

Color: Limon

Manufacturer: Landscape Structures: www.playlsi.com

Model: Omnispin Spinner # 173591

Mound with Tunnel: Polystyrene mound with integral HPDE tunnel

Diameter: 10 feet

Height: 36 inches

Tunnel: HDPE, 24 inches diameter

Maximum Slope: 1:5

Covering: Forever Lawn

Manufacturer: Playground Grass by Forever Lawn

Model: Standard PlayMound with Tunnel, 10' diameter

Mushroom Hoppers:

Location: as shown on drawings, mounted into side of mound

Fall Height: 36 inches max.

Manufacturer: Landscape Structures: www.playlsi.com

Model: Mushroom Climber 8" height, 171568

Model: Mushroom Climber 10" height, 171569

Model: Mushroom Climber 16" height, 171570

Slide: Slide bed with rails, platform and hood

Location: as shown on drawings, mounted into mound per manufacturer's guidelines

Slide Bed and Rails: Galvanized steel

Fall Height: 36 inches

Maximum Slope: 1:5

Hood: Polyethylene. Color: Limon

Posts: Powder-coated Steel in Limon

Platform: Powder-coated Steel Mesh, Landscape Structures or equivalent.

Manufacturer: Landscape Structures: www.playlsi.com

Model #190854 56" Stainless Steel Slide with Poly Hood

Hoop Climbers: Custom Play Element of bent steel tube

Locations: as shown on drawings, mounted into side of mound

Material: Steel tube; Comply with ASTM A135/A135M, ASTM A500/A500M, or ASTM A513/A513M; free of excess weld, spatter, and sharp protrusions. Burnish edges. Tensile Strength: 45,000 psi (310 MPa), minimum. Yield Point: 33,000 psi (225 MPa), minimum.

Finish: Powder-coated

Color: Tangerine

Anchor: Concrete footing per drawings.

Examination

Verify that playground area has been graded to subgrade elevations required and that excess soil, rocks, and debris have been removed.

Verify that playground equipment footings have been installed in proper locations and at proper elevations.

Verify location of underground utilities and facilities in playground area; damage to underground utilities and facilities will be repaired at Contractor's expense.

Preparation

Stake location of playground elements, including Use Zone perimeters, perimeter of protective surfacing, access and egress points, hard surfaces, walls, fences, and structures, and planting locations.

Stake layout of entire Use Zone perimeter before starting any work and before subbase under resilient surfacing is laid.

Verify that Use Zone perimeters do not overlap hard surfaces, whether currently installed or not.

Verify that Use Zones are free of obstructions that would extend into resilient portion of protective surfacing.

If conflicts or obstructions exist, notify Architect.

Do not proceed until revised drawings have been provided, showing corrected layout, and obstructions have been removed.

Installation

Coordinate work with preparation for and installation of protective surfacing specified in Section 321500; install protective surfacing after playground equipment installation.

Install in accordance with CPSC Pub. No. 325, ASTM F1487, manufacturer's instructions, and requirements of authorities having jurisdiction.

Anchor equipment securely below bottom elevation of resilient surfacing layer.

Install without sharp points, edges or protrusions, entanglement hazards, pinch, crush, or shear points.

Do not modify play events on site without written approval of manufacturer.

Install required signage if not factory-installed.

Field Quality Control

Client or Client's representative will inspect playground equipment after installation to verify that playground meets specified design safety and accessibility requirements.

Repair or replace rejected work until compliance is achieved.

SECTION 033000 - CAST-IN-PLACE CONCRETE

Formwork

Formwork Design and Construction: Comply with guidelines of ACI PRC-347 to provide formwork that will produce concrete complying with tolerances of ACI SPEC-117.

Form Materials: Sonotube or Contractor's choice of standard products with sufficient strength to withstand hydrostatic head without distortion in excess of permitted tolerances.

Concrete Materials

Cement: ASTM C150/C150M, Type I - Normal Portland type.

Fine and Coarse Aggregates: ASTM C33/C33M.

Water: ASTM C1602/C1602M; clean, potable, and not detrimental to concrete.

Concrete Mix Design

Proportioning Normal Weight Concrete: Comply with ACI PRC-211.1 recommendations. Replace as much Portland cement as possible with fly ash, ground granulated blast furnace slag, silica fume, or rice hull ash as is consistent with ACI recommendations.

Normal Weight Concrete: Compressive Strength, when tested in accordance with ASTM C39/C39M at 28 days: 3,000 pounds per square inch (20.7 MPa).

SECTION 061000 - ROUGH CARPENTRY

Materials

Dimensional Lumber: Comply with PS20 and requirements of American Lumber Standard Committee, Douglas Fir or Cedar, as noted. See Drawings for sizes.

Connectors: Simpson Strong-Tie, stainless steel or zinc-coated. Secure with fastenings recommended by manufacturer to develop full total load reactions.

Fasteners: per OSSC Table 2304.10.2, where required or indicated. All nuts, bolts, screws, washers, and nails to be either stainless steel or zinc-coated. Do not mix stainless steel and zinc-coated fasteners.

SECTION 312200 - GRADING

Rough Grading

Excavate and fill subgrade material to elevations indicated on plans. Remove and replace unsuitable materials as specified fill.

Fine Grading

Scrape and spread subgrade material uniformly smooth and without disruptions as indicated on drawings.

Tolerances

Top Surface: Plus or minus 1/2 inch (13 mm).

SECTION 321123 - AGGREGATE BASE COURSES

Materials

Coarse Aggregate Type 3/4" minus CRB: Coarse aggregate, complying with State of Oregon Highway Department standard.

Installation

Spread aggregate over prepared substrate to a total compacted thickness of 4 inches or as indicated on drawings.

Under Bituminous Concrete Paving: Place coarse aggregate to a total compacted thickness of 4 inches.

Under Portland Cement Concrete Paving: Place coarse aggregate to a total compacted thickness of 4



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CENTRAL POINT PRESCHOOL PLAY AREA

MULTI-USE PANDEMIC RESPONSE CENTER

Peninger Lane and Beebe Road
Central Point, Oregon 97502



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inches.

Place aggregate in maximum 4 inch (100 mm) layers and roller compact to specified density.

Level and contour surfaces to elevations and gradients indicated.

Add small quantities of fine aggregate to coarse aggregate as appropriate to assist compaction.

Add water to assist compaction. If excess water is apparent, remove aggregate and aerate to reduce moisture content. Use mechanical tamping equipment in areas inaccessible to compaction equipment.

Tolerances

Variation From Design Elevation: Within 1/2 inch (12.8 mm).

SECTION 321313 - CONCRETE PAVING

Submittals

Submit manufacturer's standard sample of 3" x 3" colored tile.

Form Materials

Wood form material, profiled to suit conditions.

Joint Filler: Preformed; non-extruding bituminous type (ASTM D1751) or sponge rubber or cork (ASTM D1752).

Thickness: 1/2 inch (12 mm).

Dowels: ASTM A615/A615M, Grade 40 - 40,000 psi (280 MPa) yield strength; deformed billet steel bars; unfinished finish.

Concrete Materials

Obtain cementitious materials from same source throughout.

Concrete Materials: Provide in accordance with State of Oregon Highways standards.

Color Additive: Davis Colors, Cliffside Brown 6804.

Concrete Mix Design

Proportioning Normal Weight Concrete: Comply with ACI PRC-211.1 recommendations.

Concrete Strength: Establish required average strength for each type of concrete on the basis of field experience or trial mixtures, as specified in ACI SPEC-301. For trial mixtures method, employ independent testing agency acceptable to Architect for preparing and reporting proposed mix designs.

Mixing On Project Site: Mix in drum type batch mixer, complying with ASTM C685/C685M. Mix each batch not less than 1-1/2 minutes and not more than 5 minutes.

Subbase: Prepare subbase in accordance with State of Oregon Highways standards.

Placing Concrete

Ensure reinforcement, inserts, embedded parts, and formed joints are not disturbed during concrete placement.

Joints

Align sidewalk joints with walls and edges of site features.

Place 3/8 inch wide expansion joints at 15 foot intervals and to separate paving from vertical surfaces and other components and in pattern indicated.

Provide scored joints.

Tooled contraction joints 3/16 inch wide at an optimum time after finishing. Cut 1/3 into depth of slab.

Finishing

Patio Paving: Light Sand-blast finish with troweled edges 1/4 inch radius (6 mm radius).

Tolerances

Maximum Variation of Surface Flatness: 1/4 inch (6 mm) in 10 ft (3 m).

Maximum Variation From True Position: 1/4 inch (6 mm).

SECTION 321500 - PLAYGROUND SURFACING

Reference Standards

ASTM D412 Standard Test Methods for Vulcanized Rubber and Thermoplastic Rubbers and Thermoplastic Elastomers-Tension.

ASTM D624 Standard Test Method for Tear Strength of Conventional Vulcanized Rubber and Thermoplastic Elastomers.

ASTM D2047 Standard Test Method for Static Coefficient of Friction of Polish-Coated Floor Surfaces as Measured by the James Machine.

ASTM D2859 Standard Test Method for Flammability of Finished Textile Floor Covering Materials.

ASTM E303 Standard Test Method for Measuring Surface Frictional Properties Using the British Pendulum Tester.

ASTM F1292 Standard Specification for Impact Attenuation of Surface Systems Under and Around Playground Equipment.

ASTM F1951 Standard Specification for Determination of Accessibility of Surface Systems Under and Around Playground Equipment.

System Description

Performance Requirements: Provide a 2-layer rubber-urethane playground surfacing system which has been designed, manufactured and installed to meet the following criteria:

1. Shock Attenuation (ASTM F1292):

a. Gmax: Less than 200.

b. Head Injury Criteria: Less than 1000.

2. Flammability (ASTM D2859): Pass.

3. Tensile Strength (ASTM D412): 60 psi (413 kPa).
4. Tear Resistance (ASTM D624): 140%.
5. Water Permeability: 0.4 gal/yd2/second.
6. Accessibility: Comply with requirements of ASTM F1951.

Submittals

- A. General: Submit listed submittals in accordance with Conditions of the Contract and Division 1 Submittal Procedures Section.
- B. Product Data: Submit manufacturer's product data and installation instructions.
- C. Verification Samples: Submit manufacturer's standard verification samples of 9" x 9" (229 x 229 mm) minimum.
- D. Quality Assurance/Control Submittals: Submit the following:
1. Certificate of qualifications of the playground surfacing installer.
- E. Closeout Submittals: Submit the following:
1. Warranty documents specified herein.

Quality Assurance

Qualifications: Utilize an installer approved and trained by the manufacturer of the playground surfacing system, having experience with other projects of the scope and scale of the work described in this section.

Certifications: Certification by manufacturer that installer is an approved applicator of the playground surfacing system.

International Play Equipment Manufacturers Association (IPEMA) certified.

Delivery, Storage & Handling

Delivery: Deliver materials in manufacturer's original, unopened, undamaged containers with identification labels intact.

Storage and Protection: Store materials protected from exposure to harmful environmental conditions and at a minimum temperature of 40 degrees F (4 degrees C) and a maximum temperature of 90 degrees F (32 degrees C)

Project Site Conditions

Environmental Requirements: Install surfacing system when minimum ambient temperature is 40 degrees F (1 degree C) and maximum ambient temperature is 90 degrees F (32 degrees C). Do not install in steady or heavy rain.

Warranty

Proper drainage is critical to the longevity of the PlayBound Poured-in-Place surfacing system. Inadequate drainage will cause premature breakdown of the poured system in affected areas; and void the warranty.

Poured-in-Place Playground Surfacing System

- Manufacturer: Surface America, Inc.
- Contact: PO Box 157, Williamsville, NY 14231; Telephone: (800) 999-0555, (716) 632-8413; Fax: (716) 632-8324; E-mail: info@surfaceamerica.com; website: <http://www.surfaceamerica.com>.
- Proprietary Products/Systems. Poured-in-place playground surfacing system, including the following:
1. PlayBound Poured-In-Place Primer:
- a. Material: Urethane.
2. PlayBound Poured-in-Place Basemat:
- a. Material: Blend of 100% recycled SBR (styrene butadiene rubber) and urethane.
- b. Thickness: 2" (51 mm) for 4' critical fall height.
- c. Formulation Components: Blend of strand and granular material.
3. PlayBound Poured-In-Place Top Surface:
- a. Material: Blend of Virgin EPDM (ethylene propylene diene monomer) rubber or TPV Granule and aliphatic urethane binder (Extreme-10).
- b. Thickness: Nominal 1/2" (12.7 mm), minimum 3/8" (9.5 mm), maximum 5/8" (15.9 mm).
- c. Colors: Sky Blue; Royal Blue 50% and Sky Blue 50%; Eggshell; Gold; Terracotta. In locations and patterns indicated on drawings.
- d. Dry Static Coefficient of Friction (ASTM D2047): 1.0.
- e. Wet Static Coefficient of Friction (ASTM D2047): 0.9.
- f. Dry Skid Resistance (ASTM E303): 89.
- g. Wet Skid Resistance (ASTM E303): 57.

Mixes

- Required mix proportions by weight:
1. Basemat: 16+% urethane (as ratio: 14% urethane divided by 86% rubber). 14% urethane, 86% rubber (based on entire rubber & urethane mix).
2. Top Surface: 22% urethane (ratio: 18% urethane divided by 82% rubber). 18% urethane, 82% rubber (based on entire rubber & urethane mix).

Manufacturer's Instructions

Comply with the instructions and recommendations of the playground surfacing manufacturer.

Examination

- A. Substrate preparation must be in accordance with surfacing manufacturer's specification.
- B. Proper drainage is critical to the longevity of the PlayBound Poured-in-Place surfacing system. Inadequate drainage will cause premature breakdown of the poured system in affected areas; and void the warranty.

Preparation

Surface Preparation: Using a brush or short nap roller, apply primer to the substrate perimeter and any adjacent vertical barriers such as playground equipment support legs, curbs or slabs that will contact the surfacing system at the rate of 300 ft2/gal (7.5 m2/L).

Installation

- Do not proceed with playground surfacing installation until all applicable site work, including substrate preparation, fencing, playground equipment installation and other relevant work, has been completed.
- Basemat Installation:
1. Using screeds and hand trowels, install the basemat at a consistent density of 29 pounds, 1 ounce per cubic foot (466 kg/m3) to the specified thickness.
2. Allow basemat to cure for sufficient time so that indentations are not left in the basemat from applicator foot traffic or equipment.
3. Do not allow foot traffic or use of the basemat surface until it is sufficiently cured.

Primer Application: Using a brush or short nap roller, apply primer to the basemat perimeter and any adjacent vertical barriers such as playground equipment support legs, curbs or slabs that will contact the surfacing system at the rate of 300 ft2/gal (7.5 m2/L).

- Top Surface Installation:
1. Using a hand trowel, install top surface at a consistent density of 58 pounds, 9 ounces per cubic foot (938 kg/m3) to a nominal thickness of 1/2" (12.7 mm).
2. Allow top surface to cure for a minimum of 48 hours.
3. At the end of the minimum curing period, verify that the top surface is sufficiently dry and firm to allow foot traffic and use without damage to the surface.
4. Do not allow foot traffic or use of the surface until it is sufficiently cured.

Protection

Protect the installed playground surface from damage resulting from subsequent construction activity on the site.

SECTION 323213 - FREE-STANDING WALL

Submittals

- Shop Drawings: Engineering drawings for installation, including elevations, large-scale details of elevations, typical sections, details, and connections, soil reinforcement, and drainage provisions.
1. Include marked up contract drawings showing exact dimensions for blocks, required coping, and other minor revisions.
2. Submit detailed design calculations showing compliance with specified design criteria and material evaluations performed in accordance with specified design standard, signed and sealed by Design Engineer. Design Engineer's Qualification Statement.

Wall Materials

Architect has designed the free-standing block walls; alternative solutions will be considered.

Retaining Wall Units: Machine-formed concrete blocks of shapes and sizes suitable for the retaining wall configuration required and complying with ASTM C1372.

Finish: 3-Coat Stucco Plaster. Face Color: Tan. Texture: Stipple-troweled

Concrete Footing and Reinforcement per Structural.

SECTION 323300 - SITE FURNISHINGS

Shade Structure

- Manufacturers: Provide pre-engineered product from one of these potential vendors (or equivalent):
- SkyWays by Landscape Structures
www.playlsi.com
Len Fransen
lenf@rossrec.com
707-538-3800
- Laguna Shade Co.
www.lagunashade.com
Nick Crylen
nickcrylen@gmail.com
949-333-9222
- Steel Posts: Powder-coated cylindrical steel. Color: Black
- Sail Fabric: HDPE Shade Fabric. Color: Tangerine. Flammability: Non-combustible material to comply with OSSC Sec 703.3 or NFPA; 701 Test Methods 1 and 2.
- Mounting: Concrete footing per manufacturer's recommended design.

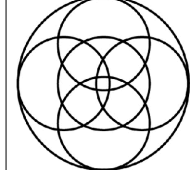
Boulders

Monolithic local granite, natural cleave/uncut faces, with moss or lichen intact, as possible. No sharp edges. Confirm selection with Landscape Architect.

Size: As indicated on drawings.

Wood Log Steppers

Provide sustainably harvested wood, certified or labeled. Wood from recovered timber is permitted, provided it meets the specified requirements for new wood and is free of contamination; identify source.



Scharen
Design
Studio

landscape architecture & planning

Ashland, OR 97520
541.215.4464
shelby@scharendesignstudio.com



CENTRAL POINT PRESCHOOL PLAY AREA

MULTI-USE PANDEMIC RESPONSE CENTER

Peninger Lane and Beebe Road
Central Point, Oregon 97502



NO.	REVISIONS	DATE
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MAY 1, 2025

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SPECIFICATIONS

100% CONSTRUCTION DOCUMENTS

Wood is to be fir, or local species. Logs should be seasoned, one-year minimum, with bark removed.
Finish: Natural

SECTION 328400 - PLANTING IRRIGATION

Irrigation System

Submit copies of manufacturer’s product data for all materials to be used for this portion of work.

Submit documentation that the installer is a licensed and bonded Landscape Contracting Business that specializes in and has experience in successfully installing similar irrigation systems.

Operations and maintenance submittals: valve schedule; project record drawing; product data and warranty information for all included parts and equipment

Required site observation visits with the landscape architect: 1. Layout for head locations, valves, and controller 2. Trench layout and depth verification 3. Backfill verification 4. Main line pressure test before installation of valves 5. Main line visual test after installation of valves 6. Coverage Test 7. Pre-final checklist 8. Final Completion checklist

Regulatory Requirements: 1. All work detailed herein and, on the drawings, shall be accomplished in strict accordance with the applicable Local, State and Federal codes and regulations. 2. The Landscape Contracting Business shall be responsible for obtaining and paying for all necessary permits to accomplish the work described herein. Submit requests for product substitution approval to landscape architect. Substitutions will be permitted only if approved in writing by the Landscape Architect. Any structures or facilities damaged by work of this project, including portions of the existing irrigation system, shall be restored to equal or better than original condition at the offending Landscape Contracting Business’s expense and to the satisfaction of the Client’s Representative.

Guarantee all installation against defects in materials and workmanship, which may occur during normal usage for a period of one year after final acceptance of the Work. Landscape Contracting Business shall not be responsible for damage due to vandalism, negligence of the Client or Acts of Nature.

Weather Requirements: 1. Do not solvent weld polyvinyl chloride pipe when ambient temperature is below 40°F or above 95°F. 2. Do not solvent weld polyvinyl chloride pipe in wet conditions.

Minimum depth of cover to top of irrigation piping shall be as follows: 1. Lateral Lines: Minimum of 12" deep. 2. Mainline: Minimum of 18" deep. 3. Sleeves under vehicular pavement: Minimum of 24" deep

Controller to Decoder: Lay two-wire communication wire in trench under mainline and/or lateral lines whenever they occur in same trench. Place communication wire in sleeves when under paving, and in conduit when not in common trench with mainline and/or lateral lines. Wire splices to be inside valve boxes using moisture proof electrical connectors according to manufacturer’s installation instructions.

Minimum Pressure Test on Main Lines, Valves, Joints and Fittings: 100 pounds per square inch without losing more than 3 pounds per square inch for a period of 1 hour. Provide airless paint sprayer with compressor, or other equipment, to achieve required hydraulic test pressure without injection of air into main lines.

Contractor shall provide minimum 24-hour notice to Landscape Architect requesting observation of final pressure test. Piping may be pressure tested in sections if approved by Landscape Architect. Perform lateral line leak testing for each control valve in numerical sequence, immediately after main line pressure testing has been approved, in the presence of the Landscape Architect. Perform final coverage test by operating each control valve in the presence of the Landscape Architect when the irrigation system has been completely installed and adjusted.

Pipe Materials

PVC Pipe: Schedule 40 ASTM D2241; 200 psi (1.38 MPa) pressure rated upstream from controls, 160 psi (1.10 MPa) downstream; solvent welded sockets.

PVC Sleeves: Schedule 40, sized two times the diameter of the pipes scheduled to to contained in the sleeve. Minimum sleeve size is 6" unless otherwise noted on Drawings.

Galvanized Steel Pipe and Fittings: Pipe, Schedule 40, hot-dipped galvanized, conforming to ASTM A53. Fittings: Hot-dipped galvanized, malleable iron.

Fittings: Type and style of connection to match pipe. Nipples and above ground risers shall be schedule 80 PVC.

Solvent Cement: ASTM D2564 for PVC pipe and fittings.

PVC Primer: Weld-on P-70, or approved equal, purple color, or accepted substitute, meeting requirements of ASTM F656.

PVC Cement: Weld-on P721, or approved equal.

Irrigation Heads

Bubbler: As indicated on drawings.

Valves

Valves: Hunter Industries. See schedule on drawings

Gate Valves: Brass, size to match main line.

Quick Coupling Valve: Hunter HQ-44-LRC-R

Valve Boxes for Isolation Valves, Quick Couplers, and Manual Drain Valves: Carson, Armor, or approved equal, 10" diameter round valve boxes, one for each valve.

Valve Boxes for Control Valves: Valve Boxes for Control Valves: 12" minimum size box, one box for each valve, with locking lid, and extensions as needed. Or maximum of two 1" valves per jumbo valve box.

Low Volume Irrigation

1/2" XF Series Blank Tubing, or equivalent High-density polyethylene (HDPE), UV-resistant, designed for low-volume drip irrigation systems.

Rain Bird Xeri-Bug Emitters, or equivalent.

Emitters shall be installed at predetermined intervals to provide point-source water application directly to the root zones.

Emitters shall be available in flow rates of 0.5 GPH, 1.0 GPH, and 2.0 GPH, depending on the specific needs of the plant material and application.

Air Relief Valves shall be installed at high points of the irrigation system to allow air to escape and prevent airlocks that could impair system performance.

Verify the flow rate of the emitters (0.5 GPH, 1.0 GPH, or 2.0 GPH) and ensure that the pressure compensating features are working properly to deliver consistent water flow.

Accessories

Locator Wire: All main lines to be marked on the top side of pipe with continuous 14-gauge, single-strand locator wire, with light blue color coating.

Pipe Joint Tape: Minimum of 1/2" Teflon tape for use in wrapping threaded PVC and/or galvanized pipe fittings and joints, as required.

Drain Rock: 1/4" round clean, washed pea gravel.

Air-relief Valves: Install in quantities and locations as recommended by the manufacturer.

Controls

Exterior location, coordinate with Client.

Control wire: two-wire communication wire. No. 14 AWG, solid copper, jacketed two-conductor, direct-burial cable.

Low volume irrigation: as indicated in the drawings

SECTION 329113 - SOIL PREPARATION

Testing

Submit analysis of existing (on-site) and imported topsoil from licensed soils testing laboratory for approval prior to reuse of existing topsoil or delivery of imported topsoil.

Soil test shall include the following: sieve analysis of soil particle size; magnesium, nitrogen, phosphorous, boron, zinc, and potassium levels; soluble salt level; pH; organic matter; and infiltration rate. Test results shall include specific recommendations for soil conditioners, amendments and fertilizers to adjust the soil to meet the description noted above. A written narrative summarizing the analysis and recommendations shall be included in the submittal.

Soil Materials

Topsoil: Fertile, friable, natural loam, surface soil, capable of sustaining vigorous plant growth; porous and free draining; free of subsoil clay lumps, brush, noxious weeds, weed seeds, roots, stones larger than 1-1/2 inches in any dimension and other material harmful to plant growth.

Submit 1/2-gallon sample each of existing and imported topsoil.

Submit manufacturer’s or vendor’s certified analysis of compost, fertilizers, and soil amendments.

Definition of Noxious Weed: As designated on State of Oregon Dept. of Agriculture’s Noxious Weed List.

Compost: 1/4-inch minus fir or hemlock sawdust aged a minimum of 2 years, or approved equal.

Planting Bed Fertilizer: Best Fertilizer Triple Pro 15-15-15, or approved equal.

Mycorrhizae Soil Amendment: Plant Success Mycorrhizae Tablets, or approved equal.

Placing Topsoil

Remove all rock, asphalt, concrete, roots of any dead tree or tree/plant to be removed, and all construction debris, from planting beds to a minimum depth of 12 inches below finish grade.

Approved topsoil shall be in place to a depth of 12 inches below finish grade for all planted areas. Spread 3" depth of compost, and Planting Bed Fertilizer according to the manufacturer’s specifications. Apply additional soil amendments as required by soil test analysis at the rate indicated by the analysis. Incorporate into existing soil and rake smooth.

Place Mycorrhizae Tablets in each plant pit at the time of planting according to the manufacturer’s specifications.

Place topsoil during dry weather and on dry unfrozen subgrade.

Grade topsoil to eliminate rough, low or soft areas, and to ensure positive drainage.

Throughout landscape installation landscape shall be kept free of weeds. All landscape areas shall be treated to remove noxious weeds, and weed seeds. To minimize the harm to the environment and pollinators, the following methods are allowed in place of chemical herbicides: Manual removal, organic herbicides, and pre-emergent herbicides.

SECTION 329300 - PLANTS

Plants

Species and size identified in plant schedule, grown in climatic conditions similar to those in locality of the work.

Mulch Materials

Submit a 1/2 gallon sample of all proposed mulch materials no earlier than 30 days prior to installation.

Wood Mulch: fir or similar wood aged sawdust bark, free of growth or germination inhibiting ingredients.

Planting

The landscape construction professional as defined in ORS 671.520 and performing work under this section of the contract shall hold a valid landscape contractor’s license in accordance with ORS 671.510 to 671.760.

Protect utility lines and site improvements.

Submit written confirmation of plant order with landscape bid. Substitution requests for plants must be submitted prior to bidding. Contractor shall verify plant quantities indicated on the Drawings.

Comply with minimum requirements for plant quality, grade tolerances, and caliper to height ratios as specified in American Standards for Nursery Stock, ANSI Z60.1. Nursery stock shall be healthy, well branched and rooted, full foliage when in lead, free of disease, injury, insects, weeds, and weed roots. All plant material shall be free of any defects, of normal health, height, leaf density, and spread appropriate to the species. All trees shall be ball and burlap or equivalent.

Protect plants against damage and dehydration. Store potted plant materials in shade and protect against harmful weather. Do not plant when air temperature is less than 35°F or above 90°F.

Notify the Landscape Architect of delivery schedule so plant materials may be inspected upon delivery.

Newly developed planting beds to receive 3" layer of mulch. Lift plant foliage above mulch to prevent mulch contact with foliage.

Place plants for best appearance for review and final orientation by Architect.

Set plants vertical.

Remove non-biodegradable root containers.

Set plants in pits or beds, partly filled with prepared plant mix, at a minimum depth of 6 inches (of 150 mm) under each plant. Remove burlap, ropes, and wires, from the root ball.

Place bare root plant materials so roots lie in a natural position. Backfill soil mixture in 6 inch (150 mm) layers. Maintain plant life in vertical position.

Saturate soil with water when the pit or bed is half full of topsoil and again when full.

Plant Support

Brace plants vertically with plant protector wrapped guy wires and stakes to the following:

Tree Caliper: 1 to 2 inches (25 to 50 mm); Tree Support Method: 2 stakes with two ties

Maintenance

Maintain plant life for 12 months after date of Final Acceptance.

Maintain plant life immediately after placement and until plants are well established and exhibit a vigorous growing condition. Continue maintenance until termination of warranty period.

Irrigate sufficiently to saturate root system and prevent soil from drying out.

Remove dead or broken branches and treat pruned areas or other wounds.

Neatly trim plants where necessary.

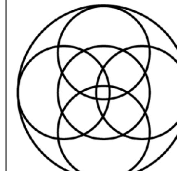
Immediately remove clippings after trimming.

Control growth of weeds. No chemical herbicides are permitted.

Control insect damage and disease. No pesticides are permitted.

Replace mulch when deteriorated.

Maintain wrappings, guys, turnbuckles, and stakes. Adjust turnbuckles to keep guy wires tight. Repair or replace accessories when required.



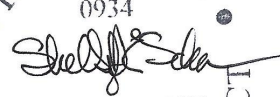
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REGISTERED

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SHELBY SCHAREN
OREGON
05/17/2017

LANDSCAPE ARCHITECT

CENTRAL POINT PRESCHOOL PLAY AREA

MULTI-USE PANDEMIC RESPONSE CENTER

Peninger Lane and Beebe Road
Central Point, Oregon 97502



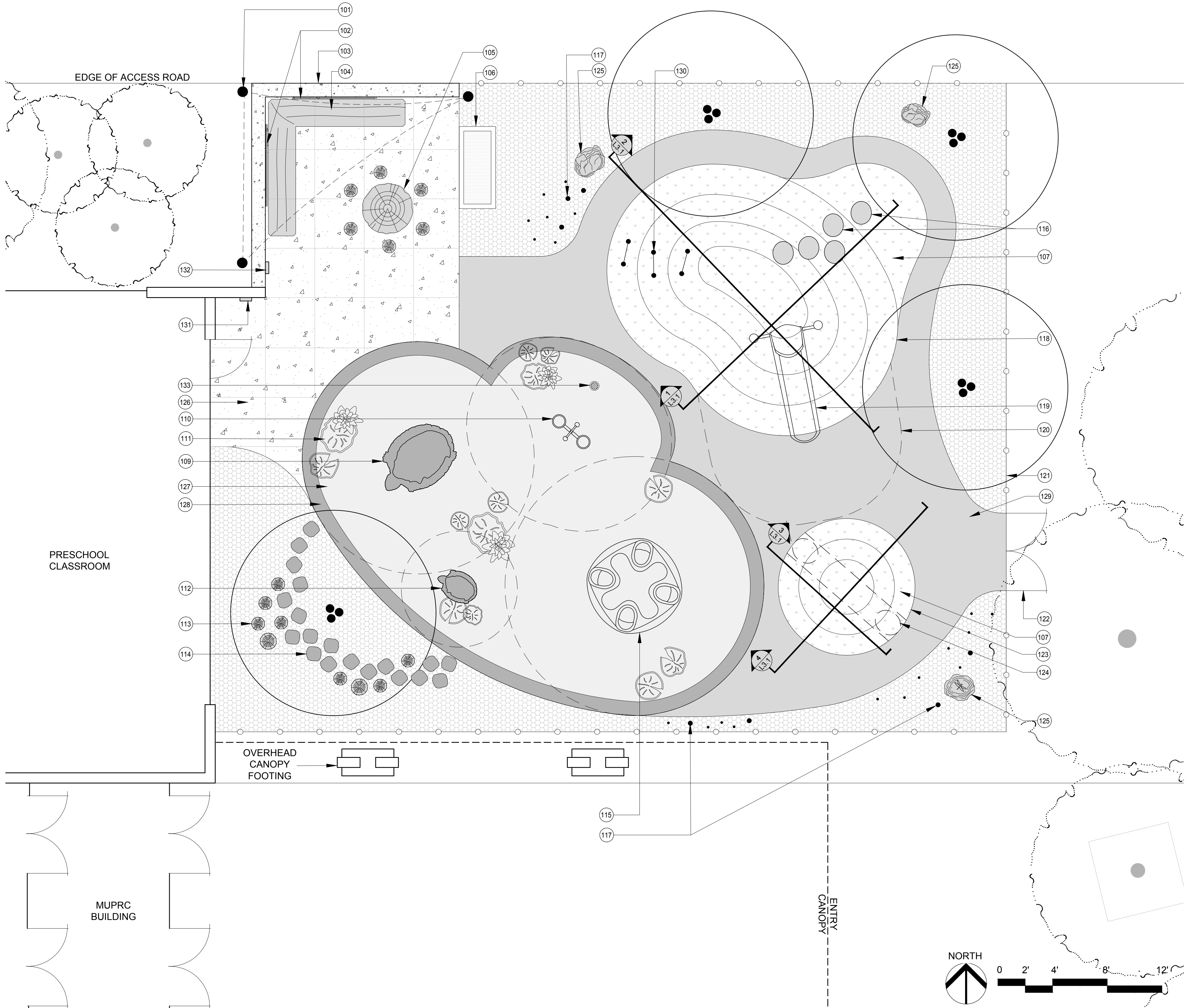
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SPECIFICATIONS

100% CONSTRUCTION
DOCUMENTS



1 MATERIALS PLAN

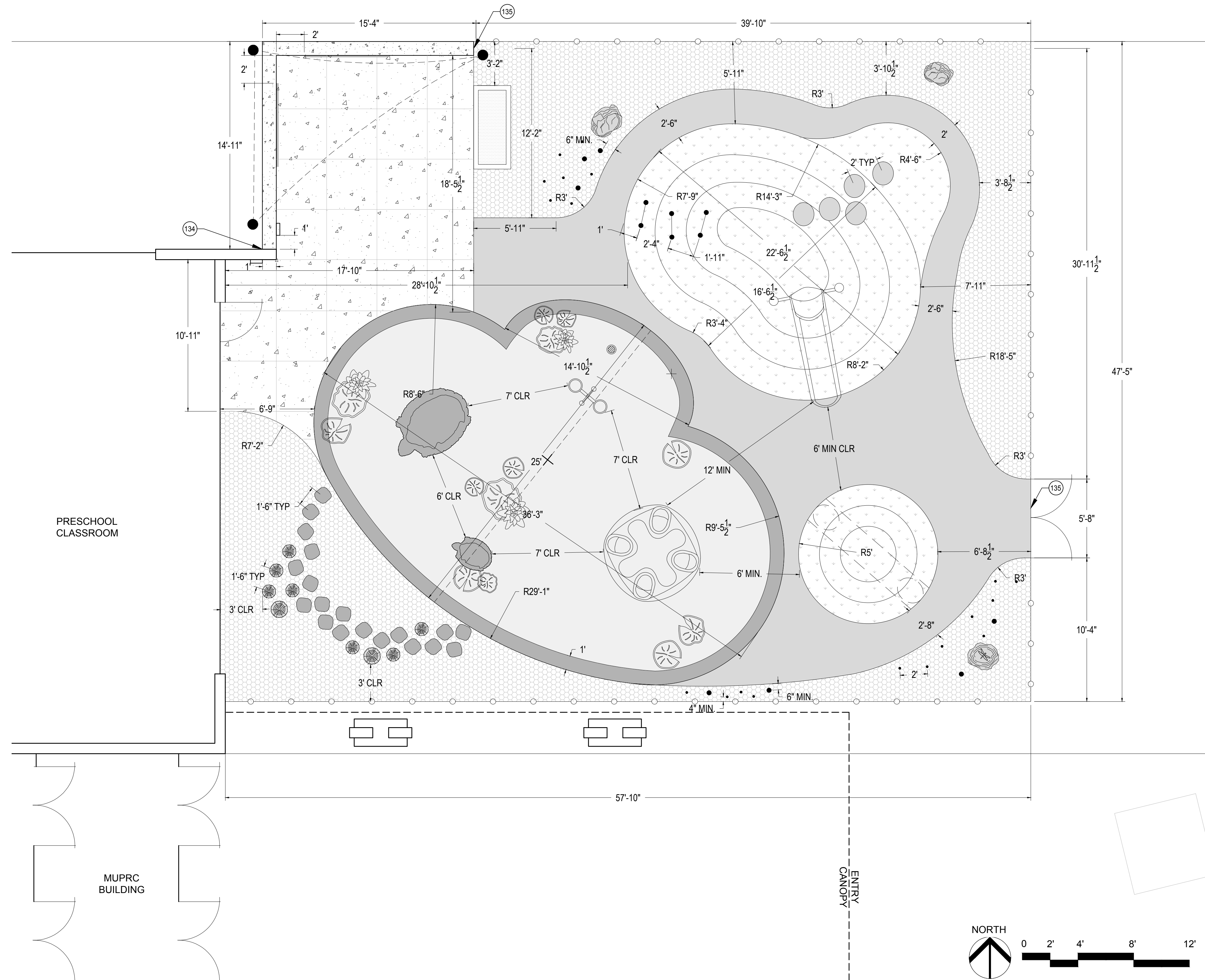
SCALE: 1" = 4'-0"

KEYNOTES

- 101 SHADE SAIL, RE: 1/L5.1
- 102 BULLETIN BOARD MOUNTED TO WALL, RE: 3/L5.2
- 103 BLOCK WALL, RE: 1/L5.2
- 104 WOOD BENCH, RE: 3/L5.2
- 105 WOOD CHILDREN'S TABLE, BY OWNER
- 106 RAISED GARDEN BED, RE: 3/L5.1
- 107 SYNTHETIC LAWN, RE: 8/L5.1
- 108 TURTLE CLIMBER, RE: 2/L5.3
- 109 SPRING RIDER, RE: 1/L5.4
- 110 LILY PAD PAVING DETAIL, RE: 7/L5.1
- 111 TURTLE CLIMBER, BABY, RE: 2/L5.3
- 112 LOG HOPPERS, RE: 10/L5.1
- 113 STEPPING STONE, RE: 4/L5.1
- 114 GROUP SPINNER, RE: 2/L5.4
- 115 MUSHROOM HOPPERS, RE: 3/L5.4
- 116 RUSH SCULPTURE, RE: 2/L5.2
- 117 MOUND A, RE: 1/L1.3; 2/L1.3
- 118 SLIDE, RE: 4/L5.4
- 119 EQUIPMENT USE ZONE, TYP.
- 120 6' HT FENCE, BY OTHERS
- 121 LOCKABLE GATE, BY OTHERS
- 122 MOUND B, RE: 3/L1.3; 4/L1.4; 1/L5.3
- 123 TUNNEL, RE: 1/L5.3
- 124 BOULDER, RE: 9/L5.1
- 125 CONCRETE PAVING, RE: 5/L5.1
- 126 RUBBERIZED PLAY SURFACING, COLOR 1, SKY BLUE & ROYAL BLUE, RE: 6/L5.1
- 127 RUBBERIZED PLAY SURFACING, COLOR 2, SKY BLUE RE: 6/L5.1
- 128 RUBBERIZED PLAY SURFACING, COLOR 3, EGGSHELL, RE: 6/L5.1
- 129 HOOP CLIMBERS, RE: 3/L5.3
- 130 PLAYGROUND SIGNAGE, RE: SPECIFICATIONS
- 131 ELECTRICAL OUTLET
- 132 AREA DRAIN, RE: 4/L5.3

NOTES

1. THE CONTRACTOR IS RESPONSIBLE FOR FAMILIARIZING THEMSELVES WITH THE CONTRACT DOCUMENTS, VERIFYING FIELD CONDITIONS AND DIMENSIONS, AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED AS SHOWN PRIOR TO PROCEEDING WITH CONSTRUCTION.
2. VERIFY LOCATIONS OF ALL BELOW GRADE UTILITIES PRIOR TO BEGINNING WORK. CONTRACTOR IS RESPONSIBLE FOR COORDINATING ALL UTILITY LOCATES.
3. EXERCISE CARE IN OPERATIONS TO PROTECT EXISTING BUILDING AND SITE ELEMENTS. EXISTING FEATURES THAT ARE DAMAGED BY THE WORK SHALL BE REPAIRED BY THE CONTRACTOR AT NO ADDITIONAL COST.
4. STAKE MATERIALS AND LAYOUT FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
5. PLAYGROUND EQUIPMENT SHALL COMPLY WITH ASTM F1487-98
6. USE ZONE FINISH SURFACE OF PLAYGROUND SHALL COMPLY WITH ASTM F1292-99
7. PLAYGROUND SURFACING TO COMPLY WITH ASTM 1951-99. MAXIMUM CRITICAL FALL HEIGHT = 4'-0"
8. THIS PLAY AREA MEETS CBC SECTION 11B-1008



KEYNOTES

- 134 ALIGN WITH EX WALL
- 135 MATCH ELEVATION

NOTES

1. STAKE LAYOUT FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
2. VERIFY LOCATIONS OF ALL BELOW GRADE UTILITIES PRIOR TO BEGINNING WORK. CONTRACTOR IS RESPONSIBLE FOR COORDINATING ALL UTILITY LOCATES.
3. THE CONTRACTOR IS RESPONSIBLE FOR FAMILIARIZING THEMSELVES WITH THE CONTRACT DOCUMENTS, VERIFYING FIELD CONDITIONS AND DIMENSIONS, AND CONFIRMING THAT THE WORK MAY BE ACCOMPLISHED AS SHOWN PRIOR TO PROCEEDING WITH CONSTRUCTION.
4. EXERCISE CARE IN OPERATIONS TO PROTECT EXISTING SITE ELEMENTS. EXISTING FEATURES THAT ARE DAMAGED BY THE WORK SHALL BE REPAIRED BY THE CONTRACTOR AT NO ADDITIONAL COST.
5. STAKE LAYOUT FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO INSTALLATION.
6. ELEVATIONS FOR STUMPS AND HOPPERS ARE FOR AMOUNT ABOVE ADJACENT FINISHED GRADE.



CENTRAL POINT PRESCHOOL PLAY AREA
MULTI-USE PANDEMIC RESPONSE CENTER

JOINT PRESCHOOL PLAY
USE PANDEMIC RESPONSE CENTER
Peninger Lane and Beebe Road
Central Point, Oregon 97502



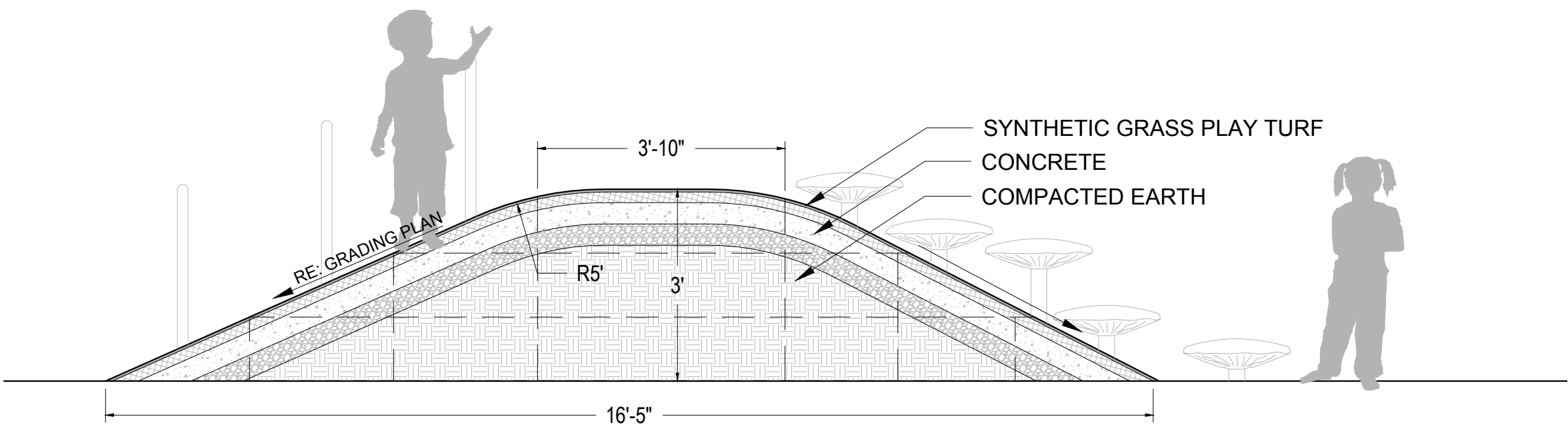
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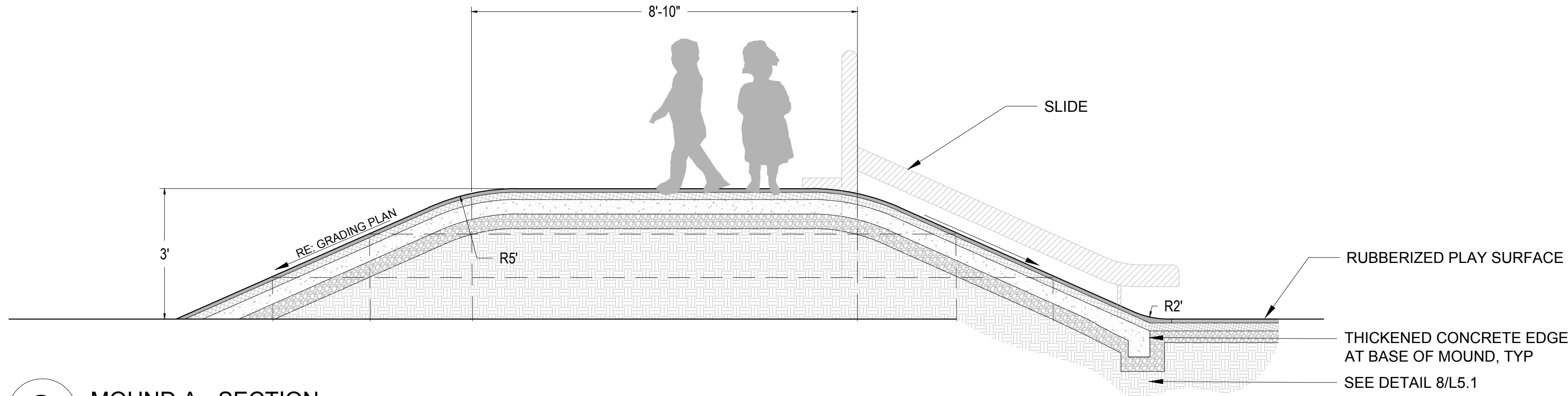
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LAYOUT PLAN

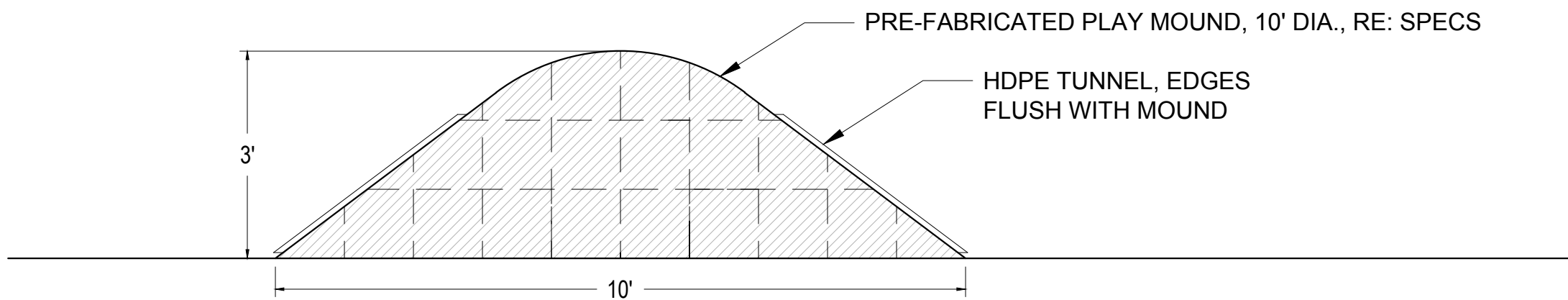
100% CONSTRUCTION
DOCUMENTS



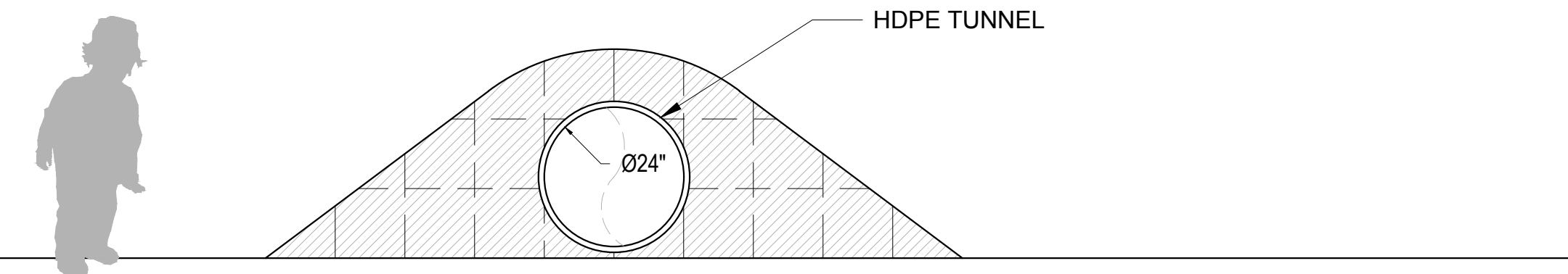
1 MOUND A - SECTION
SCALE: $\frac{1}{2}$ " = 1'



2 MOUND A - SECTION
SCALE: $\frac{1}{2}$ " = 1'



3 MOUND B - SECTION
SCALE: $\frac{1}{2}$ " = 1'



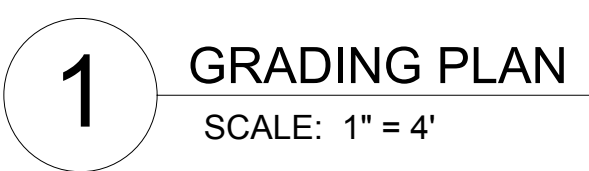
4 MOUND B - SECTION
SCALE: $\frac{1}{2}$ " = 1'

LEGEND

- SYNTHETIC LAWN
- SAFETY FOAM
- CONCRETE
- CRUSHED ROCK
- COMPACTED EARTH
- CONTOUR LINE - 1'

NOTES

1. MOUND SLOPE SHALL NOT EXCEED 100%.
2. INCLINE OF SLIDE CHUTE SHALL BE NO MORE THAN 50°.



- 203 NEW SURFACES TO BE FLUSH
204 PLACE STEPPERS AT ELEVATION INDICATED ABOVE FINISHED GRADE
205 MATCH ELEVATION
206 CONNECT TO EX STORM DRAIN

1. VERIFY LOCATIONS OF ALL BELOW GRADE UTILITIES PRIOR TO BEGINNING WORK. CONTRACTOR IS RESPONSIBLE FOR COORDINATING ALL UTILITY LOCATES.
2. CONTRACTOR SHALL ENSURE POSITIVE DRAINAGE AWAY FROM ALL BUILDINGS FOR ALL NATURAL AND PAVED AREAS.
3. ALL UNFINISHED AREAS, WITH A SLOPE OF 3:1 OR STEEPER, DISTURBED BY GRADING SHALL RECEIVE STABILIZATION FABRIC, OR SIMILAR STABILIZATION METHOD.
4. STRIP TOP 6" OF TOPSOIL AND VEGETATION FROM PROPOSED PAVING AND SIDEWALK AREAS. STRIPPED TOPSOIL MAY BE STOCKPILED AND USED FOR FILL, PROVIDED IT IS FREE OF ROCKS AND TRASH.
5. ALL PAVED AREAS SHALL HAVE A MINIMUM SLOPE OF 1/4" PER FOOT.
6. EXPANSION JOINTS ARE TO BE PLACED WHERE NEW CONCRETE MEETS BUILDING FOUNDATION OR WALLS.
7. ALL REQUIRED SELECT FILL TO BE PLACED IN 6" LIFTS WITH COMPACTION TO 95% PROCTOR.
8. CONTRACTOR TO PROVIDE AND MAINTAIN EROSION AND SEDIMENT CONTROL THROUGHOUT THE DURATION OF THE CONSTRUCTION PER LOCAL REGULATIONS.

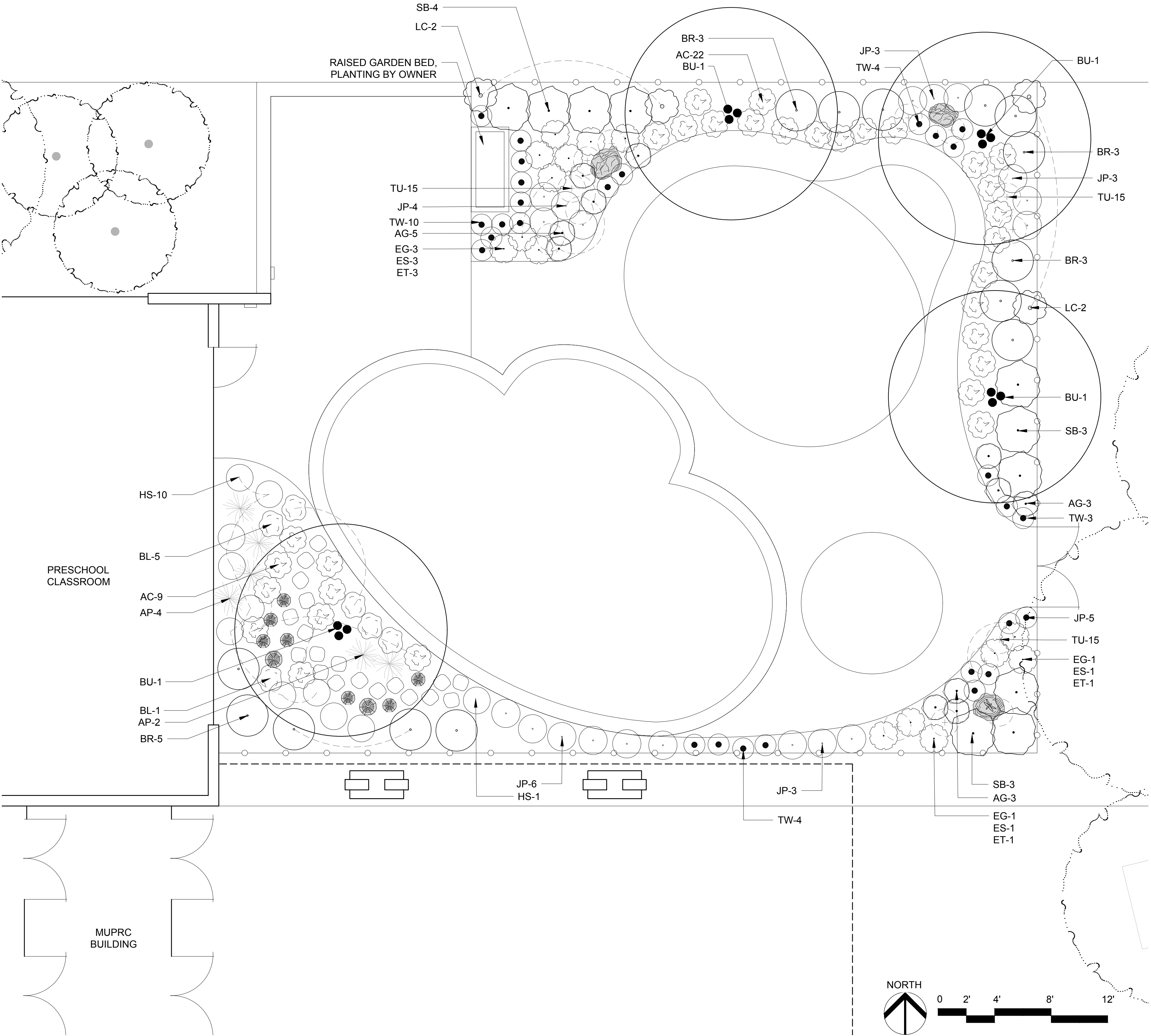
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GRADING PLAN

100% CONSTRUCTION
DOCUMENTS



1 PLANTING PLAN
SCALE: 1" = 4'

LEGEND

- EXISTING TREE TO REMAIN
- TREE
- SHRUB
- PERENNIAL
- FERN / RUSH
- BULBS (PLANT IN GROUPS OF 3)
- VINE

NOTES

- PLACE PLANTS FOR REVIEW BY LANDSCAPE ARCHITECT PRIOR TO PLANTING.
- PROVIDE 12" DEPTH IMPORTED, AMENDED TOPSOIL TO ALL PLANTED AREAS, RE: SPECIFICATIONS.
- ALL PLANTED AREAS TO RECEIVE 3" DEPTH MULCH, RE: SPECS.
- ALL PLANT MATERIAL SHALL BE FREE OF ANY DEFECTS, OF NORMAL HEALTH, HEIGHT, LEAF DENSITY, AND SPREAD APPROPRIATE TO THE SPECIES. ALL TREES SHALL BE BALL AND BURLAP OR EQUIVALENT.
- EXAMINE SITE FOR CONDITIONS THAT WILL ADVERSELY EFFECT EXECUTION, PERFORMANCE, QUALITY OF WORK, AND SURVIVAL OF PLANT MATERIAL.
- PROTECT UTILITY LINES, BUILDING, AND SITE IMPROVEMENTS DURING PLANTING OPERATIONS.
- ADJUST PLANT LAYOUT TO ACCOMMODATE RUSH SCULPTURE

PLANT SCHEDULE

TREES

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY
BU	Betula utilis 'Snow Queen'	Snow Queen Birch	1 1/2" caliper	4

SHRUBS

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY
BR	Berberis repens	Creeping Oregon Grape	2 gallon	14
SB	Spirea betulifolia 'Tor'	Birchleaf Spirea	3 gallon	10

PERENNIALS

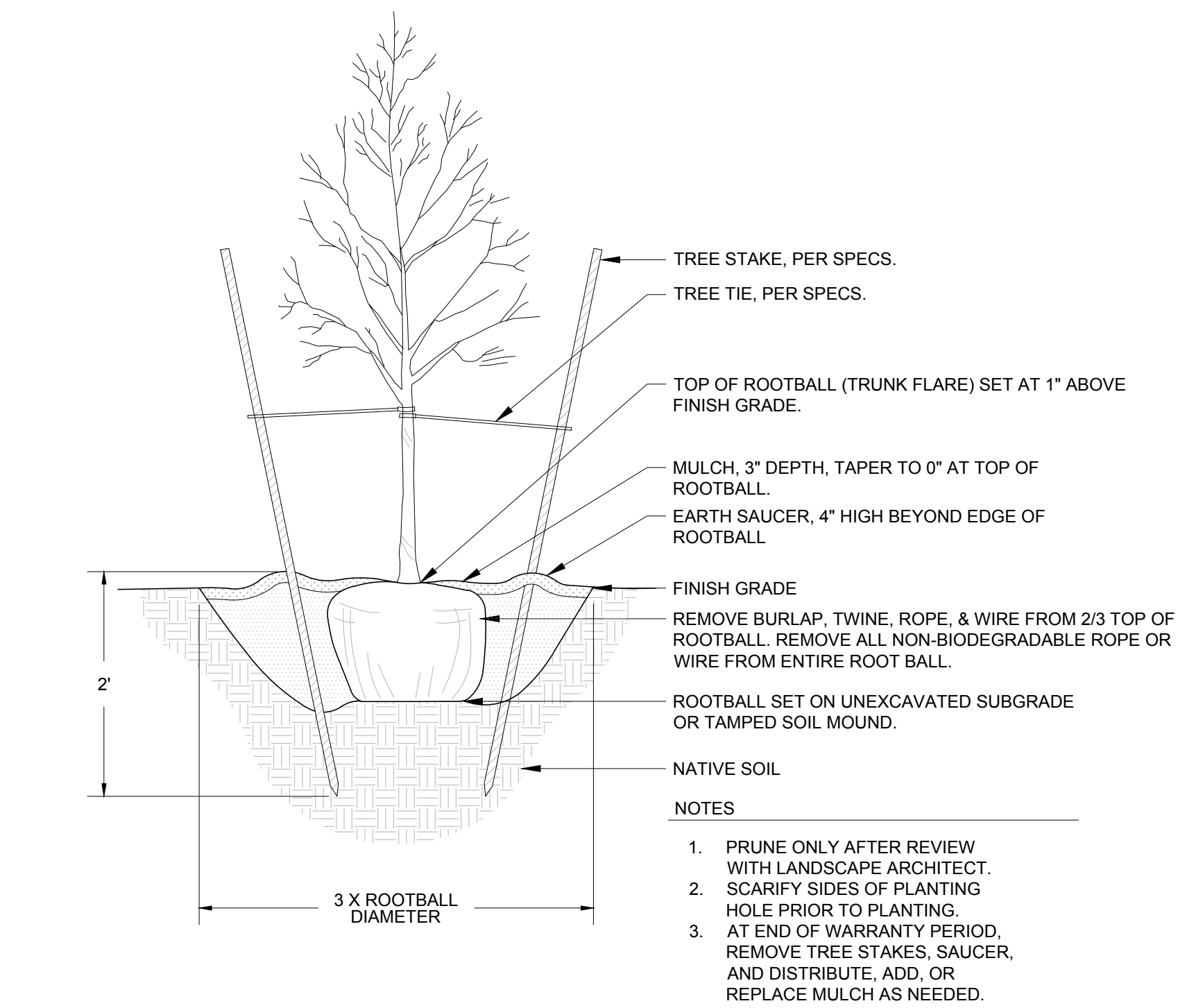
KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY
AP	Adiantum pedatum	Maidenhair Fern	1 gallon	6
AG	Agastache	Kudos Mandarin Hyssop	1 gallon	11
AC	Asarum caudatum	Wild Ginger	1 gallon	31
BL	Blechnum spicant	Deer Fern	1 gallon	6
EG	Echinacea purpurea	'Sangrita' Coneflower	1 gallon	5
ES	Echinacea purpurea	'Saffron' Coneflower	1 gallon	5
ET	Echinacea purpurea	'Tiger' Coneflower	1 gallon	5
HS	Huechera	Coral Bells 'Green Spice'	1 gallon	11
JP	Juncus patens 'Elk Blue'	'Elk Blue' California Gray Rush	1 gallon	19
TW	Thymus pseudolanuginosus	Woolly Thyme	4" pot	28

VINES

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY
LC	Lonicera ciliosa	Western Trumpet Honeysuckle	1 gallon	4

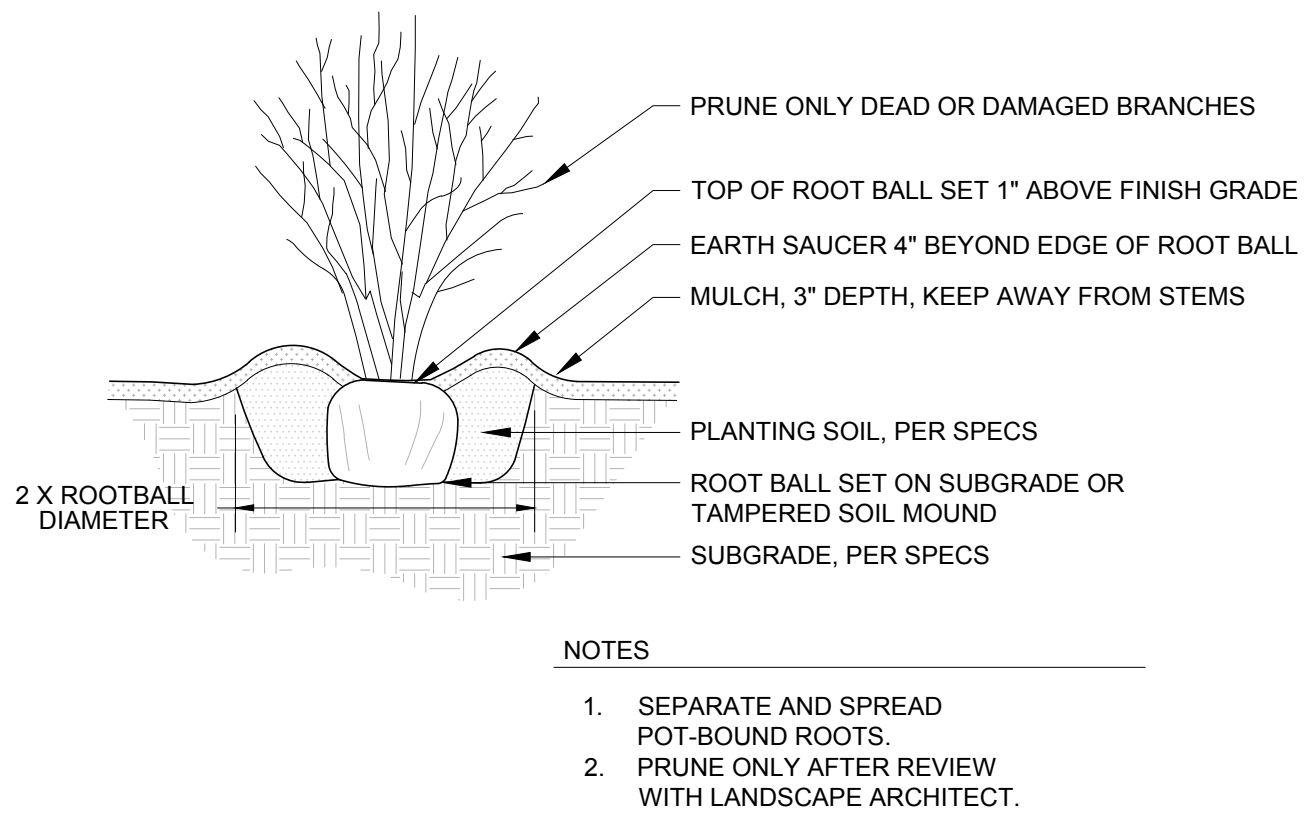
BULBS

KEY	BOTANICAL NAME	COMMON NAME	SIZE	QTY
TU	Tulipa 'Orange Emperor'	Orange Emperor Fosteriana Tulip	bulb	45



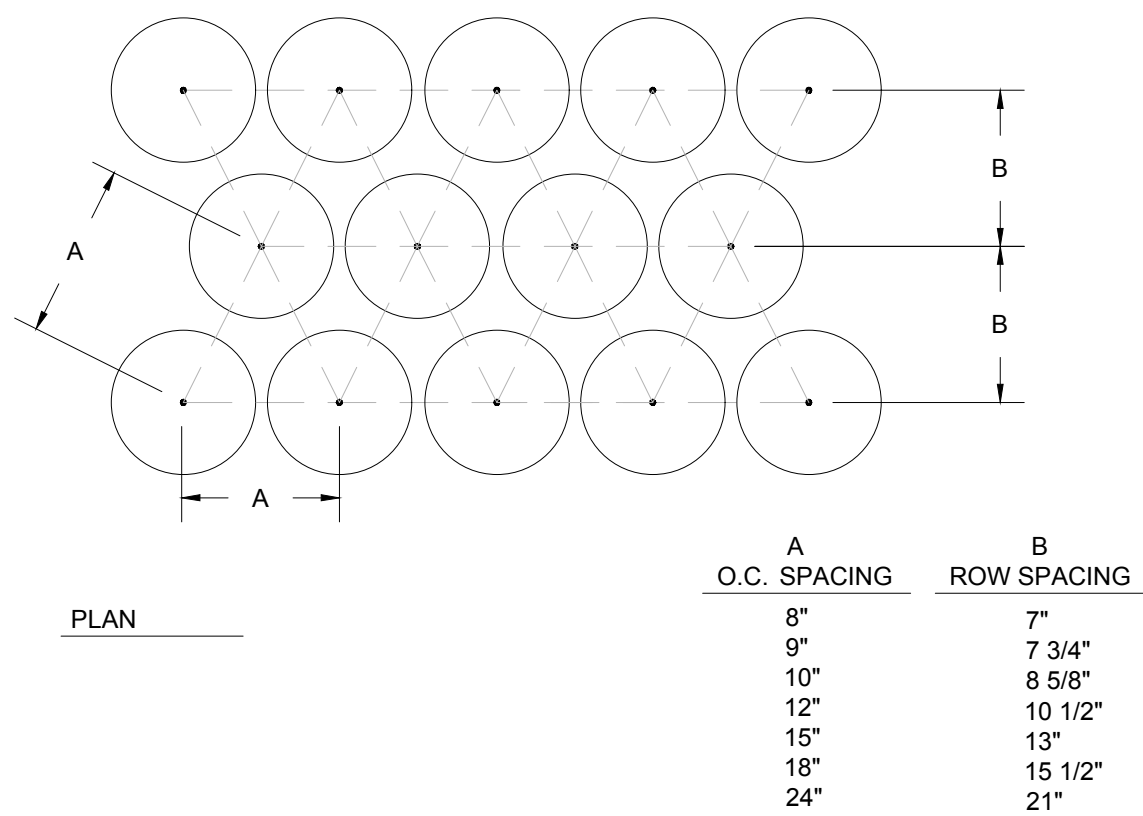
1 TREE PLANTING

SCALE: 3/4" = 1'-0"



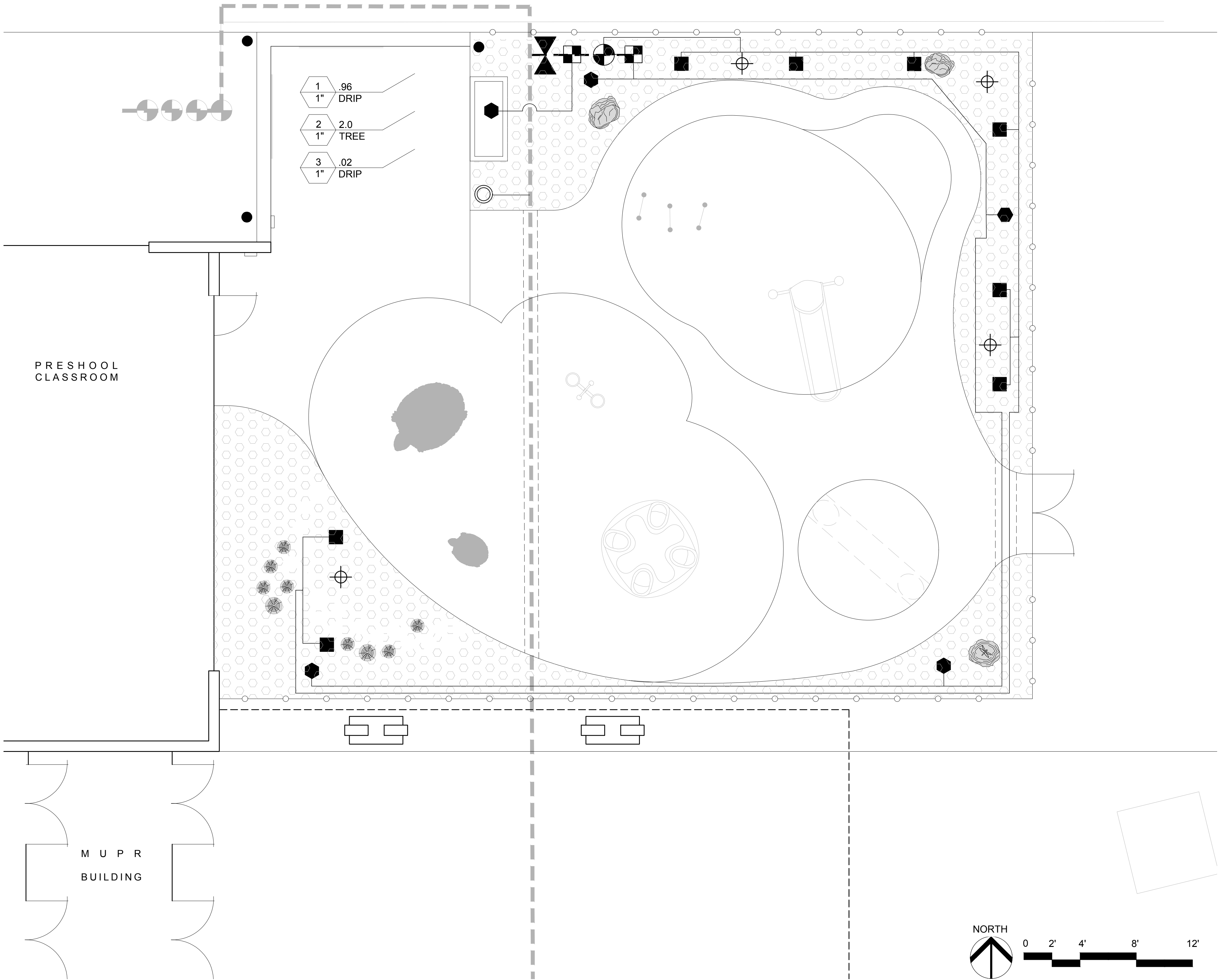
2 SHRUB PLANTING

SCALE: 3/4" = 1'-0"



3 PLANT SPACING

SCALE: NTS



LEGEND

- CONTROL VALVE, EXISTING
- CONTROL VALVE: HUNTER ICV-101G
- DRIP CONTROL KIT: HUNTER ICZ-101
- ISOLATION GATE VALVE
- QUICK COUPLING VALVE, HUNTER 44RC
- CIRCUIT ENTRY FOR DRIP IRRIGATION
- EXISTING 2" MAIN LINE
- MAIN LINE: SCH 40 PVC (1")
- EX LATERAL LINE
- LATERAL LINE: SCH 40 PVC
- SLEEVE: SCH 40, MIN. SIZE 2x DIA. OF PASSING PIPE
- TREE DEEP WATERER: HUNTER RZWS-18-CV
- AREA OF DRIP IRRIGATION, HUNTER-HDL-CV-06-12
- TREE TRUNK
- ZONE ID
- GPM APPLICATION
- VALVE SIZE

NOTES

- IRRIGATION PLANS ARE SCHEMATIC. ASSUMPTIONS WERE MADE WITH REGARD TO EXISTING IRRIGATION CONFIGURATION. CONTRACTOR SHALL INSPECT AND VERIFY SITE CONDITIONS PRIOR TO CONSTRUCTION.
- INSTALL IRRIGATION SYSTEM TO COMPLY WITH CODES AND ORDINANCES OF ALL JURISDICTIONAL AGENCIES.
- IRRIGATION CONTROLLER IS LOCATED WITHIN THE MECHANICAL ROOM.
- PLACE IRRIGATION LINES IN COMMON TRENCH WHEREVER POSSIBLE.
- FIELD ADJUST IRRIGATION ELEMENTS TO MEET INTENT OF DESIGN AND TO AVOID CONFLICT WITH UTILITIES.
- IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO INSTALL SUFFICIENTLY SIZED SLEEVES AT A SUFFICIENT BURY DEPTH BENEATH ALL HARDSCAPE SURFACES.

1 IRRIGATION PLAN
SCALE: 1" = 4'

LEGEND

- 1

HUNTER REMOTE CONTROL VALVE (ICZ) WITH FILTER REGULATOR
- 2

IRRIGATION VALVE BOX: HEAT STAMP LID WITH 'RCV' IN 2" LETTERS
- 3

WATERPROOF CONNECTORS (2)
- 4

18"-24" COILED WIRE TO CONTROLLER
- 5

FINISH GRADE AT ADJACENT SURFACE (TURF OR MULCH)
- 6

SCH. 80 CLOSE NIPPLE, MATCH SIZE TO VALVE
- 7

ISOLATION VALVE, SIZE AND TYPE PER PLAN
- 8

PVC SLIP X MPT ADAPTOR
- 9

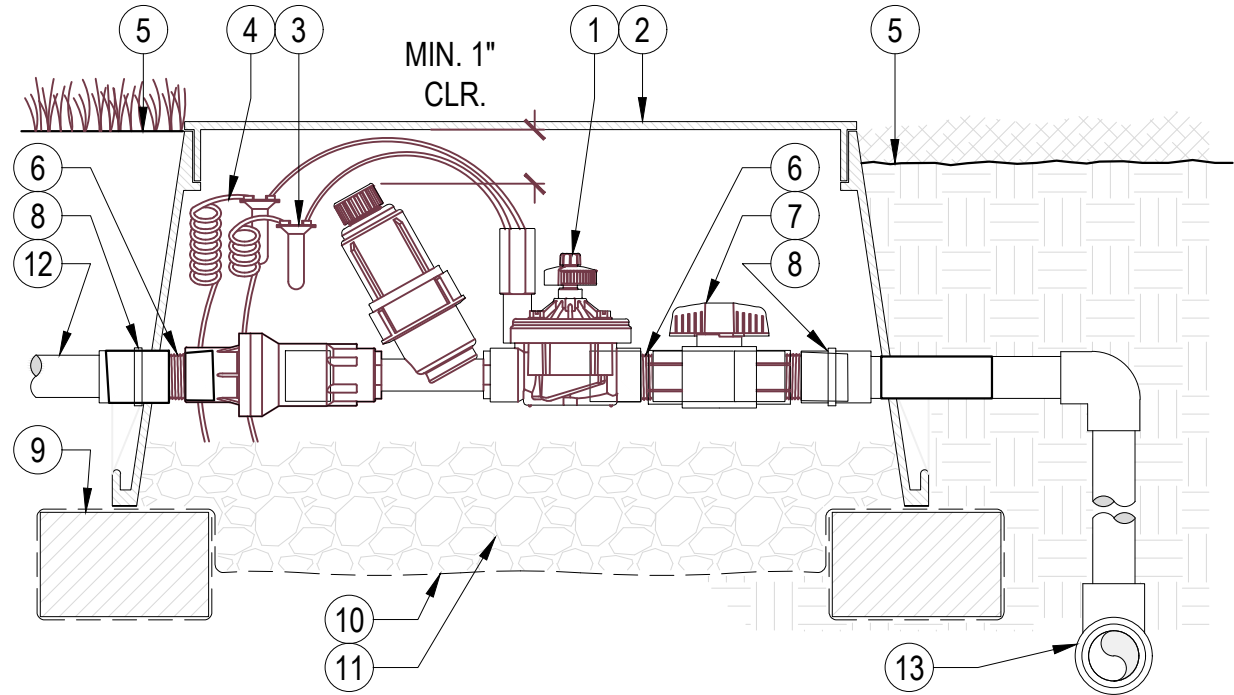
BRICK SUPPORTS (4)
- 10

FILTER FABRIC - WRAP TWICE AROUND BRICK SUPPORTS
- 11

3/4" WASHED GRAVEL - 4" MIN. DEPTH
- 12

IRRIGATION LATERAL
- 13

MAINLINE LATERAL AND FITTINGS



1 ICZ VALVE ASSEMBLY
NTS

LEGEND

- 1

HUNTER REMOTE CONTROL VALVE (ICV) WITH FLOW CONTROL
- 2

IRRIGATION VALVE BOX, PER SPEC
- 3

WATERPROOF CONNECTORS (2)
- 4

18"-24" COILED WIRE TO CONTROLLER
- 5

FINISH GRADE AT ADJACENT SURFACE (TURF OR MULCH)
- 6

SCH. 80 CLOSE NIPPLE, MATCH SIZE TO VALVE
- 7

ISOLATION VALVE, SIZE AND TYPE PER PLAN
- 8

PVC SLIP X FPT ADAPTOR
- 9

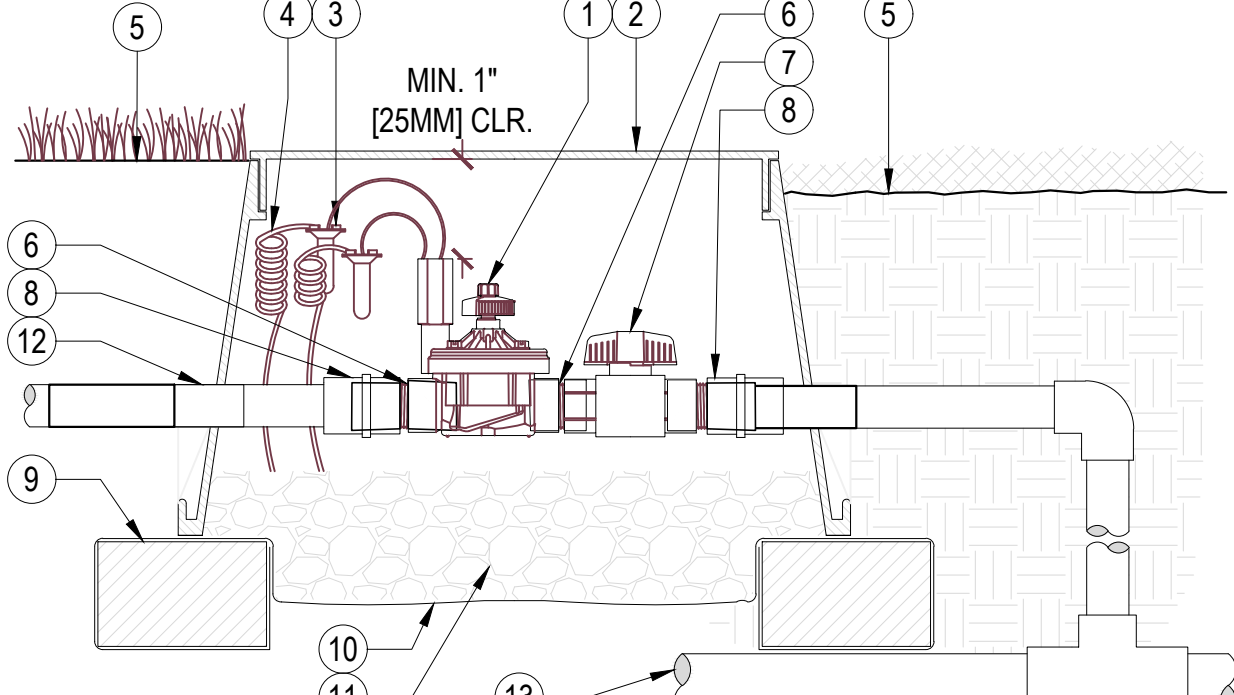
BRICK SUPPORTS (4)
- 10

FILTER FABRIC - WRAP TWICE AROUND BRICK SUPPORTS
- 11

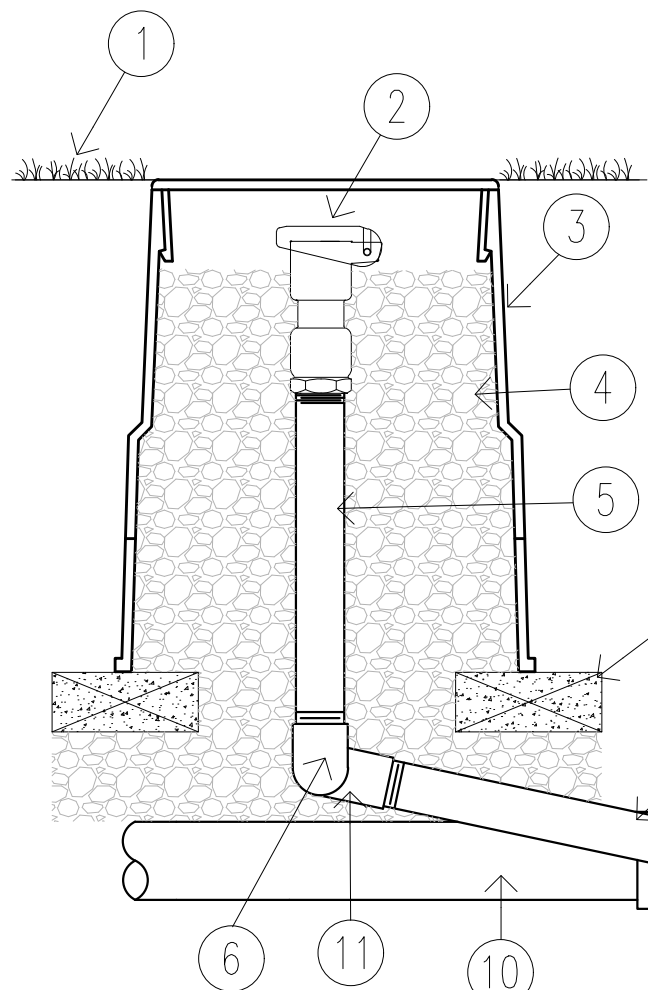
3/4" WASHED GRAVEL - 4" MIN. DEPTH
- 12

IRRIGATION LATERAL
- 13

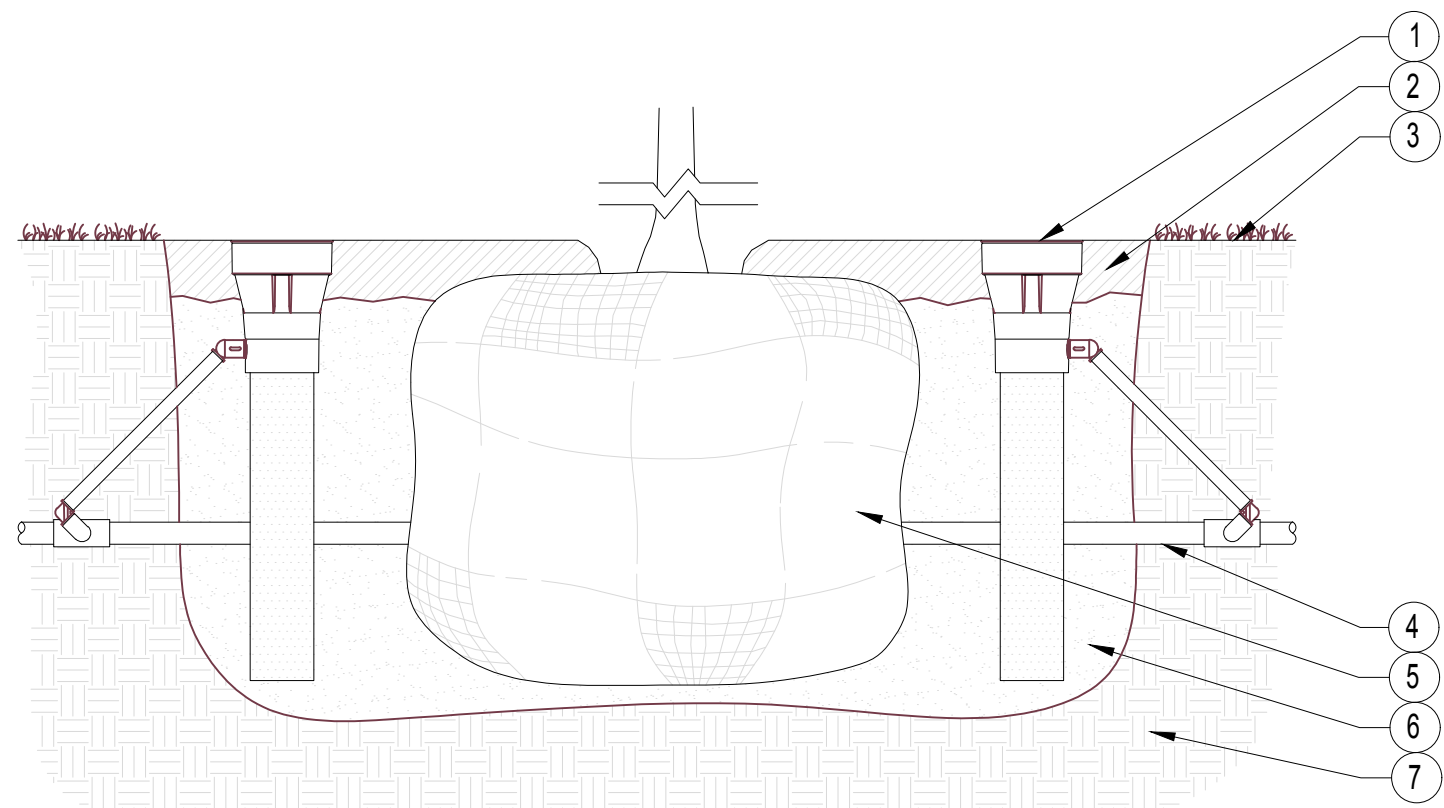
MAINLINE AND FITTINGS



2 ICV VALVE ASSEMBLY
NTS



3 QUICK COUPLING VALVE
NTS



4 ROOT ZONE WATERING
NTS

- LEGEND
- 1

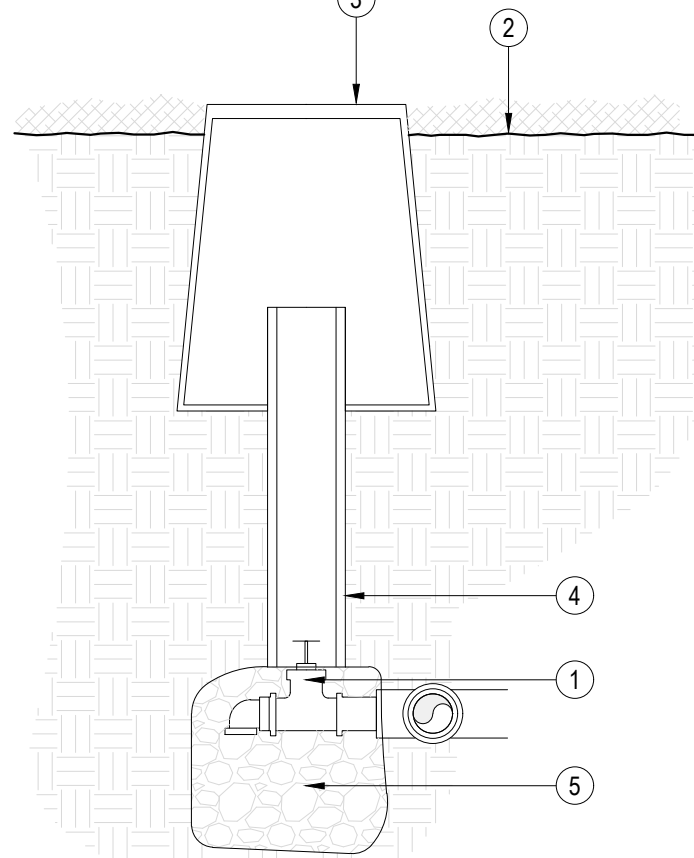
MANUAL DRAIN VALVE
- 2

FINISH GRADE, MULCH OR TURF
- 3

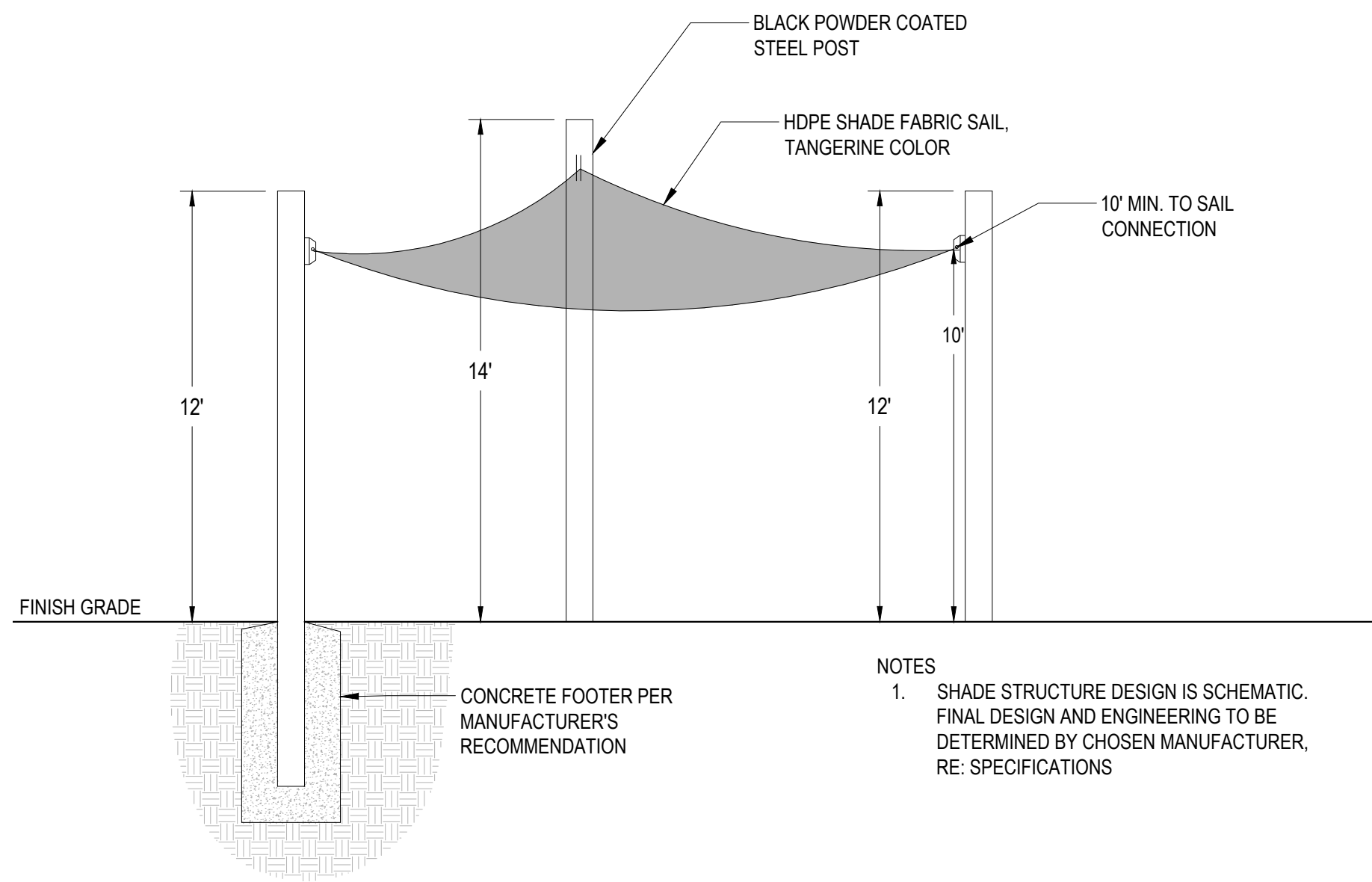
VALVE BOX, PER SPEC
- 4

4" SLEEVE
- 5

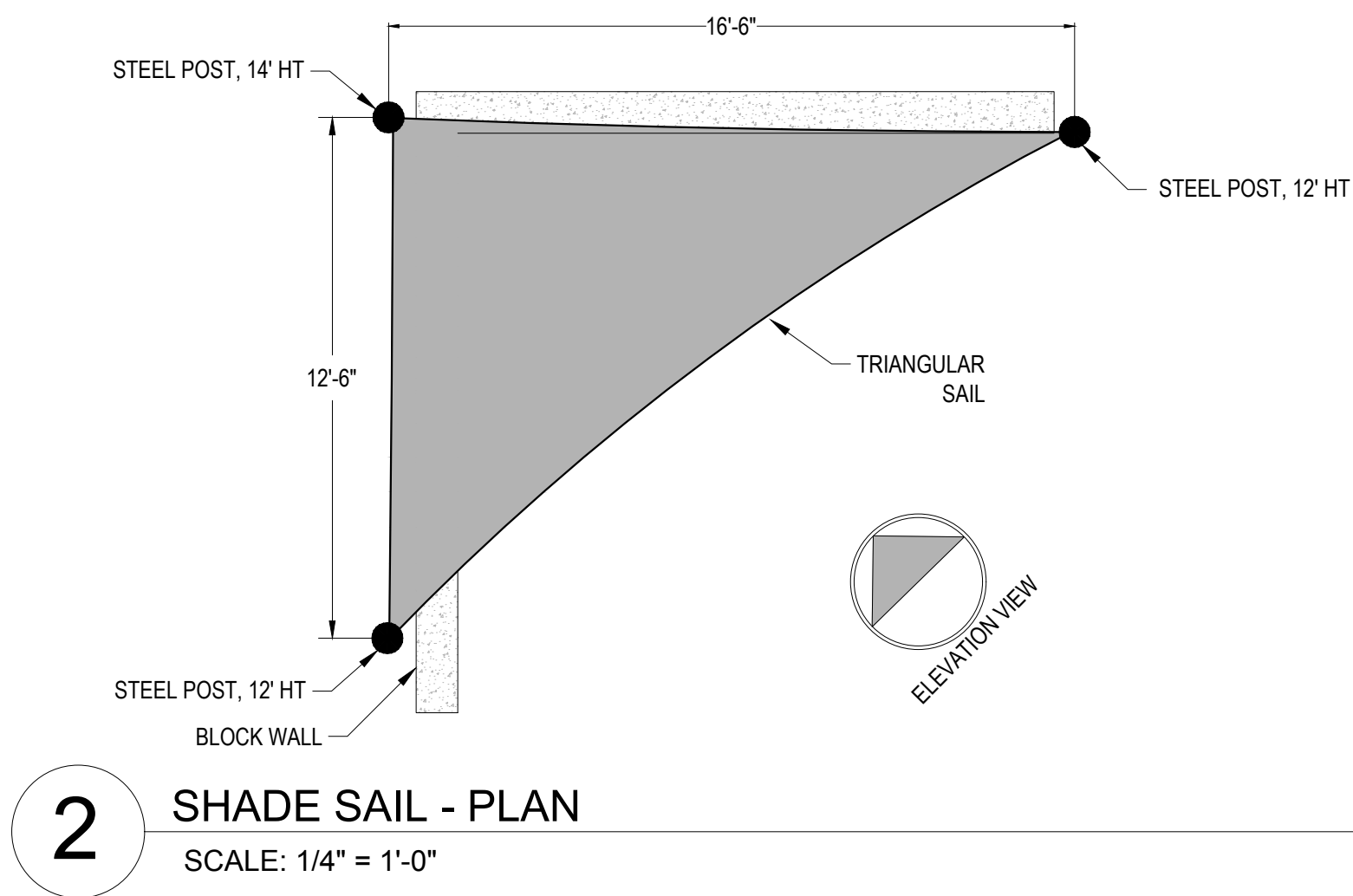
1 CU FT DRAIN ROCK



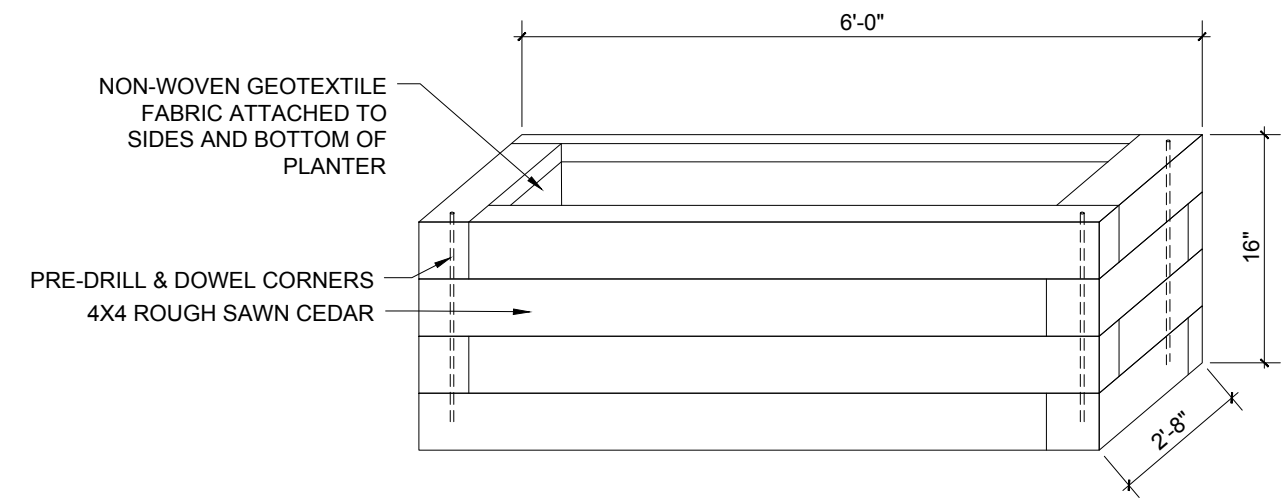
5 MANUAL DRAIN VALVE
NTS



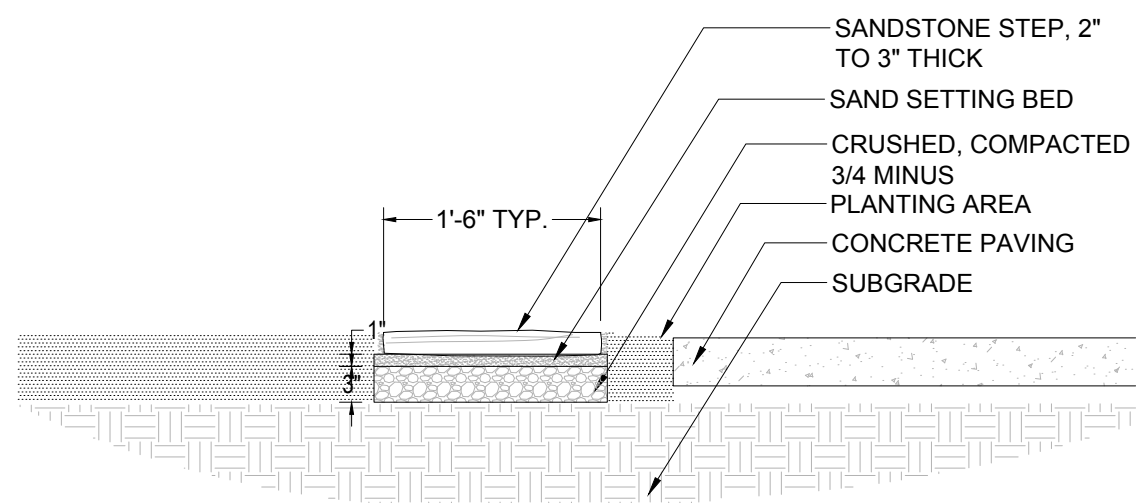
1 SHADE SAIL - SECTION
SCALE: 1/4" = 1'-0"



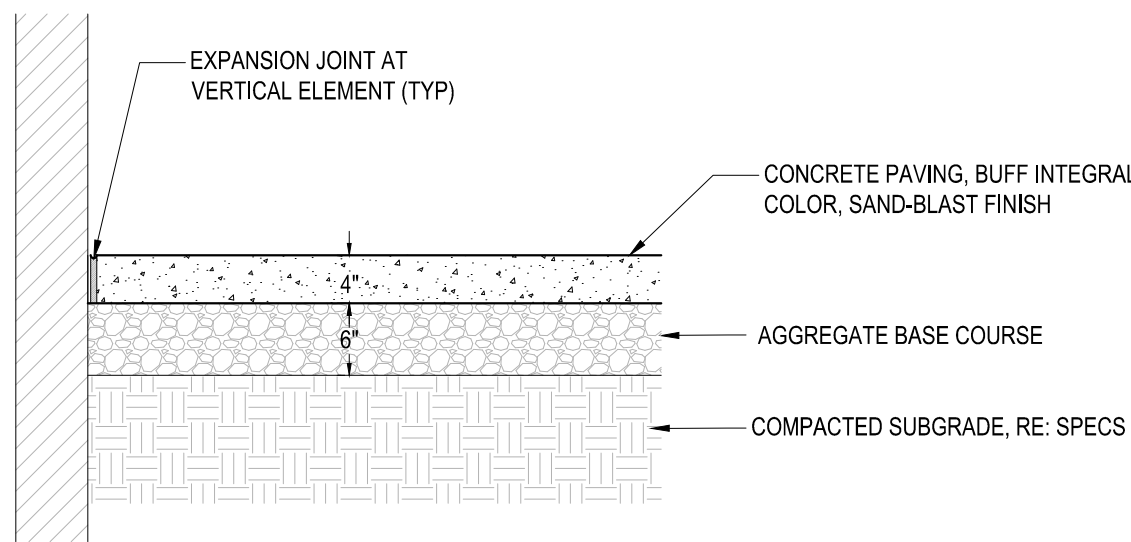
2 SHADE SAIL - PLAN
SCALE: 1/4" = 1'-0"



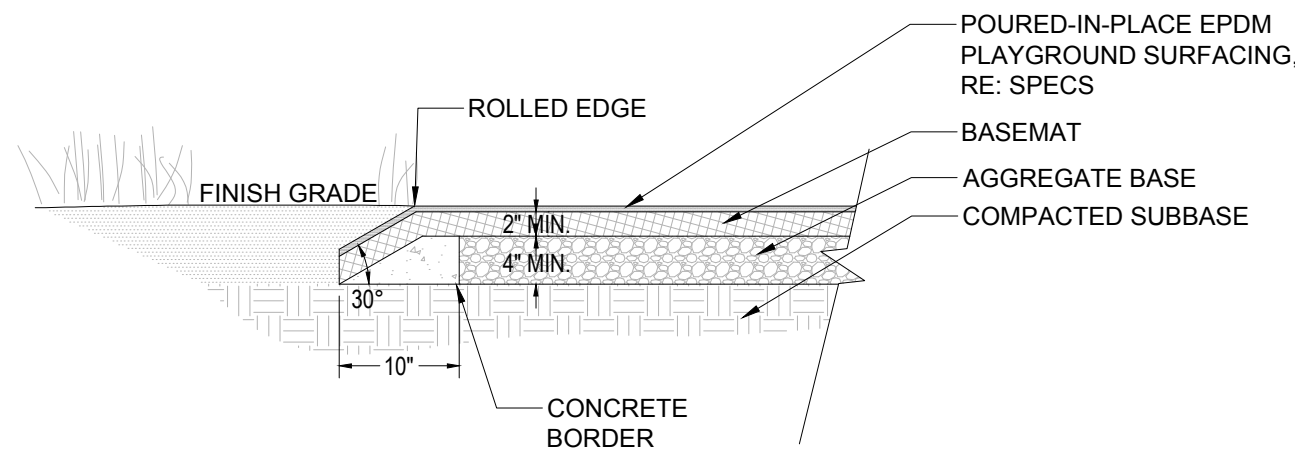
3 RAISED GARDEN BED - DETAIL
SCALE: N/A



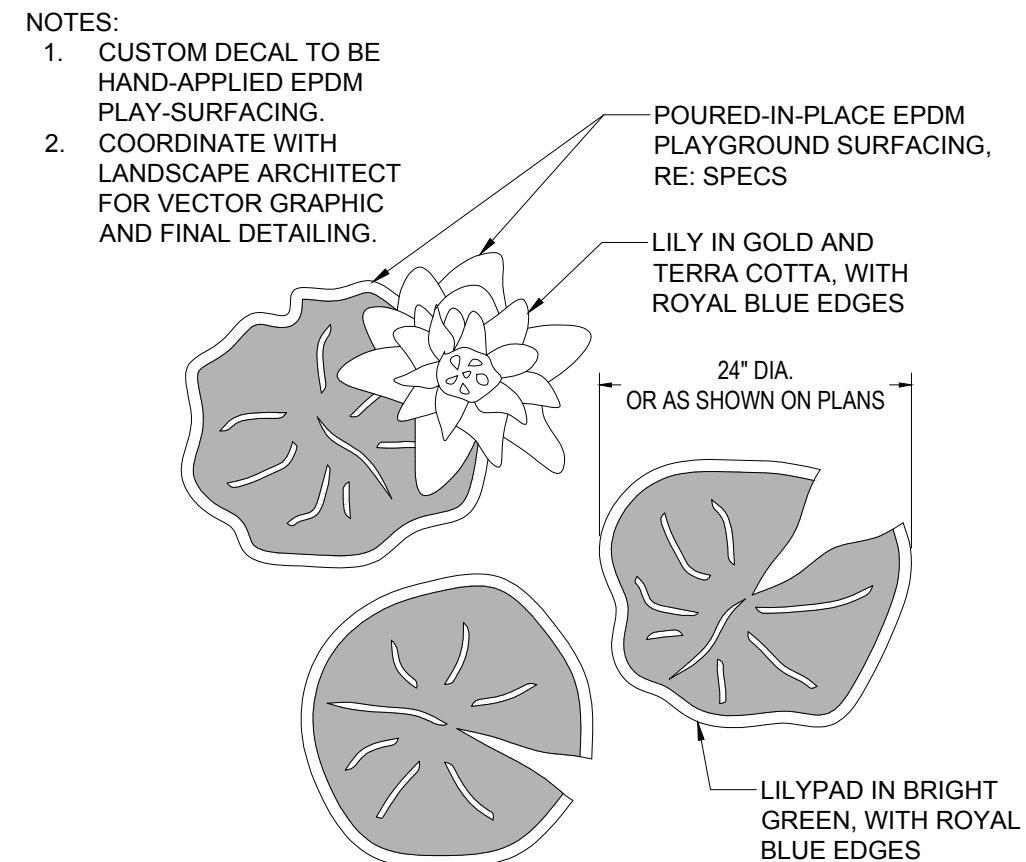
4 STEPPING STONE
SCALE: 3/4" = 1'-0"



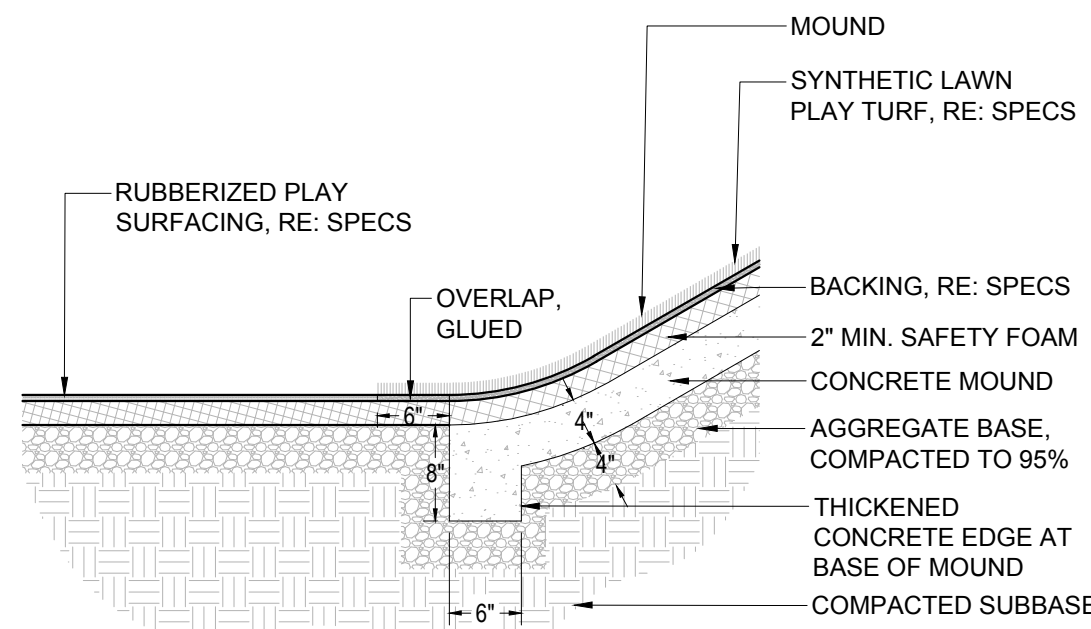
5 CONCRETE PAVING
SCALE: 3/4" = 1'-0"



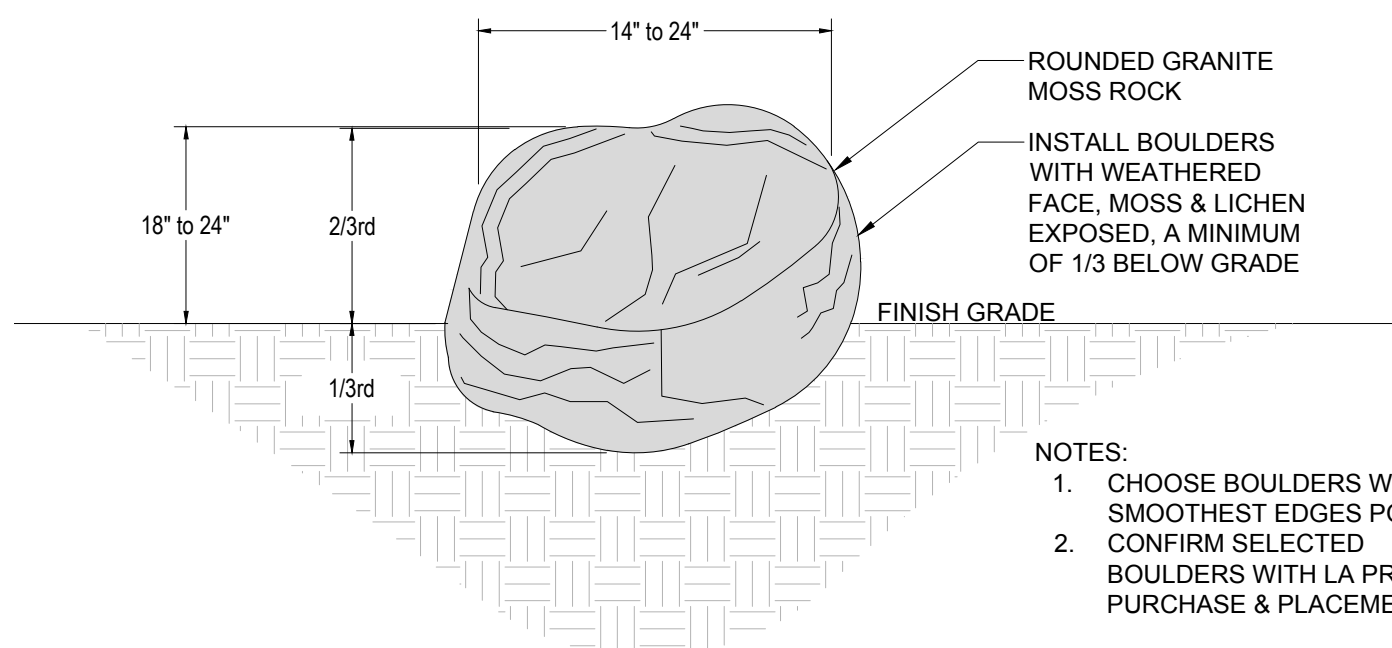
6 PLAY SURFACING
SCALE: 3/4" = 1'-0"



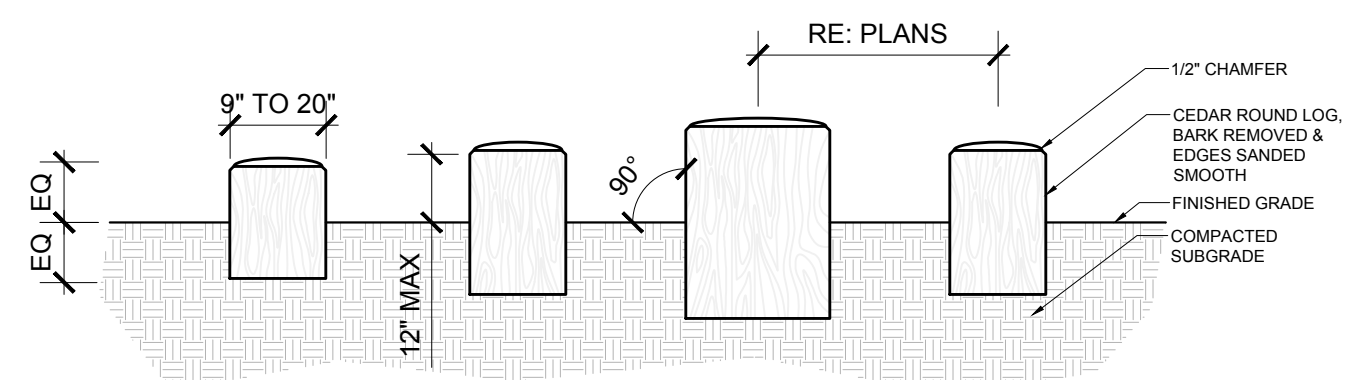
7 PLAY SURFACE LILY DETAIL
SCALE: 3/4" = 1'-0"



8 SYNTHETIC LAWN AT PLAY SURFACE EDGE
SCALE: 3/4" = 1'-0"



9 BOULDER PLACEMENT
SCALE: 3/4" = 1'-0"



10 LOG HOPPERS
SCALE: 1/2" = 1'-0"



CENTRAL POINT PRESCHOOL PLAY AREA
MULTI-USE PANDEMIC RESPONSE CENTER
Peninger Lane and Beebe Road
Central Point, Oregon 97502



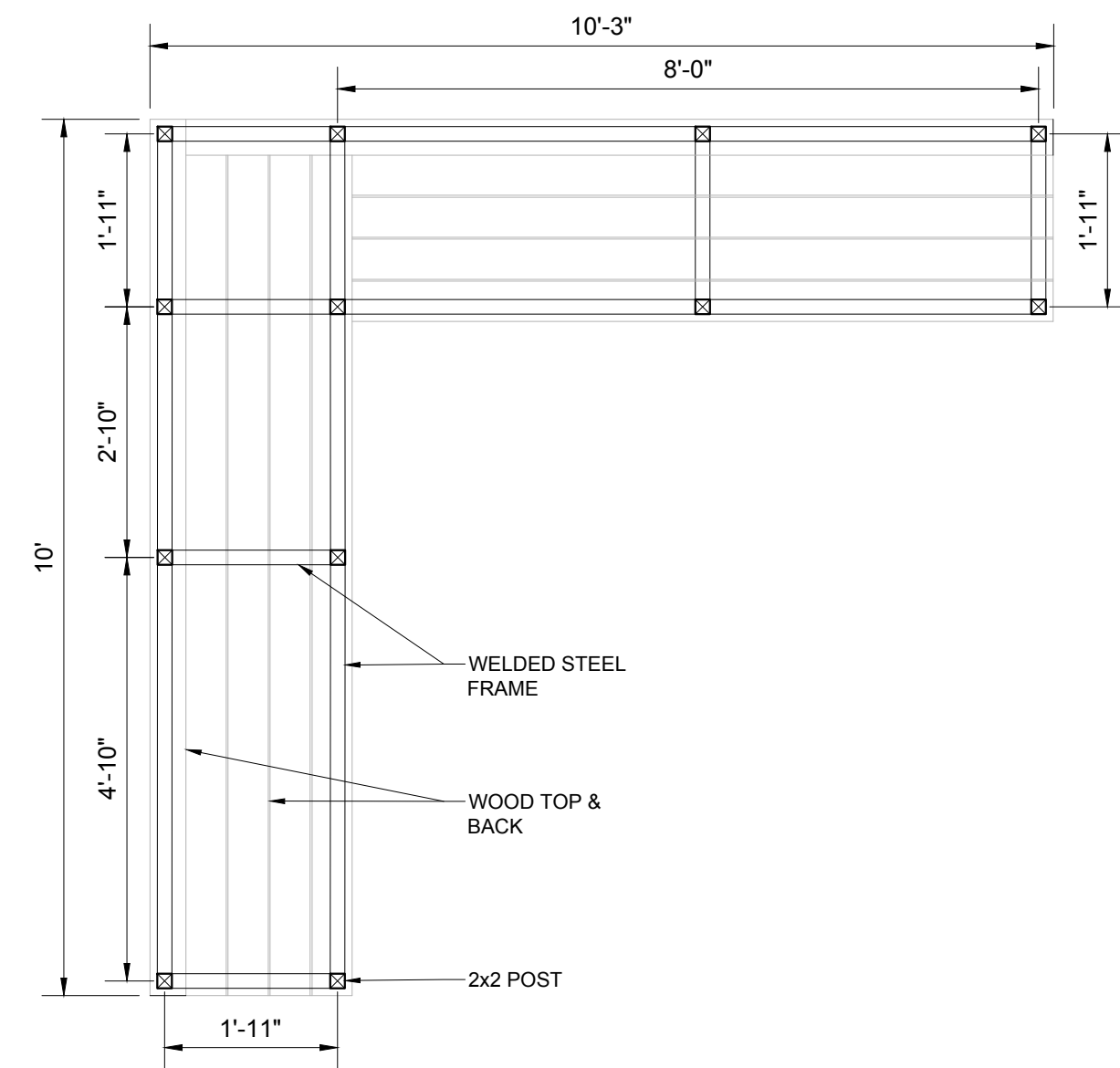
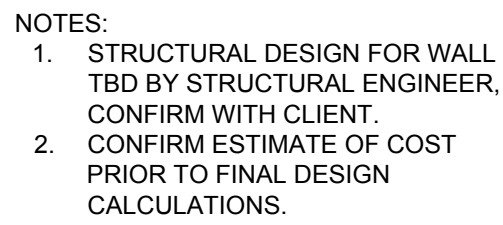
NO.	REVISIONS	DATE
##	##	##

MAY 1, 2025

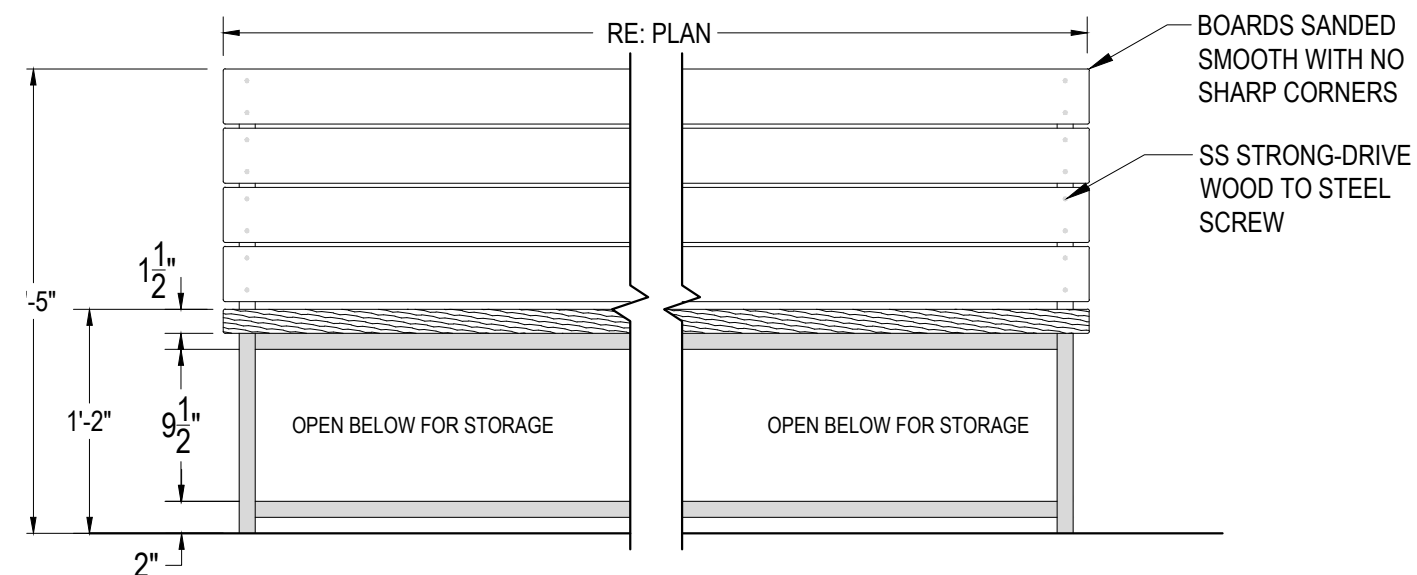
L5.2

DETAILS

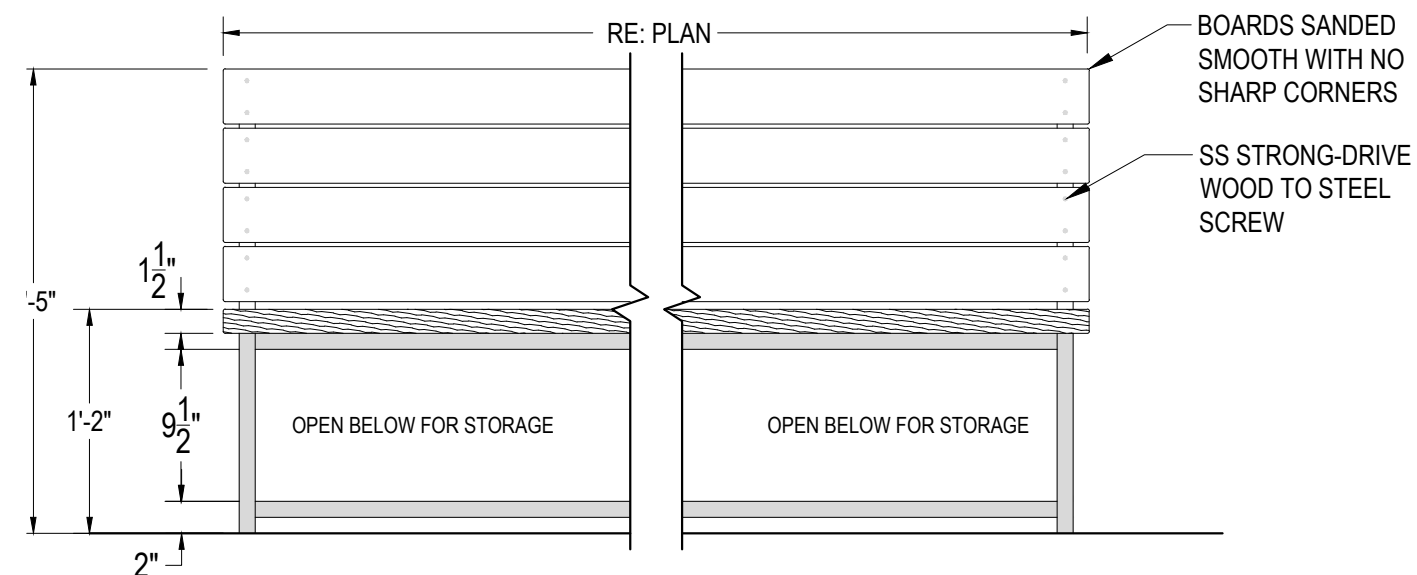
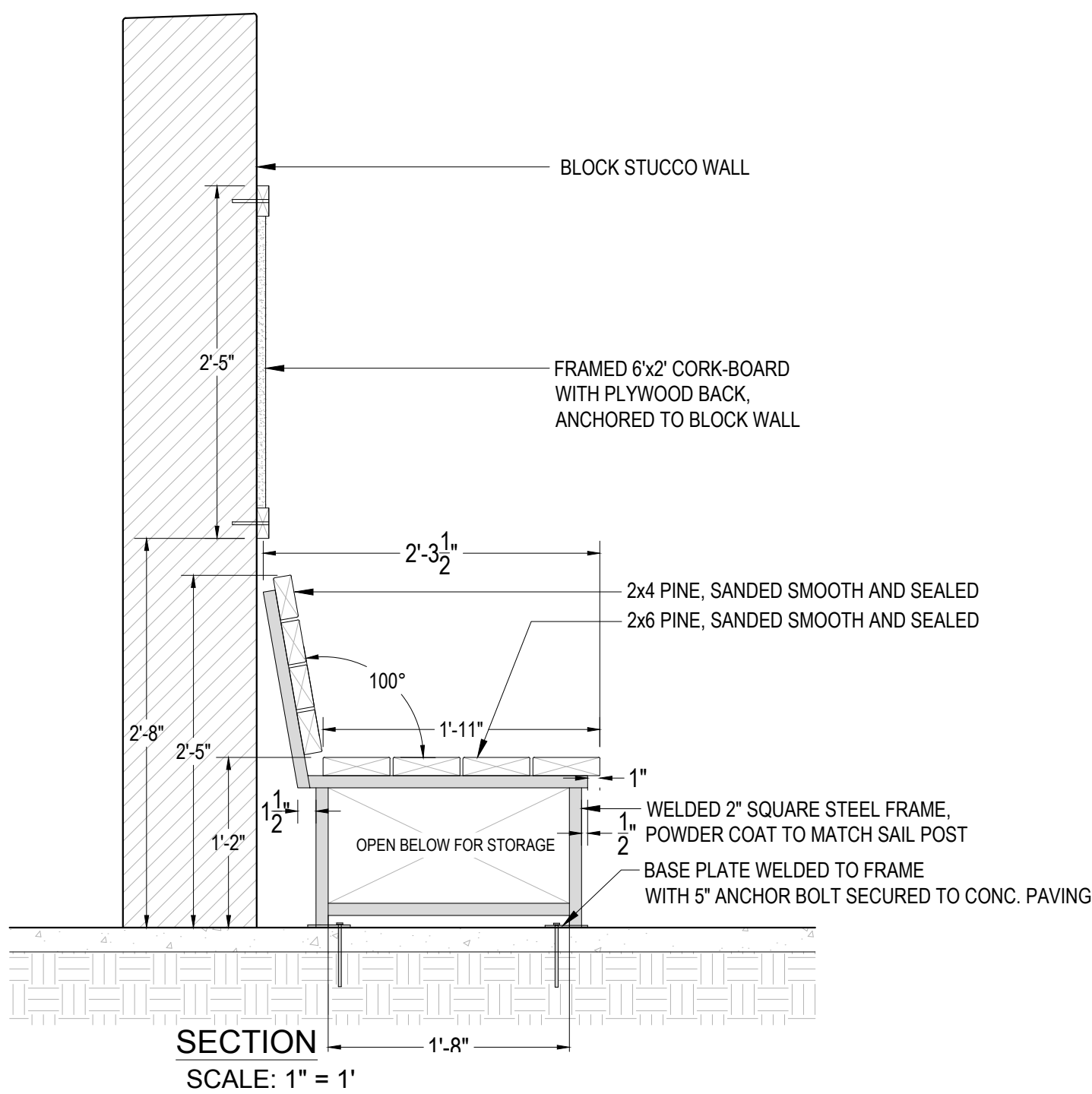
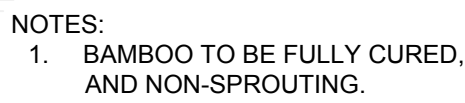
100% CONSTRUCTION
DOCUMENTS



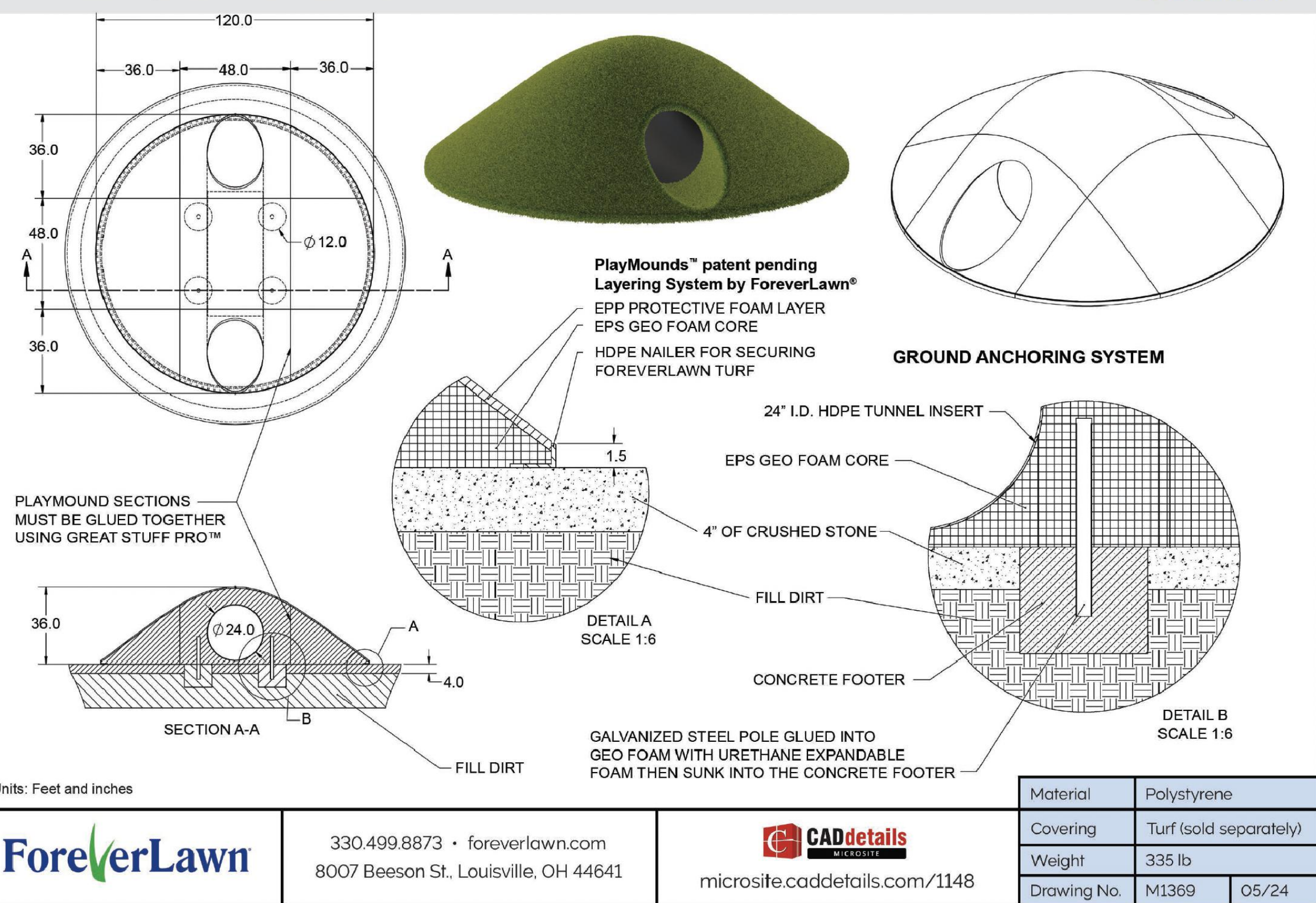
FRAMING PLAN
SCALE: 1/2" = 1'-0"



ELEVATION
SCALE: 1" = 1'

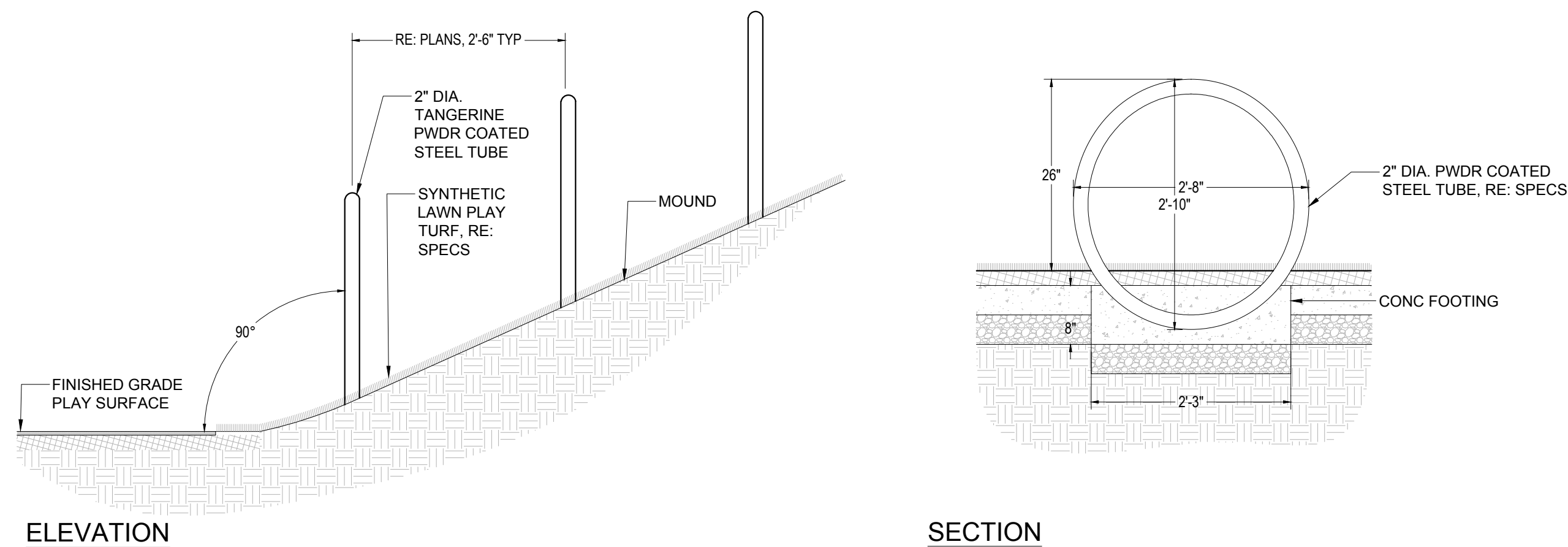


Standard PlayMound with Tunnel – 10'



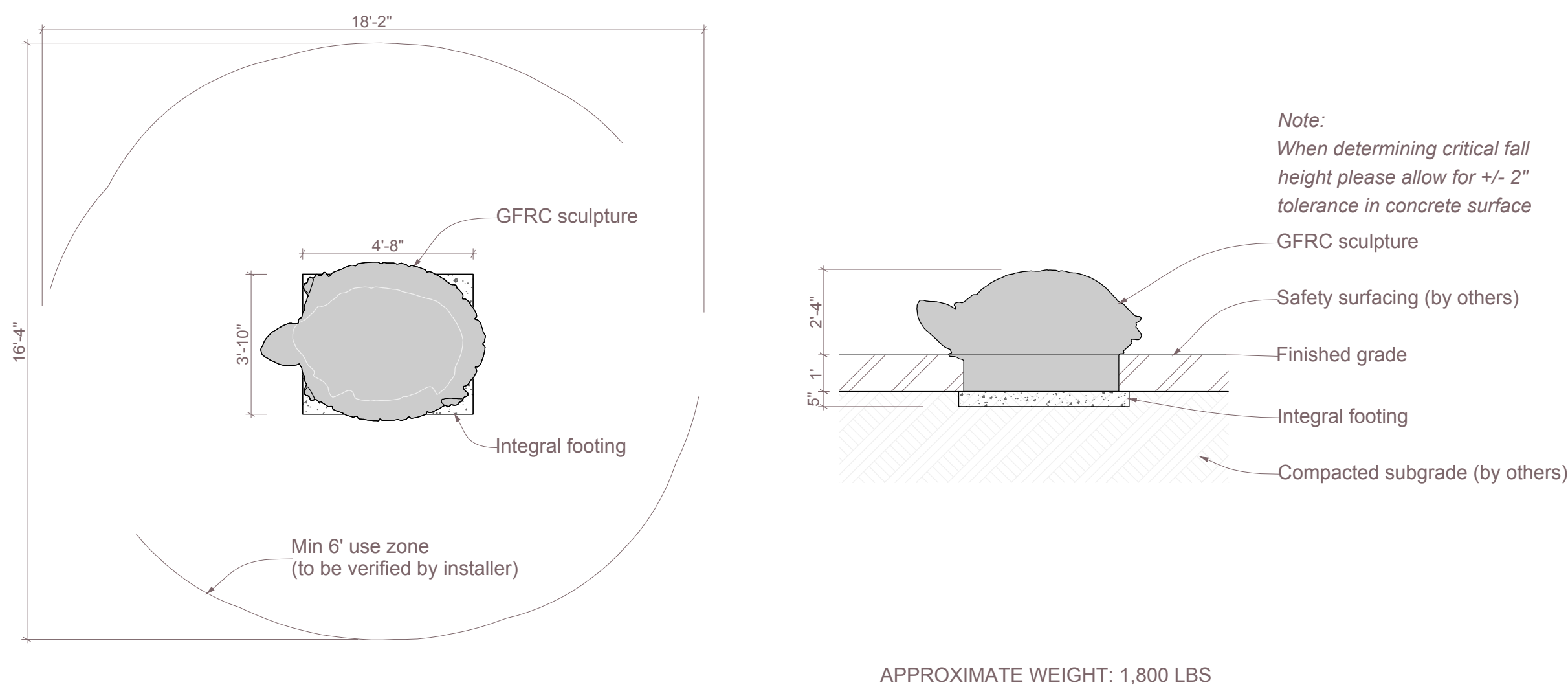
1 MOUND B AND TUNNEL

SCALE: NTS



3 HOOP CLIMBERS

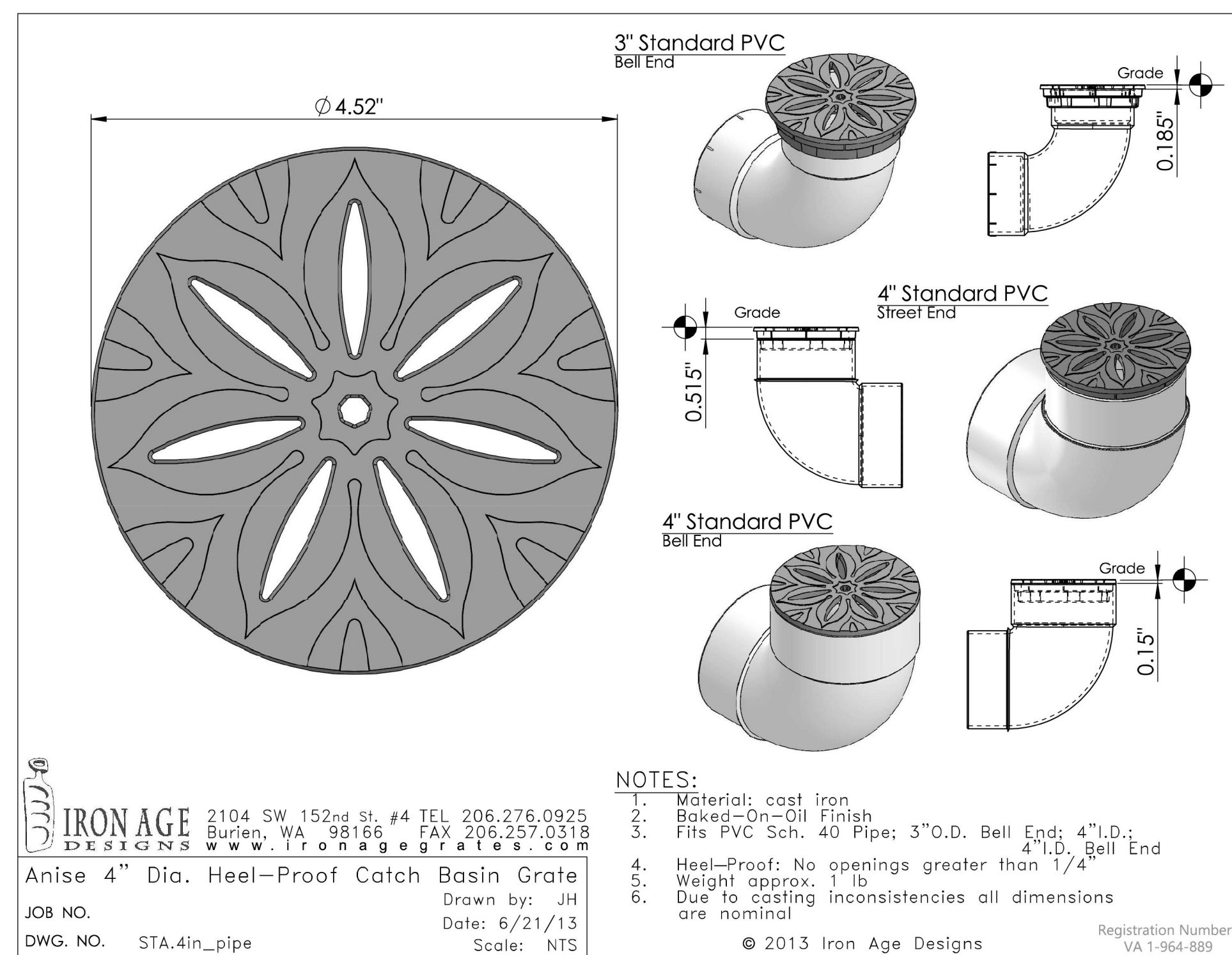
SCALE: NTS



- NOTES**
1. TURTLE TO BE CUSTOM PAINTED TO RESEMBLE WESTERN POND TURTLE, REFER TO SPECIFICATIONS.
 2. BABY TURTLE TO BE SPECIAL ORDERED AT 1/2 SIZE OF STANDARD SCULPTURE, REFER TO SPECIFICATIONS.

2 TURTLE CLIMBER

SCALE: NTS



4 AREA DRAIN
SCALE: NTS

RESOLUTION NO. _____

**A RESOLUTION APPROVING THAT INTERGOVERNMENTAL
AGREEMENT BETWEEN THE CITY OF CENTRAL POINT AND
JACKSON COUNTY FOR AUTHORIZATION TO PROCEED WITH
CHANGE ORDER FOR MULTI-USE PANDEMIC RESPONSE CENTER**

Recitals:

- A.** The Parties are empowered by Oregon Revised Statute Chapter 190 to enter into intergovernmental agreements for the purpose of furthering the economy and efficiency of local governments.
- B.** The City and County entered into an Intergovernmental Lease Agreement for the Multi-Use Pandemic Response Center (“Facility”) dated July 10, 2024 (date of latest signature).
- C.** The Lease acknowledges that the County will develop, construct, operate and manage the Facility, which has been designed large enough to accommodate a portion of the building for the City’s use as a community center.
- D.** Per the terms of the Lease, the City’s share of the construction costs will be amortized over a period of 35-years, which such payments shall constitute Base Rent thereunder.
- E.** The City has included a preschool as part of its portion of the Facility, and desires to add an outdoor play area for the preschool. The costs of such play area would be incorporated in a change order with the contractor.
- F.** The parties desire to set forth the County’s agreement to enter into the change order with the contractor and to bill the City the costs of such change order, rather than include those costs as amortized rent payments.

The City of Central Point resolves as follows:

Section 1. The City Council approves that Intergovernmental Agreement between the City of Central Point and Jackson County for Authorization to Proceed with Change Order for Multi-Use Pandemic Response Center in the form attached hereto at Exhibit A.

Section 2. The City Manager or his designee is hereby authorized to execute the Agreement and any related documents necessary to effectuate the Agreement and transactions related to the change order and repayment.

Section 3. This Resolution shall take effect immediately from and after its passage and approval.

Passed by the Council and signed by me in authentication of its passage this _____ day of June, 2025.

Tanea Browning, Mayor

Attest:

City Recorder



DEPARTMENT: Administration

MEETING DATE: July 17, 2025

STAFF CONTACT: Chris Clayton, City Manager

SUBJECT: Local Diesel Tax Initiative Update

SUMMARY AND BACKGROUND:

Diesel Fuel Tax Proposal: Update & Path Forward

Post-Legislative Update: May 2026 Ballot Likely for Local Diesel Tax

The City of Central Point continues to explore responsible, long-term strategies to fund critical road maintenance and infrastructure improvements. Over the past year, city staff and council members have monitored the potential for a statewide transportation funding solution—particularly a proposed gas tax increase—intended to close Oregon’s \$1.7 billion annual transportation funding shortfall.

Ultimately, the Oregon Legislature did not pass a transportation package during the 2025 legislative session. While this outcome increases the urgency for local action, Governor Kotek has publicly indicated that the issue may be addressed in either a special session or the upcoming short session in late 2025 or early 2026.

City Recommendation: Defer Diesel Tax Vote to May 2026

In light of the Governor’s statements and the possibility of near-term legislative action, city administration is recommending that the City Council defer referring the proposed \$0.02 per gallon diesel tax to voters until the **May 2026 election**. This timeline allows the City to wait for potential state-level funding while preserving the option to implement a local solution if none emerges.

Why a Local Diesel Tax Still Makes Sense

If state funding is not secured, or is underfunded, a local diesel tax remains a fair and effective way to fund essential street projects. Key advantages include:

- **Minimal Impact on Residents:** Approximately 80% of revenue would come from non-resident freight and commercial vehicles purchasing diesel within city limits.
- **Equity in Infrastructure Use:** Heavy commercial vehicles cause exponentially more damage to roads than passenger cars. A single 80,000-pound truck can create the same wear as nearly 9,600 standard passenger vehicles. Targeting diesel sales ensures that those who place the greatest burden on city infrastructure help pay for its upkeep.
- **Support for Multi-Modal Improvements:** Revenues from the diesel tax would fund not just road repairs, but also enhance safety and accessibility for all users—supporting sidewalks, bike lanes, and pedestrian improvements throughout the city.

Community-Driven Priorities

The City's 2024 Community Survey showed that nearly half of all respondents ranked road maintenance as a top priority, second only to public safety. At the same time, residents expressed a clear desire to avoid unnecessary or unwarranted increases to monthly utility fees. The diesel tax provides a targeted solution that meets both goals—preserving general fund stability and addressing infrastructure needs without increasing fees for local households.

Next Steps

- **Late 2025 / Early 2026:** Monitor legislative developments; prepare contingency plan for May 2026 ballot.
- **Spring 2026:** If no state funding package is passed, refer the diesel tax ordinance to voters.
- **Summer 2026:** Pending voter approval, begin implementing priority road, sidewalk, and bike infrastructure projects.
- **Public Information:** City staff will continue to update residents through newsletters, public meetings, and online updates.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

Target revenue for the local diesel tax initiative is 500K-600K annually. Any legislative action will be measured against this benchmark.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Strategic Priority - Community Investment

GOAL 5 - Plan, design, and construct modern and efficient infrastructure in all areas and systems.

STRATEGY 1 – Continually update infrastructure plans.

STRATEGY 2 – Provide regular financial analysis on utility enterprise funds so infrastructure can be adequately maintained, restored, upgraded, and expanded.

STRATEGY 3 – Aggressively seek to capitalize on partnerships with Jackson County, the City of Medford, and the Oregon Department of Transportation to eliminate infrastructure deficiencies and build for the future.

ATTACHMENTS/EXHIBITS:

None

STAFF RECOMMENDATION:

Not Applicable

RECOMMENDED MOTION:

Information only.