

# ARTS COMMISSION MEETING MINUTES

**August 25, 2025**

5:30 PM

City of Central Point Council Chambers

140 South 3rd Street, Central Point, OR

[www.centralpointoregon.gov](http://www.centralpointoregon.gov)



---

## 1 Meeting Called to Order

The meeting was called to order at 5:38 PM by Chair Stephanie Hendrickson

## 2 Roll Call

The following members were present: Board Member Julie Furrer, Board Member Therese Kwiatkowski, Board Member Lindsey Rice, Board Member Stephanie Hendrickson

The following members were absent: Board Member Joely Davis, Board Member Cailly Orlando, Board Member Elise Dineen

The following staff were also present: Recreation Manager Nikki Petersen, Special Events Coordinator Elizabeth Blodgett, Public Works Assistant Cyndi Weeks, City Council Liaison Tanea Browning.

## 3 Approval of Minutes

### A. Approval of May 13, 2025 Meeting Minutes

A few minor changes were mentioned. Tanea Browning needs to be listed as City Council Liaison, Elise Dineen was also absent from the last meeting.

**Motion:** Approve with noted corrections

**Moved By:** Therese Kwiatkowski **Seconded by:** Lindsey Rice

**Roll Call:** Members Julie Furrer, Therese Kwiatkowski, Lindsey Rice, Stephanie Hendrickson voted yes. None voted no.

#### **4 Changes to Agenda**

#### **5 Public Appearances**

#### **6 Business**

#### **7 Updates**

##### **A. Utility Box Art - Subcommittee update**

The subcommittee met to discuss parameters for the utility box art program applications. They heavily relied on the Grants Pass program as a model, adapting it to Central Point's needs. The subcommittee reported that they had initially considered specific color schemes, but after reviewing Grants Pass's application, decided to be more open-minded about designs.

The subcommittee proposed having one artist create designs for multiple boxes to maintain a cohesive flow. Julie had photographed potential utility boxes around downtown Central Point for consideration. The original plan was to start with three boxes, but during the discussion, the commission decided to expand to four boxes.

Locations identified as priorities were:

- Fourth and Pine
- Highway 99 and Pine
- Second and Pine
- Freeman and Pine

The commission discussed artist compensation, noting Grants Pass pays more per box than initially proposed. They agreed to set the artist stipend at \$800 total for the four designs (\$200 per box). Cost estimates for printing and installation were received from Southern Oregon Signs at approximately \$175 per box for full-color lamination and \$110 per box for installation, totaling \$1,140. With the artist

stipend of \$800, the total project cost would be approximately \$1,940. There was discussion about applying anti-graffiti coating on the wraps. The staff agreed to determine whether the coating would be included in the printing costs or would need to be applied separately.

The commission reviewed the artist application guidelines and made several adjustments:

- Changed from requiring 3,000 words to 1,500 words for the application
- Reduced resume requirement from 4 pages to 2 pages
- Added preference for Southern Oregon residents
- Stipulated that the art should be natural, timeless, and representative of Southern Oregon

**Motion:** Approve

**Moved By:** Julie Furrer

**Seconded by:** Lindsey Rice

**Roll Call:** Members Julie Furrer, Therese Kwiatkowski, Lindsey Rice, Stephanie Hendrickson voted yes. None voted no.

## **8 Upcoming Meeting Date**

### **A. November Meeting Date**

The commission discussed various date options for their November meeting. After considering school schedules and other conflicts, they decided to meet on Monday, November 17, 2025, at 4:00 PM.

The commission also discussed changing its regular meeting schedule for 2026 meetings, tentatively agreeing to move to the third Thursday of designated months, though this was not finalized.

## **9 Adjournment**

With all business concluded, the meeting was adjourned.

The foregoing minutes of the August 25, 2025, Council meeting were approved by the Arts Commission at its meeting of \_\_\_\_\_, 2025.

Dated:

\_\_\_\_\_  
Chair

ATTEST:

\_\_\_\_\_  
City Staff