

CITY COUNCIL MEETING AGENDA

February 12, 2026

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



10. Meeting Called to Order

20. Pledge of Allegiance

30. Roll Call

40. Public Comments

The City Council sets aside 20 minutes for in-person public comments on non-agenda items. Comments are limited to three (3) minutes per individual, five (5) minutes per group or organization. Please complete a public comment form before speaking.

The City Council encourages written comments. Please submit your comments by regular mail to City Council, 140 S Third St, or by email to meetings@centralpointoregon.gov. Comments must be received by noon on the date of the meeting to be noted in the record. Please include the date of the Council meeting with your comments.

50. Public Agency Comments

60. Consent Agenda

- A. Approval of January 22, 2026, Meeting Minutes
- B. 2026 Arbor Week Proclamation
- C. 2026 PD Surplus Portable Radios

70. Items Removed from the Consent Agenda

80. Public Hearing

Public comments will be allowed on items under this part of the agenda following a brief staff report presenting the item and action requested. The presiding officer may limit testimony.

For land use matters and other quasi-judicial appeals: Comments are limited to a total of 30 minutes for applicants and/or their representatives. They may request a 5-minute rebuttal time. Appellants and/or their representatives are limited to a total of 30 minutes and if the applicant is not the appellant they will also be allowed a total

of 30 minutes. All other participants are limited to 4 minutes.

For matters that are legislative or administrative and are not quasi-judicial: Comments are limited to 4 minutes per individual, group or organization.

Please complete a public comment form before speaking.

- A. 2026 Water System Development Charge Update
Matt Samitore, Parks and Public Works Director
- B. 2026 Parks System Development Update
Matt Samitore, Parks and Public Works Director

90. Ordinances and Resolutions

- A. Ordinance Amending in Part Central Point Municipal Code Titles 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 15, 16, and 17 Relating to Consistent References to Master Fee Schedule and Repealing Chapter 5.33 Merchant Police and Private Detective, and Sections 3.16.040 Fire Department Charges, 8.03.050 Derelict Structure Fee, 10.16.030 Special Permits, 10.16.040 Immobilizing or Towing of Vehicles and 10.16.060 Immobilizer Fees
Sydnee Dreyer, City Attorney
- B. Resolution Authorizing the City Manager to Sell Certain Surplus Real Property Located on Old Military Road (Map No. 372W08 Tax Lot 1900) Via Fixed Price Sale
Sydnee Dreyer, City Attorney
- C. A Resolution Renaming Civic Park to Henry "Hank" Williams Park
Dave Jacob, Park Planner
- D. A Resolution Naming the Bandshell at Twin Creeks Park as the "Mike Parsons Memorial Bandshell"
Dave Jacob, Park Planner
- E. Resolution of Intent to Initiate Amendments to the Comprehensive Plan and Title 17 of Central Point Municipal Code
Justin Gindlesperger, Community Planner III

100. Mayor's Report

110. City Manager's Report

120. Council Reports

130. Department Reports

140. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special

accommodations such as sign language, foreign language interpreters, or equipment for deaf and hard of hearing people must request such services at least 72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.

CITY COUNCIL MEETING MINUTES

January 22, 2026

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

2 Pledge of Allegiance

3 Roll Call

The following members were present: Mayor Tanea Browning, At Large Rob Hernandez, Ward II Kelley Johnson, Ward I Neil Olsen, Ward IV Brian Whitaker, At Large Michael Quilty, Ward III Sarah Roberts

The following staff were also present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Parks and Public Works Director/Assistant City Manager Matt Samitore, Police Chief Scott Logue, Finance Director Tessa DeLine, Planning Director Stephanie Powers, Building Official Derek Zwagerman, Human Resources Director Elizabeth Simas, and City Recorder/Assistant Finance Director Rachel Neuenschwander.

4 Public Agency Comments

5 Public Comments

Several citizens addressed the Council regarding concerns about a potential high-density housing development on Bursell Road. Alex Modrell, Tom Gray, and Craig Horsley spoke about traffic safety issues, emergency evacuation challenges, neighborhood impact, and privacy concerns. They noted that the area consists entirely of single-family homes and that additional high-density housing would create traffic congestion on already dangerous roads without sidewalks.

Planning Director Stephanie Powers clarified that no development proposals had been submitted to the planning department, though

inquiries had been received. She offered to hold a neighborhood meeting to provide information about the land development process and explained the property's current R2 zoning (medium-density residential).

6 Consent Agenda

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Brian Whitaker

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

A. Approval of January 8, 2026, Meeting Minutes

B. OLCC Application - Rogue Wears

C. Planning Commission Appointment

D. Citizens Advisory Committee Appointment's

E. 2026 City Committee Re-Appointments

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Brian Whitaker

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes.

7 Items Removed from the Consent Agenda

8 Public Hearing

A. Resolution Adopting the 2026 Water Rates

Finance Director Tessa DeLine presented the updated water rate proposal, which included a 20.9% increase effective February 21,

2026, down from the previously proposed 25% increase. The rate increase is necessary due to:

- A 26% increase in wholesale water purchases from Medford Water Commission
- General inflation, increased construction and labor costs
- Need to build financial stability in the water fund
- Critical infrastructure project requirements

Parks and Public Works Director/Assistant City Manager Matt Samitore noted that most water line replacement projects would not be eligible for SDC's, and emphasized that some pipes are 125 years old and barely functional. He explained that pipe replacements use high-quality materials with a 125-year lifespan for good return on investment.

Council inquired about the water fund balance, expressing concern about the decline from \$1 million to approximately \$400,000. Council asked about strategies to avoid emergency financial impacts from pipe breaks and suggested exploring grants.

Finance Director Tessa DeLine responded that the proposed increases would help restore the fund balance to a safer level by 2027, noting that water infrastructure is not covered by insurance, making reserves critical for emergencies.

Council also asked about the rationale for different rate structures between residential and multi-family properties, particularly regarding consumption tiers. Staff explained this would be addressed in an upcoming comprehensive rate study planned for fall 2026.

Mayor Tanea Browning opened the public hearing, no one came forward, and the public hearing was closed.

Motion: Approve

Moved By: Rob Hernandez

Seconded by: Brian Whitaker

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

Rob Hernandez moved to approve Resolution No. 1854 a Resolution of the City of Central Point adopting Water Rate Adjustment Effective February 21, 2026.

9 Ordinances and Resolutions

A. Ordinance Amending CPMC Section 15.04.010 Standards Applicable to Building to Comply with Updates and References to New State Code

Building Official Derek Zwagerman presented the second reading of the ordinance updating the Oregon structural specialty code and Oregon mechanical specialty code to align with codes adopted by the Oregon Building Codes Division. There were no changes from the first reading.

Motion: Approve

Moved By: Kelley Johnson **Seconded by:** Sarah Roberts

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

Kelley Johnson moved to approve Ordinance No. 2137 an Ordinance Amending in part Central Point Municipal Code Section 15.04.010 Standards Applicable to Building and Chapter 15.12 Plumbing Code, and repealing Chapter 15.22 Privately Owned Swimming Pools.

B. Resolution Ratifying the General Services Collective Bargaining Agreement (CBA)

Human Resources Director Elizabeth Simas presented the completed collective bargaining agreement with the General Services unit, representing 34 employees. Negotiations took eight months and resulted in a three-year contract with:

- 3.75% salary increases for the first two years, 2% for the third year
- Changes to vacation accruals
- Updates to on-call pay, incentive pay, and bilingual pay
- Adjustments to overtime calculations

Motion: Approve

Moved By: Kelley Johnson

Seconded by: Michael Quilty

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

Kelley Johnson moved to approve Resolution No. 1855, a Resolution Ratifying the General Services Collective Bargaining Agreement and Authorizing the Mayor and City Manager to Sign the Agreement.

10 Business

A. City Council Discussion on Graffiti Policy/Code Amendments

City Manager Chris Clayton presented a staff report and potential ordinance language, policy and standard operating procedure for addressing graffiti in the city. This item was brought forward at Councilor Olsen's request.

Chris explained the proposed hybrid approach, emphasizing that the focus would be on compliance rather than enforcement, with the nuisance process only used as a last resort. The hybrid approach could mean:

- A policy component where the police department and code enforcement would work with property owners when graffiti is reported, offering a waiver of consent so the city can help provide materials, supplies, or volunteer assistance for removal
- A code component that would add graffiti to the city's nuisance definition, allowing the city to initiate code enforcement if property owners refuse to address graffiti after a certain period (60-90 days)

Council expressed support for the voluntary approach, noting the "small town feel" would likely lead to cooperation from most property owners. Council questioned whether code amendments were necessary if enforcement would rarely be needed, and raised concerns about potential disagreements over what constitutes graffiti versus art.

Chris and City Attorney Sydnee Dreyer explained that the nuisance

process would provide a mechanism for resolving disputes, as the Council would ultimately decide whether something constitutes a nuisance if a property owner requested a hearing.

Council emphasized the importance of addressing graffiti promptly before it becomes a larger problem and suggested having clear consequences for perpetrators.

Chris confirmed that graffiti is already a crime that is investigated and prosecuted, and that the proposed definition of graffiti as "unauthorized marking of someone else's property" would avoid most disputes over artistic intent.

Parks and Public Works Director/Assistant City Manager Matt Samitore and Police Chief Scott Logue noted that their departments try to be proactive in addressing graffiti on city property and would assist property owners when resources allow.

The Council directed staff to move forward with developing appropriate code amendments, a formal policy, and a consent waiver for future consideration.

B. 2026 City Council Committee & Board Assignments

The Council reviewed and updated committee and board assignments for 2026.

11 Mayor's Report

Mayor Browning reported attending the CASA luncheon, meeting with the new Executive Director for SOREDI, and touring the State Police Department. She also met with Parks and Recreation staff to discuss the interview process for a youth member and the survey for the urban forestry program. The Mayor noted that she and Councilor Hernandez had discussed potentially exploring ward meetings when the weather improves.

12 City Manager's Report

City Manager Chris Clayton reported meeting with Blair Sundell, the new Executive Director of SOREDI, and noted that Mr. Sundell would be invited to a future Council meeting. He provided an update on a pedestrian fatality

that occurred the previous night at Pine and the I-5 ramp.

He reported that he and Councilor Hernandez attended the Medford Water Commission meeting where they advocated against the return on investment component of the 26% rate increase, particularly the 2.5% risk premium added to the 20-year treasury rate.

Chris mentioned an upcoming formal offer on the Old Military property that had been previously declared surplus. He also noted signing a joint letter with Jackson County and other Rogue Valley cities to the legislature expressing concern about potential changes to the 50-30-20 gas tax funding formula that could reduce transportation funding for cities and counties.

13 Council Reports

Councilors briefly reported on recent committee attendance and community engagements, including participation in transportation committee meetings, the Medford Water Commission meeting, and the Medford Chamber Forum. Councilors also toured the new State Police building, met with a local business owner, and acknowledged the contributions of Dr. Martin Luther King Jr.

14 Department Reports

Staff provided several updates, including an announcement of the all-employee breakfast scheduled for March 18 at 7:30 a.m. An update was given on field training activities, and it was reported that a draft offer had been received for the Old Military Road property. Additionally, an update was provided regarding the City's assumption of responsibility for open space in the Twin Creeks area, including efforts to address a feral cat issue. Approximately 50 to 100 cats were identified in the flood overflow channel, and the City is working to relocate them prior to treating the area in March.

15 Executive Session

Councilor Neil Olsen moved to adjourn to executive session pursuant to ORS 192.660(2)(i). The motion was seconded by Councilor Whitaker. The motion passed unanimously.

The Council adjourned to executive session to review and evaluate the employment-related performance of the chief executive officer of any

public body, a public officer, employee or staff member who does not request an open hearing.

- A. Pursuant to ORS 192.660(2)(i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.**

Council resumed regular session at 8:26pm.

After the Council gave the City Manager a favorable evaluation, they made a motion to increase the City Manager's compensation package by 6%, and extended his contract until December 31, 2028.

Rob Hernandez made a motion to increase the City Manager's compensation package by 6%, extend the term to December 31, 2028 and authorize the Mayor to sign the amended contract. Mike Quilty seconded.

16 Adjournment

Neil Olsen moved to adjourn, all said aye and the meeting was adjourned at 8:41 pm.

The foregoing minutes of the January 22, 2026, Council meeting were approved by the City Council at its meeting of _____, 2026.

Dated:

Mayor Tanea W. Browning

ATTEST:

City Recorder

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Adoption of the Arbor Week proclamation supports City Council goals related to:

- Environmental stewardship and sustainability
- Enhancement of parks, open spaces, and community livability
- Community education and engagement
- Long-term planning and maintenance of public infrastructure

ATTACHMENTS/EXHIBITS:

1. ARBOR WEEK PROCLAMATION 2026

STAFF RECOMMENDATION:

Approve the proclamation.

RECOMMENDED MOTION:

Staff recommends that the City Council adopt the Arbor Week Proclamation recognizing April 5–11, 2026, reaffirming the City of Central Point’s commitment to tree care and supporting continued participation in the Tree City USA program.



ARBOR WEEK PROCLAMATION

WHEREAS, J. Sterling Morton proposed to the Nebraska Board of Agriculture in 1872 that a special day be set aside for the planting of trees; and

WHEREAS, Arbor Day was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of topsoil by wind and water, reduce heating and cooling costs, moderate the temperature, clean the air, produce oxygen, strengthen stream bank integrity, provide flood mitigation, and provide a habitat for wildlife; and

WHEREAS, trees are a renewable resource that provides paper, wood, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal,

NOW, THEREFORE, I _____ Mayor of the city of Central Point, do hereby proclaim April 5th - 11th, 2026 as

Arbor Week

in the City of Central Point, and I urge all citizen to celebrate Arbor Week and to support efforts to protect our trees and woodland and

Futher, I urge all citizens to plant and care for trees to gladden the heart and promote the well-being of this and future generations.

Date this _____ Day of _____ in the Year _____

Mayor _____



DEPARTMENT: Police **MEETING DATE:** February 12, 2026

STAFF CONTACT: Scott Logue, Police Chief

SUBJECT: 2026 PD Surplus Portable Radios

SUMMARY AND BACKGROUND:

The Police Department would like to surplus (27) Motorola portable radios. As part of the regional ECSO "Radio Project" bond for \$28M that was passed by voters in 2019, local agencies received new radios. The radio project has been on-going and is nearing completion. Central Point PD received our new portable radios at the end of 2025 and placed them into service shortly thereafter. Due to that, our old portable radios are no longer usable locally. This also makes them inadequate to sell or donate to other local agencies. While at the International Chiefs of Police Conference in Denver, Colorado last October, Chief Logue was able to connect with a company who purchases used radios to be refurbished. CPPD received a purchase offer/quote from Sunny Communications for \$12,150.00 for our (27) portable radios. Sunny Communications will also cover the shipping costs.

Surplus Item(s):

(27) Motorola APX6000 H98KGF9PW6BN portable radios - \$12,150.00

ATTACHMENTS/EXHIBITS:

None



DEPARTMENT: Public Works

MEETING DATE: February 12, 2026

STAFF CONTACT: Matt Samitore, Parks and Public Works Director

SUBJECT: 2026 Water System Development Charge Update

SUMMARY AND BACKGROUND:

BACKGROUND

Water System Development Charges are one-time fees assessed on new development to recover the cost of infrastructure required to expand capacity to serve growth. Oregon law requires SDCs to be supported by a documented methodology and tied to an adopted capital improvement program.

ANALYSIS

Staff prepared an updated Water Capital Improvement Program (CIP) for the 2025–2040 planning period, identifying \$4.709 million in SDC-eligible capacity-expanding projects attributable to growth.

Major projects such as Old Stage Reservoir #2 are primarily debt-funded, with only partial allocation included in the SDC to avoid overburdening development.

The updated Water SDC does not include a reimbursement fee. Under state law, a reimbursement fee may only be charged when existing system capacity exceeds outstanding system debt. In Central Point's case, existing water system debt exceeds any remaining unused capacity in the system. As a result, there is no recoverable reimbursement component, and the proposed Water SDC is comprised entirely of an improvement fee associated with future, capacity-expanding capital projects.

The City's Water System Development Charge (SDC) has not been updated since 2011. Following the foregoing comprehensive review of capital needs, as well as growth projections, and funding strategy, staff recommends updating the residential Water SDC from \$1,552 to \$3,267.

This update reflects deferred updates, construction cost inflation, and planned investments required to serve future growth. The proposed update ensures new development pays its fair share while major infrastructure projects are debt-funded mainly to keep SDC impacts manageable. Even with the proposed increase, Central Point's Water SDC remains competitive within the Rogue Valley.

REGIONAL COMPARISON

To provide context, staff reviewed water SDCs for comparable Rogue Valley communities.

Municipality	Water SDC
Central Point (Current)	\$1,594
Medford	\$2,417
Eagle Point	\$2,990
Central Point (Proposed)	\$3,267
Grants Pass	\$3,334
Ashland	\$5,101
Phoenix	\$5,754
Talent	\$6,077

FINANCIAL IMPACT

The updated SDC ensures growth pays its proportional share while protecting existing ratepayers from subsidizing new development.

PREVIOUSLY DISCUSSED/DECIDED:

December 2025 Study Session.

FINANCIAL ANALYSIS:

No substantial financial impact will likely be seen in the 2025-2027 FY budget as there are only a small amount of homes proposed to be built during this timeframe.

LEGAL ANALYSIS:

To comply with ORS Chapter 223.304, staff must provide the public with at least 60 days to review the revised methodology. As such, the proposed changes will not become effective for 60 days following the date of adoption of this resolution.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

GOAL 4 - Manage growth to provide places that are timeless and loved by the community.

ATTACHMENTS/EXHIBITS:

1. SDC Resolution 2026_Water
2. Exhibit_A_Water_CIP
3. Exhibit_B_Water_SDC_Calculation

STAFF RECOMMENDATION:

Recommend Approval

RECOMMENDED MOTION:

Move to adopt Resolution No. ____ a Resolution Adopting Updated Water Capital Improvement Plan and City's Water System Development Charges.

RESOLUTION NO. _____

A RESOLUTION ADOPTING UPDATED WATER CAPITAL IMPROVEMENT PLAN AND WATER SYSTEM DEVELOPMENT CHARGES

RECITALS:

WHEREAS, Oregon Revised Statutes Chapter 223 and Central Point Municipal Code Chapter 11.12 authorize the collection of system development charges for water supply, treatment, and distribution; and

WHEREAS, the City's existing Water System Development Charges were last updated in 2009 and no longer reflect current construction costs, growth projections, or adopted capital plans; and

WHEREAS, the City Council has reviewed and considered an updated Water Capital Improvement Program identifying capacity-expanding projects required to serve future growth; and

WHEREAS, the City Council has reviewed and considered an updated Water System Development Charge methodology, which is necessary to address the additional capital improvement projects as well as current construction costs and growth projections; and

WHEREAS, existing water system debt exceeds unused system capacity, resulting in no recoverable reimbursement fee, and the proposed Water System Development Charge is therefore comprised solely of an improvement fee associated with future capacity-expanding capital projects; now, therefore,

The City of Central Point resolves as follows:

Section 1. IMPROVEMENT PLAN.

The City Council hereby adopts, as its Water Capital Improvement Plan required by ORS 223.309 and Central Point Municipal Code Section 11.12.080, the Water Capital Improvement Program contained in Exhibit A, incorporated herein by reference. Said exhibit defines the cost of projected capital improvements needed to increase water system capacity and identifies the estimated cost, timing, and percentage of costs eligible to be funded with revenues from the Water System Development Charge improvement fee.

The improvement plan adopted herein may be modified from time to time by resolution

of the Council, as provided in Central Point Municipal Code Section 11.12.080.

Section 2. WATER SYSTEM DEVELOPMENT CHARGES.

Effective April 13, 2026, the Water System Development Charges contained in Exhibit B, incorporated herein by reference, are hereby adopted and shall be required for new development and applicable system connections.

Section 3. COLLECTION OF CHARGE.

Effective April 13, 2026, the Water System Development Charges attached hereto at Exhibit B shall be payable to the City of Central Point as provided in Central Point Municipal Code Chapter 11.12.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 2026.

Mayor Tanea W. Browning

ATTEST

City Representative

EXHIBIT A

Water Capital Improvement Program

City of Central Point, Oregon

Planning Period: 2025-2040

#	Project Name	Year	2025 Cost	SDC %	SDC-Eligible
7.0% SDC Allocation					
1	Old Stage Reservoir #2	2027	\$10,839,400	7.0%	\$759,000
2	Beall Pump Station	2027	\$4,451,200	7.0%	\$312,000
3	Vilas Pump Station Upgrade	2040	\$383,500	7.0%	\$27,000
4	Beall Lane 12" to 16"	2027	\$1,228,500	7.0%	\$86,000
19.6% SDC Allocation					
5	Bear Creek Crossing 12" to 16"	2040	\$1,261,000	19.6%	\$247,000
6	Vilas Road Pipeline 16" upsize	2040	\$890,500	19.6%	\$175,000
7	Beall Lane 16" to 20"	2027	\$1,111,500	19.6%	\$218,000
8	Interstate 5 Crossing 12" to 20"	2040	\$2,028,000	19.6%	\$397,000
11	Vilas Pump Station VFD	2025	\$325,000	19.6%	\$64,000
15	Fire Flow - Maple	2031	\$2,086,500	19.6%	\$409,000
16	Fire Flow - Front St and Bush	2028	\$802,100	19.6%	\$157,000
17	Fire Flow - Bigham North of Oak	2031	\$614,900	19.6%	\$121,000
18	Fire Flow - Bush Street	2039	\$647,400	19.6%	\$127,000
19	Fire Flow - Freeman	2037	\$746,200	19.6%	\$146,000
20	Fire Flow - Laurel	2029	\$638,300	19.6%	\$125,000
21	Fire Flow - Oak St	2032	\$470,600	19.6%	\$92,000
22	Fire Flow - Bigham South of Oak	2033	\$399,100	19.6%	\$78,000
23	Fire Flow - Chestnut	2034	\$430,300	19.6%	\$84,000
24	Fire Flow - Ash St	2035	\$465,400	19.6%	\$91,000
25	Fire Flow - Hazel	2033	\$366,600	19.6%	\$72,000
26	Fire Flow - S. 9th St	2029	\$330,200	19.6%	\$65,000
27	Fire Flow - Rostel St	2036	\$217,100	19.6%	\$43,000
29	Fire Flow - Grand Ave	2035	\$548,600	19.6%	\$108,000
31	Fire Flow - West of Vilas/RVSS	2040	\$439,400	19.6%	\$86,000
10.0% SDC Allocation					
9	Haskell Connection	2027	\$503,100	10.0%	\$50,000
14	Downtown Small Pipe - Royal Heights	2030	\$5,701,800	10.0%	\$570,000
0.0% SDC Allocation					
12	Geotechnical Investigation	2027	\$195,000	0.0%	\$0
13	Annual Seismic Resiliency	2027	\$387,400	0.0%	\$0
TOTAL SDC-ELIGIBLE CIP					\$4,709,000

Project Allocation Methodology:

19.6% - Growth allocation based on population increase from 19,653 (2025) to 23,512 (2040). Applied to capacity-expanding infrastructure projects.

10.0% - Conservative allocation for fire flow improvements that primarily serve existing system but provide some redevelopment capacity.

7.0% - Partial allocation for major projects being debt-funded. Recognizes growth benefit while avoiding double-charging ratepayers who are paying debt service.

0.0% - Projects fully funded through rates or debt with no growth allocation (maintenance, operations, studies).

Note: All costs are inflated from original cost estimates to 2025 dollars using Engineering News Record Construction Cost Index.

EXHIBIT B

Water System Development Charge Calculation

City of Central Point, Oregon - 2026

SDC Component	Cost Basis	per ERU	per EMU
REIMBURSEMENT FEE			
Net Unused Capacity	\$0		
Growth to End of Planning Period (2040)		1,297 ERUs	1,613 EMUs
Reimbursement Fee		\$0	\$0
IMPROVEMENT FEE			
Capacity Expanding CIP (2025-2040)	\$4,709,000		
Growth to End of Planning Period (2040)		1,297 ERUs	1,613 EMUs
Improvement Fee		\$3,632	\$2,920
TOTAL SYSTEM DEVELOPMENT CHARGE			
Reimbursement Fee		\$0	\$0
Improvement Fee		\$3,632	\$2,920
SDC Subtotal		\$3,632	\$2,920
plus: Administrative Cost Recovery (4.01%)		\$146	\$117
TOTAL BASE SDC		\$3,778	\$3,037

SDC Schedule by Meter Size

Meter Size	ERU Factor	SDC Fee	Description
5/8"	0.8648	\$3,267	Typical single-family residential
3/4"	1.2972	\$4,901	Large single-family residential
1"	2.1620	\$8,168	Large residential or small commercial
1.5"	4.3240	\$16,336	Small commercial
2"	6.9180	\$26,136	Commercial
Multi-family unit	4.5000 EMU	\$13,666	Per multi-family dwelling unit

Notes:

1. ERU (Equivalent Residential Unit) = 435 gallons per day average water use
2. EMU (Equivalent Meter Unit) = flow capacity of a 3/4" meter
3. Reimbursement Fee is \$0 because outstanding water debt exceeds unused system capacity
4. Administrative cost recovery of 4.01% covers SDC program administration



DEPARTMENT: Public Works **MEETING DATE:** February 12, 2026

STAFF CONTACT: Matt Samitore, Parks and Public Works Director

SUBJECT: 2026 Parks System Development Update

SUMMARY AND BACKGROUND:

The City’s Parks System Development Charges (SDCs) have not been comprehensively updated in more than a decade. Staff has completed an updated Parks SDC analysis consistent with Oregon Revised Statutes and the City’s adopted level-of-service standards.

Based on updated capital planning, system capacity analysis, and growth projections through 2040, staff recommends updating the single-family Parks SDC from \$2,445 to \$2,806. The proposed update reflects both a reimbursement fee for existing unused park capacity and an improvement fee for future, capacity-expanding park projects. The proposed Parks SDC remains within the regional range while ensuring future growth pays its fair share.

Parks System Development Charges are one-time fees assessed on new development to recover the cost of parkland, recreational facilities, and improvements required to serve growth. State law requires SDCs to be supported by an adopted capital improvement plan, a documented level-of-service analysis, and a clear distinction between existing deficiencies and growth-related capacity.

The updated Parks Capital Improvement Program identifies \$2,940,215 in SDC-eligible capacity-expanding projects. Projects include expanding park system capacity or serving future residents, while maintenance, replacement, and grant-funded projects are excluded to ensure legal compliance.

Regional Comparison

To provide context, staff reviewed parks SDCs for comparable Rogue Valley jurisdictions.

Municipality	Parks SDC (SFD)
Ashland	\$1,041
Grants Pass	\$1,056
Phoenix	\$1,261
Talent	\$2,089
Central Point (Current)	\$2,445
Central Point (Proposed)	\$2,806

Eagle Point	\$3,748
Medford	\$4,710

The proposed Parks SDC includes a reimbursement fee of \$281 per person and an improvement fee of \$762 per person, resulting in a total Parks SDC of \$1,043 per person, or \$2,806 per single-family dwelling. This represents an increase of \$361, or approximately 14.8 percent from the current single-family Parks SDC of \$2,445.

The Parks Capital Improvement Program identifies \$2,940,214 in SDC-eligible improvements over the 2025-2040 planning period to maintain the City's adopted level-of-service standard of 3.5 acres of developed parkland per 1,000 population. The program includes nine projects that expand park system capacity for the projected population increase of 3,859 persons, including the Bear Creek Greenway (\$1.35M), Boes Park/Creekside development (\$297,000), Moore Family Fields phases 3 and 4 (\$267,300), and various ADA accessibility improvements. Projects are allocated to growth based on the percentage of capacity serving future residents versus existing deficiencies, ranging from 19.8% for projects addressing both existing and future needs to 100% for facilities serving growth areas exclusively. Excluded from the SDC calculation are renovation and replacement projects, grant-funded improvements, Urban Renewal projects, and park acquisitions where sites have not yet been identified. This methodology ensures that new development contributes its fair share toward park infrastructure while existing residents continue funding ongoing maintenance and system deficiencies through general fund and Urban Renewal resources.

PREVIOUSLY DISCUSSED/DECIDED:

December 2025 Study Session

FINANCIAL ANALYSIS:

The proposed Parks SDC includes a reimbursement fee of \$281 per person and an improvement fee of \$762 per person, totaling \$1,043 per person, or \$2,806 per single-family dwelling. This represents an increase of \$361 or approximately 14.8 percent, from the current single-family Parks SDC of \$2,445.

LEGAL ANALYSIS:

ORS 223.304 requires that amended SDC methodologies be available to the public at least 60 days prior to implementation. As such the effective date of the proposed amended SDC methodology is April 13, 2026.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

GOAL 5 - Plan, design, and construct "state of the art" infrastructure in all areas and systems.

ATTACHMENTS/EXHIBITS:

1. SDC Resolution 2026_Parks
2. Exhibit_A_Parks_CIP
3. Exhibit_B_Parks_SDC_Calculation

STAFF RECOMMENDATION:

Approve the proposed update to the Parks System Development Charges as presented

RECOMMENDED MOTION:

I move to approve Resolution No._____, a Resolution Adopting Updated Parks Capital Improvement Plan and Parks System Development Charges.

RESOLUTION NO. _____

A RESOLUTION ADOPTING UPDATED PARKS CAPITAL IMPROVEMENT PLAN AND PARKS SYSTEM DEVELOPMENT CHARGES

RECITALS:

WHEREAS, Oregon Revised Statutes Chapter 223 and Central Point Municipal Code Chapter 11.12 authorize the collection of system development charges for parks and recreation facilities; and

WHEREAS, the City’s existing Parks System Development Charges no longer reflect current capital costs, growth projections, or adopted level-of-service standards; and

WHEREAS, the City Council has reviewed and considered an updated Parks Capital Improvement Program identifying capacity-expanding park projects required to serve future growth; and

WHEREAS, the City Council has reviewed and considered an updated Parks Systems Development Charge methodology, which is necessary to address the additional capital improvement projects as well as current constructions costs and growth projections; and

WHEREAS, the City’s parks system currently exceeds the adopted level-of-service standard, resulting in recoverable unused capacity eligible for a reimbursement fee under state law; now, therefore,

The City of Central Point resolves as follows:

Section 1. IMPROVEMENT PLAN.

The City Council hereby adopts, as its Parks Capital Improvement Plan required by ORS 223.309 and Central Point Municipal Code Section 11.12.080, the Parks Capital Improvement Program contained in Exhibit A, incorporated herein by reference. Said exhibit defines the cost of projected capital improvements needed to increase park system capacity and identifies the estimated cost, timing, and percentage of costs eligible to be funded with revenues from the Parks System Development Charge.

The improvement plan adopted herein may be modified from time to time by resolution of the Council, as provided in Central Point Municipal Code Section 11.12.080.

Section 2. PARKS SYSTEM DEVELOPMENT CHARGES.

Effective April 13, 2026, the Parks System Development Charges contained in Exhibit B,

incorporated herein by reference, are hereby adopted and shall be required for new development and applicable system connections.

Section 3. COLLECTION OF CHARGE.

Effective April 13, 2026, the Parks System Development Charges shall be payable to the City of Central Point as provided in Central Point Municipal Code Chapter 11.12.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 2026.

Mayor Tanea W. Browning

ATTEST

City Recorder

EXHIBIT A

Parks Capital Improvement Program

City of Central Point, Oregon

Planning Period: 2025-2040

#	Project Description	Year	Project Cost	SDC %	SDC-Eligible
1	Bear Creek Geenway	2023-25	\$6,800,000	19.8%	\$1,346,400
2	Boes Park/Creekside (master plan, environmental, paths)	2035-36	\$1,500,000	19.8%	\$297,000
3	Moore Family Fields - Phase 3 lighting/playground	2027-29	\$750,000	19.8%	\$148,500
4	Moore Family Fields - Phase 4 (parking)	2027-29	\$600,000	19.8%	\$118,800
5	Don Jones Playground - ADA expansion portion	2026-27	\$1,100,000	32.0%	\$352,000
6	Willowbend Park (gazebo, restroom, playground)	2025-27	\$400,000	100.0%	\$400,000
9	Pfaff New Play Structure (tot lot)	2021-23	\$180,000	19.8%	\$35,640
11	ADA upgrades	2025-27	\$350,000	50.0%	\$175,000
12	Other New Development Projects	2025-40	\$337,750	19.8%	\$66,874
TOTAL SDC-ELIGIBLE CIP					\$2,940,214

Project Allocation Methodology:

19.8% - Growth allocation based on population increase from 19,653 (2025) to 23,512 (2040). Applied to projects that serve both existing deficiencies and future growth.

32.0% - Partial allocation for ADA expansion projects that provide approximately 1/3 new capacity per Transportation SDC methodology.

50.0% - Half allocation for ADA upgrades that both augment existing facilities and provide new accessible capacity.

100.0% - Full allocation for projects that entirely serve future growth needs (e.g., Willowbend Park).

Note: Projects excluded from SDC include renovations/replacements, grant-funded facilities, Urban Renewal projects, and park acquisitions without identified sites.

EXHIBIT B

Parks System Development Charge Calculation

City of Central Point, Oregon - 2025

SDC Component	Cost Basis	per Person	per SF Home
REIMBURSEMENT FEE			
Cost of Unused Capacity	\$1,084,417		
Growth to End of Planning Period (2040)	3,859 persons		
Reimbursement Fee		\$281.01	\$755.92
IMPROVEMENT FEE			
Capacity Expanding CIP (2025-2040)	\$2,940,214		
Growth to End of Planning Period (2040)	3,859 persons		
Improvement Fee		\$761.91	\$2,049.54
TOTAL SYSTEM DEVELOPMENT CHARGE			
Reimbursement Fee		\$281.01	\$755.92
Improvement Fee		\$761.91	\$2,049.54
TOTAL PARKS SDC		\$1,042.92	\$2,805.46

Notes:

1. SDC is calculated on a per-person basis using projected population growth of 3,859 persons (2025-2040)
2. Single-family residential SDC uses an average household size of 2.69 persons per household
3. Multi-family residential uses actual occupancy data from building permits
4. Reimbursement Fee is based on unused park system capacity (45.74 acres) available for future growth
5. Park system level of service standard: 3.5 acres per 1,000 population



DEPARTMENT: Administration **MEETING DATE:** February 12, 2026

STAFF CONTACT: Sydnee Dreyer, City Attorney

SUBJECT: Ordinance Amending in Part Central Point Municipal Code Titles 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 15, 16, and 17 Relating to Consistent References to Master Fee Schedule and Repealing Chapter 5.33 Merchant Police and Private Detective, and Sections 3.16.040 Fire Department Charges, 8.03.050 Derelict Structure Fee, 10.16.030 Special Permits, 10.16.040 Immobilizing or Towing of Vehicles and 10.16.060 Immobilizer Fees

SUMMARY AND BACKGROUND:

The City charges fees for various services, licenses and permits throughout the City Code. The fees and charges can be difficult for the public to find. Some are identified in sections of City code, others are adopted by Council resolution or within internal documents. The City intends to consider adoption in the near future a master fee schedule in which all current fees and charges can be easily located and updated. To do so, the city's code must be amended to consistently identify the master fee schedule.

Additionally, in reviewing the code for references to a future master fee schedule, staff noted several sections of code that were outdated, inconsistent, or contained fee provisions that have never been enforced to staff's knowledge. As such, additional minor revisions were recommended to clean up the inconsistencies and/or outdated language, as well as proposed repeal of provisions that are not enforced by the City.

In particular, Chapter 5.33 Merchant Police and Private Detectives has not been utilized by the City to the best of staff's knowledge. Moreover, anyone practicing as a private detective must obtain a license from the state. As such, there is no need for additional licensing through the city, other than obtaining a business license as any other business owner or operator must do.

Chapter 3.16.040 Fire Department Charges is also proposed for repeal as the City does not have its own fire department, and as such does not impose these fees.

Chapter 8.03.050 is similarly proposed for repeal as the City does not collect a derelict structure fee; however, the remaining provisions regulating the use and management of such structures are enforced and will remain in effect.

Chapters 10.16.030, 10.16.040 and 10.16.060 are also proposed for repeal as the city

does not own or use immobilizer boots, nor does it issue special permits for truck parking, and as such these provisions are superfluous.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

In order to adopt fees by resolution, the ordinance must authorize such action. The current ordinance is not proposing to add or increase any existing fees, as such a public hearing under ORS 294.160 is not required. The proposed ordinance will merely authorize the city to adopt a master fee schedule by resolution, at which time a public hearing will be held.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

GOAL 2 - Invite Public Trust.

STRATEGY 1 – Continually update the city’s long-term financial plan/strategy.

STRATEGY 3 – Celebrate our successes and admit our mistakes.

STRATEGY 5 – Communicate effectively and transparently with the public.

ATTACHMENTS/EXHIBITS:

1. Ordinance Amending Fees Misc 12.23.25

STAFF RECOMMENDATION:

Make a motion forwarding the ordinance to a second reading with or without revisions.

RECOMMENDED MOTION:

I move to forward the Ordinance Amending in Part Central Point Municipal Code Titles 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 15, 16, and 17 Relating to Consistent References to Master Fee Schedule and Repealing Chapter 5.33 Merchant Police and Private Detective, and Sections 3.16.040 Fire Department Charges, 8.03.050 Derelict Structure Fee, 10.16.030 Special Permits, 10.16.040 Immobilizing or Towing of Vehicles and 10.16.060 Immobilizer Fees to a second reading.

ORDINANCE NO. _____

AN ORDINANCE AMENDING IN PART CENTRAL POINT MUNICIPAL CODE TITLES 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 15, 16 AND 17 RELATING TO CONSISTENT REFERENCES TO MASTER FEE SCHEDULE AND REPEALING CHAPTER 5.33 MERCHANT POLICE AND PRIVATE DETECTIVES, AND SECTIONS 3.16.040 FIRE DEPARTMENT CHARGES, 8.03.050 DERELICT STRUCTURE FEES, 10.16.030 SPECIAL PERMITS, 10.16.040 IMMOBILIZING OR TOWING OF VEHICLES AND 10.16.060 IMMOBILIZER FEES

Recitals:

A. Pursuant to CPMC, Chapter 1.01.040, the City Council, may from time to time make revisions to its municipal code which shall become part of the overall document and citation.

B. The City charges fees for various services, licenses and permits throughout the City Code. The fees and charges can be difficult for the public to find. Some are identified in sections of City code, others are adopted by Council resolution or within internal documents.

C. The City intends to adopt by resolution a master fee schedule in which all current fees and charges can be easily located and updated. To do so, the city's code must be amended to consistently identify the master fee schedule.

D. Additionally in reviewing the code for fee updates, staff identified a number of fee provisions that are obsolete or have never been enforced and are recommended for minor amendments or repeal.

E. The ordinance does not create or increase any fees. It creates a uniform reference to a master fee schedule to be adopted in the future, and provides minor revisions and corrections where inconsistencies have been noted.

F. Words ~~lined through~~ are to be deleted and words **in bold** are added.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

Section 1. Section 2.53.010 Dishonored Checks of the Central Point Municipal Code is amended in part as follows:

When any fee, fine or other payment is made to the city by any person by check, and such check is dishonored by the bank upon which it was written for insufficient funds having been on account, a processing fee of ~~twenty dollars~~ **as established in the most recent schedule approved by resolution of the council** shall be added to the fee, fine or other sum due the city for each check thus returned, and the processing fee shall be subject to collection in the same manner as the underlying fee, fine or other sum due. (Ord. 1797 §1, 1998; Ord. 1513 (part), 1984; Ord. 1345, 1979).

Section 2. Section 2.62.080 Compensation of the Central Point Municipal Code is amended in part as follows:

Commission members shall receive no compensation other than expenses as authorized by the city manager or mayor and council, **or as a stipend for the planning commission chair as authorized by the council.** (Ord. 1950 (part), 2011).

Section 3. Section 3.12.010 of the Central Point Municipal Code is amended in part as follows:

Upon receipt of application and payment of fees as herein provided, the recorder of the city is authorized to make a search of the lien records of the city and to issue certificates of existence of liens upon real property within the city as disclosed by the records. **The fee shall be established in the most recent schedule approved by resolution of council** (Ord. 1109 §1, 1973).

Section 4. Section 3.16.030 Police Department Charges of the Central Point Municipal Code is amended in part as follows:

The following charges shall be collected by the police department, in the manner specified, for the following described services:

A. Office Services. **Finger printing, bicycle license fees, copies of reports, improved vehicle release fees and any other administrative fees shall be established in the most recent schedule approved by resolution of council.**

1.	Applicant fingerprinting	5.00 for 1 card \$3.00 for each additional card	Payable in advance Payable in advance
2.	Bicycle license fees	\$1.00 per year	Payable in advance
3.	Copies of reports	\$5.00 for first page, \$1.00 for each additional page	Payable in advance
4.	Improved vehicle release	\$75.00	Payable in advance

B. Investigative Services.

1.	Vehicle accident investigations occurring on private property (when no citation for traffic crime is issued)	\$15.00 per investigation	Payable in advance of delivery of report (no additional charge for report)
2.	Investigation of bad check cases on request of victim (where victim declines to prosecute or dismisses)	\$10.00 for first check, \$3.00 for each additional check	Billed on conclusion of service

C. Response to Alarms. **Responses to false alarms shall be subject to fees as established in the most recent schedule approved by resolution of council.**

- | | | | |
|----|--|--|---|
| 1. | Owner or employee caused false alarm | First response \$10.00; second response within three months \$25.00; third response within six months \$50.00; fourth response within one year \$100.00; each additional response within one year \$100.00 | Billable to user following each response |
| 2. | False alarm caused by faulty installation or defective equipment | First response \$20.00; second response within three months \$50.00; third response within six months \$100.00; fourth and each subsequent response within one year \$250.00 each | Billable to alarm company following each response |

D. Special Duty Police Officers. **The fee for special duty police officers shall be subject to fees as established in the most recent schedule approved by resolution of council.**

1. ~~The compensation rate per officer, per hour, will be computed on an actual cost factor based on total services provided.~~
2. ~~Total services provided includes, but is not limited to, current employee salaries and benefits, equipment usage, supervisory and administrative costs, etc.~~
3. ~~The hourly compensation rate will be reviewed and adjusted if necessary each year by the finance director, in accordance with the criteria established by this section.~~
4. ~~Authorization for usage of police personnel, staffing requirements, equipment usage, minimum-maximum assignment hours, etc., will be at the discretion and only upon approval of the chief of police. (Ord. 1802, 1999; Ord. 1796 §1, 1998; Ord. 1540 §1, 1985; Ord. 1458 §1, 1982; Ord. 1399 §1(part), 1980).~~

Section 5. Section 3.16.040 is repealed in its entirety.

Section 6. Section 3.20.040 Fees of the Central Point Municipal Code is amended in part as follows:

A fee shall be paid to the city at such time that an applicant submits a request for a license recommendation. Fees for such services shall be established **in the most recent schedule approved by resolution of council**. ~~by resolution of the city council.~~ (Ord. 1975 §1(part), 2013; Ord. 1509 §1(part), 1984).

Section 7. Section 3.20.050 Temporary License of the Central Point Municipal Code is amended in part as follows:

The city recorder is authorized to approve applications for temporary OLCC licenses such as special events, special beer and special wine licenses. Such applications may be processed administratively after the fee established by the council has been paid. **Fees for such temporary license shall be established in the most recent schedule approved by resolution of council.** The city recorder may make an unfavorable recommendation to the OLCC if any of the criteria located in CPMC [3.20.030](#) is determined to exist in regards to the application. (Ord. 1975 §1(part), 2013).

Section 8. Section 3.25.080.F Billing and collection of Parks Maintenance Fee of the Central Point Municipal Code is amended in part as follows:

F. A late charge shall be attached to any parks maintenance fee not received within thirty days of billing. The charge is established **in the most recent schedule approved by resolution of council.** ~~under administrative fees by resolution.~~

G. Notwithstanding the above, if the parks maintenance fee is not paid for a period of three months, the fee, with any attendant late fees, shall be imposed on the responsible party. Unpaid amounts will ultimately become a lien against the property and the responsibility of the property owner. Water is subject to shut-off by the city. (Ord. 2008 §1(part), 2015).

Section 9. Section 3.26.070.F Billing and collection of Public Safety Fee of the Central Point Municipal Code is amended in part as follows:

F. A late charge shall be attached to any public safety fee not received within thirty days of billing. The charge is established **in the most recent schedule approved by resolution of council.** ~~under administrative fees by resolution.~~

G. Notwithstanding the above, if the public safety fee is not paid for a period of three months, the fee, with any attendant late fees, shall be imposed on the responsible party. Unpaid amounts will ultimately become a lien against the property and the responsibility of the property owner. Water is subject to shut-off by the city. (Ord. 2009 §1(part), 2015).

Section 10. Section 3.27.080.F Billing and Collection of Recreation Fee of the Central Point Municipal Code is amended in part as follows:

F. A late charge shall be attached to any recreation fee not received within thirty days of billing. The charge is established **in the most recent schedule approved by resolution of council.** ~~under administrative fees by resolution.~~

G. Notwithstanding the above, if the recreation fee is not paid for a period of three months, the fee, with any attendant late fees, shall be imposed on the responsible party. Unpaid amounts will ultimately become a lien against the property and the responsibility of the property owner. Water is subject to shut-off by the city. (Ord. 2099 § 9, 2023).

Section 11. Section 3.40.050 Release of Lien of the Central Point Municipal Code is amended in part as follows:

The city shall collect an administrative fee, as **established by the most recent schedule approved by resolution of council** ~~set by council resolution~~, for the release of any lien issued by the city. (Ord. 2029 §5(part), 2016).

Section 12. Section 4.01.080 Fees of the Central Point Municipal Code is amended in part as follows:

Fees for burial plot permits, monument and marker permits and other services provided by the city shall be **established by the most recent schedule approved by resolution of council** ~~set by council resolution~~. (Ord. 2075 § 2, 2021).

Section 13. Section 4.04.140 Reservation System of the Central Point Municipal Code is amended in part as follows:

A. The use of the city parks shelter areas, athletic fields, and athletic courts may be reserved for private functions by individuals or groups. The city shall adopt policies establishing the reservation policy and individuals or groups may apply to reserve such shelter areas, athletic fields, or athletic courts pursuant to said policy.

B. A nonrefundable fee will be established by **the most recent schedule approved by** resolution of ~~the city council~~ and will be charged for reservation of a shelter, athletic field, or athletic court for private use. The fee may be waived by the city manager or his or her designee for public use.

C. It shall be unlawful for anyone to interfere with or prohibit the use of a park shelter, athletic field, or athletic court by the reserved party.

D. Dunk tanks, party ponies, petting zoos, or other similar structures or activities that increase liability to the city as solely determined by the parks and recreation department are prohibited in all parks. Jump/bounce houses may only be permitted as part of a city-sponsored event, in which the city hosts or co-hosts the event. (Ord. 2121 §4, 2025).

Section 14. Section 5.04.090 Fee-Term of the Central Point Municipal Code is amended in part as follows:

A. The business license term shall be the twelve-month period beginning on October 1st of each year and ending September 30th of the calendar year next following.

B. If any business subject to the provisions of this chapter comes into existence, or for the first time commences its operations within the city at any time after ~~January~~ **April** 1st of any business license period, the license fee payable in connection with that business for the current business license period shall be prorated as of the beginning date of the semi-annual period during which the activity begins. The semi-annual periods for the purposes hereof shall begin on the first day of January of each year.

C. The license fee for any business taxed hereunder shall ~~be computed using the city of Central Point business license fee schedule to include a basic fee and an additional fee for each employee over two employees, but no fee hereunder shall exceed the maximum annual amount set forth in the city of Central Point business license fee schedule.~~ **be as established in the most recent fee schedule approved by resolution of council. The fees shall be computed and paid on the basis contained in this section.** For the purposes of this subsection, the term "employee" means and includes:

1. A person having no ownership interest in the business other than the ownership of shares in a corporate owner of the business and who is regularly employed by, and under the supervision and control of, the owner or owners of the business or their representative in the course of the business activities; or
2. A natural person having an ownership interest in the business, who actively works in and for the business on a full-time basis;
3. Any person who is not subject to state and federal employment and withholding taxes by the business shall not be deemed an employee under this chapter. (Ord. 2068 §2, 2020; Ord. 1822 §1(part), 2001; Ord. 1722 §2, 1995; Ord. 1391 §4, 1980; Ord. 1158 §1, 1974; Ord. 761 §9, 1965).

Section 15. Section 5.04.092 License Renewals of the Central Point Municipal Code is amended in part as follows:

A. The city designee shall annually send a license renewal notice to each business for which a license has been issued informing said business of the expiration date of its current license and requiring that business to renew its license for the following business year.

B. The city designee shall assess a late fee on any business license renewal that is not paid within thirty days of the date of the renewal notice. The amount of the late fee shall be **as established in the most recent fee schedule approved by resolution of council.** ~~as set forth in the city of Central Point License Fee Schedule.~~ (Ord. 1822 §1(part), 2001).

Section 16. Section 5.04.095.D Special Events of the Central Point Municipal Code is amended in part as follows:

D. The fee for licenses authorized by this section shall be as **established in the most recent fee schedule approved by resolution of council.** ~~set forth in the city of Central Point business license fee schedule.~~ (Ord. 1822 §1(part), 2001; Ord. 1443 §1, 1981).

Section 17. Section 5.04.115 Transfers of Business of the Central Point Municipal Code is amended in part as follows:

If a business ownership or location is transferred, the requirements of this section shall prevail. A fee as **established in the most recent fee schedule approved by resolution of council.** ~~set forth in the city of Central Point Business License Fee Schedule~~ shall be charged for a transfer. The employee fee will not be charged in the year of transfer unless employees are added, in which case a charge will be made for the additional employees. (Ord. 1822 §1(part), 2001; Ord. 1443 §2, 1981).

Section 18. Section 5.04.120 Business License Fee Schedule of the Central Point Municipal Code is amended in part as follows:

All business license fees shall be determined **as established in the most recent fee schedule approved by resolution of council.** ~~using the city of Central Point Business License Fee Schedule as set forth hereunder. This fee schedule may be amended from time to time by the city council by resolution.~~ (Ord. 1822 §1(part), 2001).

Section 19. Section 5.08.020 License of the Central Point Municipal Code is amended in part as follows:

It is unlawful for any person to hold or conduct any public dance without first obtaining a license therefor from the city designee. A license fee as **established in the most recent fee schedule approved by resolution of council** ~~set forth in the city of Central Point business license fee schedule~~ shall be paid in advance of the event. Such licenses shall be issued upon a finding by the city designee that the applicant understands the provisions of this chapter and has the ability to conform to its provisions. The license shall in no case be transferable. The city designee shall, if it is found that a license holder has failed to substantially follow the requirements of this chapter, withdraw said license or refuse a request to renew said license, as the case may be. Any refusal by the city designee to grant a license and any withdrawal of a license by the city designee may be appealed to the city council, and the council shall determine said appeal based on the evidence relating to whether or not provisions of this chapter have been violated or are not reasonably expected to be followed. The city designee shall, where it is deemed necessary, request the chief of police to make such investigation and render such investigative reports as are deemed necessary by the designee to perform the duties prescribed under this chapter. (Ord. 1822 §1(part), 2001; Ord. 1213, 1975; Ord. 1160 §2, 1974; Ord. 943, 1969; Ord. 865 §2, 1967).

Section 20. Section 5.10.040 Application and Permit Fees of the Central Point Municipal Code is amended in part as follows:

The application and ~~annual permit~~ fees shall be established **in the most recent fee schedule approved by resolution of council** ~~by resolution of the city council~~ and **may be** adjusted annually by the CPI for the previous calendar year. (Ord. 1978 §1 Exh. A(part), 2013).

Section 21. Section 5.10.090 Forms and Conditions of Permit of the Central Point Municipal Code is amended in part as follows:

A. Requirements for All Sidewalk Cafes.

1. Each permit issued shall terminate December 31st of the year in which it is issued. Requests for renewals shall be filed with the community development department. The community development director may approve, approve with additional conditions, or deny the request for renewal. No application fee shall be required for renewals. An ~~annual permit~~ **The initial application fee as established in the most recent fee schedule approved by resolution of council, which is** based on the number of seats authorized, is due at the time of the initial application ~~and each renewal.~~

Section 22. Section 5.12.040 State License Required - Penalties of the Central Point Municipal Code is amended in part as follows:

A. No license shall be issued to any person, firm or corporation to engage in the business of installing wires or equipment within the city to convey electric current or installing apparatus to be operated by such current until they have secured from the state the licenses and permits required by the state and, before any license is issued by the city, the applicant for such license shall present satisfactory proof to the recorder of the city that the applicant has complied with and obtained such licenses and permits from the state and, upon payment to the city of the license fee **as established in the most recent fee schedule approved by resolution of council** ~~provided herein~~, the city shall issue its receipt therefor, which receipt shall constitute the license of the city for such business for the term for which the tax thereon shall be paid.

B. Any person, firm, or corporation violating any of the provisions of this chapter shall be subject to the general penalty. (Ord. 1716 §5, 1995; Ord. 294 §4, 1950).

Section 23. Section 5.16.020 License-Application-Fee of the Central Point Municipal Code is amended in part as follows:

Any person, firm or corporation engaged in the business of plumbing in the city shall, before engaging in such business, apply to the city designee for a license to engage in the business and shall pay license fees as **established in the most recent fee schedule approved by resolution of council** ~~set forth in the city of Central Point Business License Fee Schedule to include a basic fee of and an additional fee for each employee over two employees, but no fee hereunder shall exceed the maximum annual amount set forth in the City of Central Point Business License Fee Schedule.~~ For the purposes of this section, the term "employee" shall be as defined in Section [5.04.090\(C\)](#). The fee shall be required on an annual basis commencing with July 1st of

each year, and any application occurring after such date shall be prorated as provided by Section [5.04.090](#), subsection B of this code. (Ord. 1391 §5, 1980).

Section 24. Section 5.20.030.B Permit and License-Application-Fee of the Central Point Municipal Code is amended in part as follows:

B. At the time of filing the application, a fee as set forth in the city of Central Point business license fee schedule **established in the most recent fee schedule approved by resolution of council** shall be paid to the city designee to cover the cost of obtaining a criminal history conviction record and investigation of the facts stated therein. (Ord. 2109 §1, 2024; Ord. 1822 §1(part), 2001; Ord. 1443 §5, 1981; Ord. 983(part), 1970; Ord. 322 §3, 1953).

Section 25. Section 5.20.040 License-Fees of the Central Point Municipal Code is amended in part as follows:

A. The license fee which shall be charged by the city designee for such license shall be as set forth in the City of Central Point Business License Fee Schedule **established in the most recent fee schedule approved by resolution of council.**

B. The annual fees herein provided shall be assessed on an ~~July 1st to June 30th~~ fiscal year basis **October 1 through September 30th annual basis** and **where a business license is application is received** on and after ~~January~~ **April** 1st, the amount of such fee for ~~the annual~~ license shall be one-half the amount stipulated above for the remainder of the year. (Ord. 1822 §1(part), 2001; Ord. 1159 §1, 1974; Ord. 322 §5, 1953).

Section 26. Section 5.20.100 License-Expiration of the Central Point Municipal Code is amended in part as follows:

All annual licenses issued under the provisions of this chapter shall expire on the thirtieth day of ~~June~~ **September** following the date of issue. Other licenses shall expire on the date specified in the license. (Ord. 322 §10, 1970).

Section 27. Section 5.24.030.C Regulations for Adult Businesses of the Central Point Municipal Code is amended in part as follows:

C. Any person violating any of the provisions of this chapter shall, upon conviction thereof, be punished by a fine not to exceed two hundred dollars or by imprisonment not to exceed thirty days, or by both such fine or by imprisonment. **Violation of this chapter shall be punishable under the general penalty, Chapter [1.16](#).** (Ord. 1995 §1(part), 2014; Ord. 1438 §2(part), 1981).

Section 28. Section 5.24.050 License - Period of the Central Point Municipal Code is amended in part as follows:

Licenses for adult businesses shall be for semi-annual periods commencing on July 1st to June 30th fiscal year basis **October 1 through April 30th or May 1 through September 30th**. No license fee shall be for less than the full six-month ~~quarter~~ semi-annual period. (Ord. 1995 §1(part), 2014; Ord. 1822 §1(part), 2001; Ord. 1438 §2(part), 1981).

Section 29. Section 5.24.060 License - Fees of the Central Point Municipal Code is amended in part as follows:

The license fee to be charged by the city designee for an adult business license shall be as set forth in the ~~City of Central Point Business License Fee Schedule~~ **established in the most recent fee schedule approved by resolution of council**. (Ord. 1995 §1(part), 2014; Ord. 1822 §1(part), 2001; Ord. 1438 §2(part), 1981).

Section 30. Section 5.32.050 License - Fees of the Central Point Municipal Code is amended in part as follows:

The initial filing fees for a new park or an extension of an existing park, **as well as annual license fees for all mobile home parks** shall be ~~five hundred dollars~~ **as established in the most recent fee schedule approved by resolution of council**. Annual license fees for all mobile home parks shall consist of such amount as may be imposed by the business license ordinance of this city (Chapter [5.04](#) of this title). (Ord. 1190 §4(b), 1974).

Section 31. Chapter 5.33 Merchant Police and Private Detectives of the Central Point Municipal Code is repealed in its entirety.

Section 32. Section 5.38.060 License Fee of the Central Point Municipal Code is amended in part as follows:

Any person desiring to sell or give items designed or marketed for use with illegal cannabis or drugs shall pay a license fee of ~~two hundred dollars~~ **as established in the most recent fee schedule approved by resolution of council**. (Ord. 1483 §1(part), 1983).

Section 33. Section 5.42.030.F License Application and Fee of the Central Point Municipal Code is amended in part as follows:

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F. The license fee shall be ~~determined by resolution~~ **as established in the most recent fee schedule approved by resolution of council**.

Section 34. Section 5.42.050.C Standards for Denial of License of the Central Point Municipal Code is amended in part as follows:

C. The city shall approve or deny a license within ~~60~~ **30** days of receipt by the city of a completed application. Failure to approve or deny a license within ~~60~~ **30** days shall be deemed to be approval of the application. (Ord. 1931 §1(part), 2009).

Section 35. Section 8.03.050 Derelict Structure Fees of the Central Point Municipal Code is repealed in its entirety.

Section 36. Section 8.03.080.D Failure to Follow Order to Demolish of the Central Point Municipal Code is amended in part as follows:

D. The cost of demolition and ~~a twenty percent charge for administrative overhead~~ **such overhead charge shall be as established in the most recent fee schedule approved by resolution of council.** will be assessed in the manner provided in Chapter [8.04](#) of this code. (Ord. 1917(part), 2008).

Section 37. Section 8.04.120.C Abatement – By City of the Central Point Municipal Code is amended in part as follows:

C. The finance director shall maintain an accurate record of the expense incurred by the city in abating the nuisance and shall include an overhead charge to cover the cost of administration, such **overhead charge shall be as established in the most recent fee schedule approved by resolution of council.**

D. The total cost, including the administrative overhead, shall thereupon be assessed to the property as hereinafter provided. (Ord. 1896 §3, 2006; Ord. 817 §9, 1966).

Section 38. Section 8.04.130 Abatement – Assessment of Costs of the Central Point Municipal Code is amended in part as follows:

A. A notice of the assessment shall be forwarded by registered or certified mail, postage prepaid, to the owner or agent in charge of the property by the recorder. The notice shall contain:

1. The total cost, including administrative overhead **as established in the most recent fee schedule approved by resolution of council**, of the abatement;

2. A statement that the cost as indicated will become a lien against the property unless paid within sixty days;

3. A statement that if the owner or agent in charge of the property objects to the cost of the abatement as indicated, he may file a notice of objection with the recorder within thirty days from the date of the notice.

B. Upon the expiration of thirty days after the date of the notice, objections to the proposed assessment shall be heard and determined by the council in its regular course of business.

C. An assessment for the cost of abatement as determined by the council shall be made by resolution of the council and shall thereupon be entered in the docket of city liens and, upon such entry being made, it shall constitute a lien upon the property from which the nuisance was removed and abated.

D. The lien shall be enforced in the same manner as liens for street improvements are enforced and shall bear interest at the **annual** rate of ~~six percent per year~~ **as established in the most recent fee schedule approved by resolution of council**. Such interest shall commence to run thirty days after the entry of the lien in the lien docket.

E. An error in the name of the owner or agent in charge of the property shall not void the assessment nor will a failure to receive the notice of the assessment render the assessment void, but it shall remain a valid lien against the property. (Ord. 817 §10, 1966).

Section 39. Section 8.05.070.C Violation, Enforcement, and Penalties of the Central Point Municipal Code is amended in part as follows:

C. Notice of Violation. Whenever the city finds that a person has violated a prohibition or failed to meet a requirement of this chapter, the city may order compliance by written notice of violation to the responsible person. In the event the responsible person is someone other than the owner of the property, such notice shall also be mailed to the last known address of the owner as shown on the county assessor records.

The notice of violation shall contain:

1. The name and address of the alleged violator;
2. The address when available or a description of the building, structure or land upon which the violation is occurring, or has occurred;

3. A statement specifying the nature of the violation;
4. A description of the remedial measures necessary to restore compliance with this chapter and a time schedule for the completion of such remedial action;
5. A statement of the **civil** penalty or penalties, **as provided in section 8.05.085**, that shall or may be assessed against the person to whom the notice of violation is directed;
6. A statement that the determination of violation may be appealed to the city manager by filing a written notice of appeal within ten days of service of notice of violation; and
7. A statement specifying that, should the violator fail to restore compliance within the established time schedule, the work will be done by a designated governmental agency or a contractor and the expense thereof shall be charged to the violator and assessed as a lien against the property.

Section 40. Section 8.05.095 Cost of Abatement of the Violation of the Central Point Municipal Code is amended in part as follows:

A. Within fifteen calendar days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs **as established in the most recent fee schedule approved by resolution of council.**

The notice will provide that the costs of abatement, including administrative costs, is a special assessment against the property and will become a lien against the property unless paid within sixty days of the date of such notice. The property owner may file a written protest objecting to the amount of the assessment within thirty days from the date of notice. Objections to the proposed assessment shall be heard and determined by the council in its regular course of business.

B. An assessment for the cost of abatement as determined by the council shall be made by resolution of the council and shall thereupon be entered in the docket of city liens and, upon such entry being made, it shall constitute a lien upon the property from which the illicit discharge was abated.

C. The lien shall be enforced in the same manner as liens for street improvements are enforced and shall bear interest at the **annual** rate of six percent per year **as established in the most recent fee schedule approved by resolution of council.** Such interest shall commence to run thirty days after the entry of the lien in the lien docket.

D. An error in the name of the owner or agent in charge of the property shall not void the assessment nor will a failure to receive the notice of the assessment render the assessment void, but it shall remain a valid lien against the property. (Ord. 2056 §1(part), 2019).

Section 41. Section 8.08.020.D Notice and Abatement - Proceedings of the Central Point Municipal Code is amended in part as follows:

D. If the condition is not corrected within the time limit and no relief has been granted, the city may cause the nuisance to be abated by removing the grass, weeds, brush, bushes or like vegetation from the property, or so much thereof as the city manager may determine to be necessary to remove the hazard to abutting property. The city manager shall maintain an accurate record of the expenses incurred by the city in removing the unlawful growth and shall include an abatement fee, ~~which is established by resolution~~ **as established in the most recent fee schedule approved by resolution of council**, for costs of administration. The total cost, including said costs of administration, shall thereafter be assessed against the property owner(s) and may be entered in the docket of city liens not less than thirty days after the mailing of the notice provided in subsection B of this section.

Section 42. Section 8.11.080 Smoking in or Near Entrances to Publicly Owned Buildings of the Central Point Municipal Code is amended in part as follows:

A. No person shall smoke anywhere within, or within ten feet of, any entrance to any publicly owned building.

~~B. A violation of this section shall be punishable by the general penalty. (Ord. 1806 §2(part), 2000).~~

Section 43. Section 8.11.090 Tobacco Sales to Minors Prohibited of the Central Point Municipal Code is amended in part as follows:

A. No person, including a minor's parent or guardian, shall sell or otherwise provide tobacco products to a minor.

~~B. A violation of this section shall be punishable by the general penalty. (Ord. 1806 §2(part), 2000).~~

Section 44. Section 8.11.100 Other Violations and Penalties of the Central Point Municipal Code is amended in part as follows:

A. It shall be a violation of this chapter for every day any person who owns, manages, operates or otherwise controls the use of any premises, subject to regulation under this chapter, fails to comply with any provisions herein.

B. It shall be a violation of this chapter for any person to smoke in any area where smoking is prohibited by the provisions of this chapter.

C. It shall be a violation of this chapter for any person to sell or provide tobacco to a minor.

€. **D.** Any person who violates this chapter shall be punished by a fine:

1. Not less than fifty dollars nor more than one hundred dollars for a first violation within any twelve month period;
2. Not less than one hundred dollars, nor more than two hundred dollars for a second violation within any twelve-month period;
3. Not less than two hundred and fifty dollars, nor more than five hundred dollars for each additional violation of this section within any twelve-month period. (Ord. 1806 §2(part), 2000).

Section 45. Section 8.24.080 Penalties for Noncompliance of the Central Point Municipal Code is amended in part as follows:

No structure or land shall hereafter be constructed, located, extended, converted, or altered without full compliance with the terms of this chapter and other applicable regulations. Violations of the provisions of this chapter by failure to comply with any of its requirements (including violations of conditions and safeguards established in connection with conditions) shall constitute a ~~misdemeanor~~ **violation**. Each and every day during any portion of which any violation of this chapter is committed, continued or permitted by any person constitutes a separate violation. Any person who violates this chapter or fails to comply with any of its requirements shall upon conviction thereof be fined not more than two hundred fifty dollars per day ~~or imprisoned for not more than five days, or both,~~ for each violation and in addition shall pay all costs and expenses involved in the case. Each day that passes constitutes a separate offense. Nothing contained in this chapter shall prevent the city from taking such other lawful action as is necessary to prevent or remedy any violation. (Ord. 1947 §1(part), 2011).

Section 46. Section 8.28.030.C Notice-Proceedings of the Central Point Municipal Code is amended in part as follows:

C. If the condition is not corrected within the time limit and no relief has been granted, the city may abate the condition by removing the vegetation, blockage and/or debris from the drainage to such an extent as necessary to remove the potential hazard and ensure the most efficient natural flow of water, with such extent to be determined by the city manager or designee. A ~~formula for abatement fees shall be established by resolution and reviewed annually by the council.~~ The city manager **public works director or designee** shall maintain an accurate record of the expenses incurred by the city in removing the unlawful growth and shall include an abatement fee, ~~which is established by resolution~~ **as established in the most recent fee**

schedule approved by resolution of council, for costs of administration. The total cost, including said costs of administration, shall thereafter be assessed against the property owner(s) and may be entered in the docket of city liens not less than thirty days after the mailing of the notice provided in subsection A of this section. The abatement fees, as calculated from the formula, shall thereafter be assessed as a lien against the property as provided in Section [8.28.040](#).

Section 47. Section 8.28.040.C Abatement of Costs of the Central Point Municipal Code is amended in part as follows:

C. A statement that the owner or occupant may file a written notice of objection with the city manager within ten days from the date of mailing the notice. Upon expiration of ten days after the date of mailing the notice, objections to the proposed assessment shall be heard and determined by the city council within thirty days of filing of the written notice. An assessment for the total cost of cutting or removal shall be determined by the city council and made by resolution and shall thereupon be entered in the docket of city liens, and then shall constitute a lien against the property from which the unlawful blockage, growth and/or debris was removed. The liens shall bear interest at the **annual** rate of ~~seven percent per year~~ **as established in the most recent fee schedule approved by resolution of council** from the date of entry in the lien docket and shall be enforced in the same manner as in the case of liens for local improvements. An error in the name of the owner or occupant shall not void the lien nor will a failure to receive notice of the assessment render it void, but it shall nevertheless remain a valid lien against the property. (Ord. 1962 §1(part), 2012; Ord. 1557 §1(part), 1985).

Section 48. Section 8.40.075.C Additional Remedies-Lien Against Property of the Central Point Municipal Code is amended in part as follows:

C. If the condition is not corrected within the time limit and no relief has been granted, such agent of the city as may be designated by the city manager may provide the maintenance and security necessary to bring the property into compliance. The city manager shall maintain an accurate record of the expenses incurred by the city in providing such maintenance and security and shall include an overhead charge ~~for the cost of administration.~~ **as established in the most recent fee schedule approved by resolution of council, for costs of administration.** The total cost, including overhead, shall thereafter be assessed as a lien against the property. (Ord. 1969 §1(part), 2013; Ord. 1937 §1(part), 2010).

Section 49. Section 9.66.010.C Entry on Lands and Refusal to Depart of the Central Point Municipal Code is amended in part as follows:

C. Any person who goes upon or in or trespasses upon or in or near any public school building or grounds owned or occupied by a public school district, where such person does not have any relationship of custody or relationship of responsibility for a student in attendance at such school is guilty of trespassing and upon conviction shall be ~~punished by a fine of not more than one hundred dollars~~ **punishable under the general penalty ordinance of the city**; provided however, that a necessary element of establishing a violation of this subsection shall be that the occupier of the school building or grounds, or its agent, officer or employee, or a peace officer shall have first given the person a request orally or in writing to remove himself and the person failed to forthwith remove himself. (Ord. 1034 §1, 1971; Ord. 1006 §1, 1970; Ord. 306 §61, 1951).

Section 50. Section 10.14.080 Permit Fees of the Central Point Municipal Code is amended in part as follows:

The fee for a preferential parking permit shall be ~~established by resolution of the city council~~ **established in the most recent fee schedule approved by resolution of council**. In the absence of any such order, the fee shall be twenty-five dollars. (Ord. 2074 § 1, 2021).

Section 51. Section 10.16.020 Truck Traffic Prohibitions of the Central Point Municipal Code is amended in part as follows:

A. It is unlawful to drive any vehicle having a gross vehicle weight in excess of twenty thousand pounds upon any public street within the city, with the following exceptions:

1. Highway 99, East Pine Street within the city, Hamrick Road within the city, West Pine Street, Freeman Road, Hopkins Road between Freeman Road and Bursell Road, Peninger Road south of East Pine Street, and Ice Cream Drive or any other street within the city over which jurisdictional control is exercised by the Oregon State Transportation Commission or Jackson County;
2. Haskell Street within the city, between the hours of five a.m. and seven p.m.;
3. All service and delivery vehicles on bona fide delivery or service trips on the most convenient and direct route within the city;
4. Trucks awaiting repair or being repaired, while parked in the immediate vicinity of the repair business, and trucks temporarily parked while the drivers are obtaining documentation relating to loads or insurance, when said activities occur within a commercial zoning district within the city;
5. ~~Upon special permit issued by the chief of police pursuant to Section~~ [10.16.030](#).

B. Any person who violates this section shall be subject to the general penalty; however, in no event shall such violation be punished with less than a seventy-five-dollar fine, no part of which may be suspended. (Ord. 1908 §1(part), 2007; Ord. 1742 §2, 1996; Ord. 1729 §2, 1995; Ord. 1620, 1989; Ord. 1600, 1988; Ord. 1339 §1, 1979; Ord. 1300(part), 1978; Ord. 1169 §2, 1974; Ord. 1153 §1, 1974).

Section 52. Section 10.16.025 Truck Parking Prohibitions of the Central Point Municipal Code is amended in part as follows:

A. It is unlawful to park any vehicle having a gross vehicle weight in excess of twenty thousand pounds upon any public street within the city, with the following exceptions:

1. Any other street within the city over which jurisdictional control is exercised by the Oregon State Transportation Commission;

2. Haskell Street within the city, between the hours of five a.m. and seven p.m.;

3. All service and delivery vehicles on bona fide delivery or service trips on the most convenient and direct route within the city;

4. Trucks awaiting repair or being repaired, while parked in the immediate vicinity of the repair business, and trucks temporarily parked while the drivers are obtaining documentation relating to loads or insurance, when said activities occur within a commercial zoning district within the city;

~~5. Upon special permit issued by the chief of police pursuant to Section [10.16.030](#).~~

B. Any person who violates this section shall be subject to the general penalty; however, in no event shall such violation be punished with less than a seventy-five-dollar fine, no part of which may be suspended. (Ord. 1908 §1(part), 2007).

Section 53. Section 10.16.030 Special Permits, 10.16.040 Immobilizing or Towing of Vehicles, and 10.16.060 Immobilizer Fees are repealed in their entirety.

Section 54. Section 11.16.060 Unit Rate Established for the Stormwater Utility Fee of the Central Point Municipal Code is amended in part as follows:

The unit rate per equivalent service unit for the stormwater utility fee is hereby established at six dollars and fifty cents and may be revised by resolution of the city council from time to time

as established in the most recent fee schedule approved by resolution of council. (Ord. 2029 §2(part), 2016; Ord. 1961 §5, 2012; Res. 1264, 2010; Ord. 1864 §1(part), 2005).

Section 55. Section 11.16.065 Unit Rate Established for the Water Quality Utility Fee of the Central Point Municipal Code is amended in part as follows:

The unit rate per equivalent service unit for the water quality utility fee is established at one dollar and may be revised by resolution of the city council from time to time **as established in the most recent fee schedule approved by resolution of council.** (Ord. 2029 §2(part), 2016; Ord. 1961 §6, 2012).

Section 56. Section 11.16.120 Delinquency of the Central Point Municipal Code is amended in part as follows:

A. Stormwater service charges are delinquent if payment in full is not received by the city within thirty days from the service period ending date on the regular bill.

B. If a customer account for stormwater or water quality service charges is delinquent, the city may discontinue any city provided water service billed to that customer. The city will follow the procedures identified in Section [13.04.120](#).

C. The council may establish by resolution **in the most recent fee schedule approved by resolution of council**, fees for extra services required in collecting delinquent customer accounts for user charges.

D. The city may refuse to restore water service to the premises until the delinquent charges and other costs incurred are paid. (Ord. 2029 §2(part), 2016).

Section 57. Section 11.20.050 Unit Rate Established of the Central Point Municipal Code is amended in part as follows:

Rates shall be established by resolution of the city council **in the most recent fee schedule approved by resolution of council** in accordance to the provisions set forth in Section [11.20.040](#). (Ord. 2029 §3(part), 2016; Ord. 1983 §1, 2014; Ord. 1910 §1(part), 2008).

Section 58. Section 11.20.110 Delinquency of the Central Point Municipal Code is amended in part as follows:

A. Transportation utility service charges are delinquent if payment in full is not received by the city within thirty days from the service period ending date on the regular bill.

B. If a customer account for transportation utility service charges is delinquent, the city may discontinue any city provided water service billed to that customer. The city will follow the procedures identified in Section [13.04.120](#).

C. The council may establish ~~by resolution~~ **in the most recent fee schedule approved by resolution of council**, fees for extra services required in collecting delinquent customer accounts for user charges.

D. The city may refuse to restore water service to the premises until the delinquent charges and other costs incurred are paid. (Ord. 2029 §3(part), 2016).

Section 59. Section 12.04.030.B Construction-Standards-Permits of the Central Point Municipal Code is amended in part as follows:

B. The fee for said permit will be ~~adopted by city council resolution~~ **as established in the most recent fee schedule approved by resolution of council**.

Section 60. Section 12.04.080 Repair by City of the Central Point Municipal Code is amended in part as follows:

If the defective sidewalk is not corrected within the time period provided, and no relief has been granted the owner by the city council pursuant to the appeal process, the public works director shall cause the defective sidewalk to be repaired as soon as possible. The public works director, or his designee, shall maintain an accurate record of the expenses incurred by the city in repairing the defective sidewalk, and shall include therein an overhead charge for administration expenses, **as established in the most recent fee schedule approved by resolution of council, for costs of administration**. The total cost, including said overhead, shall thereafter be assessed as a lien against the property as hereinafter provided. (Ord. 1664(part), 1991; Ord. 889 §8, 1967).

Section 61. Section 12.08.040.B Permit-Issuance-Applicant Right to Appeal of the Central Point Municipal Code is amended in part as follows:

B. The fee for said permit will be ~~adopted by city council resolution~~ **as established in the most recent fee schedule approved by resolution of council**.

Section 62. Section 12.28.020 Fees and Costs of the Central Point Municipal Code is amended in part as follows:

Such requests for street or alley vacations shall be accompanied by an application fee ~~defined in the city's adopted planning application fee schedule~~ **as established in the most recent fee**

schedule approved by resolution of council. In addition to the fee, the city manager shall maintain a record of all costs incurred by the city in processing such application, including actual personnel costs, materials, costs of verifying petitions, attorney's fees, recording costs, publication costs and any other costs reasonably related to such application, and shall require prior to final council action on the application, payment in full by the applicant of such costs to the extent that they exceed the application fee. (Ord. 1969 §1(part), 2013; Ord. 1786 §3, 1998; Ord. 1587 §1(part), 1987; Ord. 1391 §16(part), 1980).

Section 63. Section 12.36.040.G Tree Removal/Replacement of the Central Point Municipal Code is amended in part as follows:

G. The city shall have the right to cause the pruning or removal of any potentially hazardous or nuisance tree, or parts of a tree or shrub, on public or private property within the city, when such trees constitute a threat to human life, safety, or property. Except in an emergency when immediate action is necessary for safety, the Central Point city manager or his designee will notify in writing the owners of such trees. Where such hazardous tree or shrub or nuisance tree is located within public right-of-way maintained by private property owners, or a private property owners' association, the city shall notify in writing the property owner of record whose property frontage includes said tree. Said owners at their own expense shall do pruning or removal within thirty days after the date of notice. In the event of failure of owners to comply with such provisions, or in the abovementioned emergency situation, the city shall have the authority to remove or cause to be removed such trees and assess the cost of removal and replacement of such tree, plus reasonable ~~and actual~~ administrative charges as **established in the most recent fee schedule approved by resolution of council** as a lien against the property.

Section 64. Section 12.40.030.C Registration of the Central Point Municipal Code is amended in part as follows:

C. Registration Fee. Each application for registration shall be accompanied by a nonrefundable registration fee in an amount to be determined by resolution of the city council **as established in the most recent fee schedule approved by resolution of council**. Such fee is designed to defray the costs of city administration of this section.

Section 65. Section 12.40.040.G Construction Standards of the Central Point Municipal Code is amended in part as follows:

G. Construction Permit Fee. Unless otherwise provided in a franchise agreement, prior to issuance of a construction permit, the applicant shall pay a permit fee ~~in an amount to be determined by resolution of the city council~~ **as established in the most recent fee schedule approved by resolution of council**. Such fees shall be designed to defray the costs of city administration of the requirements of this chapter.

Section 66. Section 13.08.030 Charges for Service of the Central Point Municipal Code is amended in part as follows:

A. The monthly charge for standby water service shall be ~~five dollars per month~~ **as established in the most recent fee schedule approved by resolution of council**. In the event of water use by a standby water service system with a full-flow meter, charges shall be the standard water use charges set forth in Chapter [13.04](#). In the event said water is used in a system having other than a full-flow meter, the public works director or his/her designee shall estimate the volume of water used and apply such rates thereto.

B. The customer shall pay the full cost of installation of the standby water service connection, the required meter and any special water main installed solely because of the customer standby water service system. (Ord. 1932 §1(part), 2010).

Section 67. Section 13.20.400 Permits and Fees of the Central Point Municipal Code is amended in part as follows:

~~The city council may, from time to time, establish by resolution a permit and administration fee structure for BPA installation and testing.~~

A. Prior to installing any BPA, the property owner shall apply for and obtain a BPA installation permit and other required permits. The city shall charge an installation permit fee, **as established in the most recent fee schedule approved by resolution of council** for each BPA for the purpose of covering city expenditures for initial registration, inspection, and administration.

B. The city council may, **as established in the most recent fee schedule approved by resolution of council**, ~~establish by resolution~~ **charge** a monthly administration fee (per installed BPA) for the purpose of administration, inspection, **testing** and enforcement of the requirements of this chapter and the OHD as detailed in OAR [333-61-0070](#). This fee will be billed and collected as part of the monthly water service billing. (Ord. 1932 §1(part), 2010).

Section 68. Section 15.36.020 Permit Fees of the Central Point Municipal Code is amended in part as follows:

The application for a mobile home set-up permit shall be accompanied by a fee ~~in accordance with the fee schedule established by this jurisdiction~~ **as established in the most recent fee schedule approved by resolution of council.** (Ord. 1781 §7, 1997; Ord. 1266 (part), 1976).

Section 69. Section 15.40.040 Fees Charged of the Central Point Municipal Code is amended in part as follows:

A fee shall be charged for all public works construction projects requiring review, **as established in the most recent fee schedule approved by resolution of council**, including, but not exclusively limited to, water, sanitary sewer, storm drains, street improvements, curbs, street lights, traffic-control devices within the right-of-way or easement of the city, and for any project which will become city-owned or maintained after completion of said project. Such fees shall not be charged for sidewalks or driveways, work performed by any public utility franchisee, work performed within an approved subdivision for which subdivision fees have been charged, or jobs performed by the city or on behalf of the city by contractors.

These fees will offset the cost to the city for its participation in approving such projects for acceptance by the city and will be set by city council resolution. (Ord. 1877 §5, 2006; Ord. 1614 (part), 1989).

Section 70. Section 16.10.010 Submission of Application – Filing Fee of the Central Point Municipal Code is amended in part as follows:

The applicant shall submit an application and tentative plan together with improvement plans and other supplementary material as may be required to indicate the development plan and shall submit ten copies to the city together with a filing fee ~~defined in the city's adopted planning application fee schedule~~ **as established in the most recent fee schedule approved by resolution of council.** The diagrams submitted shall consist of three copies at the scale specified in Section [16.10.020](#) and one copy in an eight-and-one-half-inch by eleven-inch format. (Ord. 1941 §11, 2010; Ord. 1786 §4, 1998; Ord. 1684 §6, 1993; Ord. 1650(part), 1990).

Section 71. Section 16.12.020 Submission – Fees of the Central Point Municipal Code is amended in part as follows:

At the time of submitting the final plat or partition plat to the city, the applicant shall pay a filing fee ~~defined in the city's adopted planning application fee schedule~~ **as established in the most recent fee schedule approved by resolution of council.** (Ord. 1786 §5, 1998; Ord. 1650(part), 1990).

Section 72. Section 16.44.020 Submittal Requirement of the Central Point Municipal Code is amended in part as follows:

Property line adjustments are subject to Type I procedures set forth in Section [17.05.200](#). Property line adjustment applications shall be on application forms provided by the community development department, be accompanied by the application fee ~~adopted in the city's current~~

fee schedule **as established in the most recent fee schedule approved by resolution of council** and include the following information:

Section 73. Section 17.04.100 Fees of the Central Point Municipal Code is amended in part as follows:

A schedule of permit and service fees **for all required planning application, permit, renewal applications and/or other planning review fees** shall be established and ~~may be periodically amended by resolution of the city council~~ **in the most recent fee schedule approved by resolution of council.** (Ord. 2120 §7, 2024).

Section 74. Section 17.05.200 Type I Procedure of the Central Point Municipal Code is amended in part as follows:

A. Pre-Application Conference. A pre-application conference is not required for a Type I permit application.

B. Application Requirements.

1. Application Forms. Type I permit applications shall be made on forms provided by the planning department.

2. Submittal Requirements. Type I applications shall include:

- a. The information requested on the application form;
- b. Findings addressing the applicable regulations per Table 17.05.1; and
- c. The required fee **as established in the most recent fee schedule approved by resolution of council.**

Section 75. Section 17.05.300 Type II Procedure of the Central Point Municipal Code is amended in part as follows:

A. Pre-Application Conference. A pre-application conference is optional for a Type II permit application. The requirements and procedures for a pre-application conference are described in Section [17.05.600\(C\)](#).

B. Application Requirements.

1. Application Forms. Type II applications shall be made on forms provided by the planning department for the land development permit requested.

2. Submittal Requirements. A Type II permit application shall include:

- a. The information requested on the application form;
- b. Findings addressing the applicable regulations per Table 17.05.1. Note: At the discretion of the community development director, additional information may be required during the application process;
- c. One set of pre-addressed mailing labels for all real property owners of record who will receive a notice of the application as required in subsection C of this section. The records of the Jackson County assessor's office are the official records for determining ownership. The applicant shall produce the notice list using the most current Jackson County assessor's real property assessment records to produce the notice list. The city shall mail the notice of application; and
- d. The required fee **as established in the most recent fee schedule approved by resolution of council.**

Section 76. Section 17.05.400 Type III Procedure of the Central Point Municipal Code is amended in part as follows:

A. Pre-Application Conference. A pre-application conference is required for all Type III applications. The requirements and procedures for a pre-application conference are described in Section [17.05.600\(C\)](#).

B. Application Requirements.

1. Application Forms. Type III applications shall be made on forms provided by the community development director or designee for the land development permit requested.

2. Submittal Requirements. When a Type III application is required, it shall include:

- a. A completed application form with required attachments;
- b. One copy of a narrative statement (findings and conclusions) that explains how the application satisfies each and all of the relevant criteria and standards in sufficient detail for review and decision-making. Note: Additional information may be required under the specific applicable regulations for each approval as referenced in Table 17.05.1;
- c. The required fee **as established in the most recent fee schedule approved by resolution of council;** and

d. One set of pre-addressed mailing labels for all real property owners of record who will receive a notice of the application as required in subsection C of this section. The records of the Jackson County assessor's office are the official records for determining ownership. The applicant shall produce the notice list using the most current Jackson County assessor's real property assessment records to produce the notice list. The city shall mail the notice of application. The failure of a property owner to receive notice as provided in subsection C of this section shall not invalidate such proceedings provided the city can demonstrate by affidavit that such notice was given.

Section 77. Section 17.05.500 Type IV Procedure of the Central Point Municipal Code is amended in part as follows:

A. Pre-Application Conference. A pre-application conference is required for all Type IV applications initiated by a party other than the city of Central Point. The requirements and procedures for a pre-application conference are described in Section [17.05.600\(C\)](#).

B. Timing of Requests. Acceptance timing varies for Type IV applications (see Table 17.05.1 for applicable section reference).

C. Application Requirements.

1. Application Forms. Type IV applications shall be made on forms provided by the community development director or designee.

2. Submittal Information. The application shall contain:

a. The information requested on the application form;

b. A map and/or plan addressing the appropriate criteria and standards in sufficient detail for review and decision (as applicable);

c. The required fee **as established in the most recent fee schedule approved by resolution of council**; and

d. One copy of a letter or narrative statement (findings and conclusions) that explains how the application satisfies each and all of the relevant approval criteria and standards applicable to the specific Type IV application.

Section 78. Section 17.05.550.A.2.c Appeal Procedure – Type II and Type III Decisions of the Central Point Municipal Code is amended in part as follows:

c. Content of Notice of Appeal. The notice of appeal shall contain:

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- i. An identification of the decision being appealed, including the date of the decision;
- ii. A statement demonstrating the person filing the notice of appeal has standing to appeal;
- iii. A statement explaining the specific issues being raised on appeal. If the appellant contends that the findings of fact made by the approving authority are incorrect or incomplete, the notice shall specify the factual matters omitted or disputed. If the appellant contends that the decision is contrary to ordinance, statute or other law, such errors shall be specifically identified in the notice along with the specific grounds relied upon for review;
- iv. If the appellant is not the applicant, a statement demonstrating that the appeal issues were raised in the record; and
- v. The applicable filing fee **as established in the most recent fee schedule approved by resolution of council.**

Section 79. Section 17.05.600.D.3 General Procedural Provisions of the Central Point Municipal Code is amended in part as follows:

D. Acceptance and Review of Applications.

3. Check for Acceptance and Completeness. In reviewing an application for completeness, the following procedure shall be used:

a. Acceptance. When an application is received by the city, the community development director or designee shall immediately determine whether the following essential items are present. If the following items are not present, the application shall not be accepted and shall be immediately returned to the applicant:

- i. The required form;
- ii. The required fee **as established in the most recent fee schedule approved by resolution of council;**
- iii. The signature of the applicant on the required form and signed written authorization of the property owner of record if the applicant is not the owner.

Section 80. Section 17.60.190.G Home Occupations of the Central Point Municipal Code is amended in part as follows:

G. Fee Required. At the time of application for a home occupation permit, the applicant is required to pay, in addition to an annual business license fee, a fee ~~defined in the city's adopted planning application fee schedule~~ **as established in the most recent fee schedule approved by resolution of council.** This application fee is nonrefundable.

Section 81. Section 17.72.030 Information Required of the Central Point Municipal Code is amended in part as follows:

A. General Submission Requirements.

1. Completed and signed application for site plan and architectural review on forms provided by the community development department, including all information and submittals listed on the form; and
2. The application fee ~~prescribed in the city of Central Point planning department fee schedule~~ **as established in the most recent fee schedule approved by resolution of council.**

Section 82. Section 17.94.020.C.9 Application Process and Submittal Requirements of the Central Point Municipal Code is amended in part as follows:

C. Submittal Requirements. An application for annexation shall contain the following information:

9. Payment of the application fee(s) **as established in the most recent fee schedule approved by resolution of council.** (Ord. 2120 §2, 2024).

Section 83. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word Ordinance may be changed to "code", "article", "section", "chapter", or other word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions need not be codified and the City Recorder is authorized to correct any cross references and any typographical errors.

Section 84. Effective Date. The Central Point City Charter states that an ordinance enacted by the council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 2026.

Mayor Tanea Browning

ATTEST:

City Recorder



DEPARTMENT: Administration **MEETING DATE:** February 12, 2026

STAFF CONTACT: Sydnee Dreyer, City Attorney

SUBJECT: Resolution Authorizing the City Manager to Sell Certain Surplus Real Property Located on Old Military Road (Map No. 372W08 Tax Lot 1900) Via Fixed Price Sale

SUMMARY AND BACKGROUND:

The City of Central Point acquired an approximately 7.41-acre parcel of land located on Old Military Road in 1970, commonly referred to as Map No. 372W08, Tax Lot 1900 (the "Property"). The Property is zoned County Aggregate Resource. The City purchased the land for use by the Public Works Department to be used as a site to move extra material such as rock, dirt and tree trimmings, as the City did not have an alternative location in town at that time. Over time use of the Property for extra materials has become unnecessary as the City is now able to dispose of such items through recycling and other methods. The Property was also used as a storm drain decanting facility. However, with the construction of the new Public Works Operations Center such use was no longer necessary. In addition, the City has as two additional decanting sites closer to town. The City has no other reasonable use for the Property.

ORS 271.310 authorizes the City to sell real property whenever it is not needed for public use or when the public interest may be furthered by such conveyance. On June 10, 2021, the City Council held a public hearing determining that the Property is not needed for public use and it is in the public interest to sell property and adopted Resolution No. 1670 authorizing the sale of the property through invitation to bid. The City accepted a bid to purchase the property, but ultimately the sale did not close and no further offers to bid were received by the city.

City staff has heard from an interested party and now seeks authorization to sell the property via fixed price sale, pursuant to CPMC 2.40.120.5. Minimum conditions for the sale of the Property are stated in the Resolution.

A public hearing is recommended, even though the Property has already been declared surplus.

PREVIOUSLY DISCUSSED/DECIDED:

June 10, 2021 Council Meeting.

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

In order to sell real property, the City must determine that the property is surplus, which was done in 2021, and must sell the property via one of the methods established in CPMC Section 2.40.120. Previously the City attempted to sell the property via invitation to bid, but to date the property has not sold. Recently, the City received an offer to purchase the property from an interested buyer. In order to more quickly close on a sale, staff recommends utilizing a fixed price sale that will be noticed on the City's website. This allows the City to enter into an agreement with the first prospective purchaser making an offer meeting the City's minimum conditions.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

ATTACHMENTS/EXHIBITS:

1. Reso of Intent Surplus Old Military Road Property (2026)

STAFF RECOMMENDATION:

Make a motion to approve the Resolution.

RECOMMENDED MOTION:

I move to approve Resolution No. _____ a Resolution Authorizing the City Manager to Sell Certain Surplus Real Property Located on Old Military Road (Map No. 372W08 Tax Lot 1900) Via Fixed Price Sale.

RESOLUTION NO. _____

A RESOLUTION AUTHORIZING THE CITY MANAGER TO SELL CERTAIN SURPLUS REAL PROPERTY LOCATED ON OLD MILITARY ROAD (MAP NO. 372W08 TAX LOT 1900) VIA FIXED PRICE SALE

Recitals:

- A. The City of Central Point acquired an approximately 7.41-acre parcel of land located on Old Military Road in 1970, commonly referred to as Map No. 372W08, Tax Lot 1900 (the "Property"). The Property is zoned County Aggregate Resource.
- B. The City purchased the land for use by the Public Works Department to be used as a site to move extra material such as rock, dirt and tree trimmings, as the City did not have an alternative location in town at that time. Over time use of the Property for extra materials has become unnecessary as the City is now able to dispose of such items through recycling and other methods.
- C. The Property was also used as a storm drain decanting facility. However, with the construction of the new Public Works Operations Center such use was no longer necessary. In addition, the City has as two additional decanting sites closer to town.
- D. The City has no other reasonable use for the Property.
- E. ORS 271.310 authorizes the City to sell real property whenever it is not needed for public use or when the public interest may be furthered by such conveyance.
- F. On June 10, 2021, the City Council held a public hearing determining that the Property is not needed for public use and it is in the public interest to sell property and adopted Resolution No. 1670 authorizing the sale of the property through invitation to bid.
- G. The City accepted a bid to purchase the property, but ultimately the sale did not close and no further offers to bid were received by the city.
- H. City staff has heard from an interested party and now seeks authorization to sell the property via fixed price sale, pursuant to CPMC 2.40.120.5.

The City of Central Point resolves as follows:

Section 1. The City Council directs staff to sell the Property via a Fixed Price Sale and advertise the sale on the City's website to be sold to the first person making an offer meeting the following minimum conditions in the offer to purchase the Property:

- A. Minimum bid price: \$275,000.00.
- B. Closing to occur on or before March 31, 2026.
- C. No financing contingency.
- D. Seller pays for title insurance and Buyer pays all recording fees; escrow fees shall be split equally.
- E. Sale is As-Is.

Section 2. The City Manager or his designee is authorized to take any other steps necessary to effectuate the terms of this resolution.

Passed by the Council and signed by me in authentication of its passage this _____ day of February, 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Parks and Recreation

MEETING DATE: February 12, 2026

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: A Resolution Renaming Civic Park to Henry "Hank" Williams Park

SUMMARY AND BACKGROUND:

In 2025, City Council directed Parks staff to explore renaming Twin Creeks Park in honor of Mayor Henry Williams. Mayor Williams served the City of Central Point as Mayor from 2002 through 2024, providing more than two decades of continuous leadership and public service. During his tenure, Mayor Williams guided the City through periods of significant growth and complex challenges, including long-range planning efforts that continue to shape Central Point's development, as well as emergency responses during the 2020 Almeda Fire and the COVID-19 pandemic. He consistently supported investments in public infrastructure, parks, and community facilities, demonstrating a long-term commitment to the quality of life of Central Point residents.

In response to the council's direction, staff conducted public outreach, including a mailed notice to more than 400 Twin Creeks area residents and held a public meeting before the Parks and Recreation Commission on November 6, 2025. Feedback received through this process indicated strong public sentiment in favor of retaining the existing name of Twin Creeks Park. Based on this feedback, staff recommended an alternative at the November 6 Parks and Recreation Commission meeting: renaming Civic Park to honor Mayor Williams. This option would allow the City to recognize Mayor Williams' more than two decades of service while respecting community input regarding Twin Creeks Park. The Parks and Recreation Commission voted to approve this recommendation and forwarded it to City Council with a recommendation for approval.

Civic Park, encompassing just over seven acres, is located within the Twin Creeks Development, immediately adjacent to Twin Creeks Park. The park consists of athletic fields and basketball courts and is used primarily for local youth soccer and neighborhood recreation. The property was previously owned by the Central Point School District and was purchased by the City in January of last year. The name "Civic Park" originated as a working designation during development of the Twin Creeks Master Plan and was not established through the City's formal park naming process. As a result, the park has not previously been officially designated by City Council action. Renaming Civic Park in Mayor Williams' honor provides a lasting and visible recognition of his service and legacy while offering a community space that reflects the values of stewardship, accessibility, and civic pride that defined his leadership.

Compliance with Resolution No. 1138 – Naming of Public Lands and Facilities

The City Council has established procedures and guidelines for naming public lands and facilities through Resolution No. 1138, “A Resolution Providing for Public Procedures and Guidelines for Naming Public Lands and Facilities.” This policy provides criteria for evaluating naming requests, including the individual’s contribution to the community, public benefit, and consistency with City values, while also outlining a public review process.

The proposed renaming of Civic Park to Henry “Hank” Williams Park is consistent with the intent and criteria of Resolution No. 1138. Mayor Williams provided more than two decades of continuous service to the City of Central Point, guiding the City through significant growth, long-range planning efforts, and major emergency events. His leadership and long-term commitment to the community represent a substantial and lasting contribution warranting recognition through the naming of a public facility. While Resolution No. 1138 generally discourages naming facilities after living individuals, it allows for exceptions when justified by extraordinary service and benefit to the community. In this case, City Council has determined that an exception is appropriate due to Mayor Williams’ extended tenure, regional recognition, and significant impact on the City’s development and resilience.

Consistent with the public process outlined in Resolution No. 1138, staff conducted outreach to nearby residents and held a public meeting before the Parks and Recreation Commission on November 6, 2025. Based on public input and Commission discussion, the Commission approved the recommendation to rename Civic Park and forwarded it to City Council for final consideration.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

The financial impact of this action is limited. Costs are anticipated to include fabrication and installation of new park signage and minor administrative updates to City records and publications. These costs can be absorbed within existing city budgets.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Renaming Civic Park to honor Mayor Williams supports City Council goals related to community identity, civic pride, and recognition of public service. The action reflects community engagement, respects public input, and preserves neighborhood character while providing a lasting acknowledgment of leadership that helped guide the City through significant growth and challenges.

ATTACHMENTS/EXHIBITS:

1. Civic Park Renaming Resolution 1-12-2026

2. Twin Creeks Park & Civic Park Map

STAFF RECOMMENDATION:

Staff recommends approval of the resolution renaming Civic Park to Henry “Hank” Williams Park.

RECOMMENDED MOTION:

Move to adopt Resolution No. _____ renaming Civic Park to Henry “Hank” Williams Park.

RESOLUTION NO. _____

A RESOLUTION RENAMING CIVIC PARK TO HENRY “HANK” WILLIAMS PARK

WHEREAS, Henry “Hank” Williams faithfully served the City of Central Point as Mayor from 2002 through 2024, providing more than two decades of continuous leadership; and

WHEREAS, during his tenure the City advanced key long-range planning efforts, including updates to the Comprehensive Plan and Transportation System Plan, which continue to guide the growth, livability, and investment of Central Point; and

WHEREAS, Mayor Williams led the City through significant challenges, including emergency responses during the 2020 Alameda Fire and the COVID-19 pandemic, ensuring residents’ safety and continuity of services; and

WHEREAS, Mayor Williams supported improvements to municipal facilities and services, including authorization of financing for the Parks & Public Works Operations Facility and the planned Community Center, demonstrating long-term stewardship of public resources; and

WHEREAS, Mayor Williams’ legacy is recognized across the region, with the press noting the “indelible mark” he left on Central Point through his dedication, stability, and community-focused governance; and

WHEREAS, it is fitting and proper that the City honor his extraordinary public service in a lasting and visible way that residents and visitors can enjoy for generations; and

WHEREAS, the City Council has established procedures and guidelines for naming public lands and facilities through Resolution No. 1138, “A Resolution Providing for Public Procedures and Guidelines for Naming Public Lands and Facilities,”; and

WHEREAS, the Central Point Parks and Recreation Commission held a public meeting on November 6, 2025 to discuss the park renaming and forward a recommendation to approve renaming Civic Park to Henry “Hank” Williams Park; and

WHEREAS, the City Council has determined that an exception to the naming criteria is justified to recognize the outstanding contributions of Mayor Williams, a living person, due to his significant contributions to the City of Central Point over an extended period of time, and that this renaming is consistent with the intent and criteria of that policy;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Central Point, Oregon, as follows:

SECTION 1. Civic Park, located at 1010 Rustler Peak Street, shall hereafter be officially known as *Henry "Hank" Williams Park*.

SECTION 2. City staff are directed to update all official maps, signage, publications, and related records to reflect the park's new name.

SECTION 3. This resolution shall take effect immediately upon its passage and approval.

Passed by the City Council and signed by me in authentication of its passage this _____ day of _____, 2026.

Mayor Tanea Browning

ATTEST:

City Recorder



Civic Fields

Twin Creeks Park

Mike Parsons' service as a City Councilor, combined with his extensive volunteer leadership on City boards, commissions, and community organizations, represents a significant and lasting contribution to the community. The proposed memorial naming appropriately recognizes those contributions in a manner that serves the public interest.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

The financial impact associated with this action is minimal. Anticipated costs are limited to fabrication and installation of updated signage and minor administrative updates to City records, maps, and publications. These costs can be absorbed within existing Parks and Recreation Department budgets.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Naming the Twin Creeks Park bandshell as the “Mike Parsons Memorial Bandshell” supports City Council goals related to community identity, civic pride, and recognition of public service. The action acknowledges an individual whose leadership, volunteerism, and collaborative approach contributed meaningfully to the cultural, civic, and social life of the City of Central Point. The bandshell’s role as a venue for community gatherings and public events makes it a fitting and visible location to honor Mr. Parsons' legacy of bringing people together and strengthening the community.

ATTACHMENTS/EXHIBITS:

- 1. Mike Parsons Bandshell Naming Resolution
- 2. Twin Creeks Park - Bandshell Map
- 3. Twin Creek Park Bandshell

STAFF RECOMMENDATION:

Staff recommends approval of the resolution.

RECOMMENDED MOTION:

Move to adopt Resolution No. _____ naming the bandshell at Twin Creeks Park as the “Mike Parsons Memorial Bandshell”.

RESOLUTION NO. _____

**A RESOLUTION NAMING THE BANDSHELL AT TWIN CREEKS PARK AS THE
“MIKE PARSONS MEMORIAL BANDSHELL”**

WHEREAS, Mike Parsons served the City of Central Point with distinction as a member of the Central Point City Council, representing the community with integrity, thoughtfulness, and dedication; and

WHEREAS, during his years of service, Mike Parsons demonstrated a deep commitment to civic engagement, public safety, infrastructure, and the overall quality of life for all residents; and

WHEREAS, beyond his elected service, Mike Parsons contributed extensively to the community through volunteerism and leadership on numerous boards and committees, including but not limited to the Central Point Parks & Recreation Foundation, Rogue Valley Sewer Services Board of Directors, Central Point Development Commission, Central Point Budget Committee, and public safety organizations; and

WHEREAS, Mike Parsons was widely known for his collaborative spirit, steady leadership, and genuine care for the people of Central Point; and

WHEREAS, following his passing in 2025, the City of Central Point wishes to honor and memorialize his lasting contributions to the community; and

WHEREAS, the bandshell at Twin Creeks Park serves as a gathering place for concerts, festivals, and community celebrations, making it an appropriate and meaningful location to honor a leader who dedicated his life to bringing people together and strengthening the community; and

WHEREAS, the City Council has established procedures and guidelines for naming public lands and facilities through Resolution No. 1138, *“A Resolution Providing for Public Procedures and Guidelines for Naming Public Lands and Facilities”*; and

WHEREAS, the Central Point Parks and Recreation Commission, at its November 6, 2025 meeting, approved naming the Twin Creeks Park Bandshell in honor of Mike Parsons and forwarded the recommendation to the City Council for final consideration;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Central Point, Oregon:

SECTION 1. The bandshell located at Twin Creeks Park is hereby officially named the “Mike Parsons Memorial Bandshell.”

SECTION 2. City staff are authorized and directed to take all necessary actions to implement this resolution, including updating signage, maps, and official records as appropriate.

SECTION 3. This resolution shall take effect immediately upon adoption.

Passed by the City Council and signed by me in authentication of its passage this _____ day of _____, 2026.

Mayor Tanea Browning

ATTEST:

City Recorder

Twin Creeks Park - Bandshell



Twin Creeks Park Bandshell





DEPARTMENT: Planning **MEETING DATE:** February 12, 2026

STAFF CONTACT: Justin Gindlesperger, Community Planner III

SUBJECT: Resolution of Intent to Initiate Amendments to the Comprehensive Plan and Title 17 of Central Point Municipal Code

SUMMARY AND BACKGROUND:

The Environmental Management Element of the Comprehensive Plan was last updated in 1983 and does not adequately address Goal 5, Natural Resources, Scenic and Historic Areas, and Open Spaces; Goal 6, Air, Water and Land Resources Quality; Goal 7, Areas Subject to Natural Disasters of the Oregon Statewide Planning Goals. In order to annex lands into the City, the Environmental Management Element needs to be updated and must address the required elements of each planning goal, notably the resource inventory requirements in Goal 5.

The code amendments compliment the comprehensive plan updates by establishing land use standards in environmental areas, notably within the newly established resource inventory areas.

Proposed Changes

The proposed comprehensive plan amendments include updating the Environmental Management Plan to establish an environmental overlay and incorporate findings from the Local Wetlands Inventory, the Riparian Area Inventory, updated floodplain regulations and requirements, and hazard mitigation planning.

The proposed text amendments include updating CPMC 17.66 to establish land use standards for properties with environmental resources. Changes to CPMC 17.66 include new definitions, development permit requirements, and restrictions on development within sensitive resource areas.

PREVIOUSLY DISCUSSED/DECIDED:

At the Feb 8, 2024 Council meeting, the City Council considered updates to the Environmental Management Element relative to how the City will comply with Statewide Planning Goal 5 concerning preservation of significant wetland and riparian corridor resources. Riparian corridors must be buffered for protection. Council voted to pursue the Safe Harbor approach for riparian areas and wetlands resources within City limits and the Urban Growth Boundary.

FINANCIAL ANALYSIS:

The proposed comprehensive plan and zoning code text amendment do not generate additional cost to the City beyond in-kind staff expense.

LEGAL ANALYSIS:

In accordance with CPMC 17.96.200(A) and 17.10.200(A), the City Council or Planning Commission can initiate comprehensive plan and land use and zone map amendments, respectively, by Resolution of Intent (ROI). The ROI in and of itself does not guarantee approval of the proposed changes. The City-initiated applications will be subject to Type IV Legislative procedures set forth in CPMC 17.05.500 and approval criteria in CPMC 17.96.500 and CPMC 17.10.400. These criteria specify that the proposed modifications conform to Statewide Planning Goals, the State Transportation Planning Rule, and the City’s Comprehensive Plan. By approving the ROI, City staff will have the direction needed to allocate staff time to preparing and processing the application.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Community Investment, Goal 4 – Manage growth to provide places that are timeless and loved by the community.

Natural and environmental resources can provide valuable scenic and recreational opportunities for citizens, as well as beneficial ecological functions. As Central Point grows, forethought into resource protection and management can help the City assure that streams and wetlands contribute to creating a sense of place that is enjoyed by citizens and visitors now and in the future.

Responsible Governance, Goal 6 – Prepare as a resilient city with the capabilities required across the whole community to prevent, protect against, mitigate, respond to, and recover from threats and hazards that pose the greatest risk.

Wetlands and floodplains have documented benefits to flood risk mitigation as well as water quality, fish, and wildlife. The Environmental Element will establish the City’s policy framework for holistic management of resources that is vital to balancing environmental preservation with risk management while complying with state planning requirements.

ATTACHMENTS/EXHIBITS:

1. 02122026 Resolution of Intent (Env Element)_Final

STAFF RECOMMENDATION:

Approve the Resolution of Intent to initiate changes and amendments to the Comprehensive Plan that updates the Environmental Management Element and Title 17 of the Central Point Municipal Code to establish an Environmental Overlay.

RECOMMENDED MOTION:

I move to approve Resolution No. _____, A Resolution of Intent to initiate amendments to the Environmental Management Element of the Comprehensive Plan and Title 17 of the Central Point Municipal Code.

RESOLUTION NO. _____

A RESOLUTION DECLARING THE CITY COUNCIL'S INTENT TO INITIATE AMENDMENTS TO THE COMPREHENSIVE PLAN ENVIRONMENTAL MANAGEMENT ELEMENT AND CENTRAL POINT MUNICIPAL CODE (TITLE 17) TO ADOPT THE CITY'S FIRST WETLAND AND RIPARIAN CORRIDOR INVENTORY AND AN UPDATED HISTORIC RESOURCES INVENTORY AND ESTABLISH LAND USE STANDARDS FOR ENVIRONMENTAL RESOURCES

RECITALS:

- A. An amendment to the Comprehensive Plan and the Central Point Municipal Code (Zoning) may be initiated by adoption of a resolution of intent by the City Council (Chapter 17.96.200 and 17.10.200, respectively); and
- B. The Environmental Management Element of the Comprehensive Plan was last updated in March 1983 and does not adequately address Statewide Planning Goals 5 (Natural Resources, Scenic and Historic Areas, and Open Spaces), Goal 6 (Air, Water and Land Resources Quality), and Goal 7 (Areas Subject to Natural Disasters and Hazards); and
- C. The City has completed its first comprehensive Wetland and Riparian Corridor Inventory, which identifies and maps significant environmental resources within the City limits and Urban Growth Boundary; and
- D. The City updated its historic resources inventory to reflect current conditions and state requirements for historic resources; and
- E. Incorporating the new and updated inventories into the Comprehensive Plan and implementing regulations in Title 17 will provide clarity for property owners, support informed land use decisions, and ensure consistent application of standards throughout the City; and
- F. Updating the Environmental Management Element and adopting standards for environmental resources is necessary to support orderly annexation of lands into the City and ensure compliance with Oregon's Statewide Planning Goals; and
- G. The City Council finds that updating the Environmental Management Element would support the City's long-range planning goals, enhance environmental stewardship, promote community resilience and protect public health and safety; and
- H. The City Council determines that it is in the City's economic interest and that the public necessity, convenience, and general welfare support consideration of such amendments.

THE CITY OF CENTRAL POINT RESOLVES AS FOLLOWS:

Section 1. It is the intention of the City Council to initiate a Comprehensive Plan Amendment to the Environmental Management Element and Zoning Text Amendment in Title 17 to establish corresponding environmental resource regulations.

Section 2. The proposed amendments include:

- Adoption of the City’s first Local Wetland and Riparian Corridor Inventory;
- Incorporation of the Local Wetland and Riparian Corridor Inventory into the existing Environmental Overlay in the Land Use Element of the Comprehensive Plan;
- Updated goals and policies addressing Statewide Planning Goals 5, 6, and 7;
- Integration of findings from current floodplain studies and mapping, water quality assessments and hazard mitigation planning; and
- Clarification of resource protection measures and development standards in environmentally sensitive areas.

Section 3. By this resolution, the City Council authorizes the Community Development Department to proceed with preparation of proposed amendments to the Comprehensive Plan and Central Point Municipal Code Title 17 (Zoning) to incorporate the Local Wetland and Riparian Corridor Inventory into the Environmental Overlay, incorporate the updated historic resources inventory, and refine land use standards for properties with environmental resources.

Section 4. This Resolution becomes effective immediately upon its passage.

PASSED by the Council and signed by me in authentication of its passage this ___ day of _____, 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder

Resolution No. _____; (Council Meeting 2/12/2026)