

CITY COUNCIL MEETING AGENDA

March 12, 2026

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



10. Meeting Called to Order

20. Pledge of Allegiance

30. Roll Call

40. Presentation

A. RVTD Presentation

50. Public Comments

The City Council sets aside 20 minutes for in-person public comments on non-agenda items. Comments are limited to three (3) minutes per individual, five (5) minutes per group or organization. Please complete a public comment form before speaking.

The City Council encourages written comments. Please submit your comments by regular mail to City Council, 140 S Third St, or by email to meetings@centralpointoregon.gov. Comments must be received by noon on the date of the meeting to be noted in the record. Please include the date of the Council meeting with your comments.

60. Public Agency Comments

70. Consent Agenda

A. Approval of February 26, 2026, Meeting Minutes

80. Items Removed from the Consent Agenda

90. Ordinances and Resolutions

A. An Ordinance Amending in Part the Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership - Terms
Dave Jacob, Park Planner

B. Ordinance Amending Chapter 8.04 of the Central Point Municipal Code to Add Section 8.04.045 Unlawful Graffiti on Private Property as a Public Nuisance and Providing for Abatement

100. Business

- A. Planning Commission Report

110. Mayor's Report

120. City Manager's Report

130. Council Reports

140. Department Reports

150. Executive Session

The City Council will adjourn to executive session under the provisions of ORS 192.660. Under the provisions of the Oregon Public Meetings Law, the proceedings of an executive session are not for publication or broadcast.

- A. Pursuant to ORS 192.660(2)(h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

160. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special accommodations such as sign language, foreign language interpreters, or equipment for deaf and hard of hearing people must request such services at least 72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.

CITY COUNCIL MEETING MINUTES

February 26, 2026

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

2 Pledge of Allegiance

3 Roll Call

The following members were present: Mayor Tanea Browning, At Large Rob Hernandez, Ward II Kelley Johnson, Ward I Neil Olsen, Ward IV Brian Whitaker, At Large Michael Quilty, Ward III Sarah Roberts

The following staff were also present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Parks and Public Works Director/Assistant City Manager Matt Samitore, Finance Director Tessa DeLine, Police Chief Scott Logue, Planning Director Stephanie Powers, Park Planner Dave Jacobs, and City Recorder/Assistant Finance Director Rachel Neuenschwander

4 Public Comments

5 Public Agency Comments

6 Consent Agenda

A. Approval of February 12, 2026, Meeting Minutes

B. OLCC Application - Ryan Rose Wine

Motion: Approve consent agenda as presented.

Moved By: Rob Hernandez **Seconded by:** Kelley Johnson

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

7 Items Removed from the Consent Agenda

8 Public Hearing

9 Ordinances and Resolutions

A. An Ordinance Amending in Part the Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership - Terms

Park Planner Dave Jacob presented proposed amendments to expand student commissioner eligibility from juniors/seniors to include sophomores, provide flexibility in term start dates, and streamline the application process. The Parks and Recreation Commission has reviewed and supports the changes. Three students were interviewed for the position, with one selected for appointment.

Motion: Approve

Moved By: Sarah Roberts **Seconded by:** Michael Quilty

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

Sarah Roberts moved to forward the Ordinance Amending in Part Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership - Terms to a second reading.

B. Ordinance Amending in Part Central Point Municipal Code Titles 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 15, 16, and 17 Relating to Consistent References to Master Fee Schedule and Repealing Chapter 5.33 Merchant Police and Private Detective, and Sections 3.16.040 Fire Department Charges,

8.03.050 Derelict Structure Fee, 10.16.030 Special Permits, 10.16.040 Immobilizing or Towing of Vehicles and 10.16.060 Immobilizer Fees

City Attorney Sydnee Dreyer explained this was the second reading of an ordinance that creates consistent references to a master fee schedule and repeals sections no longer used by, or never use by, the city, including merchant police provisions and immobilizer fees.

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Kelley Johnson

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

Rob Hernandez moved to approve Ordinance No, 2138, an Ordinance Amending in Part Central Point Municipal Code Titles 2, 3, 4, 5, 8, 9, 10, 11, 12, 13, 15, 16, and 17 Relating to Consistent References to Master Fee Schedule and Repealing Chapter 5.33 Merchant Police and Private Detective, and Sections 3.16.040 Fire Department Charges, 8.03.050 Derelict Structure Fee, 10.16.030 Special Permits, 10.16.040 Immobilizing or Towing of Vehicles and 10.16.060 Immobilizer Fees.

10 Business

A. 2nd Quarter Financial Report - As of December 31, 2025

Finance Director Tessa DeLine presented the financial report showing most funds performing well. Key points included budget corrections to overhead fees, water fund concerns about low cash reserves requiring rate increases, and the expectation of receiving FEMA funds for storm drainage improvements. City Manager Clayton clarified that proceeds from property sales and ODOT fund withdrawals would help address budgetary discrepancies.

B. Administrative Review and Recommendations for Agenda Requests (Councilor Brian Whitaker, 2025-2026)

City Manager Chris Clayton reviewed eight agenda requests from Councilor Whitaker and recommended approval of two items: scheduling a March study session on semi-truck routing and a financial policy study session before the 2027-2029 budget development. He recommended no further action on remaining items as they are addressed through existing programs or would require excessive staff resources without clear benefit.

Motion: Approve

Moved By: Sarah Roberts

Seconded by: Michael Quilty

Roll Call: Members Tanea Browning, Rob Hernandez, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

Sarah Roberts moved to acknowledge receipt of the agenda requests submitted by Councilor Whitaker for the 2025-2026 term and directed staff to proceed as follows:

- 1. Direct the City Manager to include the semi-truck routing and infrastructure protection review on the March 2026 Study Session agenda.**
- 2. Direct the City Manager to schedule a Financial Policy Study Session during the 2027-2029 biennial budget development process to review the City's reserve and stabilization frameworks.**
- 3. Take no further action on the remaining items, as they are currently addressed through existing administrative programs, national law enforcement standards, or established statutory and land-use procedures.**

C. Discussion of draft Graffiti Nuisance Ordinance

City Attorney Sydnee Dreyer presented a draft ordinance that treats graffiti as a public nuisance and requires property owners to remove it within 15 days. Rather than having city staff remove graffiti on private property, staff recommended providing supplies or financial assistance up to \$100 to help property owners. Council supported the supplies

approach over direct city staff involvement due to liability and staffing concerns.

D. February 17, 2026 Planning Commission Report

Planning Director Stephanie Powers reported on a joint study session between the Citizens Advisory Committee and Planning Commission covering environmental element updates and residential code amendments to achieve regional density standards of 6.9 units per acre. The environmental element will proceed to March public hearings, while residential amendments require further discussion.

11 Mayor's Report

Mayor Browning reported attending the CIS County Insurance Pool conference, focusing on workplace burnout and organizational culture. She attended police officer swearing-in ceremonies, Bear Creek project meetings, and parks commission youth interviews. She emphasized the importance of modeling a healthy work-life balance as a leader.

12 City Manager's Report

City Manager Chris Clayton reported CIS insurance increases of up to 13% for health insurance, with property/liability rates declining slightly. He met with the Avista Utilities CEO and noted potential utility lawsuits over residential natural gas restrictions. He highlighted a \$7 million judgment against the City of Talent for land-use issues. The community center remains on schedule for November 7th possession with lease amendments due to ARPA fund restrictions. Sherry's restaurant has been sold and will become an Indian cuisine restaurant.

13 Council Reports

Council members provided brief reports on their activities. They attended various meetings and trainings, including those related to public meeting laws, school district matters, police department events, fair board discussions, regional planning organizations, financial reviews, library administration, community center planning, and chamber of commerce initiatives. Other topics addressed included improvements to graduation rates, approval of the athletic field annexation, water rate increases, adult

literacy programs, new city map projects, and oversight committee service conclusions.

14 Department Reports

Planning Director Stephanie Powers provided updates on development projects, including Cartiva approval, Par Lumber delays, the East Pine Street commercial center review, and inquiries about the former Walmart site, which faces restrictions under new climate-friendly area regulations.

Parks and Public Works Director/Assistant City Manager Matt Samitore reported issues with Don Jones Park playground procurement, requiring a restart of the process, with construction delayed until after Labor Day to meet grant obligations.

15 Executive Session

16 Adjournment

Neil Olsen moved to adjourn. All said aye, and the meeting was adjourned at 7:55 PM

The foregoing minutes of the February 26, 2026, Council meeting were approved by the City Council at its meeting of _____, 2026.

Dated:

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Parks and Recreation

MEETING DATE: March 12, 2026

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: An Ordinance Amending in Part the Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership - Terms

SUMMARY AND BACKGROUND:

In 2025, the Parks and Recreation Commission recommended establishing a youth member position to increase youth involvement in City governance and parks-related decision-making. City Council subsequently approved an ordinance amending Central Point Municipal Code (CPMC) 2.18.010 to create this position. Following implementation, it was decided that eligibility should be expanded to include high school sophomores in addition to juniors and seniors which requires a further amendment to CPMC 2.18.010. Additionally, staff evaluated the application and appointment procedures contained within the ordinance and determined that certain prescriptive elements could be streamlined administratively to allow greater flexibility in recruitment and appointment timing. The revised ordinance includes the following key modifications.

1. **Expanded Eligibility:** Youth membership eligibility now includes sophomores, juniors, and seniors at the time of appointment, which provides additional opportunity for participation and allows for longer continuity of service.
2. **Clarification of Term Start Date:** The youth member's two-year term would begin with the first Commission meeting following Council approval, rather than being tied strictly to July 1, allowing for greater administrative flexibility.
3. **Streamlining of Application Process:** While the ordinance still references application materials and Council appointment, staff intends to simplify administrative procedures related to recruitment and application timelines. Removing rigid procedural requirements from the code allows staff and Council flexibility in outreach and appointment scheduling.
4. **Continued Voting Status:** The youth member remains a full voting member and counts toward quorum and residency requirements.

PREVIOUSLY DISCUSSED/DECIDED:

City Council approved An Ordinance Amending in Part the Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership - Terms to include a student commission member in 2025.

FINANCIAL ANALYSIS:

No financial impact expected.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

The youth member position continues to support the City's goal of increasing civic engagement and leadership development opportunities for students.

ATTACHMENTS/EXHIBITS:

1. AN ORDINANCE AMENDING IN PART CENTRAL POINT MUNICIPAL CODE SECTION 2.18.010 REV 02-19-2026(2)

STAFF RECOMMENDATION:

Staff recommends approving the ordinance.

RECOMMENDED MOTION:

I move approve Ordinance No. _____ an Ordinance Amending in Part Central Point Municipal Code Section 2.18.010 - Parks and Recreation Commission - Established - Membership - Terms.

ORDINANCE NO. _____

**AN ORDINANCE AMENDING IN PART CENTRAL POINT MUNICIPAL CODE
SECTION 2.18.010 – PARKS AND RECREATION COMMISSION--ESTABLISHED –
MEMBERSHIP--TERMS**

Recitals:

- A. Pursuant to CPMC 1.01.040, the city council, may from time to time revise its municipal code which shall become part of the overall document and citation.
- B. The City desires to create opportunities for youth involvement in City business.
- C. The City finds that establishment of a youth membership position on the Parks and Recreation Commission would create valuable opportunities for a youth member to be involved in parks related issues.
- D. Words ~~lined through~~ are to be deleted and words **in bold** are added.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. CPMC 2.18.010 is hereby amended to read as follows:

2.18.010 Established—Membership—Terms

- A. Membership.** There is established a Central Point Parks and Recreation Commission composed of seven voting members who shall be appointed by and shall serve at the pleasure of the city council, but who shall not be council members, officers, or employees of the city of Central Point. Six members shall be at large; and except as provided below, one member shall be a youth member who shall be a resident of Central Point and a current student from Central Point high school or attending a high school outside the jurisdiction of School District 6 enrolled as a **sophomore**, junior or senior at the time of appointment. The youth member shall be a full voting member and shall count toward quorum and residency requirements. The city council may solicit recommendations for appointment of a high school member through local schools or public application.
- B. Terms. At large** Parks and Recreation Commissioners will serve three-year terms; the youth member shall serve a two-year term. Each member of the commission shall have a demonstrated interest in parks, open space, and recreation matters. At least seventy-five percent of commission members shall be residents of Central Point.
- C. Vacancy on Youth Position.** In the event the youth member position remains vacant for 1-month or more it may be filled by a citizen at large to the remainder of the then vacant two-year term.

D. Appointment of Chairperson. Each year, before the first regular meeting of the Parks and Recreation Commission, the mayor shall appoint a commission chairperson. The chairperson shall hold office for one year.

E. Application/Appointment of Youth Member. Youth members shall be selected by the following methods:

1. Submittal of an application to the Mayor's office.
2. Submittal one letter of recommendation from a member of the community other than a relative.
- ~~3. All application materials shall be submitted by May 1st.~~
- ~~3.4.~~ Final decision will be made by the Council with the Mayor's recommendation based on the student's application and possible interview.
- ~~4.5.~~A student member shall be appointed by the Council by June 15th and shall serve a two-year term starting with the first commission meeting following council approval. ~~beginning July 1 and ending June 30.~~
- ~~6. For the first term following adoption of this Ordinance, the youth member may submit an application and be appointed at any time as determined by Council for the remainder of the initial term.~~

SECTION 2. Codification. Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter" or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Recitals A-C) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 3. Effective Date. The Central Point City Charter states that an ordinance enacted by the Council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____ 2026.

Mayor Tanea Browning

ATTEST:

City Recorder



DEPARTMENT: Administration **MEETING DATE:** March 12, 2026

STAFF CONTACT: Sydnee Dreyer, City Attorney

SUBJECT: Ordinance Amending Chapter 8.04 of the Central Point Municipal Code to Add Section 8.04.045 Unlawful Graffiti on Private Property as a Public Nuisance and Providing for Abatement

SUMMARY AND BACKGROUND:

Council directed staff to prepare an ordinance requiring removal of graffiti on private property and to deal with it as a hybrid approach in which graffiti is declared a public nuisance, while also developing procedures to assist the public with graffiti removal.

At its February 26th Council meeting, staff presented the draft ordinance for discussion and direction. At that time, Council indicated the proposed ordinance was the right direction to deal with graffiti on private property. In addition, staff proposed that the city could use designated funds to purchase paint/graffiti removal supplies to assist members of the public with graffiti removal, in the event cost is a barrier to addressing the concern.

The ordinance presented is consistent with the ordinance discussed at the February 26 meeting and no changes have been made. In addition, staff will work to purchase supplies to assist the public and to develop waivers and releases for any member of the public requesting city assistance. There is no need to codify the city's policy to assist with graffiti removal.

PREVIOUSLY DISCUSSED/DECIDED:

January 22, 2026 Council meeting and February 26, 2026 Council meeting.

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Community Investment

GOAL 1 - Build a strong city that is fiscally sustainable and provides enhanced services and small-town nuance.

GOAL 2 - Be a city filled with happy, healthy people who are thriving.

ATTACHMENTS/EXHIBITS:

1. ORD - Amending Ch 8.04 Adding Unlawful Graffiti

STAFF RECOMMENDATION:

Move to forward the Ordinance to a second reading with or without modifications.

RECOMMENDED MOTION:

I move to forward the Ordinance amending Chapter 8.04 of the Central Point Municipal Code to add Section 8.04.045 unlawful graffiti on private property as a public nuisance and providing for abatement to a second reading.

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 8.04 OF THE CENTRAL POINT MUNICIPAL CODE TO ADD SECTION 8.04.045 UNLAWFUL GRAFFITI ON PRIVATE PROPERTY AS A PUBLIC NUISANCE AND PROVIDING FOR ABATEMENT

RECITALS:

A. The City of Central Point finds that unlawful graffiti on private property contributes to urban blight, decreases property values, creates conditions that invite criminal activity, and is detrimental to the public health, safety, and welfare of the community.

B. The City Council finds that prompt removal of graffiti discourages further defacement and promotes community pride and economic vitality.

C. The City desires to amend Chapter 8.04 of the Central Point Municipal Code to expressly declare unlawful graffiti on private property a public nuisance and to establish clear abatement procedures consistent with Oregon law and practices adopted in other Oregon municipalities.

THE PEOPLE OF THE CITY OF CENTRAL POINT DO ORDAIN AS FOLLOWS:

SECTION 1. Chapter 8.04 Amended.

Chapter 8.04 of the Central Point Municipal Code is hereby amended to add a new section to read as follows:

8.04.045 Unlawful Graffiti on Private Property – Public Nuisance.

A. Definitions.

For purposes of this section:

1. “Graffiti” means any inscription, word, figure, marking, design, symbol, or drawing that is marked, etched, scratched, sprayed, painted, drawn, or otherwise affixed to or placed upon public or private property without the express permission of the owner or person in lawful possession of the property.
2. “Owner” means the record owner of real property as shown on the most recent assessment roll of Jackson County, or the owner’s agent, lessee, or other person in control or possession of the property.
3. “Responsible person” means any person who causes, permits, maintains, or allows graffiti to remain on property owned, occupied, or controlled by that person.

B. Public Nuisance Declared.

Ord. No. _____; (City Council Meeting (___ / ___ /2026)

Graffiti located on private property within the City of Central Point that is visible from a public right-of-way or neighboring property and that has been applied without the consent of the property owner is hereby declared to be a public nuisance.

The City Manager or his designee may adopt procedures, forms, and written policies for administering and implementing the provisions of this chapter.

C. Duty to Remove.

1. The owner or responsible person shall remove or effectively obscure graffiti from the affected surface within fifteen (15) days after the graffiti's appearance. Removal shall mean elimination of the graffiti by painting over, cleaning, sandblasting, or other method that restores the surface to a condition that is free of visible graffiti.

D. Notice of Violation.

1. When the City determines that graffiti constituting a public nuisance exists, the City shall provide written notice to the owner or responsible person. Notice shall:
 - a. Identify the property by address or legal description;
 - b. Describe the nature and location of the graffiti;
 - c. State that the graffiti constitutes a public nuisance;
 - d. Order removal within ten (10) days, or as otherwise specified in the notice;
 - e. Provide a statement that unless the nuisance is removed within the specified time period the city will remove the nuisance and the cost of removal shall be a lien against the property; and
 - f. A statement that the owner or responsible person may protest the action by giving notice to the recorder within seven (7) days of the date of the notice as provided in Section 8.04.110, except with regard to the time to appeal.
2. The City may provide for a shorter notice period if the graffiti is determined to contain gang-related content, threats, or other material posing an immediate threat to public safety.
3. Notice shall be provided by personal delivery or by first-class mail to the address listed on the most recent county assessment roll, and may also be posted on the property.

E. Failure to Abate – City Abatement.

1. If the owner or responsible person fails to remove or effectively obscure the graffiti within the time specified in the notice, the City may enter upon the property at reasonable times and abate the nuisance by removing or obscuring the graffiti.
2. The City shall not be responsible for damage to landscaping or improvements that may necessarily result from reasonable abatement activities.

Ord. No. _____; (City Council Meeting (___ / ___ /2026)

F. Costs and Assessment.

The cost of abatement, including administrative costs, shall be charged to the owner of the property as provided in Section 8.04.130.

G. No Relief from Criminal Liability.

Nothing in this section limits or precludes prosecution under any applicable state law or municipal code provision relating to criminal mischief, vandalism, or graffiti.

SECTION 2. Codification.

Provisions of this Ordinance shall be incorporated in the City Code and the word "ordinance" may be changed to "code", "article", "section", "chapter" or another word, and the sections of this Ordinance may be renumbered, or re-lettered, provided however that any Whereas clauses and boilerplate provisions (i.e. Recitals A-C) need not be codified and the City Recorder is authorized to correct any cross-references and any typographical errors.

SECTION 3. Effective Date.

The Central Point City Charter states that an ordinance enacted by the Council shall take effect on the thirtieth day after its enactment. The effective date of this ordinance will be the thirtieth day after the second reading.

PASSED by the Council and signed by me in authentication of its passage this ____ day of _____ 2026.

Mayor Tanea Browning

ATTEST:

City Recorder

Ord. No. _____; (City Council Meeting (___ / ___ /2026)