

PARKS AND RECREATION COMMISSION MEETING AGENDA

Members
Patricia Alvarez, Chair
Ronald Woodhead, Vice-Chair
Stephanie Hendrickson
Eden Foster
Connie Moczygemba
Deanna Casey
Ellie Leusch



May 21, 2026

6:00 PM

Central Point City Hall, Council
Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov

10. Meeting Called to Order

20. Roll Call

30. Approval of Minutes

- A. Approval of February 19, 2026, Meeting Minutes

40. Changes to Agenda

50. Public Appearances

60. Business

- A. Municipal Ordinance Amendment: Commission/Committee Restructure - Parks and Recreation Commission, Arts Committee, and Multicultural Committee
Nikki Petersen, Recreation Manager
- B. Don Jones Memorial Park — Inclusive Playground Design, Equipment Supply and Installation — Request for Proposals
Dave Jacob, Park Planner
- C. City of Central Point ADA Transition Plan Update
Dave Jacob, Park Planner

70. Updates

80. Upcoming Meeting Date

Thursday, August 20, 2026 at 6:00 pm.

90. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special accommodations such as sign language, foreign language interpreters, or equipment for deaf and hard of hearing people must request such services at least 72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.

[MEET_FOOT2]

**City of City of Central Point
Parks and Recreation Commission
February 19, 2026 Meeting Minutes**

10. Meeting Called to Order: The Parks and Recreation Commission meeting was called to order at 6:00 PM on Thursday, February 19, 2026, at Central Point City Hall Council Chambers.

20. Roll Call: Chair Patricia Alvarez, Vice-Chair Ronald Woodhead, Eden Foster (Zoom), Connie Moczygemba (Zoom), and Stephanie Hendrickson were all present. Deanna Casey was absent.

Staff present included Dave Jacob, Matt Samitore, Nikki Petersen, Travis Wyant, Abigail Weber, and Michelle Duddy.

30. Approval of Minutes: The Commission reviewed the minutes from the November 6th meeting.

Motion: Commissioner Hendrickson moved to approve the November 6th meeting minutes. Commissioner Foster seconded. The motion passed unanimously.

40. Changes to Agenda: Dave Jacob, Park Planner, confirmed there were no changes to the agenda.

50. Public Appearances: No public appearances were made.

60. Business

A. *A Resolution Adopting the Central Point - Bear Creek Greenway Bike Park Plan*

Dave Jacob presented a resolution to adopt the Bear Creek Greenway Bike Park Plan. He explained that this project is an element of the Bear Creek Master Plan adopted by City Council in October 2024. The bike park plan would create a recreational riding facility for youth, families, and riders of varying experience levels on the west side of the of Bear Creek Greenway Trail.

The facility includes pump tracks for different skill levels, jump lines for experienced riders, and a beginner track for young children. The estimated full build-out cost is \$1.2 million. The project is designed for phased implementation and does not require immediate construction. Key discussion points included the need for restroom facilities and public parking being 0.6 miles away from the bike park. The Commission discussed the need to revisit the Bear Creek Master Plan to address infrastructure needs such as restrooms and water access on the west side of the greenway.

Mr. Jacob noted that adoption of the plan would establish policy support, enable grant applications and partnerships, but would not commit the city to immediate construction. Potential funding sources include Oregon State Parks grants, which typically provide 50-60% of costs, with the remainder potentially coming from private foundations or other sources. Safety and liability concerns were addressed with Mr. Jacob noting that risks are comparable to skateboard parks and playgrounds and that the city is protected under Oregon's recreational immunity statutes. Risk management measures would include designated age and skill areas, helmet requirements, posted rules and safety signage, and scheduled facility inspections.

Commissioner Moczygemba inquired about skateboarding use. Mr. Jacob indicated that while the asphalt surface might technically allow skateboards, the specialized terrain would make skateboarding difficult and the facility is designed specifically for bicycles.

Motion: Commissioner Woodhead moved to recommend adoption of the Bear Creek Greenway Bike Park Plan and forward it to City Council with a recommendation to approve. Commissioner Moczygemba seconded. The motion passed unanimously.

B. Request for Qualifications: Skryman Arboretum - Outdoor Education and Stewardship Center

Dave Jacob introduced an Request for Qualifications to find a long-term partner for outdoor education and stewardship at Skryman Arboretum. This would formalize previous city park education efforts, focusing on Skryman as the primary site. The 3.1-acre Arboretum, donated in 2010, will be an education hub, with programs extending to additional locations such as the Flanagan Pollinator Garden, Bear Creek Greenway, Creekside, and other city parks. The no-cost partnership includes use of the Skryman house for administrative purposes but requires the nonprofit to fund its activities. Eligible organizations must be a 501(c)(3) and have relevant experience in education, stewardship, and grant development. Matt Samitore explained that after ending the mayor's previous nonprofit agreement, the RFQ would open opportunities for other groups.

The idea of an advisory committee to connect the city and the selected nonprofit was discussed, potentially engaging school districts and park planners. Despite concerns of competition with the Parks Foundation for funds, Commissioner Foster noted different grant pursuits ensure no significant conflict. RFQ release is expected within two weeks, with submissions due after four weeks, leading to application reviews, interviews, and contract negotiations.

Motion: Commissioner Woodhead moved to proceed with the RFQ release as proposed by staff. Commissioner Moczygemba seconded. The motion passed unanimously.

The Commission confirmed that volunteers would participate in the review and scoring process, with Jacob indicating he would reach out to members to secure 2-3 participants to work with staff.

C. AN ORDINANCE AMENDING IN PART CENTRAL POINT MUNICIPAL CODE SECTION 2.18.010 – PARKS AND RECREATION COMMISSION--ESTABLISHED – MEMBERSHIP--TERMS

Dave Jacob presented amendments to the Parks and Recreation Commission ordinance focusing of the student commissioner position. The changes were prompted by requests to expand eligibility to include high school sophomores (previously limited to juniors and seniors) and to improve administrative flexibility.

Mr. Jacob reported that the Commission had already conducted interviews with three sophomore candidates and successfully selected a student representative who would be appointed by Council and join the Commission at the May meeting. Commissioners Woodhead and Foster would serve as mentors to the new student member.

70. Updates

Willow Bend Park: Matt Samitore and Travis Wyant reported significant issues discovered with the park development, including improperly installed irrigation that must be completely removed and reinstalled. The site is being redesigned with hopes for completion by fall 2026. The park is planned to include two youth soccer fields, a gazebo, restroom, and playground. This situation highlighted the need to codify park development standards in the land use code to prevent similar issues in future developments.

Community Center: The move-in date is confirmed for December 15, 2026. Tours will be scheduled after spring break once painting is completed. The preschool playground design came in at double the estimated cost, requiring removal of some features, though it will remain functional and viable.

Don Jones Memorial Park Playground: The existing playground is deteriorating faster than anticipated, prompting acceleration of the replacement project from fall to spring 2026, with a potential opening as early as June 1st (though likely somewhat later). Staff is working to finalize site preparation costs and contracting details. The project is funded by a significant state grant. A large grand reopening celebration is planned.

Pfaff Park Tot Lot: Replacement is scheduled to begin the week after July 4th, with completion expected by end of summer 2026.

Moore Family Fields: Opening day for the Central Point Little League is April 4, 2026. New amenities include a prominent entry arch with stonework, new picnic tables, new trash cans, and safety bases on all fields.

Central Point Urban and Community Forestry Project: A community survey is underway, seeking at least 200 responses. An urban forestry event is planned for Saturday, March 21st at Robert Pfaff Park.

City Council Actions: Council approved renaming Civic Park for Mayor Williams and the Twin Creeks Bandshell for Mike Parsons. Staff will proceed with signage and memorial installations.

ADA Compliance: Travis reported multiple ADA improvements underway, including an accessible path from the sidewalk to the Twin Creeks bandshell, mirroring of accessible features at both gazebos, paths connecting sidewalks to both basketball courts at Civic Park, and four additional ADA-compliant picnic tables ordered. The focus is currently on completing accessibility improvements at Twin Creeks, with Don Jones as the likely next priority site.

Recreation Programs:

- Earth Day celebration scheduled for Wednesday, April 22nd, 4-6 PM at Don and Flo Bohnert Farm Park.
- Made in Southern Oregon event on Saturday, May 9th, 9 AM-4 PM, is 80-90% full with a waitlist for some areas and over 250 vendors expected
- Spring break camp scheduled for March 23rd featuring LEGO activities
- All efforts focused on community center preparation and transition

Cemetery: Extended water lines have been installed at the cemetery.

80. Upcoming Meeting Date

The next meeting is scheduled for May 21, 2026, with subsequent meetings on August 20, 2026, and November 5, 2026.

90. Adjournment

The meeting adjourned at 6:54 PM.



DEPARTMENT: Parks and Recreation **MEETING DATE:** May 21, 2026

STAFF CONTACT: Nikki Petersen, Recreation Manager

SUBJECT: Municipal Ordinance Amendment: Commission/Committee Restructure - Parks and Recreation Commission, Arts Committee, and Multicultural Committee

SUMMARY AND BACKGROUND:

The purpose of these amendments is to better connect the City's Parks and Recreation Commission, Arts Committee, and Multicultural Committee by creating a shared membership structure. Each year, two to four Parks and Recreation Commissioners will volunteer to also serve on the Arts and/or Multicultural Committees, helping improve communication, consistency, and leadership between the groups. To make participation easier and more efficient, all three groups will meet quarterly on the same evenings. The Arts and Multicultural Committees will continue serving in an advisory role to the Parks and Recreation Commission, which will then provide recommendations and guidance to the City Council. These two groups will fall under the supervision of the Recreation Manager and Recreation Staff will attend each meeting as a staff liaison.

ATTACHMENTS/EXHIBITS:

1. Commission_Restructuring_Amendments_Final_1(v.2)

CITY OF CENTRAL POINT, OREGON

MUNICIPAL CODE AMENDMENTS

Commission/Committee Restructuring – Parks & Recreation Commission, Arts Committee, and Multicultural Committee

PURPOSE OF AMENDMENTS

These amendments restructure three City advisory Commissions/Committees to improve continuity, leadership, and volunteer capacity through a cross-appointment model. Annually, two to four members of the Parks and Recreation Commission shall self-select to serve concurrently on standing committees, with one to three members serving on the Arts Committee and one to three members serving on the Multicultural Committee. All three bodies will meet on the same evenings on a quarterly basis, maximizing efficiency for cross-appointed members. The Arts Committee and Multicultural Committee serve as advisory bodies to the Parks and Recreation Commission. The Parks and Recreation Commission serves as the primary decision-making and advisory body to the City Council on all matters arising from the Arts Committee and Multicultural Committee.

The Central Point Parks and Recreation Commission shall serve as the governing body overseeing the Arts Committee and the Multicultural Committee. The Arts Committee and the Multicultural Committee shall review matters within their respective areas and provide recommendations to the Parks and Recreation Commission. The Parks and Recreation Commission shall consider such recommendations and, when appropriate, forward items to the Central Point City Council for final review and action.

Meeting Night Structure:

Multicultural Committee – 5:00 p.m. on regular quarterly Parks and Recreation Commission meeting nights

Arts Committee – 5:00 p.m. on regular quarterly Parks and Recreation Commission meeting nights

Parks and Recreation Commission – 6:30 p.m. on regular quarterly meeting nights

Chapter 2.18 PARKS AND RECREATION COMMISSION

Sections:

2.18.010 Established – Membership – Terms

2.18.020 Purpose and Duties

2.18.025 Cross-Appointment to Arts and Multicultural Committees

2.18.030 Meetings

2.18.010 Established – Membership –Terms

- A. Membership. There is an established Central Point Parks and Recreation Commission composed of seven voting members who shall be appointed by and shall serve at the pleasure of the City Council, but who shall not be council members, officers, or employees of the City of Central Point. Six members shall be at large; and except as provided below one member shall be a youth member who shall be a resident of Central Point and either: (1) a current School District 6 student from a Central Point High School; or (2) attending a high school outside the jurisdiction of School District 6; and shall be enrolled as a sophomore, junior, or senior, at the time of appointment. The youth member shall be a full voting member and shall count toward quorum and residency requirements. The City Council may solicit recommendations for appointment of a high school member through local schools or public application.
- B. Terms. At large Parks and Recreation commissioners will serve three-year terms; the youth member shall serve a two-year term. Each member of the commission shall have a demonstrated interest in parks, open space, and recreation matters. At least seventy-five percent of commission members shall be residents of Central Point. **Commissioners may be reappointed with no term limits.**
- C. Vacancy on Youth Position. In the event the youth member position remains vacant for ~~4~~ **one**-month or more it may be filled by a citizen at large to the remainder of the then vacant two-year term.
- D. Appointment of Chairperson. Each year, before the first regular meeting of the Parks and Recreation Commission, the ~~mayor~~ **commission** shall appoint a commission chairperson **from among its members**. The chairperson shall hold office for one year.
- E. Application/Appointment of Youth Member. Youth members shall be selected by the following methods:
 - 1. Submittal of an application to the Mayor's office.
 - 2. Submittal of one letter of recommendation from a member of the community other than a relative.
 - 3. Final decision will be made by the Council with the Mayor's recommendation based on the student's application and interview.
 - 4. A student member shall be appointed by the Council and shall serve a two-year term starting with the first commission meeting following council approval.

2.18.020 Purpose and Duties

The purpose of the Parks and Recreation Commission shall be to advise the City Council on matters relating to the activities of the parks and recreation department, excluding daily administrative operations. The Parks and Recreation Commission shall act as advisor to the Council on matters pertaining to the acquisition and development of public parks, greenways, open spaces, and recreational and cultural **values facilities** and programs, **and including matters referred from the Arts Committee and**

Multicultural Committee. The commission shall make such other recommendations and formulate and suggest such other policies as it may consider best suited to assist the council in developing and preserving aesthetic, recreational, and cultural values which serve the public interest, and shall perform such other related duties as may from time to time be assigned by the council. Examples of the commission's duties are:

- A. Advise the City Council on planning and policy matters pertaining to:
 - a. The goals and services provided by the parks and recreation department.
 - b. The city parks master plan and the future delivery of services by the parks and recreation department.
 - c. The construction and renovation of capital facilities of the parks and recreation department.
 - d. Joint action projects with other public or private parks and recreation entities.
- B. Review state legislative proposals that may affect the operation of parks and recreation.
- C. Review the recommendations for capital improvements and operations relating to the parks and recreation department. Receive community input concerning parks and recreation activities.
- D. Review and comment on fund-raising efforts on behalf of the parks and recreation department.
- E. Receive and consider recommendations from the Arts Committee and Multicultural Committee and transmit relevant findings and recommendations to the City Council.**

The Parks and Recreation Commission shall not have the power or authority to cause the expenditure of city funds or to bind the city to any written or implied contract.

2.18.25 Appointment to Arts and Multicultural Committees

- A. At the first regular meeting of each calendar year, Parks and Recreation Commission members shall nominate themselves, to be appointed by the chair, to serve concurrently as members on either the Arts Committee or the Multicultural Committee. Three parks commissioners shall serve on the Arts Committee and three parks commissioners shall serve on the Multicultural Committee. The term of each committee appointment shall be one year.**
- B. In the event that more than three parks commissioners seek appointment to the same committee, the chair shall give priority based upon seniority of service on the Parks and Recreation Commission, with the member having the longest continuous service having first selection. In the event of equal seniority, a coin flip or similar random method administered by the commission chair shall determine priority.**

- C. Commissioners shall serve as full voting members of their respective secondary committees concurrent with Parks and Recreation Commission service.
- D. Committee appointment expires at the end of each calendar year. Reappointment requires a new nomination, and appointment by the chair, at the following year's first meeting as provided in subsections A and B above.
- E. Committee members shall be counted toward quorum and voting on the committee to which they are appointed. Absence from committee meetings shall be governed by the attendance and removal provisions of the applicable municipal code chapter governing said committee.
- F. Service as a member on a secondary committee shall not constitute a separate city appointment and does not require additional mayoral appointment or council approval beyond the member's existing Parks and Recreation Commission appointment.

2.18.30 Meetings

- A. The Parks and Recreation Commission shall establish a regular time, date and place of meeting and shall hold at least one regular meeting per calendar quarter.
- B. **The Multicultural Committee and the Arts Committee shall each convene on the same date as the Parks and Recreation Commission meeting. Unless canceled due to lack of agenda items or lack of quorum, or other scheduling issues as determined by city staff, Committee meetings shall convene at 5:00 p.m. and Parks and Recreation Commission shall convene at 6:30 p.m.**
- C. The Parks and Recreation Commission may establish rules and procedures governing its proceedings in accordance with Oregon Public Meetings Law.

Chapter 2.57 MULTICULTURAL COMMITTEE

Sections:

- 2.57.010 Established
- 2.57.020 Membership
- 2.57.030 Purpose
- 2.57.040 Meetings
- 2.57.050 Chairperson — Removal of Members
- 2.57.060 Staff Services
- 2.57.070 Compensation

2.57.010 Established

A Multicultural Committee is established in order to represent and reflect issues of economic, social, and cultural interest for Central Point's growing multicultural community, and to serve as an advisory body to the Parks and Recreation Commission on matters affecting diverse communities within the city.

2.57.020 Membership

- A. The Multicultural Committee shall consist of seven members. Three members shall be Parks and Recreation Commissioners appointed pursuant to CPMC 2.18.025. Four members shall be selected through an open public process and formally appointed by the Mayor with approval of the City Council, based upon the membership criteria specified in subsection B below.**
- B. Of the four members appointed by the Mayor with approval of the city council, at least two shall be residents within the city limits. The third and fourth council-appointed members may either be residents of the city limits or shall meet at least one of the following requirements:**
 - 1. Reside within the urban growth boundary of the city as established in the city's comprehensive plan.**
 - 2. Own and operate a business within the city limits, or have a close family member who owns and operates a business within city limits.**
 - 3. Be a teacher for School District No. 6 working in the city limits.**
 - 4. Demonstrate an interest in the multicultural community of the City of Central Point.**
- C. Members must maintain their membership requirements during the course of their terms to continue to hold office.**
- D. Council-appointed members will be appointed for terms of three years except that initial appointments shall be staggered to ensure term expirations are evenly distributed. Terms will expire December 31st of each year. Committee members may be reappointed with no term limits.**
- E. The Mayor may appoint one member of the City Council to act as liaison to the committee as provided in Central Point Municipal Code section 2.02.020.**
- F. For purposes of this Chapter, a "close family member" means a spouse, registered or unregistered domestic partner, parent, step-parent, or child or step-child of the applicant.**
- G. For purposes of this Chapter, a demonstrated interest in the multicultural community of Central Point includes but is not limited to lived experience as a member of a diverse cultural, ethnic, or linguistic community; prior volunteer or professional work in diversity, equity, or community outreach; and/or an expressed interest in the cultural programs and multicultural community of the City of Central Point.**

2.57.30 Purpose

- A. The purpose of the Multicultural Committee is to organize, coordinate, research, and make recommendations regarding diverse cultural, economic, and social issues within the community.**
- B. The Multicultural Committee shall be advisory to the Parks and Recreation Commission on matters affecting diverse cultural, economic, and social issues within the City of Central Point. Recommendations of the Multicultural Committee shall be transmitted to the Parks and Recreation Commission, and while the Parks and Recreation Commission is not obligated to follow any recommendations set forth, it is obligated to consider such recommendations and to determine whether to forward such recommendations to the City Council.**

2.57.40 Meetings

- A. Committee members shall adopt rules of procedure and present them to City Council for adoption by Council resolution. The committee shall review the rules of procedure every two years. If changes are made, they will be presented to the City Council for adoption by council resolution.**
- B. Regular meetings shall be held quarterly at 5:00 p.m. on the same evening as the regular Parks and Recreation Commission meeting. Meetings may be added, cancelled, or rescheduled by city staff.**
- C. All meetings shall be open to the public and advertised as required by Oregon Public Meetings Law.**

2.57.50 Chairperson — Removal of Members

- A. At the first meeting of each calendar year, the Multicultural Committee shall elect a chairperson and vice chair from among its members for a term of one year. The chairperson shall be a voting member. The committee chair will have the responsibility of reporting to the Parks and Recreation Commission after each meeting. The vice chair presides and reports to the Parks and Recreation Commission in the absence of the chairperson.**
- B. Any member of the Multicultural Committee appointed by the Council may be removed by the Council, after a hearing, for misconduct or nonperformance of duty. A Council-appointed member who is absent from three consecutive meetings without an approved absence from the chairperson is rebuttably presumed to be in nonperformance of duty and the chairperson shall report such absences to the council promptly. Parks and Recreation Commissioners serving as members of the committee who are absent from three consecutive Multicultural Committee meetings without an approved absence may be removed from their appointment by the committee chair, with notification to the Parks and Recreation Commission chair and the Parks and Recreation Manager.**

2.57.060 Staff Services

The Parks and Recreation Manager shall provide such staff and consultation services to the Multicultural Committee as shall be appropriate as determined in city's sole discretion. A record shall be kept of committee proceedings. The official minutes of the committee shall be maintained in the City Parks and Recreation Department.

2.57.070 Compensation

Multicultural Committee members shall receive no compensation other than expenses as authorized by the Mayor and Council.

Chapter 2.59 ARTS COMMISSION COMMITTEE

Sections:

- 2.59.010 Established
- 2.59.020 Definitions
- 2.59.030 Membership
- 2.59.040 Purpose
- 2.59.050 Meetings
- 2.59.060 Chairperson — Removal of Members
- 2.59.070 Staff Services
- 2.59.080 Compensation

2.59.010 Established

An Arts ~~Commission~~ **Committee** is established in order to review public art projects, develop public art projects, and serve as a sounding board for arts related items to be presented to city council for approval **referred to the Parks and Recreation Commission for consideration and transmittal to the City Council as appropriate.**

2.59.020 Definitions

As used in this chapter, the following terms shall have the following definitions:

- A. "Eligible capital improvement project" means any capital improvement paid for wholly or in part by funds appropriated by the city to construct or remodel any building, decorative or commemorative structure, parking facility, park, highway or arterial, road beautification, bridge or pedestrian overpass, ~~beach restoration,~~ sidewalk, bikeway, or above-grade utility. Specifically excluded from this definition are street resurfacing or below-grade utilities. Remodel shall include any projects that are purely maintenance or restoration in nature.

- B. "Public art" includes original works of art in any medium created for placement in public places, or integrated projects where the artwork is a part of the underlying architecture, landscape design or site.

2.59.30 Membership

- A. ~~The Arts Commission~~ **Committee** shall consist of seven members. **Three members shall be Parks and Recreation commissioners cross-appointed pursuant to CPMC 2.18.025. Four members shall be independent members** who shall be selected through an open public process and formally appointed by the mayor with approval of the City Council. ~~At least four members shall be residents within the city limits, and the fifth, sixth and seventh member may either be a resident of the city limits or shall meet at least one of the following requirements: (1) reside within the urban growth boundary of the city as established in the city's comprehensive plan, (2) own and operate a business within the city limits, or have a close family member who owns and operates a business within city limits, (3) be a teacher for School District No. 6 working in the city limits, or (4) demonstrate an interest in the arts in the city of Central Point.~~
- B. **Of the four council-appointed members, at least two shall be residents within the city limits. The third and fourth council-appointed members may either be residents of the city limits or shall meet at least one of the following requirements:**
 - 1. **Reside within the urban growth boundary of the city as established in the city's comprehensive plan.**
 - 2. **Own and operate a business within the city limits, or have a close family member who owns and operates a business within city limits.**
 - 3. **Be a teacher for School District No. 6 working in the city limits.**
 - 4. **Demonstrate an interest in the arts in the City of Central Point.**
- C. ~~B.~~ Members must maintain their membership requirements during the course of their terms to continue to hold office.
- D. ~~C.~~ **Council-appointed** members will be appointed for terms of three years. ~~Three of the initial members shall be appointed for two-year terms to assure that all appointments do not expire at the same time. Terms will expire December 31st of each year. Initial appointments shall be staggered so that not all terms expire simultaneously.~~ **Committee members may be reappointed with no term limits.**
- E. ~~D.~~ The mayor may appoint one member of the City Council to attend the Arts Committee and act as liaison to the City Council.
- F. For purposes of ~~subsection A of this section~~ **this Chapter**, a "close family member" means a spouse, registered or unregistered domestic partner, parent, step-parent, or child or step-child of the applicant.
- G. For purposes of ~~subsection A of this section~~, **this Chapter**, a demonstrated interest in the arts in Central Point includes but is not limited to experience or

interest with the arts such as professional artists or educators in the arts, prior volunteer work in the arts, and an expressed interest in the arts programs of the City of Central Point.

2.59.040 Purpose

- H. The purpose of the Arts ~~Commission~~ **Committee** is to review public art projects, review **art** projects that are part of capital improvement projects, develop public art projects, and serve as a sounding board for arts related items to be ~~presented to city council for approval~~ **referred to the Parks and Recreation Commission.**
- I. The Arts ~~Commission~~ **Committee** shall be advisory to the ~~city council~~ **Parks and Recreation Commission** on all matters affecting proposed public art projects as well as implementing and starting new public art projects in the City of Central Point. **Recommendations of the Arts Committee shall be transmitted to the Parks and Recreation Commission, and while the Parks and Recreation Commission is not obligated to follow any recommendations set forth, it is obligated to consider such recommendations and to determine whether to forward such recommendations to the City Council.**

2.59.50 Meetings

- A. ~~Commission~~ **Committee** members shall adopt rules of procedure and review them every two years. If changes are made they will be presented to the City Council for adoption by council resolution.
- B. Regular meetings shall be held quarterly in February, May, August and November. ~~Meetings may be added or cancelled by the commission chair or staff liaison~~ **at 5:00 p.m. on the same evening as the regular Parks and Recreation Commission meeting, which convenes at 6:30 p.m. Meetings may be added or cancelled by city staff.**
- C. All meetings shall be open to the public and advertised as required by law.

2.59.060 Chairperson — Removal of Members

~~A. At the first meeting of each calendar year, the Arts Com~~ A. The chairperson shall be appointed by the mayor at large for a term of one year starting the first meeting of each year. The chairperson shall be a voting member. The commission chair will have the responsibility of reporting to the city council on an annual basis. A vice chair will be chosen by the commission at the first meeting of each year.

~~B. Any member of the arts commission may be removed by the mayor, with the approval of the council for misconduct or nonperformance of duty. A member who is absent from three consecutive meetings without an approved absence from the chairperson is presumed to be in nonperformance of duty and may be replaced by the mayor and council.~~

- A. At the first meeting of each calendar year, the Arts Committee shall elect a chairperson from among its members for a term of one year. The chairperson shall be a voting member. The committee chair will have the responsibility of reporting to the Parks and Recreation Commission after each meeting. A vice chair will be chosen by the committee at the first meeting of each year.**
- B. Any council-appointed member of the Arts Committee may be removed by the mayor, with the approval of the council, for misconduct or nonperformance of duty. A member who is absent from three consecutive meetings without an approved absence from the chairperson is rebuttably presumed to be in nonperformance of duty and the chairperson shall report such absences to the council promptly. Parks and Recreation Commissioners serving as members of the committee who are absent from three consecutive Arts Committee meetings without an approved absence may have their appointment revoked by the committee chair, with notification to the Parks and Recreation Commission chair and the Parks and Recreation Manager.**

2.59.070 Staff Services

The Parks and Recreation Manager shall provide such staff and consultation services to the Arts ~~Commission~~ **Committee** as shall be appropriate. A record shall be kept of ~~commission's~~ **committee** proceedings. The official minutes of the ~~commission~~ **committee** shall be maintained in the ~~City Recorder's Office~~ **City Parks and Recreation Department**.

2.59.080 Compensation

Arts ~~commission~~ **Committee** members shall receive no compensation other than expenses as authorized by the ~~City Manager or~~ **Mayor and Council**.



DEPARTMENT: Parks and Recreation **MEETING DATE:** May 21, 2026

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: Don Jones Memorial Park — Inclusive Playground Design,
Equipment Supply and Installation — Request for Proposals

SUMMARY AND BACKGROUND:

Summary and Background: The City of Central Point is moving forward with the replacement of the aging playground at Don Jones Memorial Park. The project is intended to provide a modern, safe, inclusive, and accessible playground that serves children and families throughout the community and broader Rogue Valley region. Earlier in the project development process, staff utilized the State of Oregon’s OregonBuys platform to solicit conceptual playground proposals from three playground vendors. At the time, staff believed this approach would satisfy applicable procurement requirements while also allowing the City to gather conceptual designs and public input. The process included public outreach, a community survey, and review and approval by the Parks and Recreation Commission.

Following further review with the City Attorney, staff determined that the previous approach did not fully satisfy the City’s procurement requirements for a project of this cost, scope and complexity. Because the project includes a combination of design services, playground equipment procurement, and installation services, a formal Request for Proposals (RFP) process was determined to be necessary. The formal RFP process provides:

- A fair, balanced, and transparent competitive process
- Clearly defined project requirements and evaluation criteria
- Consistent review standards for all proposers
- Compliance with public contracting requirements
- A defensible and documented selection process
- An opportunity to evaluate qualifications, design approach, project experience, and overall value

The RFP was issued on March 9, 2026 and publicly advertised and distributed to playground manufacturers and representatives. Addenda were issued during the process to clarify proposal requirements and respond to proposer questions. The City received proposals from the following firms prior to the submission deadline:

- Ross Recreation Equipment
- Buell Recreation

- PlayCraft Systems
- NW Playground Equipment, Inc.
- GameTime
- Miracle Recreation Equipment Company

Staff reviewed proposals for general responsiveness and compliance with the RFP requirements prior to distribution to the evaluation committee.

Selection Committee and Evaluation Process: The proposal evaluation committee consisted of the following individuals:

- Ron Woodhead – Parks and Recreation Commission
- Eden Foster – Parks and Recreation Commission
- Matt Samitore – Parks & Public Works Director
- Travis Wyant – Parks Maintenance Supervisor
- Dave Jacob – Park Planner

Committee members independently reviewed and scored proposals based on the evaluation criteria identified in the RFP. The evaluation committee subsequently met on May 14, 2026 to discuss proposal strengths, weaknesses, scoring, and overall project approach prior to finalizing a recommendation. Proposals were evaluated based on criteria identified within the RFP, including:

- Responsiveness to required program elements
- Playground design quality and creativity
- Accessibility and inclusive play opportunities
- Durability and maintenance considerations
- Experience and qualifications of the proposer
- Project approach and implementation schedule
- Compliance with applicable safety standards
- Cost and overall value to the City

Particular attention was given to ensuring that the selected playground proposal meets the requirements associated with the Oregon Parks and Recreation Department Local Government Grant that is partially funding the project.

Selection Recommendation: Following review and evaluation of the submitted proposals, the evaluation committee selected a proposal for the project. The committee determined that the selected proposal best met the goals, required program elements, and evaluation criteria identified in the RFP, and provided the best overall value to the City based on design quality, accessibility and inclusive play value, durability, project approach, qualifications, and overall responsiveness to the project requirements. Because this is an Oregon Parks and Recreation Department grant-funded project, staff will coordinate with OPRD to confirm that the selected proposal remains consistent with the approved grant scope and project objectives. Pending Parks and Recreation Commission approval, staff will forward the committee's recommendation to the City

Council for final contract approval.

Anticipated Timeline
Milestone

Estimated Date

Proposal Review and Evaluation	May 2026
Selection Committee Meeting	May 14, 2026
Parks and Recreation Commission Recommendation	May 21, 2026
City Council Contract Approval	June 2026
Contract Finalization	June 2026
Construction and Installation	Fall 2026/Winter 2027
Timeline elements may be adjusted depending on final contract negotiations and project coordination requirements.	

ATTACHMENTS/EXHIBITS:

- 1. DonJonesPark_RFP_v3 (3) (002) 3-3-2026 FINAL



REQUEST FOR PROPOSALS

Don Jones Memorial Park

Inclusive Playground Design, Equipment Supply & Installation

Issued By:	City of Central Point, Parks & Public Works Department
Project Location:	Don Jones Memorial Park, 223 W. Vilas Road, Central Point, OR 97502
RFP Issue Date:	March 9, 2026
Proposals Due:	May 7, 2026 by 4:00 PM PST
Estimated Budget:	Up to \$1,250,000 (all-inclusive: equipment, surfacing & installation)
Procurement Authority:	ORS 279B.060 – Competitive Sealed Proposals
Project Contact:	Dave Jacob, Parks Planner dave.jacob@centralpointoregon.gov 541.423-1012

Proposals received after the deadline will not be accepted.

1. INTRODUCTION & PURPOSE

The City of Central Point, Oregon (the "City") is requesting Proposals in order to select a qualified contractor to provide playground design, equipment supply, and complete installation services for Don Jones Memorial Park. This procurement is issued pursuant to ORS 279B.060 (Competitive Sealed Proposals).

The City conducted a community engagement process in 2024 in which residents reviewed playground concepts and identified preferred design characteristics. The community expressed strong support for an inclusive, all-ages playground with ADA-accessible features, shade structures, sensory play elements, and a visually engaging design. The resulting program of requirements in Section 3 reflects those community priorities.

Grant funding has been secured to partially fund this project. Grant requirements specify shade structures, ADA-compliant safety surfacing, and a minimum of four (4) ADA-accessible play components. All proposals must meet these minimum grant requirements.

The anticipated contract value will exceed \$150,000; therefore, contract award is subject to Central Point City Council approval.

2. MINIMUM QUALIFICATIONS

To be considered for award of the contract for this Project, each Proposer shall demonstrate the following minimum criteria as part of their Proposal:



- Proposer shall hold a valid Oregon Construction Contractors Board (CCB) license at the time of proposal submission and throughout the project.
- Proposer shall demonstrate a minimum of five (5) years' experience providing playground equipment supply and installation services for public agencies.
- Proposer shall have successfully completed at least three (3) comparable playground installation projects for public agencies within the last five (5) years.
- Proposer shall not have a record of substandard workmanship, as verified by the City through communication with licensing authorities, former clients and references, and other means as the City deems appropriate.
- Proposer must be registered in OregonBuys prior to contract execution (registration not required at time of proposal submission).

3. SCOPE OF WORK

3.1 Project Summary

The Contractor shall provide all labor, materials, equipment, and services necessary to complete the following scope at Don Jones Memorial Park, 223 W. Vilas Road, Central Point, Oregon 97502:

- Playground design and site-specific layout services
- Supply and delivery of all playground equipment and components
- Supply, assembly, and installation of all playground equipment per manufacturer specifications and CPSC/ASTM standards
- Supply and installation of shade structures
- Supply and installation of ADA-compliant safety surfacing throughout the play area

3.2 Site Description & Context

Don Jones Memorial Park is a multi-use community park located at 223 W. Vilas Road, Central Point, Oregon, with primary access from Hamrick Road on the west side. The park includes the following features adjacent to or near the playground area:

- Restroom building located immediately east of the playground area
- Spray park/splash pad located to the southeast of the playground
- Tennis, pickleball, and basketball courts to the northeast
- Oregon Fallen War Heroes Memorial to the south
- Parking lot along Hamrick Road to the west providing primary vehicular access for equipment delivery and installation

The playground area is located in the northwest portion of the park, bounded by the internal park pathway system and visible from the parking lot and park entrance. The site is relatively flat with established pathway connections to the restroom and spray park. Proposers should be aware that the park will likely remain partially open during construction and should address site access, staging, and safety fencing in their project schedule and approach.

A boundary map showing the playground location within the park is provided below. Proposers are strongly encouraged to conduct a site visit prior to submitting a Proposal.

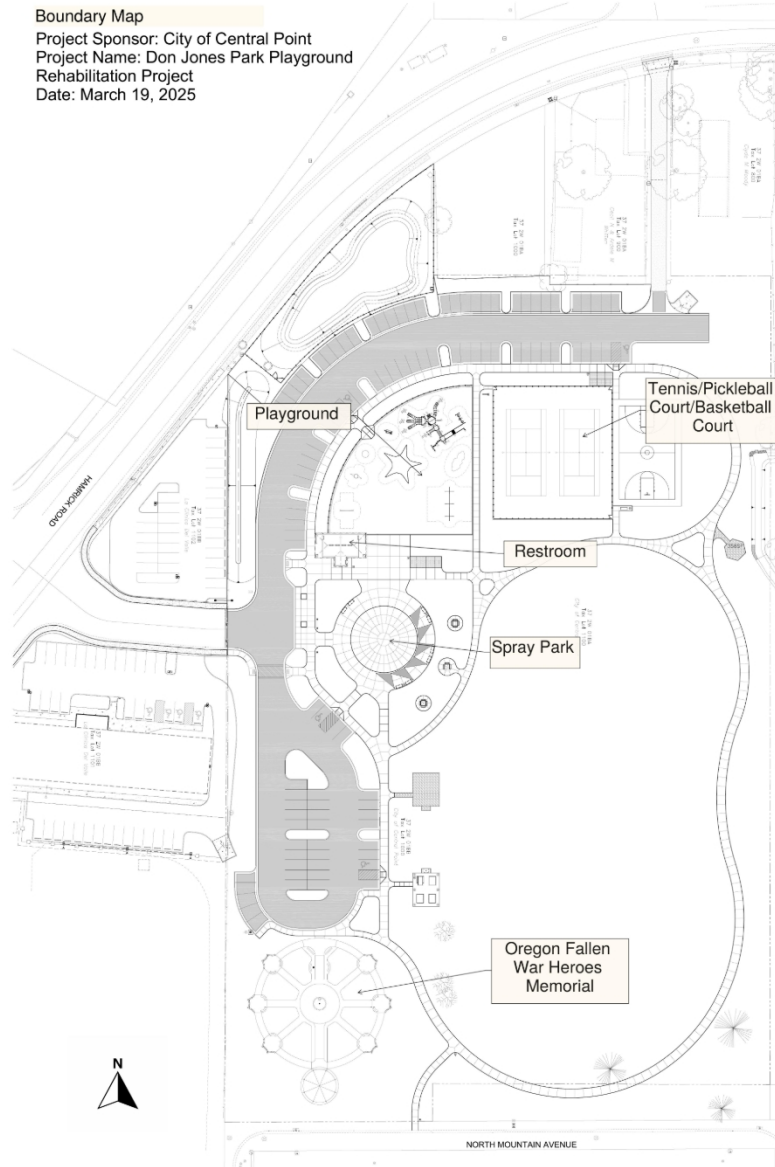


Figure 1 – Don Jones Memorial Park Boundary Map (March 19, 2025)

The playground footprint is approximately 14,000–15,000 square feet. Proposers shall confirm exact square footage as part of their design submission.

3.3 Required Program Elements

The following minimum program elements were derived from the community engagement process and grant requirements. Proposers are encouraged to meet or exceed these requirements.

Ages 5–12 Main Play Structure(s):

- Large multi-component climbing structure with elevated decks and tower element(s)



-
- Minimum two (2) slide types (enclosed tube slide and open slide)
 - Multiple climbing modalities: rope bridge(s), climbing panels, overhead challenge element(s)
 - Accessible ramp entry to elevated decks meeting ADA requirements
 - Roof/canopy element(s) integrated into structure

Ages 2–5 Play Structure:

- Separate toddler/preschool-age structure with age-appropriate climbers, slides, and panels
- ADA-accessible ground-level play components

Swing Structure:

- Minimum 3-bay swing structure
- Must include: minimum one (1) belt seat, one (1) toddler bucket seat with harness, and one (1) accessible/inclusive swing seat

Freestanding Play Elements:

- Ground-level sensory and interactive components (musical instruments, sensory panels)
- Spinning/rotational play elements accessible from ground level
- Ground-level motion elements (spring riders, see-saw, or similar)
- Balance and fitness elements

Shade Structures (Grant Requirement):

- Minimum three (3) shade sail or canopy structures providing coverage over key play zones
- Shade must cover toddler zone, a seating/gathering area, and primary active play zone
- Must meet applicable wind and snow load requirements for Southern Oregon

ADA-Compliant Safety Surfacing (Grant Requirement):

- ADA-compliant safety surfacing throughout the entire play area (minimum ~14,000 – 15,000 sq ft)
- Minimum four (4) ADA-accessible play components required per grant conditions
- Surfacing must meet ASTM F1292 critical fall height requirements for all equipment
- Tower/elevated sections with critical fall heights exceeding 8 feet must include additional fall attenuation
- Sub-base preparation and perimeter treatment included in scope
- Proposers may propose synthetic turf with safety foam underlayment, poured-in-place rubber, rubber tiles, or other compliant systems
- All playground equipment proposed under this contract shall be certified by the manufacturer as compliant with ASTM F1487 – Standard Consumer Safety Performance Specification for Playground Equipment for Public Use. Documentation confirming compliance shall be provided prior to installation.
- The Contractor shall also certify that all accessible play components and accessible routes comply with the 2010 ADA Standards for Accessible Design.

Site Furnishings:

- Minimum six (6) ADA-accessible park benches distributed throughout the play area

3.4 ADA & Standards Compliance

The completed playground must comply with the 2010 ADA Standards for Accessible Design and ASTM F1487 Standard Consumer Safety Performance Specification for Playground Equipment. The Contractor is responsible for ensuring all equipment, surfacing, and accessible routes comply with applicable standards.



3.5 Installation & Prevailing Wage

This project constitutes a public improvement and is subject to Oregon BOLI prevailing wage requirements under ORS 279C.800–279C.870. The Contractor and all subcontractors must comply with applicable prevailing wage requirements and file the required public works bond with BOLI prior to commencing work. The Contractor shall call USA North (1-800-227-2600) prior to any excavation.

3.6 Permits & Inspections

The City will obtain applicable building permits. The Contractor shall coordinate all required inspections and maintain required Oregon licenses throughout the project. The Contractor shall coordinate with the City to schedule a final inspection prior to project acceptance. City staff holding a current Certified Playground Safety Inspector (CPSI) certification will conduct a final inspection and safety audit of the installed playground equipment. Any deficiencies identified during the inspection shall be corrected by the Contractor prior to final acceptance of the project.

4. PROJECT MANAGER

The City's Project Manager shall be the sole point of contact for all questions, concerns, and protests related to this RFP.

Dave Jacob, Park Planner
City of Central Point
140 South Third Street, Central Point, OR 97502
Phone: 541-423-1012
Email: dave.jacob@centralpointoregon.gov

Proposers are not to contact any City staff or official other than the Project Manager concerning this RFP. Contact with any other City staff or official may be grounds for disqualification.

5. PRE-PROPOSAL MEETING

An optional pre-Proposal meeting for all interested firms will be held on March 18, 2026. Location or virtual meeting details will be confirmed by addendum. The pre-Proposal meeting will provide an opportunity to discuss the project scope, site conditions, and any questions regarding the RFP.

6. RFP QUESTIONS

Interested firms shall direct all questions regarding RFP documents in writing to:

City of Central Point
Attn: Dave Jacob, Park Planner
140 South Third Street, Central Point, OR 97502
OR: dave.jacob@centralpointoregon.gov



All questions shall include "Don Jones Park Playground – RFP Questions" in the subject line or written on the front of any envelope, and must be submitted in writing by 4:00 PM local time on April 1, 2026. Questions received after this deadline will not be addressed. Responses will be provided by written addendum and distributed to all firms on the RFP holders list. Only answers provided via email or written addendum by the Project Manager may be relied upon as official communication concerning this RFP. Verbal communication may not be relied upon.

7. PROPOSAL SUBMISSION

Proposals may be submitted electronically via email or delivered in a sealed envelope. Proposals submitted by mail or hand delivery must be clearly marked "Request for Proposals – Don Jones Park Playground" and include the name and address of the Proposer, to the following location by 4:00 PM local time on May 7, 2026:

City of Central Point
 Attn: Dave Jacob
 140 South Third Street
 Central Point, OR 97502
 OR: dave.jacob@centralpointoregon.gov

One (1) electronic copy submitted via email is acceptable. Proposals submitted by email must clearly identify the project name in the subject line and include the Proposer's name and Contractor's License Number in the submission. If submitting in person, provide one (1) original and two (2) copies. Proposals must arrive at the issuing office on or before the listed time and date. Late Proposals will be returned unopened and without review. Proposals will be considered received once they have been time-stamped by City staff. Timely and compliant sealed proposals will be opened and read at the City of Central Point on 4:15 pm on May 7, 2026. All times are local.

8. SCHEDULE

The following is the anticipated timeline for this RFP. This schedule is subject to change.

Milestone	Target Date
RFP Issued	March 9, 2026
Optional Pre-Proposal Meeting	March 18, 2026
RFP Question Submission Deadline	April 1, 2026 4:00 PM
Addenda Issuance Deadline	April 15, 2026
Proposals Due	May 7, 2026 4:00 PM
Evaluation of Proposals Complete	May 14, 2026
Interviews / Presentations (if required)	May 20, 2026
Notice of Intent to Award	May 25, 2026
Award Protest Deadline	June 1, 2026 4:00 PM
City Council Award	June 11, 2026 7:00 PM
Notice of Award / Contract Execution Target	June 15, 2026
Design Finalization / Equipment Order	June 19, 2026
Estimated Installation	January 17, 2027



9. GENERAL RFP INFORMATION

Changes to the RFP by Addenda

The City reserves the right to make changes to this RFP by written addendum. All addenda shall have the same binding effect as though contained in the main body of the RFP. No addenda will be issued later than April 15, 2026 except by an addendum postponing the date for receipt of Proposals or withdrawing the RFP altogether. Each Proposer is responsible for obtaining all addenda prior to submitting a Proposal and shall acknowledge receipt of each addendum in the cover letter.

Confidentiality

All information submitted by Proposers shall become and remain the property of the City and, as such, is considered public information and subject to disclosure pursuant to the Oregon Public Records Act (ORS Chapter 192), except such portions for which Proposer requests exception from disclosure as being proprietary information exempt from disclosure consistent with Oregon law. If a Proposal contains information considered a trade secret under ORS 192.501(2), each sheet of such information must be marked with the following legend:

"This data constitutes a trade secret and shall not be disclosed except in accordance with the Oregon Public Records Law, ORS Chapter 192."

Identifying the Proposal in whole as a trade secret is not acceptable. Failure to identify a portion of the Proposal as a trade secret shall be deemed a waiver of any future claim of that information as a trade secret. The City accepts no liability for the inadvertent or unavoidable release of any confidential information submitted.

Cancellation

The City reserves the right to cancel this RFP or the contract award at any time before execution of the contract by both parties, if cancellation is deemed to be in the best interest of the City. In no event shall the City have any liability for the cancellation of a contract award.

Late Proposals

All Proposals not received by the Proposal Due Date and Time will not be considered and will be returned unopened to the Proposer. Delays due to mail and/or delivery handling do not excuse the Proposer's responsibility for timely submission.

Disputes

In case of any doubt or differences of opinion as to the items or services to be furnished or the interpretation of the provisions of this RFP, the decision of the City shall be final and binding upon all parties.

Nondiscrimination

By the act of submitting a Proposal, the Proposer certifies, under penalty of perjury, that the Proposer has not discriminated against minorities, women, or emerging small business enterprises in obtaining any required subcontracts. The City's programs, services, and employment opportunities are open to all persons without regard to race, religion, color, national origin, sex, sexual orientation, gender identity, age, marital status, disability, or political affiliation.

Competition

Prospective Proposers are encouraged to comment, either with their Proposals or at any other time in writing, on any specification or requirement within this RFP which the Proposer believes will inordinately limit competition.

RFP Protests and Change Requests

A prospective Proposer may protest anything contained in the RFP documents and request a change to any provision, specification, or contract term by submitting a written request to the Project Manager. All such requests shall include "Don Jones Park Playground – RFP Protest" in the subject line and must be submitted in writing by June 1, 2026, 4:00 PM. Each protest must specify the provision in question and contain reasons for the requested change. The City will evaluate and resolve all timely protests and issue a written decision to the Proposer.



Modification or Withdrawal of Proposal

A Proposal may not be modified, withdrawn, or canceled by the Proposer following the time and date Proposals are due. Proposals submitted early may be modified or withdrawn only by written notice to the Project Manager prior to the Proposal due date and time. Withdrawn Proposals may be resubmitted prior to the deadline, provided they then fully conform with the RFP.

Duration of Proposal

Proposal prices, terms, and conditions shall be firm for a period of at least ninety (90) days from the time and date Proposals are due. Proposals shall not be subject to price escalation or changes during the ninety (90) day period.

City Council Award

As the anticipated contract value exceeds \$150,000, contract award is subject to Central Point City Council approval. The Selection Review Committee will make a recommendation to City Council, which will make the final contract award decision.

Federal and State Requirements

The selected contractor shall comply with all federal, state, and local laws, regulations, executive orders, and ordinances applicable to this work, including: Title VI of the Civil Rights Act of 1964; Section V of the Rehabilitation Act of 1973; the Americans with Disabilities Act of 1990 and ORS 659.425; Oregon Workers Compensation Law (ORS 656.017); and all other applicable requirements of federal and state civil rights and rehabilitation statutes, rules, and regulations.

Proposal Liability

Proposers responding to this RFP do so solely at their expense, and the City is not responsible for any Proposer expenses associated with the RFP. By proposing, Proposers agree that doing so is at their own risk and the City shall have no liability related thereto. Finalists invited to participate in interview evaluations are responsible for scheduling and paying their own travel arrangements. The City is not liable for any cost incurred by a Proposer in protesting any portion of the RFP documents or the City's selection decision.

10. PROPOSAL REQUIREMENTS

10.1 Proposal Format

Proposals shall be typewritten with a standard body text font of at least 11-point. Proposals shall not exceed 20 total pages, excluding cover letter, table of contents, and required forms. A front cover sheet and one-page table of contents are not counted toward the page limit. Proposals exceeding the page limit may be considered non-responsive.

10.2 Required Proposal Contents

Proposals shall be organized in the following order:

1. Cover Letter – Signed by an authorized representative. Must include: legal name of firm; Oregon CCB license number; Oregon Business License number; federal and state tax ID numbers; state of incorporation (if applicable); name, title, phone, and email of authorized representative; and acknowledgment of all addenda. The cover letter must include the following stipulations:
 - "Proposer has received and examined, as part of the Proposal, Addenda No. ___ through ___. Proposer accepts all terms and conditions contained in the Request for Proposal, except as otherwise specifically noted as an Exception in the Proposal."



-
- "The submitted Proposal is valid for a period of ninety (90) days from the time and date Proposals are due."
 - "All materials and documents acquired or produced by the Contractor in conjunction with the resulting contract shall be delivered to and become property of the City of Central Point, without restriction or limitation of future use."
2. Firm Qualifications & Experience – Describe the firm's background, years in business, and specific experience with ADA-inclusive playground projects for public agencies. Include office location(s) and key staff resources. Describe experience with the Pacific Northwest market and any prior work in Southern Oregon.
 3. Project References – Provide a minimum of three (3) references from comparable projects completed within the last five (5) years. For each project include: project name and location; public agency name; agency contact name, phone, and email; original and final contract cost; completion date; description of work performed; and role of key proposed personnel on that project. The City reserves the right to contact references and conduct independent investigations.
 4. Proposed Design Concept – Provide a written description of your proposed design approach, the play components and surfacing system you propose to meet the program requirements in Section 3, and how your design serves children of all abilities and exceeds ADA minimum requirements. Describe the play value and aesthetic character of your proposed design. Written descriptions only; detailed manufacturer drawings are not required at this stage. Proposers selected for further negotiation will be asked to develop a full design.
 5. Equipment Manufacturer Information – Identify the playground equipment manufacturer(s) you propose. Provide information on manufacturer warranty terms, expected product lifespan, parts availability, and the manufacturer's installed project history in the Pacific Northwest.
 6. Surfacing System Proposal – Describe the ADA-compliant surfacing system you propose including: material type; safety foam or fall attenuation approach; square footage and coverage; compliance with ASTM F1292; sub-base requirements; and maintenance requirements. Identify how the surfacing system handles the critical fall height requirements for elevated tower sections.
 7. Project Team – Identify by name and title the project lead, installation supervisor, and any key subconsultants or subcontractors to be assigned to this Project. Describe each team member's qualifications and relevant experience. Describe the extent of principal involvement during installation.
 8. Project Schedule – Provide a proposed project schedule from notice of award through final inspection, identifying key milestones including: design finalization; equipment lead times; site preparation; installation; surfacing installation; inspection and certification; and project closeout.
 9. Price Proposal – Provide an itemized price breakdown as described in Section 10.3.
 10. Exceptions – List any exceptions to the scope of work or RFP terms. Proposals with significant exceptions may receive lower scores. Proposed changes to any contract terms not stated at the time of proposal submission will not be considered.

10.3 Price Proposal Format

Proposers shall provide a complete, all-inclusive lump sum price for the project along with the following itemized breakdown:



Item	Description	Price
1	Playground Equipment – Supply & Delivery (all structures, freestanding elements, swings, shade structures, site furnishings)	\$ _____
2	ADA Safety Surfacing – Supply & Delivery (surfacing system, safety foam/fall attenuation, sub-base prep, perimeter edging)	\$ _____
3	Equipment and Surfacing Installation (excavation, concrete footings, assembly, cleanup, off-haul of spoils)	\$ _____
4	Design & Layout Services	\$ _____
5	Other (describe): _____	\$ _____
	TOTAL ALL-INCLUSIVE LUMP SUM	\$ _____

All prices shall include freight, delivery, and any applicable fees. Oregon has no state sales tax. Prices shall be firm for ninety (90) days from the proposal due date.

11. PROPOSAL EVALUATION & SELECTION

11.1 Evaluation Committee

A Selection Review Committee of at least three (3) members will be appointed to evaluate Proposals received. Each committee member will independently evaluate each Proposal in accordance with the criteria stated below. The City may also seek expert advice to help review Proposals.

11.2 Evaluation Criteria

Proposals will be scored using the following weighted criteria:

Evaluation Criterion	Points	Notes
Design Quality, Creativity & Inclusivity: The proposed design's ability to create an engaging, aesthetically appealing, and inclusive play environment serving children of all ages and abilities. Does the design exceed minimum requirements and demonstrate genuine commitment to play value?	35	Highest-weighted factor
ADA Compliance & Universal Design: Evidence that the proposed design meets or exceeds ADA requirements and demonstrates genuine commitment to serving children of all abilities, including sensory and mobility needs.	20	Grant requirement
Firm Qualifications & References: Demonstrated experience delivering comparable inclusive playground projects for public agencies. Quality and relevance of references.	20	
Price: Total lump sum price and value demonstrated relative to the proposed scope.	15	Lower weight reflects design-first priority
Project Schedule & Approach: Realistic, well-organized schedule and demonstrated approach to managing installation with minimal disruption.	10	
TOTAL	100	



11.3 Interview Evaluation

If determined to be necessary or desirable, finalists from the written evaluation may be invited to participate in an interview process. The number of finalists will be determined by the Selection Review Committee. Interviews will provide an opportunity for Proposers to present and clarify their Proposal and for the Committee to ask additional questions. After interviews, the Committee will re-evaluate and rescore each finalist.

11.4 Selection & Award

The Proposer with the highest overall ranking shall be identified as the Successful Proposer. The City reserves the right to negotiate a final contract with the Successful Proposer. The City is not required to select the lowest-priced proposal. Award will be made to the responsible proposer whose proposal is deemed most advantageous to the City, considering all evaluation factors.

The City may, in its sole discretion, terminate negotiations and reject the Proposal in the event agreement cannot be reached, and may then attempt to reach agreement with the next highest ranked Proposer. The City may at any time elect to reject all Proposals.

Following agreement with the Successful Proposer, the Selection Review Committee will make a recommendation to Central Point City Council for final contract award.

11.5 Award Protest

A Proposer believing to have been adversely affected or aggrieved by the selection of the Successful Proposer may submit a written protest to the City in accordance with OAR 137-048-0240. The written protest must be received by the City no later than seven (7) calendar days after the date the Notice of Intent to Award letter was issued. The protest shall be addressed to the Project Manager and shall include "Don Jones Park Playground – Award Protest" in the subject line.

The protest should demonstrate that all higher ranked Proposers failed to meet the requirements of the RFP or are not qualified to perform the described services. Protests received after the submittal deadline will not be considered.

12. INSURANCE REQUIREMENTS

The selected Contractor shall maintain the following minimum insurance coverage throughout the project. The City of Central Point shall be named as Additional Insured on all policies:

- Commercial General Liability: \$2,000,000 per occurrence / \$4,000,000 aggregate
- Workers' Compensation: As required by Oregon law (ORS 656.017)
- Automobile Liability: \$1,000,000 combined single limit
- Contractor's Pollution Liability (if applicable to surfacing work): \$1,000,000

Evidence of insurance shall be provided to the City prior to contract execution.



13. PROPOSER CERTIFICATIONS

By the act of submitting a Proposal in response to this RFP, the Proposer certifies that:

1. Proposer has carefully examined all RFP documents, including all addenda and attachments, fully understands the RFP intent, is able to perform all tasks as described in the Scope of Work, and the Proposal is made in accordance therewith.
2. Proposer is familiar with the local conditions under which the work will be performed.
3. The Proposal is based upon the requirements described in this RFP, without exception, unless clearly stated in the response.
4. Proposer accepts all terms of the City's contract and warrants that Proposer will fully meet all insurance requirements. Proposed changes to contract terms must be stated in particularity in the Proposal. Changes not stated at the time of submission will not be considered.
5. Proposer certifies, under penalty of perjury, that to the best of Proposer's knowledge and belief, no elected official, employee, or person whose salary is payable in whole or part by the City has a direct or indirect financial interest in this Proposal or in the services to which it relates.
6. Proposer has examined all parts of the RFP and, if its Proposal is accepted, the Proposer shall accept the contract documents thereto.
7. Proposer, if an individual, is of lawful age; is the only one interested in this Proposal; and no person, firm, or corporation other than that named has any interest in the Proposal or the proposed contract.
8. Proposer has quality experience providing the types of services described within the Scope of Work of this RFP.

14. PROPOSAL SIGNATURE

Authorized Signature: _____

Printed Name: _____

Title: _____

Organization: _____

Date: _____

Oregon CCB License #: _____

Federal Tax ID #: _____

Oregon Business License #: _____

State of Incorporation: _____



DEPARTMENT: Parks and Recreation **MEETING DATE:** May 21, 2026

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: City of Central Point ADA Transition Plan Update

SUMMARY AND BACKGROUND:

The City of Central Point Parks and Open Space ADA Transition Plan was formally adopted by the City Council on October 10, 2024. The purpose of the plan is to identify accessibility barriers within City parks and open spaces and establish a long-term strategy for improving accessibility and ADA compliance throughout the park system. The plan included a comprehensive assessment of existing park facilities, including parking areas, pathways, restrooms, playgrounds, picnic areas, sports facilities, and other park amenities.

Since adoption of the plan, staff has continued incorporating ADA improvements into park maintenance, capital projects, and future planning efforts. Accessibility considerations have been integrated into ongoing projects including the Don Jones Memorial Park Playground Replacement project, which emphasizes accessible and inclusive play opportunities. Staff has also continued reviewing park amenities, pathways, seating areas, and other facilities to identify opportunities for incremental accessibility improvements as funding and project opportunities become available.

The ADA Transition Plan is intended to function as a long-term implementation tool, recognizing that many accessibility improvements will occur over multiple years and be coordinated with future capital improvement projects, maintenance activities, grant opportunities, and park redevelopment efforts. Staff will continue to provide periodic updates to the Parks and Recreation Commission regarding completed improvements, ongoing priorities, and future accessibility-related projects.

ATTACHMENTS/EXHIBITS:

1. CentralPoint ADAPlan_Final_101424

ADA TRANSITION PLAN



Central Point Parks & Recreation

RESOLUTION NO. 1802

**A RESOLUTION APPROVING THE CENTRAL POINT PARKS AND OPEN SPACE
AMERICANS WITH DISABILITIES ACT (ADA) TRANSITION PLAN**

RECITALS:

- A. The Americans with Disabilities Act (ADA), Title II, mandates that public entities, including the City of Central Point, ensure that their programs, activities, services, and facilities are accessible to individuals with disabilities.
- B. The Central Point Parks and Open Space ADA Transition Plan was commissioned by the Parks Department to assess existing park facility conditions, identify universal access deficiencies, prioritize recommended improvements, and provide estimated costs for a capital facilities program.
- C. The ADA Transition Plan provides a systematic review of each park site based on current federal outdoor recreation access guidelines, enabling the City to identify and proactively plan for potential improvements, enhancements, or renovation.
- D. This Plan focuses on the built infrastructure of the park system and its outdoor recreation facilities to address physical accessibility, identifying potential physical barriers and developing barrier removal solution.
- E. The ADA Transition Plan is intended as a living document to be regularly updated as barriers are removed and new facilities come under the City's ownership or control, providing a framework for the continuous improvement of City facilities for people with disabilities.

The City of Central Point resolves as follow:

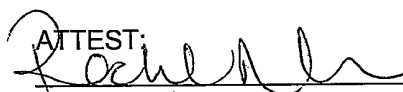
- Section 1: The City Council hereby adopts the Central Point Parks and Open Space ADA Transition Plan, attached hereto as Exhibit A.
- Section 2: City staff is directed to implement the Plan and update it as necessary to ensure compliance with the Americans with Disabilities Act and to enhance accessibility for all individuals within the City's park system.
- Section 3: This resolution shall take effect immediately from and after its passage and approval.

Passed by the Council and sign by me in authentication of its passage this

10 day of October, 2024



Mayor Hank Williams

ATTEST:


City Recorder

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CHAPTER 1

Introduction

This Parks and Open Space ADA Transition Plan was commissioned by Central Point Parks and Recreation Department to assess existing conditions in the outdoor infrastructure of the City's park system, identify any universal access deficiencies, prioritize recommended improvements and provide estimated costs for a capital facilities program.

The transition plan provides a systematic review of each park site based on current federal outdoor recreation access guidelines to help identify and proactively plan for potential improvements, enhancements or renovations.

ADA TITLE II

Title II of the Americans with Disabilities Act (ADA) covers programs, activities, services and facilities of public entities such as the City of Central Point's park system. The federal ADA regulations state that a public entity must reasonably modify its policies, practices, or procedures to avoid discrimination against people with disabilities. Because ADA is a civil rights law and not a building code, older facilities are often required to be accessible to ensure that people with disabilities have an equal opportunity to participate. The purpose of this ADA transition plan is to describe the

intent of how the City will pursue compliance of older facilities to meet the requirements and intention of Title II.

This plan will assist the City of Central Point to identify policy, program, and physical barriers to accessibility within its park system, and to develop barrier removal solutions that will facilitate access opportunities for all individuals. There are two kinds of accessibility: program accessibility and physical accessibility. This plan focuses on the built infrastructure of the park system and its outdoor recreation facilities to address physical accessibility. Many of the potential physical barriers identified are associated with park, special use and trail facilities that have accessible features such as designated parking, access ramps, accessible play areas and equipment, accessible restrooms, accessible door hardware, and other code compliant and usable features.

The ADA Transition Plan is intended to provide a framework for the continuous improvement of City facilities for people with disabilities. This is a living document that is intended to be regularly updated as barriers are removed and new facilities come under ownership or control of the City.

REQUIREMENTS FOR ACCESSIBILITY IN PUBLIC PLACES

State and local governments must ensure that services, programs and activities, when viewed in their entirety, are accessible to people with disabilities. This is part of public entities' program accessibility obligations. Alterations to older buildings may be needed to ensure program accessibility. Generally, this is a greater obligation than "readily achievable barrier removal" which is the standard that applies to public accommodations. State and local governments are not required to take any action that would result in undue financial and administrative burdens. State and local governments' ADA obligations for program accessibility are identified in the Department of Justice's ADA Title II regulations 28 CFR Part 35.150.

ADA TRANSITION PLAN REQUIREMENTS

The ADA has specific requirements for the preparation of an acceptable transition plan. According to The Americans with Disabilities Act Checklist for Readily Achievable Barrier Removal, the regulations require that architectural and communication barriers that are structural must be removed in public areas of existing facilities when their removal is readily achievable. The City of Central Point is not required to take any action to meet compliance, if it can be demonstrated, that a fundamental alteration in the nature of the program or activity would result from the action, the action would create a hazardous condition, or if the action would result in an undue financial and administrative burden to the City.

Factors such as the size, type, nature and cost of the access improvements needed and the overall financial resources available for the upgrades to the facility must be taken into consideration.

The Transition Plan must, at a minimum -

- Identify physical obstacles in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;

- Describe in detail the methods that could be used to make the facilities accessible; and
- Specify the schedule for taking the steps necessary to achieve compliance, if the time period of the Transition Plan is longer than one year, identify steps that will be taken during each year of the transition period; and, indicate the official responsible for implementation of the plan.

This ADA transition plan is focused specifically on the City's parks and outdoor recreation facilities meeting compliance with ADA. Its implementation should be coordinated with other City ADA compliance programs and any future projects planned for in the Central Point Parks and Recreation Department Capital Facilities Plan.

THE ADA PLANNING PROCESS

This ADA transition plan utilizes the following minimum guidelines in its development and implementation:

- Surveys to identify the physical barriers to access facilities and amenities within each existing developed park;
- Summarize the barriers and proposed solutions for removal of the barriers in each existing developed park;
- Prioritize which solutions can be immediately implemented based on existing resources plans; and
- Establish a schedule for implementing the rest of the upgrades needed to achieve ADA compliance in coordination with the future Parks and Recreation Master Plan and its capital facilities plan.

After this current ADA transition planning effort, and in order to be an effective measure of the City's park system ADA compliance, the following steps should continue:

- Survey documentation should be maintained to continue to track progress and record the completed work and plans kept on file;
- Implement changes as planned; and

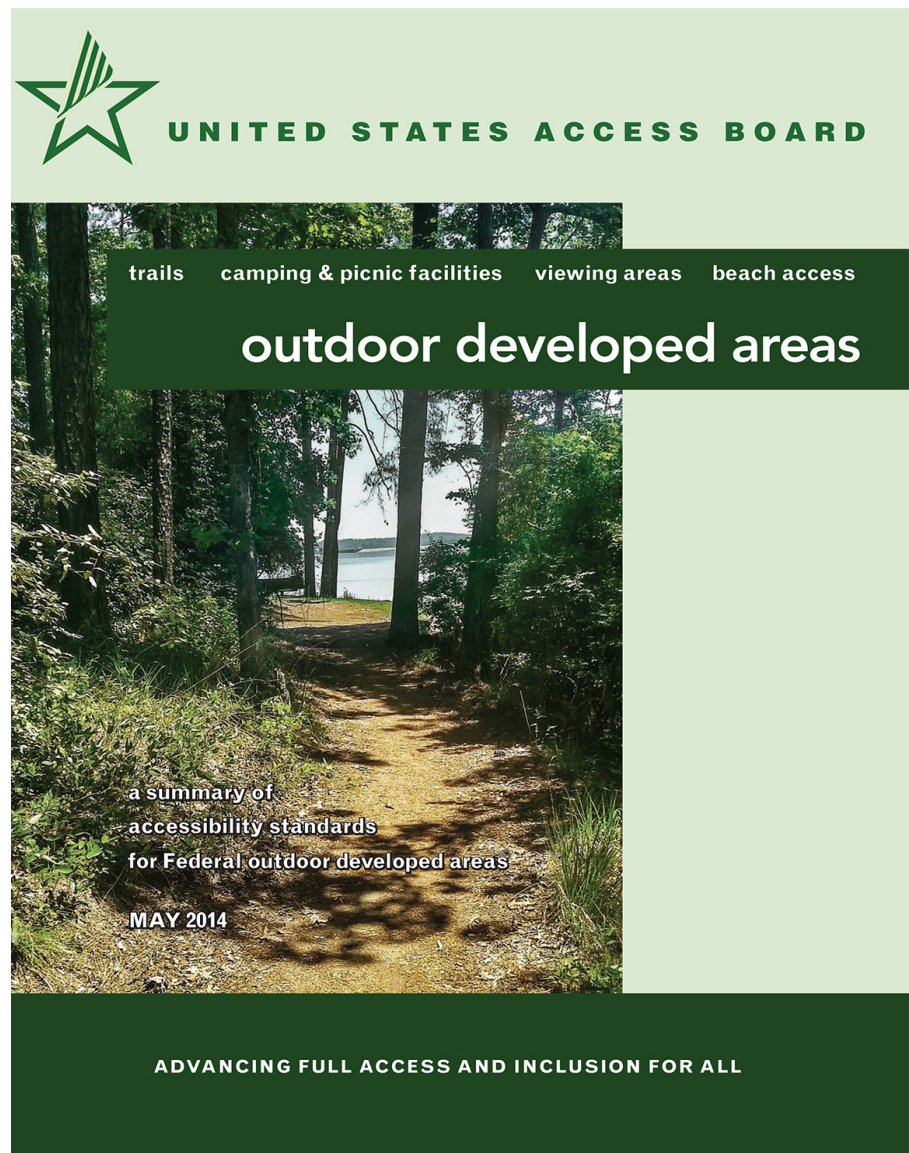
- Review the implementation plan each year to re-evaluate priorities and potential improvements that have become more readily achievable.

RELATIONSHIP TO OTHER PLANS

This ADA transition plan is focused specifically on the City’s parks meeting compliance with ADA. This plan can serve as a stand-alone guide for addressing park and outdoor recreation facilities. However, this ADA transition plan should also be considered a subset to a citywide ADA

transition plan. In many instances, barriers to park access could be addressed through improvements in the public right-of-way that may be part of a larger transportation improvement project. The value of coordinating needed ADA compliance projects can save both time and money by gaining greater efficiency. The ADA transition plan should also be coordinated with the parks’ capital facilities plan. ADA upgrades can be an ongoing annual budgeted action as well as coordinated with other park capital improvements being considered over the next ten years.

Figure 1. 2014 U.S. Access Board Guide to Outdoor Developed Areas



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Transition Plan Development

COMMUNITY CONTEXT

The City of Central Point's park system currently contains approximately 130 acres of developed and undeveloped park and open space lands distributed among 13 parks, special facilities and open space areas. This system of parks supports a range of active and passive recreation experiences, including a skate park and access to approximately 4.9 miles of trails within its parks and along the Bear Creek Greenway. The City of Central Point is anticipated to add approximately 6,832 additional residents by the year 2038. The City's comprehensive 20-year plan recognizes that serving existing and future residents will require improvements to, and expansion of, the City's park, trail and recreation system. The implementation strategy includes acquisitions of additional parkland, development and improvement of existing facilities and funding and investment options.

The City's mission statement reads as follows:

It is the mission of the City of Central Point to build and maintain a highly livable community by working in harmony and being a catalyst for partnership with all the members of the community, public and private.

The guidance from the City's Strategic Plan that is carried forward in the Parks Element is to provide high quality facilities that attract users and provide high quality, age-appropriate programs that benefit all residents.

PRMP UPDATE

The 2017 Parks and Recreation Master Plan (PRMP) called out specific actions and improvements to ensure that existing parks provide desired access to recreational amenities and opportunities. Investments identified in the capital improvement plan of the PRMP included acquisitions for future parkland, higher levels of development in some existing parks and smaller improvements throughout the parks system

to enhance accessibility, safety and usability. A number of those identified projects have been completed. The PRMP also recommended a more in-depth assessment of ADA-compliance across the park system to address a number of minor architectural barriers that limited equitable access to some park facilities and amenities. This ADA transition plan offers a complete inventory of existing barriers with approaches for incorporating removals and upgrades into the future parks capital improvements program.

Figure 2. 2017 Parks and Recreation Master Plan (PRMP)



City of
Central
Point

PARKS & RECREATION MASTER PLAN

March 2017
Adopted by Ordinance
No.

PARK EVALUATIONS

Priorities for Accessibility

There are four priorities that are listed in the Department of Justice ADA Title III regulations (for places of public accommodation) and are equally applicable to state and local government facilities. These priorities were used as the basis of the checklists for each park or trail facility included in the Central Point park system inventory, as follows:

Priority 1 - Accessible approach and entrance

Priority 2 - Access to goods and services

Priority 3 - Access to public toilet rooms

Priority 4 - Access to other items such as water fountains, benches, picnic tables, etc.

In the survey of outdoor recreation facilities, the approach and entrance is typically the primary focus for providing barrier-free access to parks and trails. For Central Point, accessible routes within parks to connect park amenities became the focus of this evaluation. The accessible design of amenities within each park facility (drinking fountains, picnic tables, park benches, playgrounds, external access to public toilets, etc.) were also considered at each site.

Site Assessment Process

The 2010 ADA Standards for Accessible Design were used to develop the checklist in the conducted survey of facilities. In order to evaluate each of the existing developed outdoor recreation facilities, the consultant team used the developed checklist to survey the physical feature and identify and record the deficiencies and propose possible solutions for any barriers for accessibility. In May 2024, a landscape architect from the consultant team inventoried each park to determine overall compliance with current (2010) ADA Accessibility Guidelines (ADAAG). The goal of the assessments was to identify any barriers to accessibility and to identify any features within each park that were not ADA compliant. As some deficiencies were identified, possible solutions for achieving compliance were also noted.

The completed assessment checklists are located in the Appendix, arranged in alphabetical order by park facility name. The date of the checklist provides a datum point for the status of ADA compliance at that park facility at a specific date.

Site Assessment Findings

As anticipated, the level of ADA compliance across the park system varies greatly from site to site. Older facilities typically have a greater number of existing barriers. Parks with greater topographic character have more difficulty providing full accessibility to its amenities due to steeper grades compared to relatively flat park facilities. Central Point is mostly flat, greatly reducing the potential for slope-related barriers along accessible routes. Overall, Central Point parks are fairly accessible and existing barriers are not pervasive. Any barriers to universal access have been presented by type to summarize the findings to the parks' site assessments.

Parking and Entrances

During the survey process, the first measured level of accessibility targeted the parking lots and park/trail entrances and access points. Until persons with disabilities can approach the park facility, no recreational amenity is truly accessible. Most parks provided handicapped parking stalls and met the required quantity for designated handicapped spaces. In a few cases, the signage for handicapped parking spaces was missing although the designated painted symbol was present. Accessible parking spaces should be identified with a sign using the International Symbol of Accessibility and located at least 60 inches above the ground. Wherever provided, van accessible spaces should include their unique "van accessible" identification on the parking sign. Adjacent travel aisles should provide direct access into a park entrance from the handicapped space.

Figure 3. Handicapped parking example



Older facilities often lacked tactile warning strips where paved pathways and trails intersected with traffic areas, including parking lots. As the City upgrades its sidewalks in older sections of town, these gaps in effective warning strips could be addressed as part of a larger city-wide project.

Figure 4. Tactile warning strip



Site Furnishings

Inconsistency in the provision of ADA-complaint picnic tables and benches was identified. The 2010 ADA regulations require that when picnic tables or benches are provided at least 50% or no less than two of the tables or benches are accessible. The

degree of compliance varied greatly from park to park but often parks that provided seating did not provide adequate ADA-compliant access routes, wheelchair spaces, full backs, armrests and companion seating spaces.

A number of drinking fountains were inoperable at the time of the assessments. The degree of ADA design varied with the age of the fountains. At a time when more people are using their own water bottles when they come to a park, new drinking fountains should provide bottle fillers as well as full ADA-compliance.

Playgrounds

The survey documented that access to many playgrounds was occasionally problematic. Most of the playground containment areas were designed to keep the playground surfacing (engineered wood fiber) within the play area and out of the mown grass areas. However, the methods of containment (edging, concrete curbing, etc.) created some barriers for ADA accessibility. Two playgrounds (Cascade Meadows & Griffin Oaks Parks) contained noticeable barriers to universal accessibility. These two sites should be remedied with some form of playground ramp or barrier removal. In some containment areas, raising the level of wood fiber safety fall surfacing could help eliminate the degree of drop-off from the curbing or paved walkway.

Figure 5. Playground ramp



Although the existing play equipment was not inspected and audited by a trained and certified playground inspector as part of this survey process, basic observations noted the presence of transfer platforms for handicapped access and the diversity of older equipment, in particular, noting the variety of access to children with different abilities. While providing access to the playground is the first step, ensuring a reasonable amount of accessible play features should follow. Additionally, playground surfacing using engineered wood chips should be inspected to ensure the maintenance of adequate depth to meet ASHTO safety standards.

Accessible Routes

Within each park, paved pathways connected the different park features and amenities. These pathways provided perimeter routes for walking and exploring and links to picnic shelters, sports courts, playgrounds and other park resources. The survey checklists indicated where paved routes were lacking to ensure a stable surface to a picnic table, bench, shelter or playground. With regard to benches and picnic tables, not enough of these site furnishings were connected directly with a paved path and therefore were not meeting ADA requirements. Accessible routes were also a consideration within picnic shelters where picnic table spacing did not provide adequate spacing distances for wheelchair movement, access or seating.

Along with accessible routes, the need for detectable warnings strips was noted wherever paved pathways enter traffic or parking areas. Detectable warnings strips were notably lacking in the older parks or where secondary pathways connections led to older streets without current ADA sidewalks standards.

Figure 6. Play equipment transfer platform



Summary Findings

To provide an overview of the barriers to full ADA compliance within Central Point's park system, Table 1. summarizes the different categories of identified barriers within parks based on amenity types. The matrix uses both numbers and colors to indicate the needs for better access or barrier removal. Green indicated good universal access and ADA-compliance. Colors from yellow – orange – red indicate the degree of non-compliance with ADA guidelines.

Averages that are totaled in the bottom row of Table 1 indicate the degree of improvements needed to bring the different categories of park amenities up to ADA compliance. Since the averages only measure areas where there was a non-compliant feature, they do not reflect the degree of ADA compliance for the overall park system – only the need for attention to the category of park amenity.

Project Prioritization

Once the inventory of existing accessible conditions has been surveyed, the prioritization of the recommended repairs, upgrades and replacements provides an implementation strategy for achieving the desired level of universal accessibility within a reasonable time frame based on available resources. Since the improvements may exceed existing resources for immediate implementation of all recommended ADA improvements, this ADA transition plan presents a set of criteria for phasing the necessary projects in the park system with the City's expected funding resources.

Prioritization Criterion

The goal for prioritization is to identify the most important ADA projects for addressing immediate non-compliance as well as the most efficient means to addressing the range of ADA compliance issues. The priorities consider the hierarchy of park access and use, the potential distribution across the park system to ensure geographic equity for access, the unique or special character of the park features and their need for ADA compliance, the proximity of public transportation and the potential timing of maintenance improvements or other capital improvement projects.

The fundamental criteria are as follows:

Park Accessibility

The park entrance and approach (parking, curb ramps, signage, etc.) ranks the foremost for accessibility followed by pathways and restrooms. These park features provide the foundation for entering and enjoying the park. If the entrance, approach and connections in the park are non-compliant, park users with disabilities or mobility limitations will not be

able to enjoy the other features or amenities in the park.

Geographic Distribution

The ADA transition plan looks at the City distribution of existing developed parks as the basic structure for assessing a reasonable and equitable distribution of ADA compliant parks and special facilities. While the character and size of the parks varies, the plan seeks to ensure maximum access for all residents and considers the level of non-compliance issues within each park to address any potential inequities of geographic location.

Public Transportation and Walkability

Often disabled and/or handicapped citizens live in proximity to public transportation that provides their link to goods and services within the community. Parks that are within reasonable proximity to public transportation routes or provide amenities that would warrant public van transportation should be given higher consideration.

Localized Public Need

Park facilities that have been identified by residents (often within the immediate neighborhood) as needing more accessible facilities should be highlighted as a priority to address current requests for better access and accommodations.

Park Uniqueness

The special character or uniqueness of a facility may be an indication of the importance of the facility to the community. When a park's character, natural resources, or special amenities or uses are not available in other public places, accessibility is more critical to ensure the avoidance of discriminating any sector of the population.

Table 1. ADA Assessment Matrix

Central Points Parks ADA Assessments

Park / Facility	Parking	Restrooms	Accessible Routes	Picnic Shelters	Benches	Picnic Tables	Playgrounds	Play Eq	Sports Courts Access	Sports Field Seating	BBQ Grills	Community Gardens	Memorials/Public Art	Dog waste bag dispensers	Drinking Fountains	ADA Park "Score"	Comments/Summary
1 Cascade Meadows Park	-	-	A	A	-	2	3	A	-	-	-	-	-	-	-	2.5	<p>Comments/Summary</p> <p>Barriers at entrance to play area and swing set. No ADA routes to amenities. Broken drinking fountain. School District ownership. Undefined parking without designated H/C space. New park is ADA-compliant. No access route into community garden. Replace missing restroom sign Benches in play area are not on an accessible route Pathways need tactile warning strips Non-ADA compliant bench. Playground ramp needed Drinking fountain was inoperable Rough pavement at entry. Benches & tables are non-ADA. Picnic tables in grass lawn - not on accessible routes. Benches are non-compliant. Dog waste bag dispenser out of reach of paved pathway. Shelters need accessible routes. Drinking fountain was inoperable. Drinking fountain was inoperable. Detectable warning needed at end of path. H/C parking space lacks travel aisle. Benches & tables are non-ADA.</p>
2 CMC Fields	A	-	3	-	3	-	-	3	-	-	-	-	-	3	3.0		
3 Community Park	2	-	A	-	-	A	A	-	-	-	-	-	-	-	2.0		
4 Don & Flo Bohner Farm Park	-	A	A	A	A	A	A	A	-	-	-	-	-	-	A		
5 Don James Memorial Park	A	1	A	A	A	A	A	A	-	A	3	1	?	?	1.7		
6 Flanagan Park	A	A	2	-	2	3	A	A	-	-	-	-	1	A	2.0		
7 Forest Glen Park	-	A	A	-	1	-	A	A	-	-	-	-	1	2	1.3		
8 Glenrose Wayside Park	-	-	1	A	1	-	A	A	-	-	-	-	-	-	1.0		
9 Griffin Oaks Park	-	-	2	-	3	3	3	A	-	-	-	-	-	-	2.8		
10 Joel Tenz Skate Park	2	1	1	-	-	-	-	A	-	-	-	-	-	3	1.8		
11 Menster Memorial Park	-	-	A	A	3	3	-	-	-	A	-	-	-	-	3.0		
12 Robert Pfaff Park	A	A	A	A	-	3	A	A	A	-	-	-	-	A	3.0		
13 The Skyrman Aboretum	A	-	1	-	2	-	-	-	-	-	-	-	1	-	1.3		
14 Twin Creeks Park	A	A	3	A	A	2	-	-	-	-	-	A	1	2	2.0		
15 Van Horn Park	A	A	2	A	A	A	1	A	2	-	A	-	1	3	1.8		
16 Willie Mott Memorial Park & Wetland	2	A	1	A	3	3	A	A	-	-	-	-	A	A	2.3		

*Ratings ranked using #1, 2, or 3 according to significance of non-compliant barrier: ranging from technical, minor, or major barriers

- A = Amenity with accessible characteristics
- #1 = Technical non-compliance does not meet the exact measurements for full compliance due to age, weathering, ground settlement, or a related inaccessibility.
- #2 = Minor barrier creating non-compliance can be repaired, replaced or reconstructed with limited resources. Includes ADA improvement needs such as newly mounted parking signs, parking lot striping and adding detectable/tactile warning strips.
- #3 = Major remedies needed for barrier removals such as regrading parking lots, accessible trails, playground ramps, play equipment designed for universal accessibility.
- Implies lack of specific amenity

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Level of Use by the Public

The level of actual use by the public varies between parks and outdoor recreation facilities. Parks and special use facilities that receive a high level of use should be given a higher priority to provide a broader spectrum of the population has universal access. While actual numbers of park users may not be available, community parks that support large numbers of different users would receive a higher priority for ADA improvements than a small neighborhood park serving a more local population. A relative correlation between amount and diversity of outdoor recreation amenities and level of use should be expected.

Timing of Maintenance Improvements

To gain greater efficiencies, this plan also considers how some ADA repairs or upgrades can be integrated into normal maintenance routines. As upgrades or improvements are scheduled for each park, the ADA non-compliance projects within the park should be considered for incorporation to the extent possible. More significant projects that are included in the capital facilities plan should

ensure that ADA compliance is part of the new or improvement project.

Existing Funding

When park facilities have earmarked project funds within the biennial budget, those projects may have existing capacity to address ADA improvement projects within the scope of planned capital improvements. The City could also explore the possibility of using funds within city-wide ADA Transition Program to address these improvements.

Prioritization should not be considered as a rigid schedule for implementation of ADA upgrade projects. Capital repairs and capital projects may provide opportunities to bundle certain types of improvements in conjunction with other projects to capture potential efficiency and cost savings. For example, replacing aging benches with ADA-compliant benches could extend to several parks to gain some cost savings by bundling all ADA park bench replacements into one combined project. Replacing older nonfunctional drinking fountains could be combined with new fountains being added in the park system as one bundled project.

Table 2. Project Prioritization

Ten-Year Prioritization

	2025	2026	2027	2028	2029	2030	2031	2032	2034	2035
Cascade Meadows Park			X							
Civic Fields									X	
Community Park					X					
Don & Flo Bohnert Farm Park										
Don Jones Memorial Park	X									
Flanagan Park				X						
Forest Glen Park							X			
Glengrove Wayside Park								X		
Griffin Oaks Park		X								
Joel Tanzi Skate Park						X				
Mentee Memorial Park								X		
Robert Pfaff Park					X					
The Skyman Arboretum							X			
Twin Creeks Park	X									
Van Horn Park		X								
Willie Mott Memorial Park & Wetland				X						

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Park Facility Assessments

OVERVIEW OF PARK ASSESSMENTS

The following narratives give a simple summary of the character of ADA compliance at each park facility in Central Point. This narrative reflects the checklist results in a readily useable format. Images that illustrate to non-ADA compliant features are included to help identify the barriers and reinforce the narrative. Listed in alphabetical order, the following park descriptions highlight the needs for more complete ADA compliance on a park by park basis.

Cascade Meadows Park

This small pocket park contains two play areas with play equipment and a swing set. Barriers from the paved pathway into the two play spaces should be addressed to remove the height differential. One picnic table is provided in the picnic shelter, however, there are no wheelchair spaces on that table. Add a second ADA-compliant table or replace existing with an ADA-compliant table. Adding an ADA-compliant bench could provide value to the park's amenities.



Civic Fields (not City-owned property)

This sports facility offers grass fields, basketball courts and sand volleyball courts. There are no accessible routes to any sports amenity. The drinking fountain was inoperable. The one handicapped parking

space did not connect with any access point into the sports area of the park. The portable picnic tables did not provide wheelchair seating space and were not on any access route.



Community Park

This 3.7-acre community park provides grass sports fields and a small playground with equipment for 2-5-year olds. There is an accessible route to the play area and a ramp from the concrete pavement into the play safety surfacing. Without defined parking areas around the perimeter of the park, there

is no designated handicapped parking space for more convenient access to the park. The past PRMP recommended the incorporation of a paved perimeter walking pathway with shade trees and picnic tables to enhance park amenities.



Don & Flo Bohnert Farm Park

This newly developed park provides a good example of a fully ADA-complaint park facility. Good access routes led to restrooms, shelter, ADA-compliant benches and into the play area



with ADA-compliant play equipment. Only the dog waste bag dispenser might have been placed in a location that would be difficult to reach from a wheelchair.



Don Jones Memorial Park

Much of this community park is fully accessible. The community garden does not yet have an accessible route but plans are underway to provide more access and, possibly, accessible planting areas. Restroom signs on the outside of the restroom building



were missing and need to be replaced. The Veterans Memorial contained a number of non-ADA-compliant benches. The connection between playground and restrooms lacked an accessible route; a ramp could be added to improve the connection.



Flanagan Park

At this 5+-acre neighborhood park, parking includes a handicapped space with direct access to the paved pathway. The pathways that intersect with the parking area should

have detectable warning strips. The benches at the playground were not on an accessible route. The bench on the main route lacked armrests.



Forest Glen Park

Just under two acres, this neighborhood park provides accessible routes through the park connecting the restrooms, basketball court and playground. One of the drinking fountains was missing from the wall of the restroom. The dog waste dispenser was offset from

the paved pathway and may be out of reach for some users. The playground's wood fiber surfacing was high enough to provide spaces with direct access into the play area without barriers.



Glengrove Wayside Park

This pocket park provides a small shelter with one bench without armrests (non-ADA compliant), a trash can and a dog waste bag dispenser. The paved pathway from the sideway provides access to the shelter. The



paved pathway has a steep initial rise of over 12% (technically not compliant) but levels off quickly to provide a degree of reasonable access.



Griffin Oaks Park

This 1.5-acre neighborhood park lacks smooth access into the play area and contains non-compliant benches, and picnic tables. Paved

pathways could be improved to provide full access to benches, tables and playground.



Joel Tanzi Skate ParkFields

The designated handicapped parking space is not proximate to the entrance for the skate park as per ADA guidelines. The drinking

fountain was inoperable at time of visit and the access routes to the restroom were disrupted with broken pavement.



Menteer Memorial Park

The entrance pathway has an awkward and abrupt slope from the public sidewalk that could be a barrier to access for some potential

users. Benches are not ADA-compliant or on accessible routes. Picnic tables do not provide wheelchair space.



Robert Pfaff Park

This 1.5-acre community park was just improved with new accessible routes to its primary features. Smooth transitions from paved pathways into play areas containing accessible paly equipment demonstrated



equity for a variety of users. Some scattered benches and picnic tables may have weighed more heavily on non-compliant site furnishings. Benches lacked armrests and picnic tables lacked wheelchair spaces.



The Skyrman Arboretum

The Arboretum parking area was closed off for the police station development project during the time of the site visits. The site's pathways were accessible for the most part with a compact surface tread. Parking provided

a handicapped space. The dog waste bag dispenser was located too far off the paved pathway to be accessible for any wheelchair visitors. Benches in the gathering area were modified logs that are not ADA-compliant.



Twin Creeks Park

This 3 ¼ -acre community park contains three shelters with only one providing an accessible route. The larger shelter has a 4-6-inch rise from the grass to the concrete floor creating a considerable barrier for those users



arriving by walkers, wheelchairs and canes. Considering the context of the immediate residential neighborhood, more picnic tables should have wheelchair spaces.



Van Horn Park

This 2.15-acre neighborhood park has some accessible routes to play areas and sports court but lacks paved connections to the basketball court. A handicapped parking sign should be added to the front of the H/C parking space. The dog waste bag dispenser

at the western side entry could be mounted a bit lower to be within reach of wheelchair users. A detectable warning strip should be considered where the pathway connects to the parking area.



The Willie Mott Park & Wetland

With over 3.5 acres, this neighborhood park provides a fenced naturalized wetland area in addition to the park's recreation amenities. The one designated handicapped parking space is on the street without a travel lane. The parking area does not provide

handicapped parking. Benches lack armrests and the picnic table in the gazebo does not have wheelchair space. The park does provide accessible routes to the playground, restrooms, shelter, drinking fountain and benches.



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Universal Design Features

OVERVIEW OF ADA DESIGN

Public parks often have a combination of recreational facilities (sports fields and courts, playgrounds, etc.), outdoor constructed features (picnic facilities, benches, viewing areas, grills, etc.) and trails. Access to the park facility may be from the public right-of-way, through a provided parking lot or both. The Central Point Parks ADA Transition Plan surveyed the existing built environment that included the entrance and approaches into the parks and its circulation patterns connecting the constructed features within the park. This chapter of the Transition Plan offer some illustrative views of the existing non-compliant park amenities in Central Point's parks and some "best practice" design approaches that could be implemented to achieve compliance.

Parking: Entrances and Approaches

Meeting ADA parking guidelines requires provision of the minimum number of accessible spaces per overall provided parking spaces. The checklists contain the proportion of adequate parking spaces and the number

of designated accessible spaces. None of the parks provided designated van-accessible parking spots identified with "van accessible" on the signs.

The required signs for identifying accessible parking spaces must be mounted at least 60 inches above the ground. As noted in the checklists, some of Central Point's parks were lacking these parking signs.

While most parking spaces were adequately sized in the parks, some accessible spaces did not have their painted access aisles aligned directly with the park entrances. The access aisle should be aligned with direct access into the park without the need to enter traffic or cross vehicular circulation areas.

The guidelines recommend that at least one van-accessible space should be provided at each parking facility. Van parking spaces require a larger minimum width (132" Min.) than the car parking space, as per Section 502.2, Vehicle Spaces in the General Site and Building Chapter of the 2010 ADA Standards for Accessible Design.

Outdoor Recreation Access Route example.



Outdoor Recreation Access Routes (ORAR)

According to the U.S. Access Board, “an ORAR is a continuous, unobstructed path that is intended for pedestrian use and that connects accessible elements, spaces, and facilities within camping and picnic facilities and at viewing areas and trailheads.” To ensure that all constructed features within a park are accessible, an outdoor recreation access route would connect park users from their point of entrance to the various outdoor recreation elements within each park. Where no accessible features exist along a built trail that is not critical to connecting access, that trail is not considered an ORAR.

ORARs typically are the same path as the main circulation pathways within each park. While there may be several circulation pathways within parks, at least one ORAR must connect from the accessible parking spaces or other arrival points to those outdoor constructed features intended for public enjoyment. The most critical amenities for equitable access usually include restrooms, shelters and play areas.

The surveying process that inventoried primary routes within each park considered the running slope, cross slope, pathway width and passing spaces. The surface of the route and any openings or obstacles were also noted on the checklists. In general, most of the paved pathways providing accessible routes in Central Point’s parks were in good condition with few cracks, gaps or obstructions.

Detectible or tactile warning strips should be installed wherever a paved path meets an area where vehicular use is expected. Crossing streets and entering parking lots are the most common situation for ensuring with people with visual disabilities are warned of potential traffic movement. Older detectible markings on concrete sidewalks are not as obvious as the more updated tactile warning strips that use truncated domes in their design. The checklists note where detectible warning is either missing or should be upgraded.

Trails and Paths (not ORARs)

Pathways that are not essential for providing an accessible route to amenities within the park system can take many forms. Some paved paths that provide alternative routes within a park do not have to meet ADA compliance if reasonable access is provided on another route. This compliance 'waiver' could apply to the sloped paved pathway leading up to the back side of the water storage tank in Don Jones Memorial Park. Trails on public lands provide a recreation service and a public entity may not deny the benefits of its services to individuals with disabilities, however, the ADA guidelines do not mandate that all trails be accessible. Many trails provide a variety of recreational experiences that would be radically altered if redesigned to be ADA compliant.



Paved pathway leading up to backside of water storage tank at Don Jones Park.

OUTDOOR CONSTRUCTED FEATURES

Benches

Central Point parks contain a variety of benches with some located along accessible routes and others scattered in grass areas, beneath trees, within play areas and in less accessible spaces. The benches vary from fully ADA compliant to simple log construction, concrete slabs and seating fixtures without backs or armrests. The distribution of accessible benches was not always evenly dispersed throughout the park. Benches with armrests should be provided on 50% of the accessible benches. Clear space adjacent to the bench to provide for companion seating is also an ADA guideline.

As Central Park adds accessible benches to its parks to reach the recommended guidelines for accessibility, the examples below provide an illustration of the features to incorporate into bench design and placement. Note the full back, armrests, clear ground space adjacent to the bench and the offset distance from the paved path to avoid any intrusion into the path.



Sample of ADA-compliant bench on accessible route with companion space.

For the future bench replacements, the City could consider adopting a 'standard' bench style to be used for upgrading existing park ADA amenities and for all future parks to ensure that seating opportunities extend to all visitors. The 'standard' bench could become an accepted construction detail for parks being built by developers and designed by outside consultants. If not being used in a proposed park facility, then an equivalent design would need to prove it meets the ADA-compliance standard.

Picnic Tables

When picnic tables are provided for common use in public areas, at least 20 percent, but no less than one, should comply with the technical requirements for knee space. Accessible tables should contain knee spaces at least 27 inches high, 30 inches wide and 19 inches deep.

Picnic tables also require clear ground space for mobility measuring 36 inches on all usable sides of the picnic table. The ground surface should be firm and stable. Within a picnic shelter, picnic tables should be spaced such that all areas of the table are accessible.



Samples of ADA-compliant picnic tables with wheelchair seating space on accessible routes.



RECREATION FACILITIES

Sports Team Seating

Where provided, fixed team or player seating areas must contain the number of wheelchair spaces and companion seats required by ADA (based on the number of seats provided), but not less than one space. One option is to provide a clear space adjacent to a fixed bench, with the bench serving as companion seating. Central Point does not currently have sports fields with team seating. The sport courts within Don Jones Memorial Park have ADA-compliant benches for spectators and players waiting their turn to use the Pickleball/tennis courts and basketball court.

Playground Access

Most playgrounds in Central Point are surfaced with engineered wood fiber to provide fall safety cushioning. These areas are contained with the use of concrete curbing or the edges of concrete walkways to keep the wood fibers in place. The edges of the concrete often create a barrier to access for wheelchair and less ambulatory persons. Ramps can help alleviate these barriers which typically exceed the 1" height allowance for an accessible route.

The technical ADA guidelines for ground surfaces for accessible routes within play areas are described in Section 1008.2.6 and also cite the need for regular inspection and maintenance to ensure continued compliance with the ASTM F 1951 standard. The type of surface material and levels of use will determine the frequency of inspection and maintenance activities.



Sample of playground ramp providing access to play safety surface.

Play Equipment

Different types of play components provide different play experiences for children that include but are not limited to swinging, rocking, sliding, spinning and climbing. These play components may be elevated or at ground level. At least one of each play component should be on an accessible route.

Once an accessible route is completed, each playground should ensure that an accessible route exists to at least one of each ground-level play component. Play components in general should be integrated for use by all children. Newer play structures (since 2010) provide transfer platforms for children with mobility disabilities to gain access to elevated play components.

Signs

Signs help communicate ADA accessibility through both visual and tactile characters. Raised characters can be read by touch. Braille is best positioned below the corresponding visible text. Pictograms provide additional communication method for identifying the facility.

The International Symbol of Accessibility complies with Figure 703.7.2.1. and should only be used when identifying fully accessible facilities. Handicapped parking signs have a 60-inch height minimum to be fully compliant.

Other Amenities

Considerations for providing universal access to all park and trail users extends beyond the higher priority facilities and their entrances and travel routes. Amenities such as drinking fountains, dog waste bag dispensers, BBQ grills, trash cans, signage, kiosks, and similar supplementary items should also be placed within reach of accessible routes to be available for use. Most trash cans throughout the park system were highly mobile and within reach of paved pathways. However, some dog waste bag dispensers were mounted at heights unreachable from a wheelchair or off the paved path. Park kiosks are sometimes located off the paved path without clear space on a firm and stable surface that ensures ADA access for legibility. Drinking fountains were noted on the checklists where they were inoperable despite being an accessible style.



ADA-compliant drinking fountain at Don & Flo Bohnerf Park.

Implementation

To reach the goals of universal and equitable access for the Central Point park system, Parks and Recreation will need to integrate its ADA upgrades, repairs and improvements as part of their capital facilities plan and in collaboration with capital projects being executed by other city departments. While the City's transportation planning may be working towards a more walkable community, adding curb cuts, tactile warning strips, and sidewalk ramps will contribute to better access to parks that have public street frontage. If the transportation improvements address areas within the public right-of way, park improvements can focus more specifically on needs within each park.

Costs for Barrier Removal

The transition plan identified barriers to universal accessibility across the physical infrastructure of the outdoor recreation facilities in Central Point. Costs for addressing those barriers has been estimated in Table 3. Cost estimates were based on standalone implementation prices using typical design approaches for repairs, removals or installations. These projects would

demonstrate significant cost savings if projects are bundled with similar improvements across numerous sites. The cost estimates are intended for planning purposes to guide the ten-year implementation for achieving complete removal of ADA barriers on park facilities. No inflation factor was added to the projected dates for implementation since projects should be considered with an opportunistic perspective, i.e. when other proximate improvements are being planned, some ADA barrier removal should be included in the scope of other capital activities.

Since capital improvements and ADA repairs are continually subject to changing construction costs, the overall cost of the ADA compliance program and individual costs for barrier removal may be highly variable. Some identified projects may be fiscally or physically impractical to immediately renovate facilities to address compliance. The approach taken by many similar jurisdictions is to set aside a reasonable goal with the capital facilities plan for annual spending towards ADA compliance. The Department already has the policy to provide ADA compliance within new projects.

Acknowledging that costs may vary over time and scale of projects, the total expected costs for full barrier removal across the park system would be \$274,530.

Schedule

The scheduling of proposed ADA upgrades and improvements should consider the prioritization criteria described in Chapter 2 of this transition plan. As the City reviews its capital projects each year against the list of outstanding compliance issues, those priorities can help identify the ranking for sequencing project implementation. The City should also allow for some flexibility to accommodate community requests, other departments' priorities and opportunities to partner both within city departments and with outside agencies and organizations. To best capture efficiencies in program implementation, the Department should review the schedule for projects on an on-going basis.

Funding

The funding for implementation of the Parks ADA Transition Plan may originate from a variety of sources. Some improvements may be tied to other park capital projects which may be funded through capital funds and grant dollars. Operating budgets may be available to address the minor repairs, replacements and upgrades that improve overall ADA compliance in specific parks. Improvements to access routes could be tied to transportation improvements involving sidewalk curb cuts and crosswalk improvements funding through the City's transportation improvement program. The Parks CIP could also include annual funding for identified ADA projects in the park system.

Program Responsibility

The primary responsibility for park ADA upgrades rests on the Central Point Parks and Recreation Department. Improving universal accessibility has been clearly identified as an intended goal and the Department is ready to further ADA compliance within its facilities. Establishing clear standards of ADA compliance for park access, recreational amenities and stie furnishings will go far to ensuring that future projects meet the guidelines for all parks' universal accessibility.

Where projects involve better access into a park particularly from a public right-of-way, it is expected that responsibility for the needed improvement would be shared with the transportation program. Detectible warning strips that need to be added or upgraded within the public ROW and benches along the streets outside a park could be part of transportation improvements.

Equitable Distribution of Universal Accessibility

This ADA Transition Plan identified existing barriers to equitable access in Central Point's parks. Estimated costs and prioritized lists have been generated to help implement this process of increasing access to parks and recreation in the City. Most of the barriers in existing parks have not indicated any obvious discrimination of accessible recreational amenities across the service area. Further exploration of equitable recreational facilities distributed across the city would fall within the scope of the Parks and Recreation Master Plan and was not a targeted evaluation within this transition plan.

Ten-year Prioritization List

To provide a starting point for proposed program implementation, a ten-year prioritization list has identified a proposed sequence of projects for each park. (see Chapter 2, Table 2.) The list of projects applies the prioritization criteria and needed funding to project the process for reaching ADA compliance in the park system.

This ten-year list is a moving target where flexibility should be applied in the sequencing and regular evaluation is warranted to accomplish the City’s ADA goals. The implementation should be flexible enough to allow for capturing opportunities to combine projects with other improvements or ‘piggy-back’ small improvements with larger capital works.

Table 3. ADA Project Costs

Central Point ADA Transition Costs

PARK FACILITY NAME	H/C van accessible signs	H/C Parking Space	Accessible routes	Picnic tables	Benches	Playground ramps	Drinking fountains	Total ADA upgrades by Park
Cascade Meadows Park				\$5,000		\$15,000		\$20,000
Civic Fields			\$6,000	\$20,000	\$12,000		\$12,500	\$50,500
Community Park	\$500	\$2,100						\$2,600
Don & Flo Bohnert Farm Park								\$0
Don Jones Memorial Park			\$2,700					\$2,700
Flanagan Park				\$20,000	\$9,500			\$29,500
Forest Glen Park				\$20,000	\$9,500		\$7,500	\$37,000
Glengrove Wayside Park					\$6,000			\$6,000
Griffin Oaks Park				\$9,500	\$6,000	\$7,500		\$23,000
Joel Tanzi Skate Park							\$7,500	\$7,500
Mentee Memorial Park				\$5,000	\$6,000			\$11,000
Robert Pfaff Park				\$20,000				\$20,000
The Skyman Arboretum					\$12,000			\$12,000
Twin Creeks Park			\$26,730				\$7,500	\$34,230
Van Horn Park							\$7,500	\$7,500
Willie Mott Memorial Park & Wetland				\$5,000	\$6,000			\$11,000
Total by Upgrade	\$500	\$2,100	\$35,430	\$104,500	\$67,000	\$22,500	\$42,500	\$274,530

Cost estimates are intended for planning purposes only and may not reflect accurate engineered costs.

SAFE HARBOR

Compliance with the 2010 ADA Standards is required for new construction, alterations and barrier removal. Built elements in facilities that were built or altered in compliance with the 1991 ADA Standards are not required to be brought into compliance with the 2010 Standards until the elements are subject to a planned alteration. The “safe harbor” provision applies to businesses and state and local government. A similar “safe harbor” applies to elements associated with the “path of travel” to an altered area. If the elements that were in compliance with the 1991 ADA Standards are to be altered or upgraded, the altered elements must comply with the 2010 ADA Standards.

Note that “safe harbor” does not apply to elements that were NOT addressed in the original 1991 ADA Standards but ARE addressed in the 2010 ADA Standards. Many outdoor activity areas were regulated for the first time by the 2010 ADAS and there is no safe harbor available for those areas. These elements include recreation facilities such as swimming pools, play areas, exercise machines, miniature golf facilities, fishing piers, boating facilities, and bowling alleys. Public accommodations must remove architectural barriers to these elements when it is readily achievable to do so. State and local governments must ensure program accessibility at these recreational areas.

An example of how the safe harbor provision applies:

The 2010 ADAS requires one van accessible space for every six accessible spaces. ADAAG required only one van accessible space for every eight accessible spaces. If your facility met the one van accessible space for every eight accessible spaces under ADAAG, no alteration is required. The one van space for every eight accessible spaces configuration could remain until the parking lot was restriped. Upon restriping, which is considered an alteration, compliance with the one for every six configuration would be required.



Handicapped space at Twin Creeks Park - not designated as “van-accessible”.

