

COMMUNITY DEVELOPMENT COMMISSION MEETING AGENDA



June 11, 2026

7:00 PM

Central Point City Hall

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov

10. Meeting Called to Order

20. Roll Call

30. Approval of Minutes

- A. Approval of August 28, 2025, Meeting Minutes

40. Discussion Items

- A. 2026-2027 Annual Budget
Tessa DeLine, Finance Director
- B. Resolution Authorizing the Transfer of Funds from Contingency to
Miscellaneous Public Works Expense
Tessa DeLine, Finance Director

50. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special accommodations such as sign language, foreign language interpreters, or equipment for deaf and hard of hearing people must request such services at least 72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.

COMMUNITY DEVELOPMENT COMMISSION MEETING MINUTES



August 28, 2025

7:00 PM

Central Point City Hall

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov

1 Meeting Called to Order

2 Roll Call

3 Presentation

A. Annual Audit Fiscal Year 2022/2023

B. Annual Audit Fiscal Year 2023/2024

It was noted that these presentations had occurred simultaneously with a presentation received earlier. The agenda was updated to reflect that item number 30 would not be proceeding during this meeting.

4 Approval of Minutes

A. Approval of July 17, 2025, Meeting Minutes

Motion: Approve

Moved By: Michael Quilty

Seconded by: Brian Whitaker

Roll Call: Members Tanea Browning, Neil Olsen, Kelley Johnson, Brian Whitaker, Michael Quilty voted yes. None voted no.

5 Discussion Items

A. Resolution Authorizing Financing of Preschool Play Area

Parks and Public Works Director Matt Samitore explained that 30 minutes prior to this meeting, the city had approved a resolution authorizing an intergovernmental agreement (IGA) with the Development Commission for repayment of the preschool playground at the multiuse pandemic response center. He clarified that this current resolution was the corresponding IGA from the Development Commission's perspective, allowing them to subsequently send funds to the city in the future. He described it as the "left hand to the right hand" arrangement, with the previous approval being from the city side and this approval being from the Development Commission side.

Motion: Approve

Moved By: Kelley Johnson

Seconded by: Brian Whitaker

Roll Call: Members Tanea Browning, Neil Olsen, Kelley Johnson, Brian Whitaker, Michael Quilty voted yes. None voted no.

Kelley Johnson moved to approve Resolution No. 2025-04 a Resolution of the Central Point Development Commission authorizing the financing of the Community Center Preschool play area project through the use of an Intergovernmental Agreement with the City of Central Point.

6 Adjournment

Neil Olsen moved to adjourn, all said aye and the meeting was adjourned at 7:04 PM.

The foregoing minutes of the August 28, 2025, Council meeting were approved by the City Council at its meeting of _____, 2024.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder



DEPARTMENT: Finance **MEETING DATE:** June 11, 2026

STAFF CONTACT: Tessa DeLine, Finance Director

SUBJECT: 2026-2027 Annual Budget

SUMMARY AND BACKGROUND:

The Budget

This budget is a financial plan listing all planned expenses and revenues for fiscal year 2026-27. The Development Commission’s budget consists of a single fund: The General Fund. The Budget’s primary source of income is tax increment revenue, including proceeds from tax increment financing.

GENERAL FUND RESOURCES

Funding for activities and projects will come from four sources: Available cash on hand (beginning fund balance), tax increment revenue, interest, and cash balance forward, totaling \$4,471,000.

Tax Increment Revenue

The primary source of urban renewal revenue will be tax increment revenue. For FY 2026-27, the Commission is estimated to receive \$1,375,000 in tax increment revenue.

INTEREST & PREVIOUSLY LEVIED TAXES

It is estimated that the Development Commission will receive \$26,000 in previously levied taxes and \$70,000 interest on its cash balance.

BALANCE FORWARD

The Commission will begin FY 2026-27 with an estimated beginning cash balance of \$3,000,000.

GENERAL FUND requirements

The Development Commission’s expenses fall into one of four categories: Personal Services, Materials & Services, Capital Projects, and Debt Service. All expenditures are dedicated to implementing the Plan. Total requirements are \$4,471,000.

Personal Services

Funding for Personal Services remains within the Materials and Services category.

Materials & Services

The Materials & Services category (\$71,500) comprises six subcategories, most of which address basic administrative requirements of the Development Commission, such as legal services, the annual audit, materials, and contract services.

CAPITAL OUTLAY

Funding for the economic incentive program – façade improvement and parklet programs, and for Miscellaneous Public Works Projects in the amount of \$125,000.

Debt Service

The purpose of the Debt Service category is to account for the payment of principal and interest due on Commission debt. In fiscal year 2016-17, the Development Commission received funding for the East Pine Streetscape Project, which will incur annual debt service of \$380,000 in FY 2026-27. In addition, the lease for the newly constructed Community Center will commence at \$875,000.

Contingency

Funding is set aside in the event that something comes up during the fiscal year that requires additional appropriations (\$100,000).

Unappropriated Ending Fund Balance

Funding that will carry over to the 2027-28 budget is \$2,919,500.

A BALANCED BUDGET

By Oregon Law, the budget is balanced at \$4,471,000.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

ATTACHMENTS/EXHIBITS:

- 1. Proposed 2026-27 URA Budget
- 2. Resolution 2026-

STAFF RECOMMENDATION:

RECOMMENDED MOTION:

I move to approve Resolution No. _____, A Resolution of the Central Point Development Commission Adopting the 2026/2027 Budget, Making Appropriations, and Declaring Tax Increment.

**CENTRAL POINT DEVELOPMENT
COMMISSION**

**PROPOSED BUDGET
FISCAL YEAR 2026-27**

MAY 18, 2026

BUDGET MESSAGE

**TO: CHAIR AND BOARD OF DIRECTORS, CENTRAL POINT
DEVELOPMENT COMMISSION;**

BUDGET COMMITTEE MEMBERS;

AND CITIZENS OF CENTRAL POINT

INTRODUCTION

In 2013, the Development Commission prioritized projects outlined in the Downtown & East Pine Street Corridor Revitalization Plan. One of the projects contained in the plan is the City of Central Point Community Center. To that end, this budget reflects savings for future lease payments on a facility in partnership with Jackson County.

There are four primary actions that necessitate the proposed budget:

1. **Economic Incentive Program (\$75,000).** The Commission will continue the façade improvement program and parklet program.
2. **Miscellaneous Public Works Projects (\$50,000).**
3. **Debt Service (\$1,255,000).** Represents the debt service for the East Pine Streetscape borrowing and the Community Center Lease.
4. **Savings for the Future (\$2,919,500).** Represents Unappropriated Ending Fund Balance that will carry over into the 2027-28 budget.

MISSION

It is the primary mission of the Central Point Development Commission to eliminate blight and depreciating property values within the urban renewal district. This mission will be accomplished through the strategic implementation of projects and activities that consciously maximize both public and private investments within the Urban Renewal Area, designed to target, facilitate, and strengthen the economic and aesthetic vitality of the urban renewal district as the City's traditional mixed-use urban core.

OVERALL GOAL

The basic goal of the Development Commission is to address, through the implementation of the Plan, existing blighted conditions within the urban renewal district so that unused and underused properties can be brought into productive condition and utilized at their highest and best use in accordance with the *City of Central Point Comprehensive Plan*.

KEY OBJECTIVES AND ACTIVITIES

Section 1.5.2 of the Plan identifies fourteen (14) goals and objectives to be accomplished by the Plan. Section 1.6 addresses the activities that the Commission may undertake. In July of 2013, the Development Commission prepared the Central Point Urban Renewal Project Guide, identifying its top five activities. The activities budgeted for FY 2026-27 are consistent with the Plan's goals and objectives and the Development Commission's activities schedule.

KEY PERFORMANCE MEASURES

- Increased real property assessed value within the urban renewal district
- Track and manage Return-on-Investment (ROI) ratio between public and private investment dollars within the urban renewal district
- Completion of projects on schedule.

THE BUDGET

This budget is a financial plan listing all planned expenses and revenues for fiscal year 2026-27. The Development Commission's budget consists of a single fund: The General Fund. The Budget's primary source of income is tax increment revenue, including proceeds from tax increment financing.

GENERAL FUND RESOURCES

Funding for activities and projects will come from four sources: Available cash on hand (beginning fund balance), tax increment revenue, interest, and cash balance forward, totaling \$4,471,000.

TAX INCREMENT REVENUE

The primary source of urban renewal revenue will be tax increment revenue. For FY 2026-27, the Commission is estimated to receive \$1,375,000 in tax increment revenue.

INTEREST & PREVIOUSLY LEVIED TAXES

It is estimated that the Development Commission will receive \$26,000 in previously levied taxes and \$70,000 interest on its cash balance.

BALANCE FORWARD

The Commission will begin FY 2026-27 with an estimated beginning cash balance of \$3,000,000.

GENERAL FUND REQUIREMENTS

The Development Commission's expenses fall into one of four categories: Personal Services, Materials & Services, Capital Projects, and Debt Service. All expenditures are dedicated to implementing the Plan. Total requirements are \$4,471,000.

PERSONAL SERVICES

Funding for Personal Services remains within the Materials and Services category.

MATERIALS & SERVICES

The Materials & Services category (\$71,500) comprises six subcategories, most of which address basic administrative requirements of the Development Commission, such as legal services, the annual audit, materials, and contract services.

CAPITAL OUTLAY

Funding for the economic incentive program – façade improvement and parklet programs, and for Miscellaneous Public Works Projects in the amount of \$125,000.

DEBT SERVICE

The purpose of the Debt Service category is to account for the payment of principal and interest due on Commission debt. In fiscal year 2016-17, the Development Commission received funding for the East Pine Streetscape Project, which will incur annual debt service of \$380,000 in FY 2026-27. In addition, the lease for the newly constructed Community Center will commence at \$875,000.

CONTINGENCY

Funding is set aside in the event that something comes up during the fiscal year that requires additional appropriations (\$100,000).

UNAPPROPRIATED ENDING FUND BALANCE

Funding that will carry over to the 2027-28 budget is \$2,919,500.

A BALANCED BUDGET

By Oregon Law, the budget is balanced at \$4,471,000.

**FORM
LB-20**

**RESOURCES
General Fund
Central Point Development Commission**

Historical Data			RESOURCE DESCRIPTION	Budget for Next Year 2026-27		
Actual		Adopted Budget This Year 2025-26		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25					
\$ 1,086,339	\$ 1,745,280	\$ 1,894,575	1 Available cash on hand* (cash basis) or	\$ 3,000,000		
\$ -		\$ -	2 Net working capital (accrual basis)	\$ -		
\$ 23,756	\$ 19,721	\$ 24,000	3 Previously levied taxes estimated to be received	\$ 26,000		
\$ 73,813	\$ 98,256	\$ 72,000	4 Interest	\$ 70,000		
\$ -	\$ -	\$ -	5	\$ -		
			6 OTHER RESOURCES			
\$ -	\$ -	\$ -	7	\$ -		
\$ -	\$ -	\$ -	8	\$ -		
			9			
			10			
			11			
			12			
			13			
			14			
			15			
			16			
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			25			
			26			
			27			
			28			
\$ 1,183,908	\$ 1,863,257	\$ 1,990,575	29 Total resources, except taxes to be levied	\$ 3,096,000	\$ -	\$ -
		\$ 1,312,620	30 Taxes estimated to be received	\$ 1,375,000		
\$ 1,044,496	\$ 1,162,425		31 Taxes collected in year levied			
\$ 2,228,404	\$ 3,025,682	\$ 3,303,195	32 TOTAL RESOURCES	\$ 4,471,000	\$ -	\$ -

REQUIREMENTS SUMMARY

**FORM
LB-30**

Central Point Development Commission - General Fund

Historical Data			REQUIREMENTS DESCRIPTION	Budget For Next Year 2026-27		
Actual		Adopted Budget		Proposed By Budget Officer	Approved By Budget Committee	Adopted By Governing Body
Second Preceding Year 2023-24	First Preceding Year 2024-25	This Year 2025-26				
			PERSONAL SERVICES			
\$ -	\$ -	\$ -	Salaries & Wages	\$ -		
\$ -	\$ -	\$ -	City Taxes & Benefits	\$ -		
\$ -	\$ -	\$ -	TOTAL PERSONAL SERVICES	\$ -		
			MATERIALS AND SERVICES			
\$ -	\$ -	\$ 1,000	Advertising/Legal Notices	\$ 1,500		
\$ 27,158	\$ 43,675	\$ 18,000	Professional Services	\$ 20,000		
\$ 114,582	\$ 590,333	\$ 30,000	Contract Services, Admin. Staff	\$ 30,000		
\$ 266	\$ 237	\$ 1,000	Office Supplies/Postage/Phone	\$ 20,000		
\$ 142,006	\$ 634,245	\$ 50,000	TOTAL MATERIALS AND SERVICES	\$ 71,500	\$ -	\$ -
			CAPITAL OUTLAY			
\$ -	\$ 15,038	\$ -	Pine Street Plaza Design	\$ -		
\$ -	\$ -	\$ -	Hamrick/Pine Street Drop Lane	\$ -		
\$ -	\$ -	\$ -	Pfaff Park Restroom	\$ -		
\$ -	\$ -	\$ -	Miscellaneous Public Works Projects	\$ 50,000		
\$ -	\$ -	\$ 75,000	Economic Incentive Program (Façade)	\$ 75,000		
\$ -	\$ -	\$ -	Capital Project/Design Costs	\$ -		
\$ -	\$ -	\$ -	TPR Planning			
\$ -	\$ 15,038	\$ 75,000	TOTAL CAPITAL OUTLAY	\$ 125,000	\$ -	\$ -
			DEBT SERVICE			
\$ -	\$ -	\$ -	City Loan	\$ -		
\$ -	\$ -	\$ -	Community Center Lease	\$ 875,000		
\$ 341,119	\$ 363,463	\$ 383,045	FY16-17 Bond	\$ 380,000		
\$ 341,119	\$ 363,463	\$ 383,045	TOTAL DEBT SERVICE	\$ 1,255,000	\$ -	\$ -
			TRANSFERRED TO OTHER FUNDS			
\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
\$ -	\$ -	\$ -		\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	TOTAL TRANSFERS	\$ -	\$ -	\$ -
		\$ 100,000	OPERATING CONTINGENCY	\$ 100,000		
\$ 1,745,279	\$ 2,012,936		Ending balance (prior years)			
		\$ 2,695,150	UNAPPROPRIATED ENDING FUND BALANCE	\$ 2,919,500		
\$ 2,228,404	\$ 3,025,682	\$ 3,303,195	TOTAL REQUIREMENTS	\$ 4,471,000	\$ 0	\$ 0

A RESOLUTION OF THE CENTRAL POINT DEVELOPMENT COMMISSION ADOPTING THE 2026/2027 BUDGET, MAKING APPROPRIATIONS, AND DECLARING TAX INCREMENT

The Central Point Development Commission resolves as follows:

Section 1. The budget for fiscal year 2026–27, totaling \$4,471,000, has been adopted. This budget is now on file at the City of Central Point Finance Offices, 140 South Third Street, Central Point, OR 97502.

Section 2. The amounts for the fiscal year beginning July 1, 2026, and for the purposes shown below, are appropriated:

GENERAL FUND	
Personal Services	\$0
Materials & Services	\$71,500
Capital Outlay	\$125,000
Debt Service	\$395,960
Contingency	\$100,000
Ending Fund Balance	\$3,778,540
TOTAL GENERAL FUND	\$4,471,000

Section 3. The Board of Directors certifies to the county assessor a request for the Downtown & East Pine Street Corridor Revitalization Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

The above resolution statements were approved and declared adopted on this 11th day of June, 2026.

Tanea W. Browning, Chair
Central Point Development Commission

ATTEST

Rachel Neuenschwander, Recorder



DEPARTMENT: Finance

MEETING DATE: June 11, 2026

STAFF CONTACT: Tessa DeLine, Finance Director

SUBJECT: Resolution Authorizing the Transfer of Funds from Contingency to Miscellaneous Public Works Expense

SUMMARY AND BACKGROUND:

The Central Point Development Commission received an invoice from Jackson County for improvements to access to the Community Center on Penninger Road. The invoice amount was \$48,891.69. The cost of this project was not anticipated during the 2025-2026 budget process. ORS 294.463 provides for the transfer of appropriations within a fund or from one fund to another by official resolution of the Board of the Commission.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

ATTACHMENTS/EXHIBITS:

1. Check 1249 - Jackson County - 2026 05 28
2. Resolution Transfer to Contingency

STAFF RECOMMENDATION:

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution Authorizing the Transfer of Funds from Contingency to the Miscellaneous Public Works Expense in the General Fund.



JACKSON COUNTY Oregon

EIN: 93-6002298

Invoice: 122181

Date Printed: 1/21/26
Customer Number: 47505
Vendor Number: 74625
Page: 1 of 1

City of Central Point
140 S 3rd St
Central Point OR 97502

Please Remit To:
County Administrator's Office
10 S Oakdale Ave #214
Medford OR 97501

Item	Billing Date	Due Date	Description	Amount
001	12/31/25	1/30/26	SC1-Add 1" Rock/Excav Beebe Rd	\$42,084.65
002		1/30/26	SC2-Install 1.5" Irrigatn Mtr **JACKSON COUNTY MULTI-USE PANDEMIC REPOSE CENTER PROJECT	\$6,807.04
Total Amount Invoiced				\$48,891.69
Balance Due				\$48,891.69

Please include the invoice number with your payment. Thank You.

Cherry
5-2-26

Urban Renewal

→ Community Center

→ For water & street upgrade

Play with Street Upgrade

*Miscellaneous Public
Works Projects*
Tessa

met S
5-1-26



P.O. BOX 609
 ASHLAND, OR 97520
 Ph : (541)482-4098

Change Request

To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC1
Date: 1/2/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

Description: Sitework Contingency - Additional Sitework

Reason: Design Change
Source: ASI # 2, 3 & 4

We are pleased to offer the following specifications and pricing to make the following changes :

Several revisions to the sitework package have been made or have been encountered since this scope of work has started . This COR acts as a reconciliation of those changes and are as noted below :

1. ASI 2 - Revisions to the grading throughout the west parking lot to the east parking lot , with only the grade changes at the east parking lot entry off of Beebe Rd. being requested for additional pricing. Elimination of raised concrete approach to crooswalk at east parking lot emergency access lane. being credited against addition of curb, curb ramps and truncated domes at ADA stalls .
2. ASI 3 - Revised all downspouts on north, south and west sides of building from 4" to 6" and added additional laterals at these locations. Additionally, 6" x 6" callout for east parking lot fire hydrant tap off of existing line is actually an existing 16" line requiring a new 16" x 6" tap.
3. Over excavation of (14) spread footings per attached markup.
4. Revision to ditch inlets to beehive style per RVSS request (additional cost) added against credit for elimination of lynch style catch basins at the trash enclosure in ASI 4. This has been noted here for clarity, however results in a net zero add in cost.
5. Additional 1' of 4" rock at greenway due to access for equipment and meeting schedule to be able to pave path back and open greenway on 12/2/24.
6. Additional paving at greenway that was required to install new sewer line tie-in. Civil plans C5.12 & C5.13 showed approx. limits to be 1,160SF of AC patching at 4" thick (30 TN), however excavation of new sewer trench required removing entire path in sections to accommodate depth and trench box for safe installation. Total tonnage of asphalt placed to complete re-paving of greenway equated to 169.81TN (\$29,716.75) credited against the original \$7,500 included in based bid to total net add of \$22,216.75 in additional paving.
7. As required by the City of CP, an additional 1' of excavation and rock added to new Beebe Rd. extension.

As part of the CM/GC process, all additional costs above have been reimbursed through the use of sitework contingency that was carried in EWP 02 (Sitework Package) estimate.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Sitework - Revisions to grades at east parking lot entry off of Beebe Rd. per ASI #2.				\$9,892.55		\$9,892.55
Sitework - Increase in size of downspouts from 4" to 6" and increase size of tapping saddle for east parking lot fire hydrant from 6" x 6" to 16" x 6" per ASI #3.				\$13,177.19		\$13,177.19
Sitework - Over-Ex of (14) spread footings as required by Marquess.				\$9,350.00		\$9,350.00
Sitework - Additional 1' of 4" rock under greenway bike path to accommodate equipment access and maintain reopening date of 12/2/24.				\$22,515.60		\$22,515.60
Asphalt Paving - Additional paving required at greenway for new sewer tie-in. Net add of 139.81TN of asphalt.				\$22,216.75		\$22,216.75
Sitework - Additional 1' of excavation and rock added at Beebe Rd. extension as required by City of CP.				\$42,084.65		\$42,084.65
SITWORK - CONTINGENCY					\$-119,236.74	\$-119,236.74

Change Request Proposal

Project: 2457S / JCPRC
 (name and address) 1 PENNINGER DRIVE
 CENTRAL POINT, OR 97502

Change request number: 1
 Description: CHANGE ORDER 1 ASI 2 RAISED GRADES
 ON THE SOUTH EAST PARKING LOT. SEE
 ATTACHED

Customer: Adroit Construction Co.

Notice to Proceed

Submitted date:
 Received date:
 Rough order of magnitude: 0.00

Status: Proposed
 Origination date: 09/17/24

Quotation

Submitted date: 09/17/24
 Due date:
 Submitted amount: 9,892.55
 Requested days delay: 0

Revenue Detail

Billing Group/Item	Description	Quantity	UM	Unit Price	Revenue
99 913	ASI 2 GRADE CHANGED	509.40	TN	19.4200	9,892.55
Total Revenue For CR 1					9,892.55

Approvals

Customer: Adroit Construction Co.
 Authorized Representative: _____
 By: _____
 Date: _____

Contractor: Northcore USA, LLC
 By: _____
 Date: _____



P.O. BOX 609
 ASHLAND, OR 97520
 Ph : (541)482-4098

Change Request

To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC2
 Date: 3/13/25
 Job: 24-4502 JACKSON COUNTY MUPRC
 Phone: NA

Description: Sitework Contingency - Additional Sitework #2
Reason: Design Change

We are pleased to offer the following specifications and pricing to make the following changes :
 Revisions/Additions to the sitework scope included in this request included the following :

1. As requested by RVSS upon completion of the new sewer line , as-built survey was completed and documented by Pariani Surveying.
2. As required by RVSS, custom rectangular risers needed to be added to both grease interceptors on the north side of the building that matched the same dimensions of the vault , to allow vacor hose access to the bottom of the vault (email from RVSS and pictures attached for reference). Original extensions that were already installed , had to be removed and replaced with these new risers
3. As requested by the City of CP, supply and install of all miscellaneous parts and pieces related to 3" domestic water line meter install and 1.5" irrigation meter install (see attached email) along with installation of the meters themselves .
4. Per ASI #7, concrete retaining wall on north side of emergency access lane grew in size . Footing was increased in size from 33" to 60", retaining wall grew from 8" thick to 10" thick and wall grew in height from 4' to 6' on average. Additionally, emergency egress sidewalk and concrete paving pathways (approx. 2,050SF) have been added on the north side of the building (additional stripping for these sidewalks has not been included at this time due to possible change in subcontractor performing this scope).
5. Per ASI #7 and in conjunction with RFI #15, PVC storm pipe needs to be replaced with ductile iron pipe and concrete caps for storm laterals on Beebe Rd. due to low cover and to satisfy City of CP standards .

This COR does not include any electrical revisions associated with ASI 07 or RFI #20, any pricing/scope impacts to be priced and included in future COR.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Surveying & Layout - As required by RVSS, as-built survey of new sewer line to building.				\$1,340.00		\$1,340.00
Sitework - Addition of custom rectangular riser sections at both grease interceptors as required by RVSS.				\$11,583.00		\$11,583.00
Concrete - Site - Per ASI #7, concrete retaining wall on north side of emergency access lane grew in size. Footing was increased in size from 2'-9" to 60", retaining wall grew from 8" thick to 10" thick and wall grew in height from 4' to 6' on average. Additionally, emergency egress sidewalk and concrete paving pathways have been added on the north side of the building. Work includes all additional materials & equipment - forms, rebar, concrete, pump, expansion joint and cure (\$26,053 x 1.10 = \$28,658). Labor includes all forming, rebar placement, pouring, finishing and stripping (\$39,785 x 1.15% = \$45,753). Total = \$28,658 + \$45,753 = \$74,411				\$74,411.00		\$74,411.00
Sitework - Install of 1.5" irrigation meter (meter itself provided by City of CP) along with supply and install of all appropriate parts & pieces as directed by City of CP.						



P.O. BOX 609
 ASHLAND, OR 97520
 Ph : (541)482-4098

Change Request


To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC2
 Date: 3/13/25
 Job: 24-4502 JACKSON COUNTY MUPRC
 Phone: NA

Sitework - Changing of PVC storm laterals on Beebe Rd. to ductile iron and concrete caps due to limited cover per direction of City of CP. Also includes increased excavation, import and prep work associated with size increase of concrete retaining wall on north side of building per ASI #7.	\$11,863.72	\$11,863.72
Sitework - Additional excavation, import and prep for sidewalks added on north side of building to satisfy egress requirements per ASI #7.	\$5,071.65	\$5,071.65
Plumbing - WP2 - Installation of 3" domestic water meter and miscellaneous pieces as directed by City of CP.	\$1,881.69	\$1,881.69
Sitework - Contingency		\$-112,958.10
		<u>Subtotal:</u> \$0.00
	Liability Insurance	\$0.00
	Contractor Fee	\$0.00
	Bonds	\$0.00
	Oregon Student Success Fund	\$0.00
	Total:	<u>\$0.00</u>

The schedule is not affected by this change.
 If you have any questions, please contact me at .

Submitted by:

Approved by:  Date: 2025.03.14 10:05:37-07'00'
 Approved by: _____ Date: 3/20/25
 Approved by: _____ Date: _____

Change Request Proposal

Project: 2457S / JCPRC
 (name and address) 1 PENNINGER DRIVE
 CENTRAL POINT, OR 97502

Change request number: 10
 Description: CHANGE ORDER 10 SUPPLYING 1 1/2
 SEVICE AND LABOR TO INSTALL. CIVIL
 PLANS NOTED THAT THIS WAS TO BE DONE
 AND PARTS SUPPLIED BY CITY CP

Customer: Adroit Construction Co.

Notice to Proceed

Submitted date:
 Received date:
 Rough order of magnitude: 0.00

Status: Proposed
 Origination date: 01/30/25

Quotation

Submitted date: 01/30/25
 Due date:
 Submitted amount: 6,807.04
 Requested days delay: 0

Revenue Detail

Billing Group/Item	Description	Quantity	UM	Unit Price	Revenue
99 926	INSTALL 1 1/2 SERVIC	1.00	EA	6,807.0400	6,807.04
Total Revenue For CR 10					6,807.04

Approvals

Customer: Adroit Construction Co.
 Authorized Representative: _____
 By: _____
 Date: _____

Contractor: Northcore USA, LLC
 By: _____
 Date: _____



JACKSON COUNTY

Oregon

EIN: 93-6002298

Invoice: 122181

Date Printed: 1/21/26

Customer Number: 47505

Vendor Number: 74625

Page: 1 of 1

City of Central Point
140 S 3rd St
Central Point OR 97502

Please Remit To:
County Administrator's Office
10 S Oakdale Ave #214
Medford OR 97501

Item	Billing Date	Due Date	Description	Amount
001	12/31/25	1/30/26	SC1-Add 1" Rock/Excav Beebe Rd	\$42,084.65
002		1/30/26	SC2-Install 1.5" Irrigatn Mtr **JACKSON COUNTY MULTI-USE PANDEMIC REPOSE CENTER PROJECT	\$6,807.04
Total Amount Invoiced				\$48,891.69
Balance Due				\$48,891.69

Please include the invoice number with your payment. Thank You.



P.O. BOX 609
 ASHLAND, OR 97520
 Ph : (541)482-4098

Change Request

To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC1
Date: 1/2/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

Description: Sitework Contingency - Additional Sitework

Reason: Design Change
Source: ASI # 2, 3 & 4

We are pleased to offer the following specifications and pricing to make the following changes :

Several revisions to the sitework package have been made or have been encountered since this scope of work has started . This COR acts as a reconciliation of those changes and are as noted below :

1. ASI 2 - Revisions to the grading throughout the west parking lot to the east parking lot , with only the grade changes at the east parking lot entry off of Beebe Rd . being requested for additional pricing . Elimination of raised concrete approach to crooswalk at east parking lot emergency access lane . being credited against addition of curb , curb ramps and truncated domes at ADA stalls .
2. ASI 3 - Revised all downspouts on north , south and west sides of building from 4" to 6" and added additional laterals at these locations . Additionally , 6" x 6" callout for east parking lot fire hydrant tap off of existing line is actually an existing 16" line requiring a new 16" x 6" tap .
3. Over excavation of (14) spread footings per attached markup .
4. Revision to ditch inlets to beehive style per RVSS request (additional cost) added against credit for elimination of lynch style catch basins at the trash enclosure in ASI 4 . This has been noted here for clarity , however results in a net zero add in cost .
5. Additional 1' of 4" rock at greenway due to access for equipment and meeting schedule to be able to pave path back and open greenway on 12/2/24 .
6. Additional paving at greenway that was required to install new sewer line tie-in . Civil plans C5.12 & C5.13 showed approx . limits to be 1,160SF of AC patching at 4" thick (30 TN) , however excavation of new sewer trench required removing entire path in sections to accommodate depth and trench box for safe installation . Total tonnage of asphalt placed to complete re -paving of greenway equated to 169.81TN (\$29,716.75) credited against the original \$7,500 included in based bid to total net add of \$22,216.75 in additional paving .
7. As required by the City of CP , an additional 1' of excavation and rock added to new Beebe Rd . extension .

As part of the CM/GC process , all additional costs above have been reimbursed through the use of sitework contingency that was carried in EWP 02 (Sitework Package) estimate .

Description	Labor	Material	Equipment	Subcontract	Other	Price
Sitework - Revisions to grades at east parking lot entry off of Beebe Rd . per ASI #2 .				\$9,892.55		\$9,892.55
Sitework - increase in size of downspouts from 4" to 6" and increase size of tapping saddle for east parking lot fire hydrant from 6" x 6" to 16" x 6" per ASI #3 .				\$13,177.19		\$13,177.19
Sitework - Over-Ex of (14) spread footings as required by Marquess .				\$9,350.00		\$9,350.00
Sitework - Additional 1' of 4" rock under greenway bike path to accommodate equipment access and maintain reopening date of 12/2/24 .				\$22,515.60		\$22,515.60
Asphalt Paving - Additional paving required at greenway for new sewer tie-in . Net add of 139.81TN of asphalt .				\$22,216.75		\$22,216.75
Excavation at Beebe Rd . Extension as required by City of CP .				\$42,084.85		\$42,084.85
SITWORK - CONTINGENCY					\$-119,236.74	\$-119,236.74



P.O. BOX 609
ASHLAND, OR 97520
Ph : (541)482-4098

Change Request

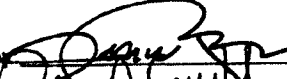
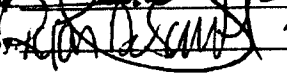
To: RYAN DESAUTEL
JACKSON COUNTY
10 SOUTH OAKDALE, ROOM 208
MEDFORD, OR 97501
Ph: (541)774-6973 Fax: (541)774-6729

Number: SC1
Date: 1/2/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

	Subtotal:	\$0.00
Liability Insurance		\$0.00
Contractor Fee		\$0.00
Bonds		\$0.00
Oregon Student Success Fund		\$0.00
	Total:	\$0.00

The schedule is not affected by this change.
If you have any questions, please contact me at .

Submitted by:

Approved by:  Date: 1-6-25
 Approved by:  SC Date: 2/1/25
 Approved by: _____ Date: _____

Change Request Proposal

Project: 2457S / JCPRC
 (name and address) 1 PENNINGER DRIVE
 CENTRAL POINT, OR 97502

Change request number: 1
 Description: CHANGE ORDER 1 ASI 2 RAISED GRADES
 ON THE SOUTH EAST PARKING LOT. SEE
 ATTACHED

Customer: Adroit Construction Co.

Notice to Proceed

Submitted date:
 Received date:
 Rough order of magnitude: 0.00

Status: Proposed
 Origination date: 09/17/24

Quotation

Submitted date: 09/17/24
 Due date:
 Submitted amount: 9,892.55
 Requested days delay: 0

Revenue Detail

Billing Group/Item	Description	Quantity	UM	Unit Price	Revenue
99 913	ASI 2 GRADE CHANGED	509.40	TN	19.4200	9,892.55
Total Revenue For CR 1					9,892.55

Approvals

Customer: Adroit Construction Co.
 Authorized Representative: _____
 By: _____
 Date: _____

Contractor: Northcore USA, LLC
 By: _____
 Date: _____



P.O. BOX 609
 ASHLAND, OR 97520
 Ph : (541)482-4098

Change Request

To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC2
 Date: 3/13/25
 Job: 24-4502 JACKSON COUNTY MUPRC
 Phone: NA

Description: Sitework Contingency - Additional Sitework #2

Reason: Design Change

We are pleased to offer the following specifications and pricing to make the following changes :

Revisions/Additions to the sitework scope included in this request included the following :

1. As requested by RVSS upon completion of the new sewer line , as-built survey was completed and documented by Pariani Surveying.
2. As required by RVSS, custom rectangular risers needed to be added to both grease interceptors on the north side of the building that matched the same dimensions of the vault , to allow vactor hose access to the bottom of the vault (email from RVSS and pictures attached for reference). Original extensions that were already installed , had to be removed and replaced with these new risers
3. As requested by the City of CP, supply and install of all miscellaneous parts and pieces related to 3" domestic water line meter install and 1.5" irrigation meter install (see attached email) along with installation of the meters themselves.
4. Per ASI #7, concrete retaining wall on north side of emergency access lane grew in size . Footing was increased in size from 33" to 60", retaining wall grew from 8" thick to 10" thick and wall grew in height from 4' to 6' on average. Additionally, emergency egress sidewalk and concrete paving pathways (approx. 2,050SF) have been added on the north side of the building (additional striping for these sidewalks has not been included at this time due to possible change in subcontractor performing this scope).
5. Per ASI #7 and in conjunction with RFI #15, PVC storm pipe needs to be replaced with ductile iron pipe and concrete caps for storm laterals on Beebe Rd. due to low cover and to satisfy City of CP standards .

This COR does not include any electrical revisions associated with ASI 07 or RFI #20, any pricing/scope impacts to be priced and included in future COR.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Surveying & Layout - As required by RVSS, as-built survey of new sewer line to building.				\$1,340.00		\$1,340.00
Sitework - Addition of custom rectangular riser sections at both grease interceptors as required by RVSS.				\$11,583.00		\$11,583.00
Concrete - Site - Per ASI #7, concrete retaining wall on north side of emergency access lane grew in size. Footing was increased in size from 2'-9" to 60", retaining wall grew from 8" thick to 10" thick and wall grew in height from 4' to 6' on average. Additionally, emergency egress sidewalk and concrete paving pathways have been added on the north side of the building. Work includes all additional materials & equipment - forms, rebar, concrete, pump, expansion joint and cure (\$26,053 x 1.10 = \$28,658). Labor includes all forming, rebar placement, pouring, finishing and stripping (\$39,785 x 1.15% = \$45,753). Total = \$28,658 + \$45,753 = \$74,411				\$74,411.00		\$74,411.00
Sitework - Install of 1.5" irrigation meter (meter itself provided by City of CP) along with supply and install of all appropriate parts & pieces as directed by City of CP.						



P.O. BOX 609
 ASHLAND, OR 97520
 Ph : (541)482-4098

Change Request


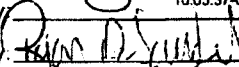
To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC2
 Date: 3/13/25
 Job: 24-4502 JACKSON COUNTY MUPRC
 Phone: NA

Sitework - Changing of PVC storm laterals on Beebe Rd. to ductile iron and concrete caps due to limited cover per direction of City of CP Also includes increased excavation, import and prep work associated with size increase of concrete retaining wall on north side of building per ASI #7.	\$11,863.72	\$11,863.72
Sitework - Additional excavation, import and prep for sidewalks added on north side of building to satisfy egress requirements per ASI #7.	\$5,071.65	\$5,071.65
Plumbing - WP2 - Installation of 3" domestic water meter and miscellaneous pieces as directed by City of CP.	\$1,881.69	\$1,881.69
Sitework - Contingency		\$-112,958.10
		Subtotal: \$0.00
	Liability Insurance	\$0.00
	Contractor Fee	\$0.00
	Bonds	\$0.00
	Oregon Student Success Fund	\$0.00
		Total: \$0.00

The schedule is not affected by this change.
 If you have any questions, please contact me at .

Submitted by:

Approved by:  Date: 2025.03.14 10:05:37-0700
 Approved by:  Date: 3/20/25
 Approved by: _____ Date: _____

Change Request

To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729

Number: SC2
Date: 3/13/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

Description: Sitework Contingency - Additional Sitework #2

Reason: Design Change

We are pleased to offer the following specifications and pricing to make the following changes :

Revisions/Additions to the sitework scope included in this request included the following :

1. As requested by RVSS upon completion of the new sewer line , as-built survey was completed and documented by Pariani Surveying.
2. As required by RVSS, custom rectangular risers needed to be added to both grease interceptors on the north side of the building that matched the same dimensions of the vault , to allow vactor hose access to the bottom of the vault (email from RVSS and pictures attached for reference). Original extensions that were already installed , had to be removed and replaced with these new risers.
3. As requested by the City of CP, supply and install of all miscellaneous parts and pieces related to 3" domestic water line meter install and 1.5" irrigation meter install (see attached email) along with installation of the meters themselves.
4. Per ASI #7, concrete retaining wall on north side of emergency access lane grew in size . Footing was increased in size from 33" to 60", retaining wall grew from 8" thick to 10" thick and wall grew in height from 4' to 6' on average. Additionally, emergency egress sidewalk and concrete paving pathways (approx. 2,050SF) have been added on the north side of the building (additional striping for these sidewalks has not been included at this time due to possible change in subcontractor performing this scope).
5. Per ASI #7 and in conjunction with RFI #15, PVC storm pipe needs to be replaced with ductile iron pipe and concrete caps for storm laterals on Beebe Rd. due to low cover and to satisfy City of CP standards .

This COR does not include any electrical revisions associated with ASI 07 or RFI #20, any pricing/scope impacts to be priced and included in future COR.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Surveying & Layout - As required by RVSS, as-built survey of new sewer line to building .				\$1,340.00		\$1,340.00
Sitework - Addition of custom rectangular riser sections at both grease interceptors as required by RVSS.				\$11,583.00		\$11,583.00
Concrete - Site - Per ASI #7, concrete retaining wall on north side of emergency access lane grew in size. Footing was increased in size from 2'-9" to 60", retaining wall grew from 8" thick to 10" thick and wall grew in height from 4' to 6' on average. Additionally, emergency egress sidewalk and concrete paving pathways have been added on the north side of the building. Work includes all additional materials & equipment - forms, rebar, concrete, pump, expansion joint and cure (\$26,053 x 1.10 = \$28,658). Labor includes all forming, rebar placement, pouring, finishing and stripping (\$39,785 x 1.15% = \$45,753). Total = \$28,658 + \$45,753 = \$74,411				\$74,411.00		\$74,411.00
Sitework - Install of 1.5" irrigation meter (meter itself provided by City of CP) along with supply and install of all appropriate parts & pieces as directed by City of CP.				\$6,807.04		\$6,807.04

Change Request

To: RYAN DESAUTEL
 JACKSON COUNTY
 10 SOUTH OAKDALE, ROOM 208
 MEDFORD, OR 97501
 Ph: (541)774-6973 Fax: (541)774-6729


Number: SC2
Date: 3/13/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

Sitework - Changing of PVC storm laterals on Beebe Rd. to ductile iron and concrete caps due to limited cover per direction of City of CP. Also includes increased excavation, import and prep work associated with size increase of concrete retaining wall on north side of building per ASI #7.	\$11,863.72	\$11,863.72
Sitework - Additional excavation, import and prep for sidewalks added on north side of building to satisfy egress requirements per ASI #7.	\$5,071.65	\$5,071.65
Plumbing - WP2 - Installation of 3" domestic water meter and miscellaneous pieces as directed by City of CP.	\$1,881.69	\$1,881.69
Sitework - Contingency	\$-112,958.10	\$-112,958.10
	Subtotal:	<u>\$0.00</u>
Liability Insurance		\$0.00
Contractor Fee		\$0.00
Bonds		\$0.00
Oregon Student Success Fund		\$0.00
	Total:	<u><u>\$0.00</u></u>

The schedule is not affected by this change.

If you have any questions, please contact me at .

Submitted by: _____

 Date: 2025.03.14 10:05:37-07'00'
 Approved by: _____ Date: _____
 Approved by: _____ Date: _____
 Approved by: _____ Date: _____

Change Request

To: RYAN DESAUTEL
JACKSON COUNTY
10 SOUTH OAKDALE, ROOM 208
MEDFORD, OR 97501
Ph: (541)774-6973 Fax: (541)774-6729

Number: SC1
Date: 1/2/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

Description: Sitework Contingency - Additional Sitework

Reason: Design Change
Source: ASI # 2, 3 & 4

We are pleased to offer the following specifications and pricing to make the following changes :

Several revisions to the sitework package have been made or have been encountered since this scope of work has started . This COR acts as a reconciliation of those changes and are as noted below :

1. ASI 2 - Revisions to the grading throughout the west parking lot to the east parking lot , with only the grade changes at the east parking lot entry off of Beebe Rd. being requested for additional pricing. Elimination of raised concrete approach to crosswalk at east parking lot emergency access lane, being credited against addition of curb, curb ramps and truncated domes at ADA stalls .
2. ASI 3 - Revised all downspouts on north, south and west sides of building from 4" to 6" and added additional laterals at these locations. Additionally, 6" x 6" callout for east parking lot fire hydrant tap off of existing line is actually an existing 16" line requiring a new 16" x 6" tap.
3. Over excavation of (14) spread footings per attached markup .
4. Revision to ditch inlets to beehive style per RVSS request (additional cost) added against credit for elimination of lynch style catch basins at the trash enclosure in ASI 4. This has been noted here for clarity, however results in a net zero add in cost.
5. Additional 1' of 4" rock at greenway due to access for equipment and meeting schedule to be able to pave path back and open greenway on 12/2/24.
6. Additional paving at greenway that was required to install new sewer line tie-in. Civil plans C5.12 & C5.13 showed approx. limits to be 1,160SF of AC patching at 4" thick (30 TN), however excavation of new sewer trench required removing entire path in sections to accommodate depth and trench box for safe installation . Total tonnage of asphalt placed to complete re -paving of greenway equated to 169.81TN (\$29,716.75) credited against the original \$7,500 included in based bid to total net add of \$22,216.75 in additional paving.
7. As required by the City of CP , an additional 1' of excavation and rock added to new Beebe Rd . extension.

As part of the CM/GC process, all additional costs above have been reimbursed through the use of sitework contingency that was carried in EWP 02 (Sitework Package) estimate.

Description	Labor	Material	Equipment	Subcontract	Other	Price
Sitework - Revisions to grades at east parking lot entry off of Beebe Rd. per ASI #2.				\$9,892.55		\$9,892.55
Sitework - Increase in size of downspouts from 4" to 6" and increase size of tapping saddle for east parking lot fire hydrant from 6" x 6" to 16" x 6" per ASI #3.				\$13,177.19		\$13,177.19
Sitework - Over-Ex of (14) spread footings as required by Marquess.				\$9,350.00		\$9,350.00
Sitework - Additional 1' of 4" rock under greenway bike path to accommodate equipment access and maintain reopening date of 12/2/24.				\$22,515.60		\$22,515.60
Asphalt Paving - Additional paving required at greenway for new sewer tie-in. Net add of 139.81TN of asphalt.				\$22,216.75		\$22,216.75
Sitework - Additional 1' of excavation and rock added at Beebe Rd. extension as required by City of CP.				\$42,084.65		\$42,084.65
SITWORK - CONTINGENCY					\$-119,236.74	\$-119,236.74



P.O. BOX 609
ASHLAND, OR 97520
Ph : (541)482-4098

Change Request


To: RYAN DESAUTEL
JACKSON COUNTY
10 SOUTH OAKDALE, ROOM 208
MEDFORD, OR 97501
Ph: (541)774-6973 Fax: (541)774-6729

Number: SC1
Date: 1/2/25
Job: 24-4502 JACKSON COUNTY MUPRC
Phone: NA

	Subtotal:	\$0.00
Liability Insurance		\$0.00
Contractor Fee		\$0.00
Bonds		\$0.00
Oregon Student Success Fund		\$0.00
	Total:	\$0.00

The schedule is not affected by this change.
If you have any questions, please contact me at .

Submitted by:

Approved by:  Date: 1-6-25

Approved by: _____ Date: _____

Approved by: _____ Date: _____

Change Request Proposal

Project: 2457S / JCPRC
 (name and address) 1 PENNINGER DRIVE
 CENTRAL POINT, OR 97502

Change request number: 8
 Description: CHANGE ORDER 8 CITY REQUIRE US TO
 OVER EX BEE BEE ROAD ONE EXTRA FOOT

Customer: Adroit Construction Co.

Notice to Proceed

Status: Proposed
 Origination date: 12/10/24

Submitted date:
 Received date:
 Rough order of magnitude: 0.00

Quotation

Submitted date: 12/10/24
 Due date:
 Submitted amount: 42,084.65
 Requested days delay: 0

Revenue Detail

Billing Group/Item	Description	Quantity	UM	Unit Price	Revenue
99 923	OVER X BEE BEE ROAD	1,295.00	CY	8.3400	10,800.30
99 924	EXTRA AGG BASE BEE B	1,565.00	TN	19.9900	31,284.35
Total Revenue For CR 8					42,084.65

Approvals

Customer: Adroit Construction Co.
 Authorized Representative: _____
 By: _____
 Date: _____

Contractor: Northcore USA, LLC
 By: _____
 Date: _____

RESOLUTION NO. 2026-__

**A RESOLUTION OF THE CENTRAL POINT DEVELOPMENT COMMISSION
AUTHORIZING THE TRANSFER OF FUNDS FROM CONTINGENCY TO THE
MISCELLANEOUS PUBLIC WORKS EXPENSE IN THE GENERAL FUND**

RECITALS:

WHEREAS, the Central Point Development Commission received an invoice from Jackson County for improvements for access to the Community Center on Penninger Road.

WHEREAS, the invoice amount was \$48,891.69; and

WHEREAS, the cost of this project was not anticipated during the 2025-2026 budget process; and

WHEREAS, ORS 294.463 provides for the transfer of appropriations within a fund or from one fund to another by official resolution of the Board of the Commission.

NOW THEREFORE, BE IT RESOLVED that the Central Point Development Commission hereby authorizes the transfer of \$48,891.69 from Contingency to the Miscellaneous Public Works Expense in the General Fund.

PASSED by official resolution of the Commission and signed by me in authentication of its passage this 11th day of June 2026.

Tanea Browning, Chair
Central Point Development Commission

ATTEST:

City Recorder