

CITY COUNCIL MEETING AGENDA



June 25, 2026

6:00 PM

Central Point City Hall, Council Chambers
140 S 3rd St, Central Point, OR

www.centralpointoregon.gov

10. Meeting Called to Order

20. Pledge of Allegiance

30. Roll Call

40. Public Comments

The City Council sets aside 20 minutes for in-person public comments on non-agenda items. Comments are limited to three (3) minutes per individual, five (5) minutes per group or organization. Please complete a public comment form before speaking.

The City Council encourages written comments. Please submit your comments by regular mail to City Council, 140 S Third St, or by email to meetings@centralpointoregon.gov. Comments must be received by noon on the date of the meeting to be noted in the record. Please include the date of the Council meeting with your comments.

50. Public Agency Comments

60. Consent Agenda

A. Approval of June 11, 2026, Meeting Minutes

70. Items Removed from the Consent Agenda

80. Public Hearing

Public comments will be allowed on items under this part of the agenda following a brief staff report presenting the item and action requested. The presiding officer may limit testimony.

For land use matters and other quasi-judicial appeals: Comments are limited to a total of 30 minutes for applicants and/or their representatives. They may request a 5-minute rebuttal time. Appellants and/or their representatives are limited to a total of 30 minutes and if the applicant is not the appellant they will also be allowed a total of 30 minutes. All other participants are limited to 4 minutes.

For matters that are legislative or administrative and are not quasi-judicial:

Comments are limited to 4 minutes per individual, group or organization.

Please complete a public comment form before speaking.

- A. Resolution Granting Extension to Spectrum Franchise Agreement
Sydnee Dreyer, City Attorney
- B. A Resolution Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2026, through June 30, 2027
Tessa DeLine, Finance Director
- C. A Resolution to Levy Taxes for the Fiscal Year July 1, 2026, through June 30, 2027
Tessa DeLine, Finance Director

90. Ordinances and Resolutions

- A. A Resolution Approving Appointments and Adopting General Procedures for the Fiscal Year 2026-2027
Tessa DeLine, Finance Director
- B. A Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon
Tessa DeLine, Finance Director
- C. A Resolution Accepting the Proposal of MRC Recreation/GameTime for the Don Jones Memorial Park Inclusive Playground Design, Equipment Supply and Installation Project and Authorizing the City Manager to Execute a Contract.
Dave Jacob, Park Planner
- D. 2026 Pavement Maintenance Project
Matt Samitore, Parks and Public Works Director

100. Business

- A. Parks Commission Reports February and May 2026
Matt Samitore, Parks and Public Works Director

110. Mayor's Report

120. City Manager's Report

130. Council Reports

140. Department Reports

150. Adjournment

Individuals wishing to attend a meeting via Zoom or needing special accommodations such as sign language, foreign language interpreters, or

equipment for deaf and hard of hearing people must request such services at least 72 hours before the City Council meeting. To make your request, please contact the City Recorder at 541-423-1015 (voice) or by e-mail to meetings@centralpointoregon.gov.

Si necesita traductor en español o servicios de discapacidades (ADA) para asistir a una junta pública de la ciudad por favor llame con 72 hora de anticipación al 541-664-3321 ext. 201.

CITY COUNCIL MEETING MINUTES

June 11, 2026

6:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

2 Pledge of Allegiance

3 Roll Call

The following members were present: Mayor Tanea Browning, Ward II Kelley Johnson, Ward I Neil Olsen, Ward IV Brian Whitaker, At Large Michael Quilty, Ward III Sarah Roberts

The following members were absent: At large Rob Hernandez

The following staff were also present: City Attorney Sydnee Dreyer, City Manager Chris Clayton, Parks and Public Works Director/Assistant City Manager Matt Samitore, Police Chief Scott Logue, Finance Director Tessa DeLine, Planning Director Stephanie Powers, and City Recorder/Assistant Finance Director Rachel Neuenschwander

4 Public Agency Comments

5 Public Comments

6 Consent Agenda

A. Approval of May 28, 2026 Meeting Minutes

B. OLCC Application - Red Hills Cellars

Motion: Approve

Moved By: Brian Whitaker

Seconded by: Michael Quilty

Roll Call: Members Tanea Browning, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes. None voted no.

7 Items Removed from the Consent Agenda

8 Public Hearing

A. Supplemental Budget 2025/27 (#1)

Finance Director Tessa DeLine presented a resolution to adopt Supplemental Budget No. 1 for the 2025–2027 biennial budget period, totaling \$1,900,000 in adjustments across the General Fund, Street Fund, Water Fund, and Internal Services Fund. The budget committee approved the adjustments on May 18th. Notable cost drivers included significantly increased fuel costs — particularly diesel for public works — attributed to market prices substantially higher than what had been budgeted. An amended resolution, distributed at the meeting, replaced the version included in the agenda packet.

Mayor Browning opened the public hearing, no one came forward, and the hearing was closed.

Motion: Approve

Moved By: Michael Quilty

Seconded by: Kelley Johnson

Roll Call: Members Tanea Browning, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes.

Michael Quilty moved to approve Resolution No. 1871, a Resolution of the City of Central Point Approving a 2025-2027 Supplemental Budget #1.

9 Ordinances and Resolutions

A. Resolution Approving the Fiscal Year 2026–2027 Insurance Program, Including Property, General Liability, and Workers' Compensation Coverage.

City Manager Chris Clayton presented the annual insurance renewal, noting that it was being brought to council by resolution for the first time in the interest of transparency. The total premium for FY 2026–2027 is approximately \$402,690 — an increase of approximately 11% — with approximately \$74,000 in aggregate, multiline, and risk management credits applied. The city's workers' compensation mod rate of 0.66 reflects a strong claim history, and a standalone cyber liability policy replacing the prior CIS cyber coverage was recommended, providing \$1,000,000 in coverage for \$5,700 versus \$100,000 in coverage at \$3,600. Migration to Microsoft 365 — underway this budget cycle — is expected to qualify the city for CIS Tier 2 cyber coverage in the future.

Motion: Approve

Moved By: Sarah Roberts

Seconded by: Brian Whitaker

Roll Call: Members Tanea Browning, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes.

Sarah Roberts moved to approve Resolution No. 1872, a Resolution of the City of Central Point Oregon, Authorizing the City Manager to Execute Property and Casualty Insurance Renewal Agreements for Fiscal Year 2026-2027.

B. Resolution Approving Franchise Agreement with Avista Corp. for the nonexclusive right, privilege and authority to install, maintain and operate facilities along City right-of-way.

City Attorney Sydnee Dreyer presented a renewed franchise agreement with Avista Corporation, replacing the prior agreement in effect since June 2016. Key changes include an increase in the franchise fee from 5% to 6%, clarified provisions regarding facility relocation (with a revised three-year threshold aligning with the city's street moratorium policy), updated audit provisions, and other improvements suggested by Avista based on requests from other jurisdictions. An Avista representative confirmed that the fee increase will appear as a franchise fee surcharge on customer bills beginning in the August billing cycle.

Motion: Approve

Moved By: Michael Quilty

Seconded by: Sarah Roberts

Roll Call: Members Tanea Browning, Kelley Johnson, Neil Olsen, Brian Whitaker, Michael Quilty, Sarah Roberts voted yes.

Michael Quilty moved to approve Resolution No. 1873, a Resolution granting Avista Corporation dba Avista Utilities, a Washington Corporation, its successors and assigns, the nonexclusive right, privilege and authority and franchise to locate, construct, install, own, maintain, repair, replace, extend, operate and use facilities in, upon, over, under, along, and across the franchise area for purposes of the transmission, distribution, storage and sale of gas.

10 Business

A. Planning Commission Report

Planning Director Stephanie Powers reported that the Planning Commission met on June 2nd and was reacquainted with the city's sign code update project. The Commission is preparing for an in-depth study session on July 7th, which will include a community engagement component and a visual survey of sign types. Topics identified for discussion include digital signage, protection of historic signs, and dark sky illumination standards. Council will be invited to participate in the process later in the summer.

B. Utility Rate Discount (Hardship) Program — Enrollment Update, Program Impacts, and Eligibility Discussion for Out-of-City-Limits Water Customers

City Manager Clayton presented an update on the utility rate discount program, which reduces utility bills by up to 50% for income-qualifying households. Enrollment has increased approximately 72% this fiscal year — to roughly 50 accounts — following a prior council decision to raise the income eligibility threshold from 150% to 200% of the federal poverty level. Through the first ten months of FY 2025–26, the program has provided approximately \$12,575 in relief.

The primary policy question centered on two approved applicants residing outside city limits who are connected to the city's water system. Under the current rate structure, outside-city customers pay 200% of the standard rate; with the discount applied, they effectively pay 100% — equivalent to an in-city rate — while the discount is funded by the General Fund, to which outside-city customers do not contribute through property taxes. Council discussion reflected general consensus that outside-city customers could be eligible for the

discount, provided they execute a consent-to-annex agreement, which would serve both as a condition of eligibility and as an instrument advancing the city's long-term growth objectives. Council also discussed whether a partial reduction — rather than the full 50% discount — might be appropriate for customers who decline to sign a consent-to-annex. City Attorney Dreyer clarified that any policy changes would take effect upon renewal and would not retroactively affect currently approved applicants. Staff was directed to return with a formal policy proposal reflecting council's direction.

11 Mayor's Report

Mayor Browning reported attending a sorority social gathering celebrating a presidential rotation, the Dare Day celebration at Bohnert Family Farm Park, a crisis stabilization committee meeting at Access, and the CIS Board meeting in late May.

12 City Manager's Report

City Manager Chris Clayton reported that nuisance vegetation at 312 Maple Street has been addressed and the property is now in improved condition. Hank's memorial sign at Civic Fields in Twin Creeks has been installed, with a dedication ceremony planned for Saturday, July 25th.

Animal control concerns continue to increase, and a multi-agency meeting has been scheduled to address the matter. The City Hall HVAC repair estimate has been significantly reduced from approximately \$250,000 to \$85,000.

Staff are also making progress on several pending items, including a special events code amendment, a review of pot-bellied pig regulations, and an update to the city's drone ordinance.

13 Council Reports

Council members reported on a range of activities and initiatives. Items covered included attendance at Oregon MPO Consortium meetings focused on two competing federal transportation funding bills, appointment to the Governor's Rebuilding Our Transportation Vision work group for freight, and service as a local government liaison for LLC and AOC monitoring of that process. Additional requests raised by council included follow-up on nuisance and code enforcement matters such as flammable vegetation and feral cats, exploration of an accessibility evaluation checklist for city infrastructure, periodic park condition reviews, community

and civic engagement opportunities, fire prevention coordination with Fire District 3, and guidance materials to help councilors direct constituents to appropriate city resources.

14 Department Reports

Public Works reported that the bid opening for the Don Jones project was delayed due to a protest, which has since been resolved. Backflow bids were received; however, they will be rejected and re-bid, with results anticipated in September. Staff also announced that Parks and Recreation Day will be held at Twin Creeks Park on Friday, June 12th. Seasonal park staffing for gazebo and restroom maintenance is set to begin the following week.

The Police Department announced a swearing-in ceremony for Officer Patrick Reed, scheduled for July 8th at 6:00 PM. Additionally, the department noted a significant animal welfare case in which over 60 cats were recovered from a residence.

15 Adjournment

Neil moved to adjourn, all said aye, and the meeting was adjourned at 7:12PM

The foregoing minutes of the June 11, 2026, Council meeting were approved by the City Council at its meeting of _____, 2026.

Dated:

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Administration **MEETING DATE:** June 25, 2026

STAFF CONTACT: Chris Clayton, City Manager

SUBJECT: Resolution Granting Extension to Spectrum Franchise Agreement

SUMMARY AND BACKGROUND:

Spectrum Pacific West, LLC (successor-in-interest to Falcon Cable Systems Company II, L.P.) (“Grantee”) currently holds a Franchise Agreement (“Agreement”) with the City of Central Point, Oregon (“Grantor”) which became effective on August 15, 2016. The Agreement will expire by its terms on July 28, 2026.

Grantee filed timely notice of intent to renew its Agreement with the Grantor pursuant to section 626 of the Cable Communications Policy Act of 1984 (The “Cable Act”). The City staff finds that the Grantee has substantially complied with the material terms of the current Cable Franchise under applicable laws, and that the financial, legal, and technical ability of the Grantee is sufficient to provide services, facilities, and equipment necessary to meet the future cable-related needs of the community.

In order to approve the requested extension, Council must hold a public hearing and allow testimony on the proposed extension.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

The proposed extension complies with the Cable Communications Policy Act.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

GOAL 1 - Build a strong city that is fiscally sustainable and provides enhanced services and small-town nuance.

STRATEGY 3 – Partner with telecom and utility companies to offset infrastructure costs.

ATTACHMENTS/EXHIBITS:

1. OR - Spectrum Central Point Extension

STAFF RECOMMENDATION:

Make a motion to approve the Resolution.

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution of the City of Central Point granting an extension to that Franchise Agreement with Spectrum Pacific West, LLC.

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF CENTRAL POINT GRANTING
AN EXTENSION TO THAT FRANCHISE AGREEMENT WITH
SPECTRUM PACIFIC WEST, LLC**

WHEREAS, Spectrum Pacific West, LLC (successor-in-interest to Falcon Cable Systems Company II, L.P.) (“Grantee”) currently holds a Franchise Agreement (“Agreement”) with the City of Central Point, Oregon (“Grantor”) which became effective on August 15, 2016; and

WHEREAS, the Agreement will expire by its terms on July 28, 2026; and

WHEREAS, Grantee filed timely notice of intent to renew its Agreement with the Grantor pursuant to section 626 of the Cable Communications Policy Act of 1984 (The “Cable Act”); and

WHEREAS, the Grantor finds that the Grantee has substantially complied with the material terms of the current Cable Franchise under applicable laws, and that the financial, legal, and technical ability of the Grantee is sufficient to provide services, facilities, and equipment necessary to meet the future cable-related needs of the community.

THE CITY OF CENTRAL POINT RESOLVES AS FOLLOWS:

Section 1. The City Council for the City of Central Point hereby grants an extension of the current Agreement until July 28, 2036. Except as stated below, all other terms and conditions of the existing franchise shall remain the same. The parties continue to reserve all rights under the formal procedures of Section 626 of Title VI of the Communications Act of 1934, as amended, and do not waive any rights related thereto.

Section 2. The following amendments are made to the Agreement:

Section 13 is deleted in its entirety.

Section 14.2 is amended to state, “Grantee shall continue to provide, without charge and on a voluntary basis, one outlet and equipment needed for Basic Cable Service located at the Fire Station, 600 S Front Street, Central Point, Oregon.

PASSED by the Council and signed by me in authentication of its passage this _____ day of _____ 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder

ACCEPTED this ____ day of _____, 2026.

Spectrum Pacific West, LLC

By Charter Communications, Inc., Its Manager

By: _____

Print Name: _____

Title: _____



DEPARTMENT: Finance

MEETING DATE: June 25, 2026

STAFF CONTACT: Tessa DeLine, Finance Director

SUBJECT: A Resolution Electing to Receive State Revenue Sharing Funds for Fiscal Year July 1, 2026, through June 30, 2027

SUMMARY AND BACKGROUND:

A resolution electing to receive State Revenue Sharing funds under ORS 221.770. The City of Central Point has met all eligibility requirements. This includes holding two required public hearings — one before the Budget Committee on May 5, 2025, and one before the City Council on June 26, 2025 — at which citizens had the opportunity to comment on the proposed use of the funds for the July 1, 2026, through June 30, 2027, budget period. The City also confirms it levied a property tax in the preceding year as required under ORS 471.810.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Strategic Priority — Responsible Governance

Goal 1 — Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

ATTACHMENTS/EXHIBITS:

1. Resolution 2026 State Revenue Sharing

STAFF RECOMMENDATION:

- 1) Hold a public hearing for citizens to ask questions or comment on the proposed use of State revenue sharing funds.

2) Approve the resolution as presented.

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution electing to receive State Revenue Sharing Funds for fiscal year July 1, 2026, through June 30, 2027.

RESOLUTION NO. _____

A RESOLUTION ELECTING TO RECEIVE STATE REVENUE SHARING FUNDS FOR FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027

Recitals:

The State of Oregon sets forth eligibility requirements for State Revenue Sharing funds. The City of Central Point has qualified and desires to receive such funds.

Therefore, the City of Central Point resolves as follows:

Section 1. The City hereby elects to receive distribution under ORS 221.770 of the State Revenue Sharing funds.

Section 2. The City hereby certifies as follows:

- A. The City held a public hearing before the Budget Committee on May 5, 2025. At that time, citizens had the opportunity to provide written and oral comments to the Budget Committee on the possible uses of State Revenue Sharing funds.
- C. The City held a second public hearing before the City Council on June 26, 2025. At that time, citizens had the opportunity to provide written and oral comments and ask questions of the City Council on the proposed use of State Revenue Sharing funds for the biennial budget period of July 1, 2026, through June 30, 2027.
- D. The City levied a property tax for the year preceding the year in which State Revenue Sharing funds are sought hereunder and pursuant to ORS 471.810.

Section 3. A copy of this resolution shall be filed with the executive department of the State of Oregon before July 31, 2026.

Passed by the Council and signed by me in authentication of its passage this 25th Day of June 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Finance

MEETING DATE: June 25, 2026

STAFF CONTACT: Tessa DeLine, Finance Director

SUBJECT: A Resolution to Levy Taxes for the Fiscal Year July 1, 2026, through June 30, 2027

SUMMARY AND BACKGROUND:

The City of Central Point, Oregon, in compliance with ORS 294.326, held a public hearing on June 26, 2025, and adopted a biennial budget of \$67,752,410. For the second period of that budget (July 1, 2026 – June 30, 2027), the City Council has resolved to levy a property tax rate of \$4.47 per \$1,000 of assessed valuation on all taxable property in Jackson County for general government purposes, subject to Measure 5 limits. The Finance Director is directed to certify this levy to the Jackson County Assessor and take all steps required by law, with the resolution passed and signed by the Council on June 25, 2026.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

Strategic Priority - Responsible Governance

Goal 1 - Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

ATTACHMENTS/EXHIBITS:

1. 2026 2027 Levy Taxes

STAFF RECOMMENDATION:

Approval of the resolution as presented.

RECOMMENDED MOTION:

I move to approve Resolution No. _____ a Resolution to Levy Taxes for the Fiscal Year July 1, 2026, through June 30, 2027.

RESOLUTION NO. _____

A RESOLUTION TO LEVY TAXES FOR THE FISCAL YEAR
JULY 1, 2026 THROUGH JUNE 30, 2027

RECITALS:

- A. Oregon statute (ORS 294.326) requires municipalities to prepare and adopt a financial plan (budget) containing estimates of revenues and expenditures in compliance with Oregon budget laws prior to making expenditures or tax certification.
- B. The City of Central Point changed from an annual to a biennial budget cycle in June, 2015; therefore this coming fiscal year 2026/27 is the second period of the 2025/27 biennial budget.
- C. A public hearing was duly held by the City Council of Central Point, Oregon on June 26, 2025 and the biennial budget was adopted in the amount of \$67,752,410.

The City of Central Point resolves as follows:

Section 1. To levy taxes for the second period of the biennial budget beginning fiscal year July 1, 2026 and ending June 30, 2027.

Section 2. As authorized by law and the Charter of the City of Central Point, Oregon, there is hereby levied upon the taxable property of said city as shown on the tax rolls of Jackson County, Oregon, for the fiscal period July 1, 2026 through June 30, 2027, the rate of \$4.47 per \$1,000 of assessed valuation for general government purposes, as follows:

<u>General Government</u>	<u>Subject to</u>	<u>Not Subject to</u>	<u>Total</u>
ASSESSED LEVY	Measure 5 Limits	Measure 5 Limits	
	\$4.47		\$4.47

Section 3. The Finance Director is hereby directed to certify to the Assessor of Jackson County, Oregon, the levy of taxes of the City of Central Point, Oregon, and to take all other steps with regard to said budget and levy as required by law.

Passed by the Council and signed by me in authentication of its passage this 25th Day of June, 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Finance

MEETING DATE: June 25, 2026

STAFF CONTACT: Tessa DeLine, Finance Director

SUBJECT: A Resolution Approving Appointments and Adopting General Procedures for the Fiscal Year 2026-2027

SUMMARY AND BACKGROUND:

A resolution establishing key appointments and administrative procedures. For fiscal year 2026-2027, this resolution establishes key appointments and administrative procedures. Brown & Brown Northwest continues as Insurance Agent of Record, Joe Charter as Municipal Court Judge, Jeff Ballard (RH2 Engineering) as City Engineer, Bob Neathamer as City Surveyor, and Sydnee Dreyer (O'Connor West LLC) as City Attorney — all through June 30, 2027. Council members may receive \$150/month in compensation, and the Mayor \$250/month, plus expense reimbursements. The Finance Director is authorized to manage City funds through FDIC-insured banks or the Oregon Local Government Investment Pool, invest surplus funds in accordance with state statutes, and maintain a petty cash fund of up to \$2,000. The City Manager is authorized to expend funds in accordance with budget appropriations, with quarterly reports to the Council. The resolution also establishes that the City will follow generally accepted accounting principles, allow interfund expense reimbursements, handle stale checks under Oregon abandoned property law, and capitalize assets costing more than \$5,000 with a useful life exceeding 2 years.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Strategic Priority - Responsible Governance.

Goal 1 - Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

ATTACHMENTS/EXHIBITS:

1. General Procedures Resolution 2026-2027

STAFF RECOMMENDATION:

Approve resolution as presented.

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution approving appointments and adopting general procedures for fiscal year 2026-2027.

RESOLUTION NO. _____

A RESOLUTION APPROVING APPOINTMENTS AND ADOPTING GENERAL PROCEDURES FOR FISCAL YEAR 2026-2027

RECITALS:

- A. The Central Point City Council deems it appropriate to authorize certain appointments and procedures relating to City administration, budget, and fiscal management for fiscal year 2026-2027.

The City of Central Point resolves as follows: For the fiscal year 2026-2027, the following appointments are hereby made; the following policies and procedures are imposed, and the same are hereby adopted:

Section 1. Appointments.

- A. Insurance Agent of Record. Brown & Brown Northwest is hereby appointed to continue as Insurance Agent of Record for the City for property, general liability, vehicle liability, workers' compensation, and bond insurance through June 2027.
- B. Municipal Judge. Jackson County Justice of the Peace Joe Charter is hereby appointed as Municipal Court Judge under the terms of the intergovernmental agreement between the City of Central Point and Jackson County through June 2027.
- C. City Engineer. Jeff Ballard with RH2 Engineering Inc. is hereby appointed as City Engineer of the City of Central Point under the terms of the contract through June 2027.
- D. City Surveyor. Bob Neathamer with Neathamer Surveying, Inc., is hereby appointed as City Surveyor of the City of Central Point under the terms of the contract through June 2027.
- E. City Attorney. Sydnee Dreyer with O'Connor West LLC is hereby appointed as City Attorney of the City of Central Point under the terms of the contract through June 2027.

Section 2. Council Expenses.

City Council members may elect to receive \$150 per month in compensation, and the Mayor may elect to receive \$250 per month. In addition to said compensation, reimbursement may also be made to the Mayor or Council members for actual expenses incurred while on official City business.

Section 3. Designation of Depository.

Any Central Point branch of an FDIC-insured bank, the State of Oregon Local Government Investment Pool, and all successors in interest to those institutions are each hereby designated as depositories for City funds. The Finance Director or designee may deposit monies belonging to the City in any or all of said institutions in accordance with applicable law until further order of the City Council.

Section 4. Authority to Keep, Invest, Transfer, and Expend Funds

- A. The Finance Director or designee is hereby authorized to invest any surplus funds in accordance with ORS 294.035 and ORS 294.810, in such investments as are authorized by said statutes, and to transfer funds from one account to another.
- B. The Finance Director or designee is hereby authorized to establish a petty cash fund with a balance not to exceed \$2,000. The fund may be used to maintain cash drawer change funds and provide for miscellaneous expenditures not to exceed \$100 per transaction; except that, upon approval of the City Manager or the Finance Director, a maximum expenditure of \$200 per transaction may be made.
- C. The City Manager or designee is authorized to expend funds in accordance with budget appropriations. All revenues received and expenditures incurred by the City in implementing the budget appropriations shall be reported to the Council. Such reports will normally be made on a quarterly basis.

Section 5. Accounting Principles.

The City shall maintain its financial records in accordance with current generally accepted accounting principles and all applicable laws and regulations.

Section 6. Interfund and Overhead Fees.

Expenditures incurred by one fund for the benefit of another fund may be reimbursed in accordance with acceptable accounting procedures as determined by the Finance Director.

Section 7. Outstanding Checks.

Outstanding checks that are stale-dated will be handled in accordance with the abandoned property provisions under ORS 98.352.

Section 8. Capital Acquisition.

Assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years shall be capitalized.

Passed by the Council and signed by me in authentication of its passage this 25th day of June, 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Finance

MEETING DATE: June 25, 2026

STAFF CONTACT: Tessa DeLine, Finance Director

SUBJECT: A Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon

SUMMARY AND BACKGROUND:

ORS 221.760 provides that, for cities located in counties with a population over 100,000, to receive state revenues from cigarette, gas, and liquor taxes, the State of Oregon must be satisfied that the City provides certain municipal services. The citizens of Central Point are provided with the following services: Police protection, streets, storm sewers, planning, and water utilities.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Strategic Priority - Responsible Governance

Goal 1 - Maintain a strong financial position that balances the need for adequate service levels and capital requirements against the affordability that is desired by our citizens.

ATTACHMENTS/EXHIBITS:

1. Resolution 2026 Certifying Municipal Services

STAFF RECOMMENDATION:

Approve resolution as presented

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution Certifying the Provision of Municipal Services by the City of Central Point, Oregon.

RESOLUTION NO. _____

A RESOLUTION CERTIFYING THE PROVISION OF MUNICIPAL SERVICES BY THE CITY OF CENTRAL POINT, OREGON FOR FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027

Recitals:

- A. ORS 221.760 provides that, for cities located in counties with a population over 100,000, to receive state revenues from cigarette, gas, and liquor taxes, the State of Oregon must be satisfied that the City provides certain municipal services.

THE CITY OF CENTRAL POINT RESOLVES AS FOLLOWS:

Section 1. That the citizens of Central Point are provided with the following services;

- Police protection
- Street construction, maintenance, and lighting
- Storm sewers
- Planning, zoning, and subdivision control
- Water utilities

Section 2. This Resolution becomes effectively immediately upon its passage.

Passed by the Council and signed by me in authentication of its passage this 25th Day of June 2026.

Mayor Tanea W. Browning

ATTEST:

City Recorder



DEPARTMENT: Parks and Recreation

MEETING DATE: June 25, 2026

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: A Resolution Accepting the Proposal of MRC Recreation/GameTime for the Don Jones Memorial Park Inclusive Playground Design, Equipment Supply and Installation Project and Authorizing the City Manager to Execute a Contract.

SUMMARY AND BACKGROUND:

Background: Don Jones Memorial Park is one of the City's most heavily used community parks and serves residents through a variety of recreational amenities, including the seasonal spray park, sports courts, community garden, memorial areas, and playground. The existing playground was installed in 2008 and has experienced significant wear over time. Several play components have been removed due to age, condition, and maintenance concerns, reducing both the play value and accessibility of the facility.

To address these deficiencies, the City pursued funding through the Oregon Parks and Recreation Department's Local Government Grant Program. The City was subsequently awarded grant funding for the project. Under the grant agreement, the Oregon Parks and Recreation Department will reimburse up to 60 percent of eligible project costs, with the City providing the required local match. The project will replace the existing playground with a modern, inclusive, and accessible play environment designed to serve children of varying ages and abilities. Project objectives include improving accessibility, increasing play opportunities, enhancing durability and long-term maintainability, and providing additional amenities such as shade and inclusive play features.

Procurement Process: To implement the project, the City issued a Request for Proposals (RFP) seeking qualified firms to provide playground design, equipment, and installation services. Seven proposals were received by the submission deadline. One proposer submitted two complete playground proposals, resulting in a submission that exceeded the page limitations established in the RFP. Consistent with the RFP requirements and subsequent addenda, the proposer was provided an opportunity to submit a revised proposal that complied with the page limitation prior to the proposal deadline. A compliant proposal was not received by the deadline and the submission was determined to be non-responsive and was not evaluated.

The remaining responsive proposals were independently reviewed and scored by an evaluation committee using the criteria established in the RFP. Following individual

evaluations and committee discussion, the committee determined that the MRC Recreation/GameTime proposal provided the best overall value to the City and best met the project goals related to accessibility, play value, durability, design quality, qualifications, and overall responsiveness to the project requirements. Following issuance of the Notice of Intent to Award, the City received a protest regarding the proposed award. The protest was reviewed in consultation with the City Attorney and a written determination was issued. The protest was resolved and the procurement process is complete. City Council approval is requested to accept the recommendation and authorize the City Manager to execute a contract .

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

The Don Jones Memorial Park Playground Replacement Project will be funded through a combination of Oregon Parks and Recreation Department (OPRD) Local Government Grant funds and City matching funds. Under the grant agreement, OPRD will reimburse up to 60 percent of eligible project costs, with the City providing the required local match.

The total cost of the proposal submitted by MRC Recreation/GameTime, including playground equipment, ADA safety surfacing, installation, and required bonding is \$1,077,984.22. Based on the current proposal amount, the estimated funding distribution is approximately \$646,790.53 from OPRD grant funds and \$431,193.69 from City matching funds.

The proposal amount is below the project budget identified in the City's OPRD grant application.

LEGAL ANALYSIS:

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

The Don Jones Memorial Park Playground Replacement Project supports the City Council's goals of maintaining and enhancing community infrastructure, improving quality of life, and providing high-quality parks and recreational opportunities for residents. Replacement of the aging playground will improve accessibility, safety, and recreational value while ensuring the facility continues to meet the needs of the community for years to come.

The project also leverages external funding through the Oregon Parks and Recreation Department Local Government Grant Program, allowing the City to make a significant investment in public recreation facilities while maximizing the use of local resources. The proposed playground improvements will enhance access to outdoor recreation, support inclusive play opportunities, and contribute to the long-term livability of the Central Point community.

ATTACHMENTS/EXHIBITS:

1. Don Jones Memorial Park Playground RFP - Selection Committee Meeting Summary 5-14-2026
2. Final Scoring Matrix 5-14-2026
3. Don Jones Memorial Park Playground MRC Recreation-GameTime Conceptual Design
4. Project Cost Estimate as of 5-14-2026
5. Don Jones Park Playground RFP Resolution 6-18-2026

STAFF RECOMMENDATION:

Staff recommends that the City Council accept the evaluation committee's recommendation, select GameTime as the preferred proposer, and authorize the City Manager to execute a contract for the project.

RECOMMENDED MOTION:

I move to approve Resolution No. _____, a Resolution Accepting the Proposal of MRC Recreation/GameTime for the Don Jones Memorial Park Inclusive Playground Design, Equipment Supply and Installation Project and Authorizing the City Manager to Execute a Contract.

Don Jones Memorial Park Playground Replacement Project
RFP Selection Committee Meeting Summary
Date: May 14, 2026
Location: City of Central Point

Purpose: Review proposal scores, discuss proposal strengths and weaknesses, and develop a recommendation for award.

Committee Members Present

- Dave Jacob, Park Planner
- Ron Woodhead, Parks and Recreation Commission Commissioner
- Eden Foster, Parks and Recreation Commission Commissioner
- Matt Samitore, Parks and Public Works Director
- Travis Wyant, Parks Supervisor

Overview

Staff reviewed the Request for Proposals (RFP) evaluation process and explained that individual score sheets would be collected and retained as part of the official procurement record. Committee members confirmed they had independently reviewed and scored the proposals in accordance with the evaluation criteria established in the RFP.

Committee members noted that the proposals represented several well-established playground manufacturers and that the evaluation process required careful consideration of accessibility, inclusion, design quality, play value, maintenance requirements, and overall project cost.

Proposal Discussion

General Observations

The committee discussed the quality of the submitted proposals and noted that several proposers provided detailed responses directly addressing the required program elements identified in the RFP. Members appreciated proposals that clearly demonstrated how required accessibility, inclusive play, and design elements were incorporated into the playground design.

The committee also discussed the challenges of evaluating playground designs solely through written proposals and graphics. Several members noted that some concepts would have benefited from additional visual presentations; however, all firms were evaluated based on the same submission requirements.

Accessibility and Inclusive Play

Accessibility and inclusive play opportunities were a major focus of the discussion. Committee members emphasized the importance of:

- Accessible routes throughout the playground.
- Inclusive play opportunities for children of varying abilities.
- Sensory play elements.
- Accessible play components integrated into the primary play structures rather than isolated features.

Several proposals were commended for strong accessibility features, while others were viewed as relying heavily on ramps without providing the same level of inclusive play opportunities.

Surfacing and Maintenance

The committee discussed the long-term maintenance implications of various surfacing systems, including poured-in-place rubber, artificial turf, and engineered wood fiber. Members considered:

- Heat retention.
- Maintenance requirements.
- Warranty periods.
- Long-term durability.
- Suitability for the site.

The committee agreed that additional information regarding surfacing maintenance requirements would be beneficial during contract negotiations.

Shade and User Comfort

Members discussed the importance of shade structures and noted concerns regarding the amount of shade provided in several proposals. Discussion included:

- Shade over play structures.
- Shade over swing areas.
- Shade for parents and caregivers using adjacent seating areas.
- Potential opportunities to add shade elements during contract negotiations due to available budget capacity.

Review of Scoring Results

After reviewing the compiled scoring totals, the committee found that the GameTime proposal received the highest overall score from the evaluation committee. Committee members noted that GameTime ranked either first or second among all evaluators and demonstrated strong performance across accessibility, site utilization, play value, and overall project approach. Committee members highlighted several strengths of the GameTime proposal, including:

- Effective use of the available site area.
- Strong integration of accessible and inclusive play features.
- Innovative play elements.
- Competitive pricing that remained significantly below the project budget.
- Opportunities to add additional amenities through contract negotiations.

The committee also identified several items for potential discussion during negotiations, including:

- Additional shade structures.
- Net spinner/play components.
- Bench shade opportunities.

- Surfacing details and maintenance requirements.

Grant Considerations

Staff reminded the committee that the original Oregon Parks and Recreation Department grant application referenced a Ross Recreation playground concept. The committee discussed the need to consult with the Oregon Parks and Recreation Department prior to final contract award to confirm that the selected proposal remained consistent with the grant objectives and project requirements. The committee expressed confidence that the GameTime proposal met the accessibility, inclusion, and recreation objectives identified in the grant application and RFP.

Procurement Process Discussion

The committee discussed the history of the project procurement process and acknowledged that the City had previously pursued a different procurement approach before transitioning to a formal RFP process based on legal guidance. Members recognized that the current evaluation process was designed to ensure consistency, fairness, and compliance with public contracting requirements.

Staff also informed the committee that one proposal had been determined nonresponsive because the proposer failed to submit a revised proposal meeting the RFP page-limit requirements by the established deadline. The proposal was therefore not considered during the evaluation process.

Recommendation

Following review of the proposals and discussion of evaluation results, the Selection Committee reached consensus to recommend the GameTime proposal (submitted through MRC Recreation) as the highest-ranked proposal and the best overall value for the City of Central Point. The committee recommended that staff:

1. Consult with the Oregon Parks and Recreation Department regarding grant compliance.
2. Issue the required procurement notifications.
3. Enter negotiations with the selected proposer regarding potential enhancements, including shade structures, surfacing details, and additional play features.
4. Forward the recommendation through the Parks and Recreation Commission and City Council approval process.

Don Jones Memorial Park Playground RFP - Total Scoring

Total Scores	Matt	Travis	Ron	Eden	Dave	Total Score
GameTime	87	85	100	97	94	463
Ross Recreation - Landscape Structure	82	81	88	98	95	444
PlayCraft Systems	84	82	93	91	86	436
Miracle Play Systems	68	72	98	96	78	412
NW Playground	82	68	81	86	84	401
Buell Recreation	69	78	83	94	71	395

Matt Samitore

Company	Design/35	ADA/20	Qual/20	Price/15	Schedule/10	Total/100
GameTime	30	18	18	13	8	87
PlayCraft Systems	33	18	17	9	7	84
Ross Recreation - Landscape Structure	28	18	19	9	8	82
NW Playground	30	19	14	11	8	82
Buell Recreation	19	19	12	11	8	69
Miracle Play Systems	22	18	14	9	5	68

Travis Wyant

Company	Design/35	ADA/20	Qual/20	Price/15	Schedule/10	Total/100
GameTime	29	17	17	14	8	85
PlayCraft Systems	30	15	17	12	8	82
Ross Recreation - Landscape Structure	30	16	16	11	8	81
Buell Recreation	26	17	15	12	8	78
Miracle Play Systems	29	12	15	9	7	72
NW Playground	20	15	16	12	5	68

Ron Woodhead

Company	Design/35	ADA/20	Qual/20	Price/15	Schedule/10	Total/100
GameTime	35	20	20	15	10	100
Miracle Play Systems	33	20	20	15	10	98
PlayCraft Systems	30	20	20	13	10	93
Ross Recreation - Landscape Structure	30	20	15	13	10	88

Buell Recreation	27	20	15	12	9	83
NW Playground	30	20	10	13	8	81

Eden Foster

Company	Design/35	ADA/20	Qual/20	Price/15	Schedule/10	Total/100
Ross Recreation - Landscape Structure	34	20	19	15	10	98
GameTime	33	20	19	15	10	97
Miracle Play Systems	34	20	17	15	10	96
Buell Recreation	31	18	20	15	10	94
PlayCraft Systems	32	18	17	15	9	91
NW Playground	30	17	15	15	9	86

Dave Jacob

Company	Design/35	ADA/20	Qual/20	Price/15	Schedule/10	Total/100
Ross Recreation - Landscape Structure	34	20	18	14	9	95
GameTime	32	20	18	15	9	94
PlayCraft Systems	31	15	19	12	9	86
NW Playground	30	14	18	15	9	86
Miracle Play Systems	28	12	18	13	7	78
Buell Recreation	20	12	18	12	9	71



Proposed Design Concept


recreation
800.922.0070
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A PLAYCORE Company

Proposed Design Concept

Overall square footage: 13,500 SF



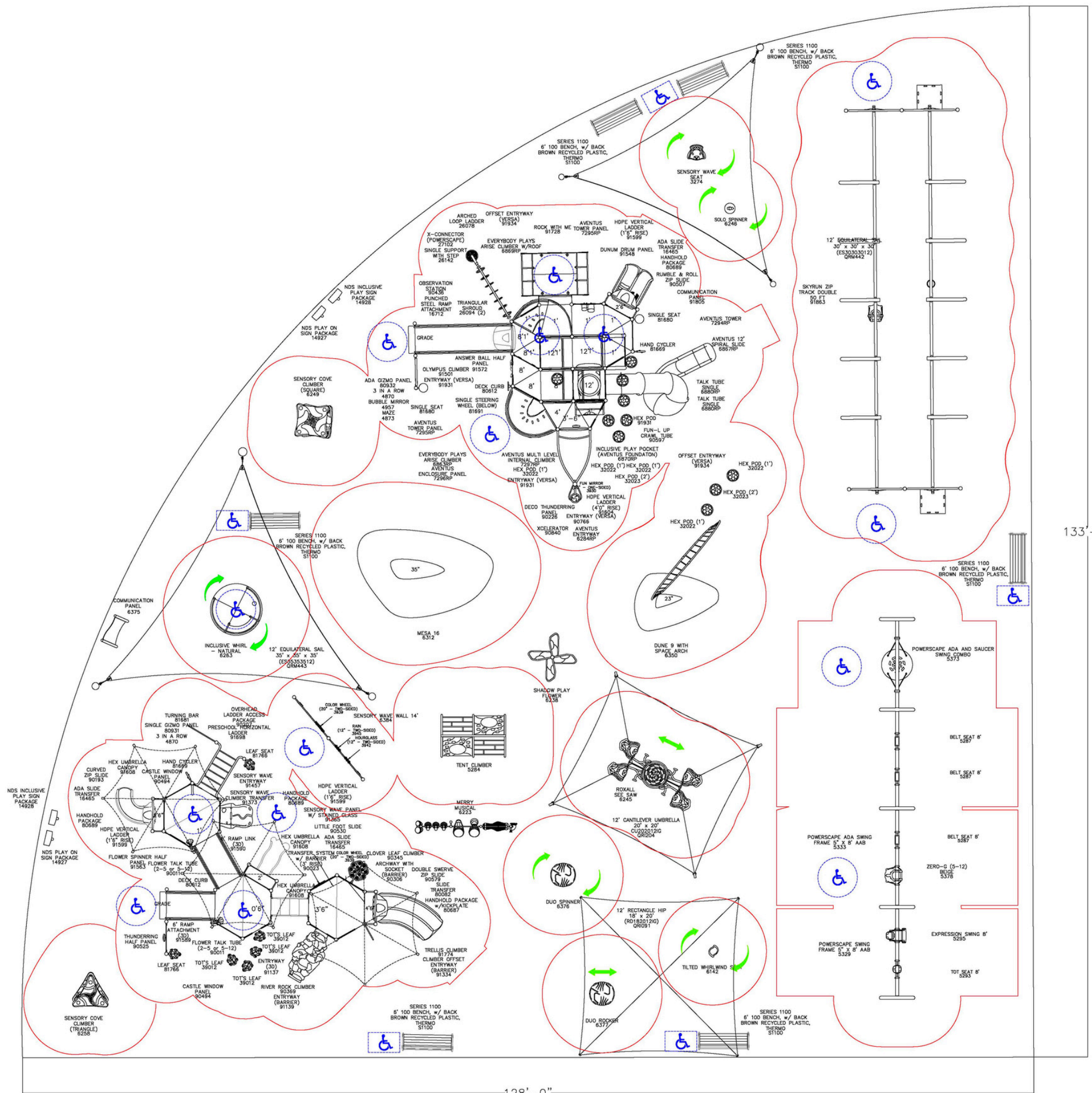
Please click or use QR code below to watch our video



recreation
800.922.0070
mrcrec.com



A PLAYCORE Company



At GameTime, Inclusive play is our passion and purpose. For nearly two decades, we have partnered with leading experts at Utah State University's Institute for Disability Research, Policy & Practice to champion inclusive play and recreation destinations across the State of Oregon and around the world. As a PlayCore company, GameTime leverages the deep knowledge of the PlayCore Research Institute/CORE as well. The Institute is comprised of leading experts, universities, and research centers who investigate, discover, and communicate information and outcomes in scholarly works and outreach workshops. This research drives our product development and play space design.

We've created the industry's only evidence-based design best practices featuring **"The 7 Principles of Inclusive Playground Design"** that create outdoor play environments that address the physical and social inclusion of people of all ages and abilities. Helping communities just like Central Point create more usable environments, for more people, to the greatest extent possible. Our innovative design principles move outdoor play environments beyond minimum accessibility standards to recognize everyone's right to fully participate and contribute to meaningful play and recreation opportunities.



Whole communities start with inclusively designed **whole environments** that carefully meet the diverse needs of the **whole child**. Our design philosophy creates inclusive, intergenerational play environments in community parks and school destinations that foster a deeper sense of belonging for all people regardless of age, race, gender, culture, socio-economic status, or ability.

Play environments that address the developmental needs of the whole child throughout the whole environment, break down barriers to physical access and ensure that people of all abilities can socially participate. By intentionally ensuring a developmentally robust and balanced assortment of playground activities that meet the diverse physical, social-emotional, sensory, cognitive, and communicative needs of all children we are creating a truly inclusive and welcoming play experience at Don Jones Memorial Park.

Well-designed play spaces provide a critical opportunity to address the needs of the whole child and offer activities that motivate, engage and challenge all children. The playground components carefully selected provide opportunities for beginning, intermediate, and advanced users to engage in healthy risk-taking and offer challenges through a wide variety of play components and activities.

National Demonstration Sites (NDS) illustrate community vitality across a variety of influences and exemplify evidence-based best practices in design and implementation which support health-related initiatives and provide meaningful ways for the community stakeholders to **gather data about the sites' impact on the community**. The play environment designed for Don Jones Memorial Park meets the stringent standards for NDS in both inclusion and PlayOn!.

PlayOn! certification means this design addresses health and wellness initiatives and provides active play via six key play elements that promote fitness – balancing, brachiating, climbing, spinning, sliding, and swinging. PlayOn! fully aligns with SHAPE America's National Standards for physical education and Active Start guidelines promoting fitness and fun on both the 2-5 and 5-12 playgrounds.

Proposed Design Concept





The Structures:

The **5-12 Tower unit** is inclusive by design. Designed with the whole child in mind, this unit is accessible by ramp and offers a variety of activities, including spinning, climbing, swinging, sliding, and exploring sensory panels, ensuring every child finds something to enjoy. Children can channel their sense of adventure as they climb and explore the Aventus Tower, which includes an accessible, textured SureGrip route designed for children who elect to crawl or scoot to gain access to the tower! Inclusive deatures Included in the structure are the **Rock With Me** and **Everyone Plays Arise Climber**.

The **2-5 structure** is an exciting PowerScape play system. The inclusive structure is accessible by ramp and features our sensory panels to encourage sensory play. The system also incorporates multiple slides and integrated shade for extra play value, making it an irresistible playground destination for children.

Both structures are constructed using our TruLoc Direct Bolt connections which assure fast and easy installations while providing an aesthetically pleasing appearance. In addition, our structures are ASTM compliant right out of the factory.



Rock With Me: Rock with Me is a fun inclusive play experience. This inclusive glider has six seats for riders, as well as room for a person using a mobility device to fit comfortably inside. Users can cooperatively shift their weight or push from the outside to rock from side to side.



Everyone Plays Arise Climber: GameTime's SureGrip™ material is an inclusive game changer. The textured surface makes it easier to climb, crawl, or scoot from one platform to another; even at different deck heights. With the Arise Climber, we took things to the next level. This curved climbing surface looks amazing, like a winding path to the top of a mountain, but it also includes equally amazing inclusive features. Along the sides and at the top of the climber are handrails to provide extra support for users who are able to scoot or crawl along the pathway.

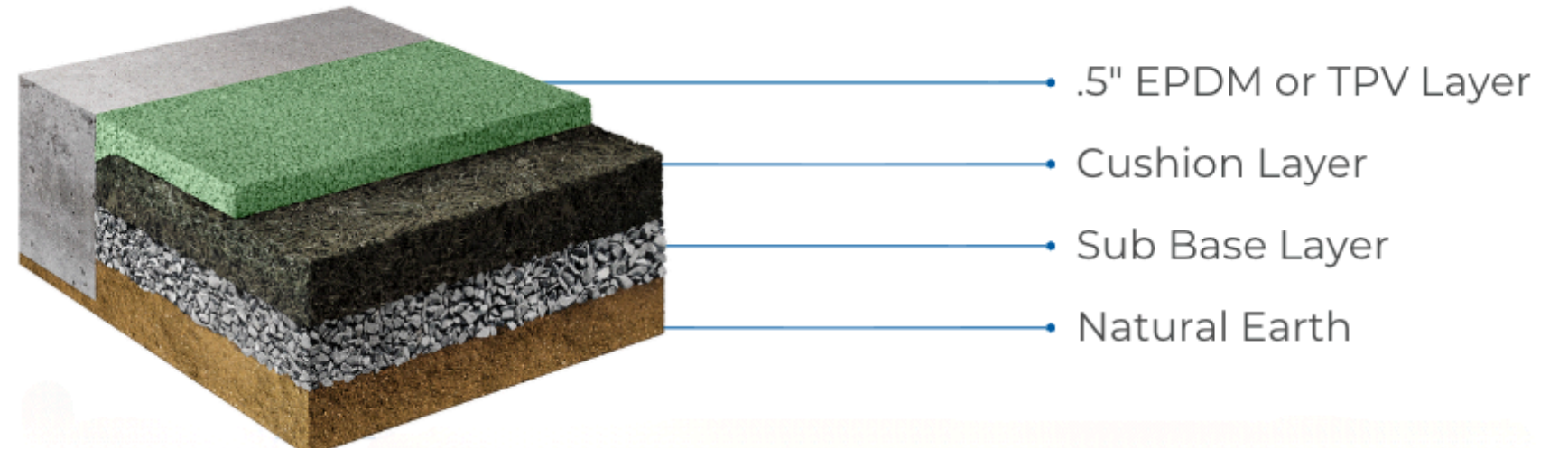


Proposed Design Concept



Surfacing:

Our GT-Impax poured-in-place (PIP) surfacing provides for inclusive surfacing throughout the playground as well the required fall height protection for each level of play: 12' fall height for the tower structure, 8' for the swing and zip track, and 6' for the 2-5 structure area.



Standalone Inclusive Play Pieces:



Sky Run Zip Track: The Sky Run Zip Track offers fun and exciting motion play activity that feels like flying through the air. The Zero-G seat promotes inclusivity and allows children who need additional support to join in the fun and play side-by-side their friends.



Music: Music is a universal language. It is an inherently inclusive activity that encourages social and creative play. The Merry Musical piece contains 10 instruments and will be the centerpiece for musical joy.



The Inclusive Whirl: The Inclusive Whirl provides ease of access for people of all abilities with its ground-level, zero-entry design. It features seating (at transfer height), a large platform surface that exceeds the ADA requirement for turn-around space and handrails for users to grasp while spinning.

Proposed Design Concept

Standalone Inclusive Play Pieces:



RoxAll See Saw: With high backs and side rails, each of the four seats on this innovative see-saw are designed to accommodate users of all abilities as they enjoy the rocking motion with their friends. The center saucer is designed for users to transfer easily to and from a mobility device and the durable, heavy-duty springs are made to last!



Cozy Spots: The Sensory Cove Climbers provide children with a quiet space to rest, relax and gather with friends. It's the perfect place to observe play from a distance until the child is ready to join in, or used as a sensory relief area, when necessary. This versatile product doubles as a climbing activity as well.



Expression Swing & Swings: Expression Swing is a GameTime exclusive and the industry's first playground swing that promotes intergenerational play as adults and children swing together. Rooted in the science of attunement this patented face-to-face design features a bucket seat for children under five and a comfortable adult swing seat that allows a parent and child (or grandparent and grandchild) to interact with each other and experience one another's facial expressions while at play. The swing bays also contain belt seats, our Zero-G swing seat for ages 5-12, and the inclusive Saucer Swing.

Proposed Design Concept



recreation
800.922.0070
mrcrec.com



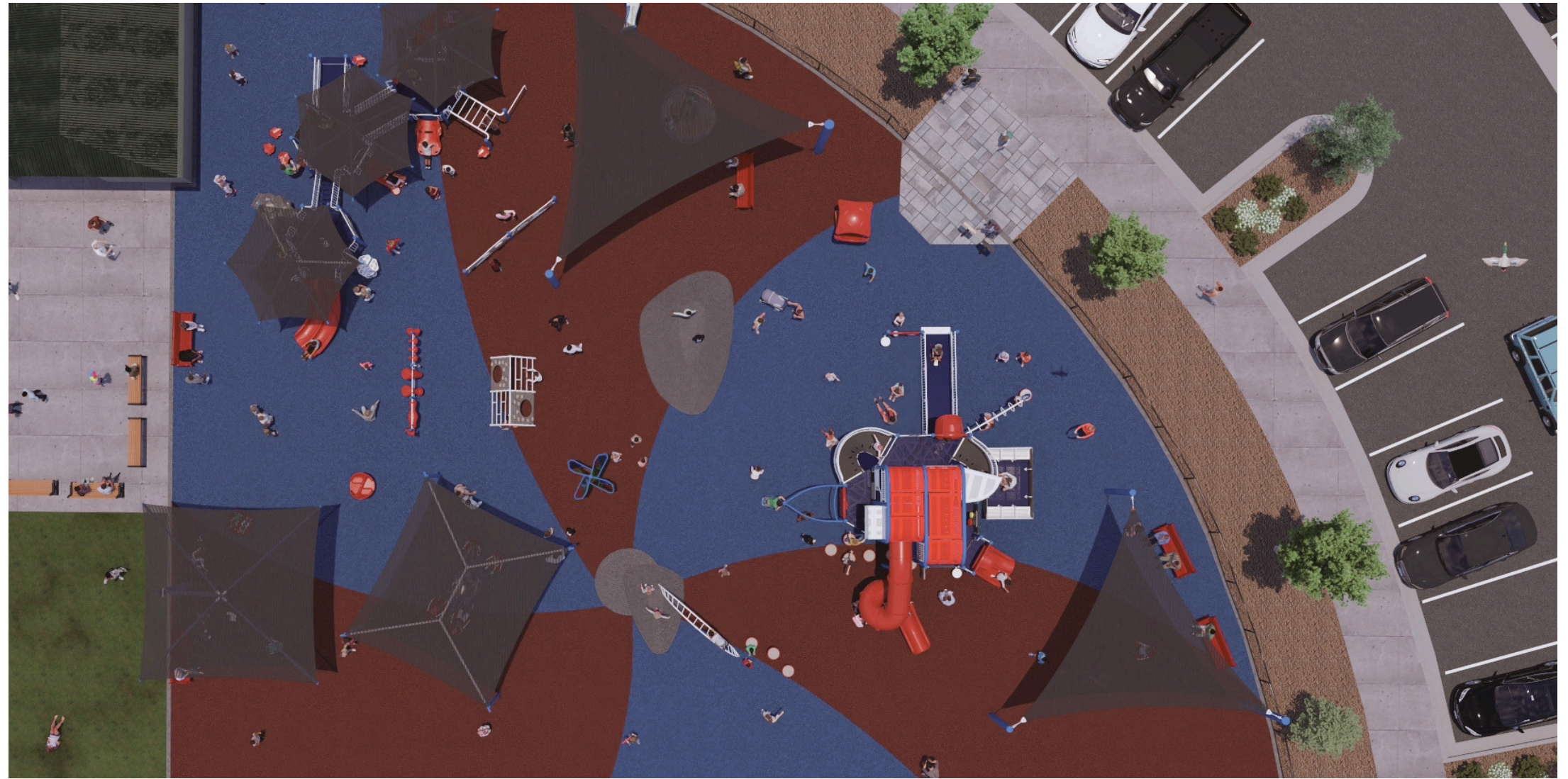
Standalone Inclusive Play Pieces:

Benches: Six ADA-accessible benches will have a back and armrests and provide wheelchair parking space at one end of the bench. This will allow for emotional connection as well as rest and relaxation. The benches are positioned to provide clear visibility of activity areas.

Playful Landscapes: These preconfigured mounds provide for self-directed, open ended, play. Social play like climbing and exploration opportunities assist with spatial awareness, problem-solving, and physical strength development.

Shades: Our shade products block up to 97% of the sun's harmful UV rays, providing protection for both playground equipment and the people using it. Seven shades are spread throughout the playground via an assortment of shade products. Sail shades, rectangular hip shades, and integrated shades cover standalone play components, seating areas, and the majority of the 2-5 structure

Communication Panels: The communication panels allow users to identify the area or activity they want to experience, or describe how they are feeling to their peers.



Proposed Design Concept

Don Jones Memorial Park Playground - Price Proposal

Price Proposal as of May 14, 2026

Descripton	Price
Playground Equipment - Supply and Delivery (All structures, freestanding elements, shade structures, site furnishings)	\$417,621.22
ADA Safety Surfacing - Supply and Delivery (Surfacing system, safety foam/fall attenuation, sub-base prep, perimeter edging)	\$360,968.00
Equipment and Surfacing Installation (exavation, concrete footings, assembly, clenaup, off-haul of spoils)	\$280,333.00
Design and Layout Service	\$0.00
Other: Performance Bon	\$19,062.00
Total All-Inclusive Lump Sum	\$1,077,984.22

Oregon Parks and Recreation Department (OPRD) - Local Government Grant Funds	
OPRD Fund (60%)	\$646,790.53
City of Central Match Funds (40%)	\$431,193.69
Total (Before Negotiations and Adjustments)	\$1,077,984.22

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE PROPOSAL OF MRC RECREATION/GAMETIME FOR THE DON JONES MEMORIAL PARK INCLUSIVE PLAYGROUND DESIGN, EQUIPMENT SUPPLY AND INSTALLATION PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT

A. WHEREAS, the City of Central Point was awarded funding through the Oregon Parks and Recreation Department Local Government Grant Program to assist with the replacement of the playground at Don Jones Memorial Park; and

B. WHEREAS, the City has budgeted matching funds for the project and is committed to completing the playground replacement in accordance with the grant requirements; and

C. WHEREAS, the City issued a Request for Proposals (RFP) seeking qualified firms to provide design, equipment, and installation services for the for the Don Jones Memorial Park Inclusive Playground Design, Equipment Supply & Installation Project; and

D. WHEREAS, the City received six proposals in response to the RFP; and

E. WHEREAS, an evaluation committee reviewed and scored the proposals based on the criteria established in the RFP, including design quality, accessibility, durability, project approach, qualifications, and overall responsiveness to the project requirements; and

F. WHEREAS, following review and evaluation of the submitted proposals, the evaluation committee determined that the proposal submitted by MRC Recreation/GameTime provided the best overall value to the City and best met the goals and objectives of the project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Central Point, Oregon, as follows:

SECTION 1. The City Council hereby accepts the proposal submitted by MRC Recreation/GameTime for the Don Jones Memorial Park Playground Replacement Project.

SECTION 2. The City Manager is hereby authorized to execute a contract and any related documents necessary to complete the project.

SECTION 3. This Resolution shall take effect immediately upon its passage and approval.

Passed by the City Council and signed by me in authentication of its passage this ____ day of _____, 2026.

Mayor Taneea Browning

ATTEST:

City Recorder

Resolution No. ____; (Council Meeting 06/25/2026)



DEPARTMENT: Public Works

MEETING DATE: June 25, 2026

STAFF CONTACT: Greg Graves, Construction Services Supervisor

SUBJECT: 2026 Pavement Maintenance Project

SUMMARY AND BACKGROUND:

The City solicited bids for the 2026 Pavement Maintenance project June 16, 2026. The City received 2 qualified bids. The low bidder was Knife River Materials, at \$284,018.00

This contract will provide grind-and-inlay asphalt pavement repairs on several streets throughout the City to restore deteriorated pavement and extend the service life of the roadway.

PREVIOUSLY DISCUSSED/DECIDED:

FINANCIAL ANALYSIS:

This project was funded through the Public Works Streets budget in the 2025/2027 cycle.

LEGAL ANALYSIS:

The City of Central Point public contracts/bidding is governed by Oregon Revised Statute (ORS) Chapter 279 and Central Point Municipal Code (CPMC) Chapter 2.40.

COUNCIL GOALS/STRATEGIC PLAN ANALYSIS:

Community Investment; Goal 5 - Plan, design, and construct modern and efficient infrastructure in all areas and systems. Strategies 3 and 4.

ATTACHMENTS/EXHIBITS:

1. Bid Advertisement
2. Location map
3. Engineer's Opinion of Probable Cost
4. 2026_Pavement_Maintenance_Bid_Tab
5. Reso - 2026 Pavement Maintenance Project

STAFF RECOMMENDATION:

Approve the Resolution awarding the 2026 Pavement Maintenance project to Knife River Materials, for \$284,018.00.

RECOMMENDED MOTION:

Approve Resolution No. _____ a Resolution accepting the lowest qualified bid from Knife River Materials, for the construction of the 2026 Pavement Maintenance Project and authorizing the City Manager to sign the contract.



Department of Public Works
ADVERTISEMENT FOR BIDS
NOTICE TO CONTRACTORS
PUBLIC IMPROVEMENT PROJECT:

2026 PAVEMENT MAINTENANCE PROJECT

QuestCDN 10197528

This project consists of paving and pavement repair on Peninger Road, Meadowbrook Drive, Brandon Street, and Glenn Way. This is a City funded project.

COST ESTIMATE: \$290,000-320,000

Plans and specifications will be available **online only** at www.questcdn.com beginning **May 22, 2026**. Any addenda issued will be posted on the above website.

Sealed bids will be opened and publicly read at the City of Central Point, City Hall, 140 S. 3rd Street, Central Point, OR 97502 at 2:00 PDT on **June 16, 2026**, for the above referenced project. Bids must be submitted to Matt Samitore, Parks and Public Works Director, at the same address prior to 2:00 PDT on the above date. Subcontractor Disclosure forms must be submitted prior to 4:00 PDT on the same date.

Please direct all questions to Greg Graves at 541-664-3321 (x225) or greg.graves@centralpointoregon.gov. The deadline for bidder questions is **June 9, 2026**.

Work shall not begin until **July 5, 2026** and **must be completed no later than September 11, 2026**.

Award of the contract will not be final until the later of: 1) three business days after the City of Central Point announces Notice of Intent to Award, or 2) the City of Central Point provides a written response to each timely protest, denying the protest and affirming the award.

Bidders must be prequalified in order to be eligible for award. Pre-qualification may be with the City of Medford or the Oregon Department of Transportation. If the bidder is disqualified in any of these jurisdictions, the bidder will be ineligible for this contract. **In addition to being prequalified as described above, all bidders must be listed as plan holders for the project on www.questcdn.com, to be considered eligible to bid.**

The contract is for public work subject to ORS 279C.800 to 279.870. This project is subject to Oregon prevailing wage rates.

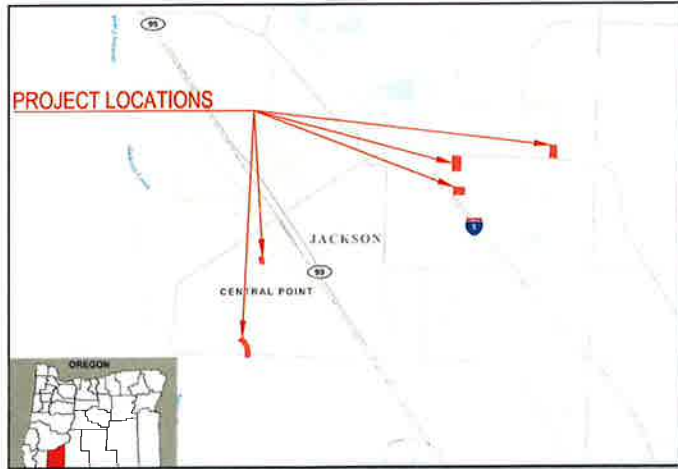
Work performed by the Contractor's own organization must be at least 30% of the awarded contract amount.



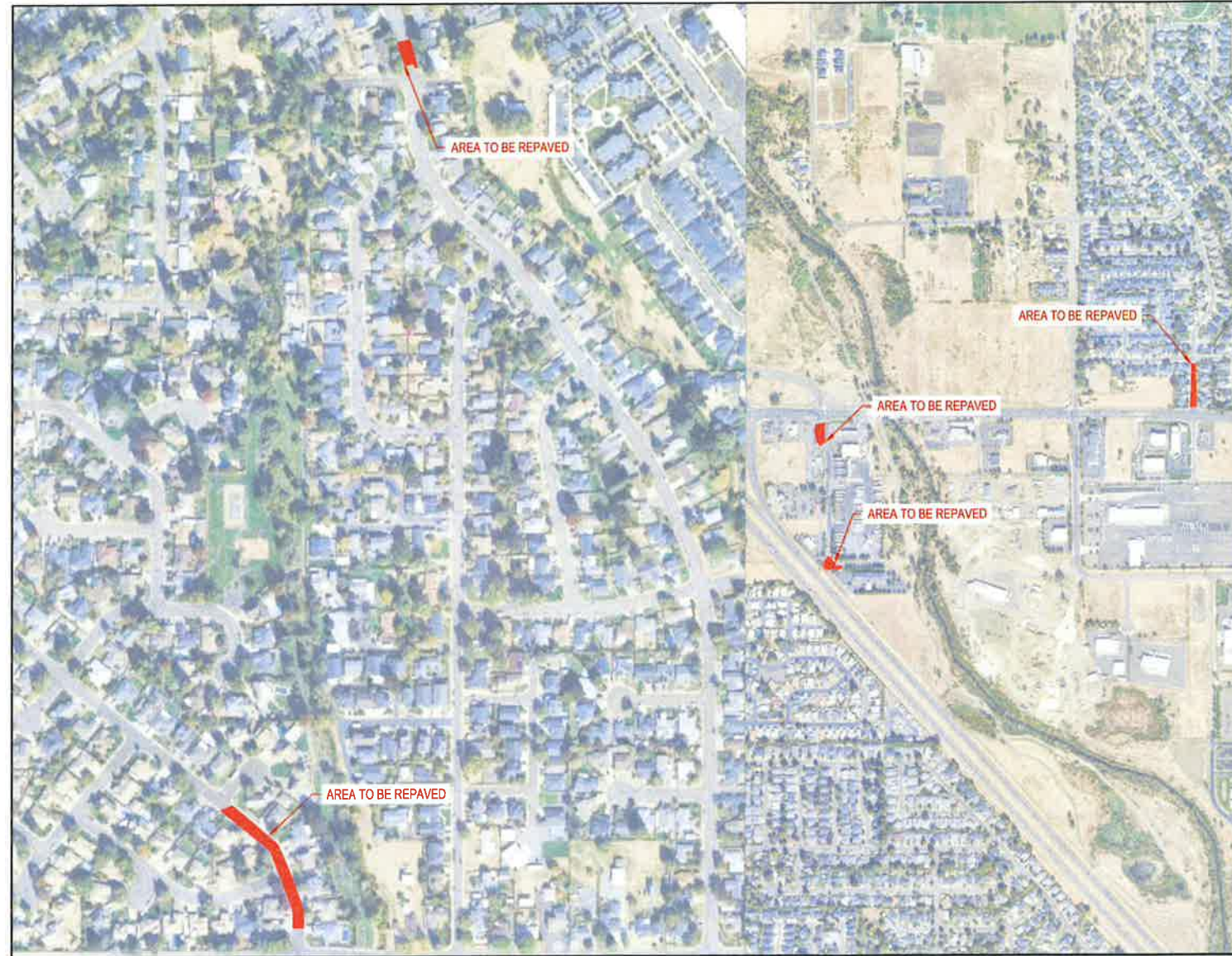
CITY OF CENTRAL POINT

2026 PAVEMENT MAINTENANCE

PROJECT VICINITY MAP



PROJECT LOCATION MAP



GENERAL NOTES

1. NO SURVEY WAS COMPLETED FOR THIS SET OF PLANS, ALL INFORMATION WAS TAKEN FROM GOOGLE EARTH SATELLITE IMAGERY.
2. CONSTRUCTION SHALL CONFORM TO THE 2024 STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION PUBLISHED BY THE OREGON CHAPTER OF APWA, AND THE CURRENT AMENDMENTS OF THE APPROVING AGENCY.
3. CONTRACTOR SHALL BE RESPONSIBLE TO CLEAN AND/OR MAINTAIN EXISTING PUBLIC STREETS OF SOIL OR OTHER DEBRIS DEPOSITED BY CONSTRUCTION OPERATIONS AND REPAIR ALL STREETS DAMAGED BY CONSTRUCTION OPERATIONS IN A TIMELY MANNER TO AVOID INCONVENIENCES OR HAZARDS TO THE PUBLIC.
4. CONTRACTOR SHALL NOTIFY OREGON UTILITY NOTIFICATION CENTER AT 1-800-332-2344, AND THE CITY OF CENTRAL POINT PUBLIC WORKS DEPARTMENT AT 664-3321 48 HOURS PRIOR TO BEGINNING WORK.
5. ALL CONTRACTORS AND SUBCONTRACTORS SHALL BE PRE-QUALIFIED (SEE SPECIFICATIONS) PRIOR TO ANY CONSTRUCTION OF THIS PROJECT.
6. THE CONTRACTOR SHALL SUBMIT A TRAFFIC CONTROL PLAN AND SECURE APPROVAL OF THE PLAN FROM THE AGENCY AT LEAST FIVE (5) WORKING DAYS PRIOR TO STARTING WORK.
7. THE CONTRACTOR SHALL NOT PERFORM WORK WITHOUT AGENCY INSPECTIONS WHERE INSPECTIONS ARE REQUIRED BY THE SPECIFICATIONS.
8. REQUESTS BY THE CONTRACTOR FOR CHANGES TO THE PLANS MUST BE APPROVED BY THE ENGINEER BEFORE CHANGES ARE IMPLEMENTED.
9. WHEN PERFORMING EXCAVATIONS, THE CONTRACTOR SHALL COMPLY WITH THE PROVISIONS OF ORS 757.542 TO 757.562, WHICH INCLUDE REQUIREMENTS THAT THE CONTRACTOR HAND-EXPOSE (POTHOLE) UNDERGROUND FACILITIES AND USE REASONABLE CARE TO AVOID DAMAGING THEM.
10. THE LOCATION OF ALL EXISTING UTILITIES ARE SHOWN FOR REFERENCE PURPOSES ONLY. ALL LOCATIONS SHALL BE VERIFIED BY THE CONTRACTOR. IF ANY LOCATIONS VARY FROM WHAT IS SHOWN THE CONTRACTOR SHALL NOTIFY PUBLIC WORKS IMMEDIATELY. ANY WORK COMPLETED WITHOUT NOTIFICATION OF INCORRECT LOCATION TO THE ENGINEER MAY BE REMOVED AND RECONSTRUCTED AT THE CONTRACTORS EXPENSE.
11. ALL EXISTING STRIPING AND PAVEMENT MARKINGS THAT ARE DAMAGED OR REMOVED AS PART OF THIS PROJECT ARE TO BE RESTRIPE BY CITY CREWS. CONTRACTOR IS RESPONSIBLE FOR KEEPING A RECORD OF EXISTING STRIPING BEFORE IT IS REMOVED TO ENABLE ITS REPLACEMENT AFTER ROADWAY CONSTRUCTION IS COMPLETE.
12. THE CONTRACTOR SHALL PROTECT BUILDINGS, FENCES, APPURTENANCES, ABOVE GROUND UTILITIES, AND OTHER PROPERTY ADJACENT TO ALL CONSTRUCTION AREAS. THE CONTRACTOR SHALL BE SOLELY RESPONSIBLE FOR REPAIRING ALL DAMAGE CAUSED BY CONSTRUCTION ACTIVITIES.
13. EROSION CONTROL MEASURES SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND BE IN PLACE DURING CONSTRUCTION ACTIVITIES. ANY PROBLEMS OCCURRING BEFORE FINAL ACCEPTANCE BY THE CITY OF CENTRAL POINT SHALL BE CORRECTED BY THE CONTRACTOR. UPON FINAL ACCEPTANCE BY THE CITY OF CENTRAL POINT, OR AS OTHERWISE DIRECTED BY THE ENGINEER, THE CONTRACTOR SHALL REMOVE ALL TEMPORARY, NON-DEGRADABLE EROSION CONTROL MEASURES.

DRAWING INDEX

OAK KNOLL DRIVING RANGE NETTING REPLACEMENT

Sheet Number	Sheet Title	Dwg No
1	COVER	COV
2	PAVING SHEET 1 OF 3	C01
3	PAVING SHEET 2 OF 3	C02
4	PAVING SHEET 3 OF 3	C03


CONTACT PERSONNEL

CONTACT	AGENCY	PHONE
ANDREW TAYLOR, P.E.	RH2 ENGINEERING	541-892-7883
GREG GRAVES	CITY OF CENTRAL POINT	541-664-3321 EXT. 225
DOUG NORMAN	CITY OF CENTRAL POINT	541-664-3321 EXT. 191
NICK BAKKE	RVSS	541-665-6300
ERIC CHASE	CHARTER	541-210-0827
ELI HABERMAN	AVISTA	541-690-0901
	PACIFIC POWER	1-877-508-5088
	CENTURY LINK(LUMEN)	1-877-453-8353

**CALL 48 HOURS BEFORE YOU DIG
ONE CALL 811**

**REPORT ALL SPILLS
DEPT. OF ECOLOGY 1-800-258-5990**



		Engineer's Opinion of Probable Cost					
		2026 Pavement Maintenance				AGENCY City of Central Point	
KIND OF WORK Pavement Repair			LENGTH 6/17/26		ESTIMATOR CJW		
ITEM NO.	SPEC NO.	ITEM DESCRIPTION	UNIT	AMOUNT	UNIT COST	TOTAL	
00200 TEMPORARY FEATURES AND APPURTENANCES							
10	210	MOBILIZATION	LS	1	\$25,000	\$25,000	
20	221	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$30,000	\$30,000	
30	280	EROSION CONTROL	LS	1	\$5,000	\$5,000	
00400 DRAINAGE AND SEWERS							
40	490	MINOR ADJUSTMENT OF MANHOLES	EA	2	\$3,000	\$6,000	
00700 WEARING SURFACES							
50	748	3 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1296	\$35	\$45,372	
60	748	4 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1310	\$45	\$58,970	
70	748	6 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1921	\$55	\$105,631	
01100 WATER SUPPLY SYSTEM							
80	1150	VALVE PAVEMENT REMOVAL AND RESTORATION	EA	3	\$1,500	\$4,500	
CONSTRUCTION SUB-TOTAL						\$280,470	

2026 PAVEMENT MAINTENANCE - BID TABULATION

Apparent low bidder highlighted in green

Item No.	Spec No.	Item Description	Unit	Qty	Pilot Rock Excavation, Inc.		LTM Inc. dba Knife River Materials	
					Unit Cost	Total	Unit Cost	Total
00200 TEMPORARY FEATURES AND APPURTENANCES								
10	210	MOBILIZATION	LS	1	\$10,000.00	\$10,000.00	\$20,000.00	\$20,000.00
20	221	TEMPORARY WORK ZONE TRAFFIC CONTROL, COMPLETE	LS	1	\$30,000.00	\$30,000.00	\$30,000.00	\$30,000.00
30	280	EROSION AND SEDIMENT CONTROL	LS	1	\$750.00	\$750.00	\$500.00	\$500.00
00400 DRAINAGE AND SEWERS								
40	490	MINOR ADJUSTMENT OF MANHOLES	EA	2	\$2,000.00	\$4,000.00	\$2,000.00	\$4,000.00
0700 WEARING SURFACES								
50	748	3 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1376	\$40.00	\$55,040.00	\$34.00	\$46,784.00
60	748	4 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1287	\$45.00	\$57,915.00	\$38.00	\$48,906.00
70	748	6 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1946	\$65.00	\$126,490.00	\$68.00	\$132,328.00
01100 WATER SUPPLY SYSTEMS								
80	1150	MINOR ADJUSTMENT OF VALVE BOXES	EA	3	\$750.00	\$2,250.00	\$500.00	\$1,500.00
TOTAL BID						\$286,445.00		\$284,018.00

Apparent Low Bidder:

LTM Inc. dba Knife River Materials

Bid Spread:

\$2,427.00

Engineer's Estimate	\$290,000 - \$320,000
---------------------	-----------------------

2026 PAVEMENT MAINTENANCE - SCHEDULE OF P

Pilot Rock Excavation, Inc.

Item No.	Spec No.	Item Description	Unit	Qty
00200 TEMPORARY FEATURES AND APPURTENANCES				
10	210	MOBILIZATION	LS	1
20	221	TEMPORARY WORK ZONE TRAFFIC CONTROL, COI	LS	1
30	280	EROSION AND SEDIMENT CONTROL	LS	1
00400 DRAINAGE AND SEWERS				
40	490	MINOR ADJUSTMENT OF MANHOLES	EA	2
0700 WEARING SURFACES				
50	748	3 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1376
60	748	4 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1287
70	748	6 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1946
01100 WATER SUPPLY SYSTEMS				
80	1150	MINOR ADJUSTMENT OF VALVE BOXES	EA	3

Total Bid amount in words: Two hundred eighty-six thousand four hundred and forty-five dollars and no

Signed by: **(signature on file) - V.P.**

PRICES

Unit Cost	Total
\$10,000.00	\$10,000.00
\$30,000.00	\$30,000.00
\$750.00	\$750.00
\$2,000.00	\$4,000.00
\$40.00	\$55,040.00
\$45.00	\$57,915.00
\$65.00	\$126,490.00
\$750.00	\$2,250.00
TOTAL BID	\$286,445.00

› cents

2026 PAVEMENT MAINTENANCE - SCHEDULE OF P

LTM Inc. dba Knife River Materials

Item No.	Spec No.	Item Description	Unit	Qty
00200 TEMPORARY FEATURES AND APPURTENANCES				
10	210	MOBILIZATION	LS	1
20	221	TEMPORARY WORK ZONE TRAFFIC CONTROL, COI	LS	1
30	280	EROSION AND SEDIMENT CONTROL	LS	1
00400 DRAINAGE AND SEWERS				
40	490	MINOR ADJUSTMENT OF MANHOLES	EA	2
0700 WEARING SURFACES				
50	748	3 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1376
60	748	4 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1287
70	748	6 INCH ASPHALT CONCRETE PAVEMENT REPAIR	SY	1946
01100 WATER SUPPLY SYSTEMS				
80	1150	MINOR ADJUSTMENT OF VALVE BOXES	EA	3

Total Bid amount in words: Two hundred eighty-four thousand eighteen dollars

Signed by: **Tyler Douglas - Construction General Manager**

PRICES

Unit Cost	Total
\$20,000.00	\$20,000.00
\$30,000.00	\$30,000.00
\$500.00	\$500.00
\$2,000.00	\$4,000.00
\$34.00	\$46,784.00
\$38.00	\$48,906.00
\$68.00	\$132,328.00
\$500.00	\$1,500.00
TOTAL BID	\$284,018.00

RESOLUTION NO. _____

A RESOLUTION ACCEPTING THE LOWEST QUALIFIED BID FROM KNIFE RIVER MATERIALS, FOR THE CONSTRUCTION OF 2026 PAVEMENT MAINTENANCE PROJECT AND AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT

RECITALS:

A. WHEREAS, the City recently solicited for the lowest bid for constructing the 2026 Pavement Maintenance Project.

B. WHEREAS, the City received 2 qualified bids.

C. WHEREAS, the lowest qualified bid was submitted by Knife River Materials, with a bid of \$284,018.00.

The City of Central Point resolves as follows:

Section 1. The City Council hereby accepts the lowest qualified bid from Knife River Materials, for \$284,018.00 to construct the 2026 Pavement Maintenance Project.

Section 2. The City Manager is hereby authorized to execute a contract and any related documents necessary to effectuate the acceptance of this award in a form substantially the same as that included in the specifications.

Section 3. This Resolution shall take effect immediately from and after its passage and approval.

Passed by the Council and signed by me in authentication of its passage this _____ day of _____, 2026.

Mayor Tanea Browning

ATTEST:

City Recorder



DEPARTMENT: Public Works

MEETING DATE: June 25, 2026

STAFF CONTACT: Dave Jacob, Park Planner

SUBJECT: Parks Commission Reports February and May 2026

SUMMARY AND BACKGROUND:

At its February 19, 2026 meeting, the Parks and Recreation Commission received written correspondence from City Council Member Brian Whitaker regarding matters on the Commission agenda. No public appearances were made. The Commission then advanced two items recommended for Council consideration. It voted unanimously to recommend adoption of the Bear Creek Greenway Bike Park Plan, a phased project identified in the adopted Bear Creek Greenway Master Plan that would serve a range of ages and skill levels. Adoption establishes policy support for future grant applications and partnerships without committing the City to construction. The Commission also voted unanimously to release a Request for Qualifications seeking a nonprofit partner to provide outdoor education, environmental stewardship, and community programming centered at Skyrman Arboretum and other City natural areas. Staff additionally presented proposed ordinance amendments expanding eligibility for the student commissioner position to include high school sophomores, which was received as information only.

At its May 21, 2026 meeting, the Commission received public testimony on two emerging interests. A citizen group represented by Donald Chandler and Rhonda Clue advocated for a dedicated dog park, and staff noted that a draft dog park ordinance has been prepared for future consideration. Terry Rose addressed the Commission regarding pesticide use and pollinator-friendly alternatives, raising the possibility of the City pursuing Bee City USA designation. On business items, the Commission voted unanimously to approve the selection committee recommendation for the Don Jones Memorial Park inclusive playground replacement, selecting MRC Recreation/GameTime from seven proposals received, and to forward the project to Council for final contract approval. The Commission also reviewed a proposal to restructure the Parks and Recreation Commission, Arts Committee, and Multicultural Committee under a shared membership model; commissioners supported the concept but requested additional review before action, and an ADA Transition Plan update was received as information only.

Across both meetings, staff provided updates on several active capital and operational projects. Willow Bend Park completion was rescheduled to fall 2026 due to irrigation deficiencies requiring redesign. The new Community Center, originally tracking toward a December 2026 move-in, is now reported as progressing ahead of schedule with an anticipated October 2026 opening. The Don Jones Memorial Park playground

replacement is moving forward following the RFP award, the park's spray park opened for the season, and the Robert Pfaff Park tot lot replacement remains scheduled for summer 2026. Moore Family Fields opened for the season with site improvements completed, and Council actions renaming Civic Park in honor of Mayor Hank Williams and the Twin Creeks bandshell in honor of Mike Parsons are advancing toward new signage and landscaping in June.

Ongoing community and stewardship efforts also continued through this period, including Phase 2 of the Flanagan Park Pollinator Garden, which adds interpretive signage, QR code resources, and educational curriculum with most funding secured and roughly \$1,000 remaining. The Urban and Community Forestry project continued outreach and survey work, ADA accessibility upgrades advanced at Twin Creeks Park and Civic Park with Don Jones Memorial Park identified as the next priority, and the Parks and Recreation Foundation reported strong results from the Made in Southern Oregon event along with planning for Movies in the Park, the Freedom Festival, and summer recreation programming that is seeing strong participation and several programs already at capacity.

ATTACHMENTS/EXHIBITS:

1. Central Point Parks and Recreation Commission Meeting Summary - February 19, 2026
2. Central Point Parks and Recreation Commission Meeting Summary - May 21, 2026
3. Parks_and_Recreation_Memo_Whitaker_Feb19_2026
4. Memo_Request_Public_Record_Feb19_2026 (1)
5. Central Point Parks and Recreation Commission - February 19, 2026 Meeting Summary
6. Memorandum_Parks_Review_February_2026
7. Parks and Recreation Commission - Brian Whitaker Questions and Responses 3-16-26

Central Point Parks and Recreation Commission
Meeting Summary - February 19, 2026

Public Appearances / Written Correspondence

No public appearances were made during the meeting. Written comments were submitted to Commission members and staff by City Council Member Brian Whitaker regarding matters included on the Commission agenda.

Business Items

1. Bear Creek Greenway Bike Park Plan: Staff presented the proposed Bear Creek Greenway Bike Park Plan, identified in the adopted Bear Creek Greenway Master Plan. The project would provide riding opportunities for a range of ages and skill levels and would be implemented in phases as funding becomes available. Adoption of the plan establishes policy support for future grant applications and partnerships but does not commit the City to construction.

Commission Action: Motion to recommend adoption of the Bike Park Plan and forward it to City Council with a recommendation to approve. **Vote:** All Approve.

2. Skyrman Arboretum Outdoor Education & Stewardship Center RFQ: Staff presented a proposed Request for Qualifications (RFQ) to identify a nonprofit partner to provide outdoor education, environmental stewardship, volunteer engagement, and community programming centered at Skyrman Arboretum and other City natural areas. The Commission discussed educational partnerships, volunteer opportunities, and participation in the selection process.

Commission Action: Motion to proceed with release of the RFQ as proposed by staff. **Vote:** All Approve.

3. Student Parks and Recreation Commissioner: Staff presented proposed ordinance amendments expanding eligibility for the student commissioner position to include high school sophomores and providing greater flexibility in the appointment process. Staff reported that a student representative had been selected pending City Council appointment.

Commission Action: Information only – no action required.

Parks and Recreation Updates

- **Willow Bend Park:** Irrigation deficiencies require redesign and corrective work. Completion is now anticipated in fall 2026.
- **Community Center:** Move-in remains scheduled for December 15, 2026. Public tours will begin following spring break.
- **Don Jones Memorial Park Playground:** Replacement efforts are being accelerated due to deterioration of the existing playground. Construction is anticipated spring 2026 with a community reopening event planned by early summer.
- **Robert Pfaff Park Tot Lot:** Replacement is scheduled following the July 4 holiday.

- **Moore Family Fields:** Opening Day is scheduled for April 4, 2026, with several site improvements recently completed.
- **Urban and Community Forestry Project:** Community outreach and survey efforts continue, including a March 21 event at Robert Pfaff Park.
- **City Council Actions:** Council approved renaming Civic Park in honor of Mayor Hank Williams and the Twin Creeks bandshell in honor of Mike Parsons.
- **ADA Improvements:** Accessibility upgrades continue at Twin Creeks Park and Civic Park, with Don Jones Memorial Park identified as the next priority.
- **Central Point Cemetery:** Extended water lines have been installed to improve operations.
- **Recreation Programs:** Upcoming events include Earth Day, Made in Southern Oregon, and Spring Break Camp.

Central Point Parks and Recreation Commission
Meeting Summary Memo
Meeting Date: May 21, 2026

Public Appearances

Central Point Dog Park: Donald Chandler and Rhonda Clue spoke on behalf of a citizen group advocating for a dog park in Central Point. They expressed appreciation for staff efforts and support for continued evaluation of potential locations. Staff noted that a draft dog park ordinance has been prepared for future consideration.

Pollinator Garden/Pesticide Concerns: Terry Rose addressed the Commission regarding pesticide use in City parks and encouraged consideration of pollinator-friendly alternatives. She provided educational materials and expressed interest in volunteering on future pollinator-related projects. She also mentioned the possibility of the city becoming a Bee City USA. Commissioner Eden Foster noted that similar concerns had previously been discussed by the Central Point Parks and Recreation Foundation and indicated interest in continuing the conversation as the Pollinator Garden project expands.

Business Items

1. Commission and Committee Restructuring: Staff presented a proposal to restructure the Parks and Recreation Commission, Arts Committee, and Multicultural Committee through a shared membership model intended to improve communication and committee effectiveness. Commissioners supported the concept but raised concerns regarding workload, committee structure, and implementation. Additional review and discussion were requested.

Commission Action: No action taken.

2. Don Jones Memorial Park Playground Replacement: Staff presented the results of the Request for Proposals process for the Don Jones Memorial Park inclusive playground replacement project. Seven proposals were received, with six meeting the required criteria. Following evaluation by Commissioners and City staff, MRC Recreation/GameTime was selected as the highest-ranked proposal and best overall value. The project will provide a modern, inclusive, and accessible playground funded in part through an Oregon Parks and Recreation Department grant.

Commission Action: Motion to approve the selection committee recommendation and forward the project to City Council for final contract approval. **Vote:** All Approve.

3. City of Central Point ADA Transition Plan Update: Staff provided an update on ADA improvements completed at Twin Creeks Park and Civic Fields, including new accessible pathways and facility connections. Future improvements will focus on additional accessible amenities and upgrades at Don Jones Memorial Park.

Commission Action: Information only – no action required.

Parks and Recreation Updates

- **Flanagan Park Pollinator Garden – Phase 2:** Commissioner Eden Foster provided an update on Phase 2 of the Pollinator Garden project, which includes interpretive signage, QR code resources, and educational curriculum materials. Most project funding has been secured, with approximately \$1,000 remaining to complete the effort.
- **Community Center:** Construction is progressing ahead of schedule, with an anticipated opening in October 2026.
- **Moore Family Fields:** The Little League season is underway, with additional site improvements planned following the season.
- **Robert Pfaff Park Tot Lot:** Replacement remains scheduled for summer 2026.
- **Civic Park/Bandshell Naming:** New signage and landscaping improvements are anticipated in June.
- **Central Point Cemetery:** Spring mowing operations have been completed.
- **Spray Park:** The Don Jones Memorial Park Spray Park has opened for the season.
- **Parks and Recreation Foundation:** The Made in Southern Oregon event was highly successful. Planning continues for Movies in the Park, Freedom Festival, and other community events.
- **Recreation Programs:** Summer camps are underway with strong participation and several programs already at capacity.

MEMORANDUM

To: Chair Patricia Alvarez, Parks and Recreation Commission

Cc: Mayor Tanea Browning, City Administrator, Parks & Recreation Staff

From: Councilor Brian Whitaker

Date: February 19, 2026

Re: Reflection and Policy Considerations – February 19, 2026 Parks & Recreation Commission Packet

Introduction

After reviewing the February 19, 2026 Parks and Recreation Commission packet, including the proposed Bear Creek Greenway Bike Park Plan, the Skyrman Arboretum RFQ, and the ordinance amendment regarding youth membership, I would like to provide the following reflections and policy questions for both the Chair and City Administration.

My intent is to ensure that these proposals align with long-term stewardship principles, fiscal responsibility, public safety, and inclusive governance consistent with Council Resolution No. 1801 adopting the Bear Creek Greenway Master Plan (2024).

I. Bear Creek Greenway Bike Park Plan

Reflections:

- The project is presented as a planning adoption rather than an immediate funding commitment.
- It anticipates reliance on grant funding, foundations, and potentially Urban Renewal in 2–3 years.
- The facility will activate underutilized space while increasing family presence.
- Certain exclusions in the contractor scope suggest actual costs could increase.

Questions for the Chair:

1. How does the Commission balance Greenway activation with preservation of its riparian character?
2. Has updated community input been solicited specifically on the bike park element?

3. What performance metrics will define success?

Questions for Administration:

1. What is the realistic fully-loaded cost range including exclusions?
2. What are the projected 10–20 year maintenance costs?
3. How has liability exposure been evaluated with the City’s insurer?
4. How will staffing and patrol resources be impacted?
5. What is the contingency plan if grant funding is not secured?

II. Skyrman Arboretum – Outdoor Education & Stewardship RFQ

Reflections:

- The proposal aligns with stewardship priorities in the 2024 Greenway Master Plan.
- The Arboretum would serve as a central education hub with citywide reach.
- The City would provide utilities and facility access at no cost.

Questions for the Chair:

1. How will stewardship remain science-based and inclusive?
2. How will youth participation be integrated into the initiative?
3. What reporting requirements will be required of the selected partner?

Questions for Administration:

1. What is the estimated annual in-kind cost to the City?
2. How will performance accountability be measured?
3. Will termination provisions be included if benchmarks are not met?
4. How will grant revenue and matching requirements be handled?

III. Ordinance Amendment – Youth Membership Expansion

Reflections:

- Expanding eligibility may improve recruitment and continuity.
- Maintaining full voting status preserves meaningful youth engagement.

- Streamlining language increases administrative flexibility.

Questions for the Chair:

1. Are mentorship or onboarding improvements needed?
2. How will youth members be meaningfully integrated into deliberations?

Questions for Administration:

1. Why were prescriptive procedural elements removed rather than revised?
2. Will recruitment extend beyond traditional school channels?
3. How will equity and access be ensured?

IV. Broader Policy Considerations

1. How does the combined financial exposure of multiple capital projects affect long-term Parks funding stability?
2. Are projects sequenced based on maintenance capacity?
3. Is there a comprehensive Greenway safety and activation strategy?
4. How does each proposal reinforce the long-term stewardship plan?

Closing Reflection

The February 19 packet reflects ambitious, forward-looking Parks planning. Adoption of guiding documents must be accompanied by financial transparency, defined implementation sequencing, risk review, measurable outcomes, and ongoing public engagement.

Respectfully submitted,

Councilor Brian Whitaker

City of Central Point

MEMORANDUM

To: Chair Patricia Alvarez, Parks and Recreation Commission

Cc: Mayor Tanea Browning; City Administrator; City Recorder

From: Councilor Brian Whitaker

Date: February 19, 2026

Re: Request to Include Correspondence in the Public Record

Chair Alvarez,

I respectfully request that my written correspondence and memorandum regarding the February 19, 2026 Parks and Recreation Commission agenda items be formally included in the public record for this meeting.

My intent in submitting the memorandum was to contribute thoughtful policy questions and considerations related to the Bear Creek Greenway Bike Park Plan, the S kyrman Arboretum Outdoor Education and Stewardship RFQ, and the proposed ordinance amendment regarding youth membership.

Because these matters involve long-term planning, fiscal considerations, and governance structure, I believe it is appropriate and in the interest of transparency that my written reflections be preserved as part of the official record.

If there are procedural steps required for inclusion—such as submission to the City Recorder or formatting adjustments—please advise, and I will comply promptly.

Respectfully,

Councilor Brian Whitaker

City of Central Point

Central Point Parks and Recreation Commission
Meeting Summary Memo
Meeting Date: February 19, 2026
Prepared By: David Jacob, Parks Planner

1. Bear Creek Greenway Bike Park Plan – Resolution Recommendation

Action Requested: Commission consideration of a resolution recommending adoption of the Central Point – Bear Creek Greenway Bike Park Plan and forwarding the recommendation to City Council.

Summary: Staff presented the Bear Creek Greenway Bike Park Plan, which aligns with the adopted Central Point – Bear Creek Greenway Master Plan (Resolution No. 1801). The plan establishes policy support for a purpose-built bike park designed for youth, families, and riders of varying skill levels. Adoption of the plan enables future grant applications and partnerships but does not commit the City to immediate construction.

The proposed location is on the west side of the Bear Creek Greenway Trail to minimize riparian impacts, with access via the Greenway Trail. Safety, liability management, and maintenance considerations were reviewed, including application of Oregon’s recreational immunity statutes and incorporation into existing maintenance routines. The estimated full buildout cost for the bike park is approximately \$1.2 million, with phased implementation anticipated using state grants, private funding, and local funds as available.

Commission Action:

Motion: Recommend adoption of the Central Point - Bear Creek Bike Park Plan and forward to City Council with a recommendation to approve.

Vote: All Approve

2. Request for Qualifications – Skyrman Arboretum Outdoor Education & Stewardship Center

Action Requested: Commission approval to proceed with issuance of a Request for Qualifications (RFQ) and confirmation of Commission participation in proposal review and scoring.

Summary: Staff presented a proposed RFQ to identify a qualified organization to serve as a long-term partner for outdoor education and stewardship programming. The RFQ builds on prior use agreements at Skyrman Arboretum and the Creekside Nature Area and establishes a more formal, citywide outdoor education framework.

Skyrman Arboretum will serve as the primary program hub, with programming potentially extending to other City parks and natural areas as funding allows. The RFQ emphasizes outdoor education, stewardship, volunteer engagement, and student participation aligned with school curricula. The selection process will be competitive, transparent, and based on organizational qualifications, program approach, partnerships, and long-term capacity.

Commission Action:

Motion: Recommend proceeding with the release of the Request for Proposals.

Vote: All Approve

3. Ordinance Amendment – Student Parks and Recreation Commission Member

Action Requested: Commission recommendation to forward the proposed ordinance amendment to City Council.

Summary: Staff presented proposed amendments to Central Point Municipal Code Section 2.18.010 related to the Student Parks and Recreation Commission Member position. The revisions expand eligibility to include high school sophomores, clarify the start of the student term, streamline the application process, and maintain the student member’s full voting status. The revisions are intended to improve recruitment flexibility, simplify administration, and support continuity of student participation. The ordinance will be reviewed by the City Attorney prior to City Council consideration.

Commission Action:

Information only – no action required.

Park and Recreation Updates

Willow Bend Park: Significant construction deficiencies, including improperly installed irrigation, were identified and must be corrected. The site is being redesigned, shifting anticipated completion to fall 2026. Planned amenities include youth soccer fields, a gazebo, restrooms, and a playground. This project highlighted the need to formalize park development standards in the land use code.

Community Center: Move-in is confirmed for December 15, 2026. Public tours will be scheduled after spring break. The preschool playground design exceeded cost estimates, requiring scope reductions while maintaining functionality.

Don Jones Memorial Park Playground: Accelerated replacement is planned for spring 2026 due to rapid deterioration of the existing playground. A late spring or early summer opening is anticipated. The project is supported by a state grant, with a grand reopening event planned.

Robert Pfaff Park Tot Lot: Replacement construction is scheduled to begin after July 4, with completion expected by the end of summer 2026.

Moore Family Fields: Opening day is scheduled for April 4, 2026. Improvements include a new entry arch, picnic tables, trash receptacles, and safety bases on all fields.

Urban and Community Forestry Project: A community survey is underway, with an outreach event scheduled for March 21 at Robert Pfaff Park.

City Council Actions: City Council approved the Civic Park renaming and the Twin Creeks Park bandshell naming in honor of Mike Parsons. Staff will proceed with signage and memorial installations.

Central Point Cemetery: Extended water lines have been installed to improve operations.

ADA Accessibility Improvements: ADA upgrades are underway at multiple parks, with current focus on Twin Creeks Park. Don Jones Memorial Park is anticipated as the next priority.

Recreation Programs & Events: Earth Day (April 22), Made in Southern Oregon (May 9), and Spring Break Camp (March 23) are upcoming. Staff efforts are currently focused on Community Center transition planning.

MEMORANDUM

To: Dave Jacob, Parks Planner
Mathew (Parks & Recreation Administration)

From: Brian Whitaker

Date: February 26, 2026

Subject: Questions, Legal Considerations, and Reflections – Parks & Recreation Commission Summary (February 19, 2026)

Purpose

The purpose of this memorandum is to provide structured questions, comments, and reflections regarding the Central Point Parks and Recreation Commission Meeting Summary dated February 19, 2026. This memo outlines considerations at the Federal, State of Oregon, Jackson County, and City of Central Point levels to support thoughtful review before matters advance further to Council.

I. Bear Creek Greenway Bike Park Plan

The Commission recommended adoption of the Bike Park Plan and forwarding it to City Council. The estimated phased buildout cost is approximately \$1.2 million.

- Federal Considerations:
 - If federal grants are pursued, will NEPA review be triggered?
 - How will ADA compliance (42 U.S.C. §12101 et seq.) be incorporated into park design?
 - If LWCF dollars are used, are we prepared for Section 6(f) compliance obligations?
- State of Oregon Considerations:
 - Are Oregon recreational immunity statutes (ORS 105.682–105.696) properly applied?
 - Has risk exposure been evaluated regarding constructed park features?
 - Does the project align with Oregon Statewide Planning Goals (ORS 197)?
- Jackson County Considerations:
 - Has coordination occurred regarding Greenway safety planning and emergency response?
- City of Central Point Considerations:

- Are land use code amendments required prior to development?
- What are projected long-term maintenance costs?
- Should park development standards be formally codified?

Reflection: The project represents a strong recreational investment. Clarifying compliance, liability exposure, maintenance sustainability, and intergovernmental coordination will strengthen Council deliberation.

II. Skyrman Arboretum – RFQ for Outdoor Education & Stewardship

- Federal Questions:
 - Who will serve as fiscal agent if federal grants are pursued?
 - Are Title IX considerations implicated in youth programming?
- State Questions:
 - Is procurement categorized properly under ORS Chapter 279?
 - Are nondiscrimination provisions embedded in the RFQ?
- City Considerations:
 - What performance metrics and reporting requirements will be included?
 - What accountability safeguards will be implemented?

Reflection: This initiative presents an opportunity to establish a long-term stewardship model. Defined benchmarks and reporting transparency will protect the City’s interests.

III. Student Parks and Recreation Commission Member Ordinance

- Has the City Attorney confirmed compliance with ORS 192 (Public Meetings Law)?
- Are there statutory limitations regarding minors in advisory voting roles?

Reflection: Encouraging youth civic engagement is commendable. Clear guidance regarding term limits, ethics training, and conflict-of-interest policies will ensure program stability.

IV. Capital Projects & ADA Improvements

- Is the ADA Transition Plan current and publicly accessible?
- Are projects compliant with Oregon prevailing wage (BOLI) requirements?
- Should standardized post-construction inspection protocols be formalized?

Reflection: Recent construction deficiencies highlight the need for structured quality control and contract safeguards to protect public investment.

Respectfully,

Brian Whitaker

Central Point, Oregon

1. Bear Creek Greenway Bike Park Plan

Federal Considerations:

If federal grants are pursued, will NEPA review be triggered?

If federal funding is pursued, a NEPA review may be required depending on the funding source and scope of improvements. Many park and trail projects qualify for a **Categorical Exclusion (CE)** when impacts are minimal. The City would coordinate with the applicable funding agency to ensure any required environmental review is completed prior to construction. In addition, Oregon Parks and Recreation Department (OPRD) grant applications include an **environmental review checklist**, and proposed projects are circulated to relevant state agencies for review to identify and address any potential environmental considerations.

How will ADA compliance (42 U.S.C. §12101 et seq.) be incorporated into park design?

The City is committed to designing new park facilities in compliance with applicable ADA accessibility standards. As the project moves into design, accessible elements would be incorporated where appropriate, such as accessible parking, pathways, seating areas, and viewing locations so individuals of all abilities can access and enjoy the park. While certain bike riding features may not be considered accessible routes due to the nature of the activity, the overall park environment would be designed to provide inclusive access consistent with ADA and outdoor recreation accessibility guidance.

If LWCF dollars are used, are we prepared for Section 6(f) compliance obligations?

As part of creating the Bear Creek Greenway, the property was originally purchased using Land and Water Conservation Fund (LWCF) grant funding and is therefore already subject to Section 6(f) protections, which require the land to be maintained in perpetuity for public outdoor recreation use. The conceptual bike park proposal is consistent with this requirement, as it represents an outdoor recreational use. Staff will continue to coordinate with Oregon Parks and Recreation Department as the project advances to ensure the proposed improvements remain consistent with Section 6(f) requirements.

State of Oregon Considerations:

Are Oregon recreational immunity statutes (ORS 105.682–105.696) properly applied?

Oregon's recreational immunity statutes generally limit the liability of public landowners who allow the public to use land for recreational purposes without charging a fee. Public parks and recreational facilities, including bike parks and trail systems, are typically covered under these provisions. The City currently relies on these protections in the operation of its parks and recreational facilities. As the project advances, staff would continue to coordinate with the City's legal counsel and insurance provider to ensure the facility is designed, operated, and maintained in a manner consistent with applicable law and risk management practices.

Has risk exposure been evaluated regarding constructed park features?

Bike parks include constructed features such as rollers, berms, and other elements designed for skill development and progression. As with other recreational facilities, risk is managed through professional design, appropriate signage, user education, and routine inspection and maintenance. If the project advances beyond the conceptual stage, the City would work with experienced bike park designers to ensure the facility incorporates accepted design and safety practices. Staff also plan to consult with operators of existing bike parks to better understand best practices for risk management.

Does the project align with Oregon Statewide Planning Goals (ORS 197)?

The Bear Creek Greenway corridor is designated as open space/park land, and the proposed bike park concept represents a recreational use consistent with that designation. Recreational park improvements generally align with Oregon’s statewide planning framework, particularly goals related to recreation, public facilities, and urban land use planning. Any future project development would proceed through the City’s standard land use and permitting processes to ensure compliance with applicable statewide goals and local regulations.

Jackson County Considerations:

Has coordination occurred regarding Greenway safety planning and emergency response?

The proposed bike park area is located within the City of Central Point city limits, and the City is responsible for public safety and emergency response in this section of the Greenway. The City does maintain cooperative agreements with Jackson County for coordination of maintenance and other activities along the Bear Creek Greenway corridor. As the project moves forward, staff will continue coordination as appropriate to ensure the facility integrates safely with the broader Greenway system.

City of Central Point Considerations:

Are land use code amendments required prior to development?

The proposed bike park would be located within an area designated as open space/park land, and recreational park improvements are generally consistent with this designation. At this conceptual stage, staff do not anticipate that land use code amendments would be required; however, any necessary reviews or permits would be addressed through the City’s normal development review process.

What are projected long-term maintenance costs?

Long-term maintenance costs will depend on the final design and scale of the facility. Similar bike park facilities are typically designed to be relatively low maintenance, consisting primarily of routine inspections, surface upkeep, vegetation management, and occasional feature repairs. A more detailed maintenance estimate would be developed as the project advances into design.

Should park development standards be formally codified?

As park development projects continue in Central Point, there may be value in formalizing park development standards to guide future planning, design, and construction. Codifying these standards would provide greater consistency and clarity for both City staff and private developers contributing park improvements. In addition, Parks maintenance staff have made good progress in developing standards for materials and maintenance practices, which could help inform this effort.

II. Skyrman Arboretum – RFQ for Outdoor Stewardship

Federal Questions:

Who will serve as fiscal agent if federal grants are pursued?

The RFQ anticipates that the selected nonprofit organization will partner with the City of Central Point in the development and delivery of educational programming at the Skyrman Arboretum. All grant proposals will be reviewed by Parks staff to ensure they are appropriately developed, managed, and aligned with City goals. If federal or state grants are pursued to support cooperative projects, proposals would be developed collaboratively between the City and the selected organization. For projects involving City facilities or cooperative programming, the City would serve as the fiscal agent and manage grant administration and compliance requirements.

Are Title IX considerations implicated in youth programming?

The educational programming envisioned for the Skyrman Arboretum is intended to provide inclusive learning opportunities for youth and the broader community. While Title IX requirements primarily apply to educational institutions receiving federal education funding, any youth programming developed through the partnership would be designed to ensure equitable access and participation regardless of gender, consistent with general nondiscrimination principles followed by the City and its partners.

State Questions:

Is procurement categorized properly under ORS Chapter 279?

The Skyrman Arboretum solicitation is expected to be issued as a Request for Qualifications (RFQ) consistent with the City of Central Point's public contracting rules and applicable provisions of ORS Chapter 279. The intent of the RFQ is to identify a qualified nonprofit partner to assist with program development and delivery rather than to procure a traditional construction or goods contract. Any resulting agreement will be structured to comply with applicable state procurement and contracting requirements.

Are nondiscrimination provisions embedded in the RFQ?

The RFQ will incorporate the City's standard contracting requirements, including nondiscrimination provisions consistent with state and federal law. Any agreement resulting from the RFQ will require the selected organization to comply with applicable nondiscrimination and equal opportunity requirements in the delivery of programs and services.

City Considerations:

What performance metrics and reporting requirements will be included?

Following the RFQ process, the City anticipates entering into a Personal Services Agreement with the selected organization. This agreement will include defined performance metrics and reporting requirements to ensure that programming objectives are being met. Examples may include metrics such as the number of educational programs delivered, youth and community participation levels, partnerships with local schools or organizations, and participant feedback or program evaluations. The selected organization would be expected to provide quarterly updates on programming activities and an annual report summarizing program outcomes, participation levels, partnerships, and progress toward program goals.

What accountability safeguards will be implemented?

Accountability will be addressed through the terms of the Personal Services Agreement, which will outline the scope of services, performance expectations, reporting requirements, and payment terms. The City will maintain oversight of programming activities conducted at the Skyrman Arboretum and retain the ability to review progress, request updates, and ensure compliance with the agreement. Standard City contracting provisions related to insurance, nondiscrimination, and performance expectations will also apply.

III. Student Parks and Recreation Commission Member Ordinance

Has the City Attorney confirmed compliance with ORS 192 (Public Meetings Law)?

The proposed ordinance has been reviewed by the City Attorney, who has confirmed that the structure of the Student Parks and Recreation Commission Member position complies with Oregon Public Meeting Law (ORS 192). Commission meetings will continue to be conducted in accordance with the City's established public meeting requirements, including public notice, open meetings, and meeting records.

Are there statutory limitations regarding minors in advisory voting roles?

Oregon law does not generally prohibit minors from serving on appointed advisory boards or commissions established by cities. Under the City's home rule authority, membership structure and voting roles for advisory bodies may be established by local ordinance. The City Attorney has reviewed the ordinance and confirmed that allowing a student member to serve as a voting member of the Parks and Recreation Commission is consistent with applicable state law and

municipal governance practices. The Parks and Recreation Commission serves in an advisory role only and provides recommendations to the City Council but does not have authority to adopt or implement City ordinances.

IV. Capital Projects and ADA Improvements

Is the ADA Transition Plan current and publicly accessible?

The City of Central Point's ADA Transition Plan was adopted by City Council through Resolution No. 1802 on October 10, 2024. Consistent with the City's practice for adopted plans and policy documents, the ADA Transition Plan is publicly accessible upon request.

Are projects compliant with Oregon prevailing wage (BOLI) requirements?

City capital improvement projects are administered in accordance with applicable Oregon Bureau of Labor and Industries (BOLI) prevailing wage requirements when projects meet the statutory thresholds established under Oregon law.

Should standardized post-construction inspection protocols be formalized?

City construction projects are subject to applicable permits and inspections through the City's established development and construction oversight processes. As projects are completed, inspections are conducted to confirm that work has been performed in accordance with approved plans and applicable codes. Staff will continue to evaluate procedures to ensure that project oversight, including accessibility improvements, is effectively documented and implemented.