

CITY COUNCIL MEETING MINUTES

April 25, 2024

7:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



1 Meeting Called to Order

The meeting was called to order at 7:00 PM by Mayor Hank Williams

2 Roll Call

The following members were present: Mayor Hank Williams, At Large Rob Hernandez, At Large Michael Parsons, Ward II Kelley Johnson (remote), Ward I Neil Olsen (remote), Ward III Melody Thueson

The following members were absent: Ward IV Tanea Browning

The following staff were also present: City Manager Chris Clayton; City Attorney Sydnee Dreyer (remote); Parks and Public Works Director Matt Samitore; Finance Director Steve Weber; Police Captain Greg Bruce; and City Recorder Rachel Neuenschwander.

3 Pledge of Allegiance

4 Recognitions, Community Group Reports

5 Public Comments

Medford Resident Dee Giguere encouraged the Council to reject the Animal Shelter.

Central Point Resident, Bunnie Harmon opposed to the Animal Shelter, spoke of her concerns about the project.

Central Point Resident, Killian Yates addressed the council regarding his opinion on the Animal Shelter district.

6 Consent Agenda

A. Approval of April 11, 2024, Meeting Minutes

B. Quarterly Financial Statements

Motion: Approve

Moved By: Michael Parsons **Seconded by:** Rob Hernandez

Roll Call: Members Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

7 Items Removed from the Consent Agenda

8 Public Hearing

9 Ordinances and Resolutions

A. Ordinance Amending and Increasing Transient Lodging Tax - 2nd Reading

City Manager Chris Clayton presented to the council the second reading of the Ordinance Amending and Increasing the Transient Lodging Tax. The only change from the first reading is the rate would not take effect until July 1, 2024, which is the beginning of the next quarter.

Rob Hernandez I move to approve Ordinance No. 2114, an Ordinance Amending CPMC Chapter 3.24 Increasing Tax Imposed, Establishing Joint and Several Liability for Lodging Tax Collectors, and Updating Rights and Remedies.

Motion: Approve

Moved By: Rob Hernandez **Seconded by:** Michael Parsons

Roll Call: Members Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes.

None voted no.

B. Ordinance Repealing City Treasurer & Expanding Finance Director Duties - 1st Reading

City Attorney Sydnee Dreyer presented to the Council the first reading of the Ordinance Repealing City Treasurer & Expanding Finance Director Duties. The proposed amendment would clarify and expand the role of the Finance Director, and remove provisions for the office of the Treasurer, which no longer exists.

Melody Thueson moved to forward the Ordinance amending CPMC Chapter 2.12 - repealing provisions for City Treasurer and expanding Finance Director duties to a second reading.

Motion: Approve

Moved By: Melody Thueson **Seconded by:** Kelley Johnson

Roll Call: Members Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

C. Resolution Approving Initiation of Animal Control Svc. Dist.

City Manager Chris Clayton presented to the council a Resolution Approving the Initiation of an Animal Control Service. District. The territory of the City may only be included within the boundaries of the District if the City Council adopts a resolution approving the proposed Jackson County Order Initiating Formation of a Jackson County Animal Control Service District. If the Council approves this Resolution, it would not create the District. Rather, this would be a first step in allowing the proposed district to go before the voters.

The council questioned Jackson County representative Joel Benton regarding if the current location could be remodeled and what the proposed tax rate was, and Mr. Benton responded that the current facility is at the end of its life and that the proposed rate is \$0.15.

Staff questioned Joel regarding the euthanization of the dogs and sought clarification that the reason an animal is euthanized is based on the recommendation from a veterinarian based on health and the adoptability of the dog. Mr. Benton responded that most are dogs with behavior or health issues.

Rob Hernandez moved to approve Resolution No. 1783, a Resolution Approving a Jackson County Order to initiate the formation of a Jackson County Animal Control Service District and consenting to the inclusion of city territory within the boundaries of the district.

Motion: Approve

Moved By: Rob Hernandez

Seconded by: Melody Thueson

Roll Call: Members Hank Williams, Rob Hernandez, Michael Parsons, Neil Olsen, Melody Thueson voted yes. None voted no.

D. Resolution Accepting the Lowest Qualified Bid from Knife River Materials for the Construction of the 2024 Pavement Maintenance Package

Parks and Public Works Director Matt Samitore presented to the council a resolution accepting the lowest qualified bid from Knife River Materials for the construction of the 2024 pavement maintenance package, with a change to what was in the packet of a base bid of \$404,595.

Melody Thueson moved to approve Resolution No. 1784, a Resolution Accepting the Lowest Qualified Bid from Knife River Materials for the Construction of the 2024 Pavement Maintenance Project and Authorizing the City Manager to Execute a Contract.

Motion: Approve

Moved By: Melody Thueson

Seconded by: Rob Hernandez

Roll Call: Members Hank Williams, Rob Hernandez, Michael Parsons, Kelley Johnson, Neil Olsen, Melody Thueson voted yes. None voted no.

10 Business

A. Don Jones Property Transfer

Parks and Public Works Director Matt Samitore discussed with the council the possible Don Jones Property transfer. Before property can be sold, it must be surplussed and the City must obtain an appraisal of the value of the property. Staff had an appraisal performed which

valued the property at \$19,000. However, if the City were to convey this property, staff recommends a minimum sale price of at least \$25,000 to cover the City's costs, including legal costs and the costs of moving the bollards and garbage receptacles.

The council had questions over the utilities located on the corner of the property. Staff responded that there is a 15-foot sewer easement and storm drain easement as well as a part of a waterline.

The council also questioned the current zoning of the property. Staff responded that the property is currently zoned R2 or MMR, and there would be a zone change needed for the section that is zoned Civic.

The council has agreed for staff to move forward with a resolution to declare the property surplus.

11 Mayor's Report

Mayor Williams reported that he attended the Jackson County Fair Board meeting.

12 City Manager's Report

City Manager Chris Clayton reported that:

- The Community Center meeting he was supposed to have this week has been rescheduled for Monday.
- Next week, department directors will be meeting with the city's lobbyists.
- The GDP grew by 1.6%, and inflation is higher than we would like it to be.
- He listened to some Grants Pass Homeless case arguments before the Supreme Court.
- Mayor Williams's tree has been planted.
- The city surveyor has developed a proposed map for the island annexations, which the city will present at a future meeting.
- Kudos to Officer Pagan for helping out a citizen earlier this week. The Earth Day celebration went well, and he praised Dan Duron for all the vehicle maintenance he has been accomplishing in-house, saving the city money.

13 Council Reports

Council Member Kelley Johnson reported that;

- She attended the RVCOG Board meeting.
- She attended the Study Session.

Council Member Neil Olsen reported that he attended the second half of the study session.

Council Member Melody Thueson reported that:

- She attended the School Board meeting.
- She attended the Study session.

Council Member Mike Parsons reported that:

- He attended the RVSS Board meeting.
- He attended the Study Session.
- He attended the Jackson County Public Safety Coordinating Council meeting.
- He attended the CPPD Volunteer Appreciation Luncheon.
- He attended the Rogue Valley Sewer Service 24/25 Budget meeting.

Council Member Rob Hernandez reported that he attended the Fire District 3 Budget Meeting.

14 Department Reports

Finance Director Steve Weber reported that:

- He will notify the Budget Committee of the upcoming Development Commission Budget Meeting on May 20th.
- He is expecting a draft Audit report from Moss Adams for the 2021/2022 Audit. This report, to be presented at a June meeting, will provide us with valuable insights for our future financial strategies.
- Quarterly statements: The financial statements are still on an accrual basis even though the City has moved to a cash basis; they are still in transition to a cash basis.

Parks and Public Works Director Matt Samitore reported that he attended an MPO meeting regarding the funding for the Gas Tax dollars. There

was a discussion about whether they would like city representatives to participate in the policy meeting and the technical advisory meetings. He will be attending the technical advisory conferences, and if anyone is interested in attending these meetings, let him know.

15 Executive Session

16 Adjournment

Rob Hernandez moved to adjourn. All said aye and the meeting was adjourned at 8:09 p.m.

The foregoing minutes of the April 25, 2024, Council meeting were approved by the City Council at its meeting of _____, 2024.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder