

CITY COUNCIL MEETING MINUTES

April 11, 2024

7:00 PM

Central Point City Hall, Council Chambers

140 S 3rd St, Central Point, OR

www.centralpointoregon.gov



10. Meeting Called to Order

20. Pledge of Allegiance

30. Roll Call

The following members were present: Ward IV Tanea Browning, Mayor Hank Williams, At Large Rob Hernandez, Ward III Melody Thueson, At Large Michael Parsons, Ward I Neil Olsen

The following members were absent: Ward II Kelley Johnson

The following staff were also present: City Manager Chris Clayton, City Attorney Sydnee Dreyer, Police Chief Scott Logue, Parks and Public Works Director Matt Samitore, Planning Director Stephanie Powers and City Recorder Rachel Neuenschwander.

40. Recognitions, Community Group Reports

A. Fire District 3 Annual Report

Fire Chief Mike Hussey presented to the City Council the 2023 Annual report.

50. Public Comments

60. Consent Agenda

A. Approval of March 14, 2024 Meeting Minutes

B. OLCC H & S Stations - 1065 E Pine St

C. OLCC H & S Stations - 1510 E Pine St

D. Arts Commission Appointments

Motion: Approve

Moved By: Michael Parsons

Seconded by: Tanea Browning

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Neil Olsen, Melody Thueson voted yes. None voted no.

70. Items Removed from the Consent Agenda

80. Ordinances and Resolutions

A. 2nd Reading - Ordinance Amending Ord No. 2107 - Arts Commission Membership

City Attorney Sydnee Dreyer presented to the Council the second reading of the Ordinance Amending Ord. No. 2107 - Arts Commission Membership, there were no changes since the first reading.

Melody Thueson I move to approve Ordinance No. 2113, an Ordinance amending Ordinance No. 2107 - Arts Commission Membership.

Motion: Approve

Moved By: Melody Thueson

Seconded by: Michael Parsons

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsons, Neil Olsen, Melody Thueson voted yes. None voted no.

B. Establishment of Tier 4 Irrigation Rates

Parks and Public Works Director presented to the Council a Resolution establishing Tier 4 Irrigation Rates. The proposed rate as discussed at the March 14th council meeting would be 125% of the tier 3 rate. This rate will not be put in place until October 1, 2024. The city has been performing an audit of the higher users and has completed 90% of these audits.

The council questioned which HOA's would be excluded from the new rate. Staff responded that none would be excluded. However, there are some that the consumption usage does not fall into the fourth tier rate, and they would not be effected by this rate increase.

Mayor Williams opened the public hearing, no one came forward and the public hearing was closed.

Rob Hernandez I move to approve Resolution No. 1781 a Resolution of the City of Central Point Establishing a Tier 4 Water Irrigation Rate effective October 1, 2024.

Motion: Approve

Moved By: Rob Hernandez

Seconded by: Tanea Browning

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsc Olsen, Melody Thueson voted yes. None voted no.

C. Elk Creek Culvert Replacement

Parks and Public Works Director Matt Samitore presented to the council the Elk Creek Culvert replacement. The City received three bids for the project, the lowest from Timber Mountain Construction. Bids ranged from \$398,000 to \$736,100. The engineer's estimate was \$225,000 to \$300,000. The city budgeted the upper amount as FEMA pays for 90% of the project. The City's budgeted amount was \$30,000. With the low bid, the City's match will now be \$39,800. The additional money match will come from the Storm Water Fund or Urban Renewal. The project was awarded a FEMA disaster recovery grant for the 2020 fires, the bid is approximately \$100,000 higher than our estimate, meaning an additional \$10,000 the city will need to match.

Tanea Browning I move to approve Resolution No. 1782 a Resolution Accepting the Lowest Qualified Bid from Timber Mountain Construction, Co. for the Construction of the Elk Creek Box Culvert Replacement Project and Authorizing the City Manager to Execute a Contract.

Motion: Approve

Moved By: Tanea Browning

Seconded by: Melody Thueson

Roll Call: Members Tanea Browning, Hank Williams, Rob Hernandez, Michael Parsc Olsen, Melody Thueson voted yes. None voted no.

90. Business

A. Planning Commission Report

Planning Director Stephanie Powers presented to the Council the Planning Commission report from the May 7. 2024 meeting.

100. Mayor's Report

Mayor Williams reported that:

- He attended the Airport Tour.
- He attended the Eggstravaganza Event
- He attended the Medford Chamber Forum.

110. City Manager's Report

City Manager Chris Clayton reported that:

- The April Study Session will be moved to April 22nd.
- The Old Military Property sale should be closing soon.
- He and Matt met with Mike Quilty regarding the MPO discussion on how gas taxes are

distributed.

- The City received an email from the resident at 651 S 4th St. There is a separate tax lot on the corner of the property that the State of Oregon owns and there is a well on the property and the property owner.
- Let Rachel know if you are interested in attending the Cheese Festival.
- Facilities Maintenance Projects, budget of \$200,000, the city has completed the planned projects of the interior painting of City Hall, completing the carpet installation at city hall, and upgrading of the lighting in City Hall.
- The second reading of the TLT Tax increase, with the transition to the new Agenda Management Software, did not make it into the packet, and will be scheduled for the next council meeting.
- He has asked Sydnee to look at what it would take to change City Council meetings from 7:00 pm to 6:00 PM.

120. Council Reports

Council Member Melody Thueson reported that she attended the airport tour.

Council Member Mike Parsons reported that:

- He attended the CAC meeting.
- He is back to working with the training of Police Volunteers.

Council Member Rob Hernandez reported that:

- He attended the Crater FFA Auction and Dinner.
- He attended the Friends of the Fair Foundation Board Meeting.
- He attended the Medford Chamber Forum.
- His father passed away, and he had his 70th birthday.

Council Member Tanneea Browning reported that:

- She attended my first State sustainability board meeting last week in Salem.
- She attended Medford's first townhall.
- She attended the Bear Creek Greenway Committee Meeting.
- She missed the March council meeting as I was in transit returning from the national League of Cities Congressional Conference.
- She attended a Town Hall in early March for Senator Merkley's office and private meet and greet.
- She attended the March study session at Rogue Valley International Airport.
- The 2/22/24 Council report is late due to connectivity issues at my location in Condon in February.
- She attended the Medford Chamber lunch Forum.

- She attended the SOREDI board meeting.
- She attended the Chamber Denim and Diamonds awards banquet.
- She will be attending a League board meeting tomorrow.
- She attended the Feb study session at Rogue X.

Council Member Neil Olsen reported that:

- He attended the Bear Creek Green Way Masterplan meeting.
- He attended the Airport tour.
- He attended the Planning Commission Meeting.

130. Department Reports

Police Chief Scott Logue reported that

- They have taken possession of two patrol vehicles.
- They are looking at two potential openings. They have two officers that are possibly leaving later this year.
- He will be attending the Oregon Chiefs of Police Conference in Pendelton.

Planning Director Stephanie Powers reported that:

- There are not currently any new senior housing projects, but they do have six new development applications in the process.
- She has spoken to the individual in Ward I that is concerned over the cell tower being installed.
- They are continuing to work on the environmental element.

Parks and Public Works Director Matt Samitore reported that:

- They are close to being done looking at the Adroit Construction estimates on the Community Center.
- He explained how State funding works for our area and how it is changing and what the effect would be on the City as well as what the future could look like for future funding the city receives.

140. Executive Session

150. Adjournment

Neil Olsen moved to adjourn. All said aye and the meeting was adjourned at 8:09 p.m.

The foregoing minutes of the April 11, 2024, Council meeting were approved by the City Council at its meeting of _____, 2024.

Dated:

Mayor Hank Williams

ATTEST:

City Recorder